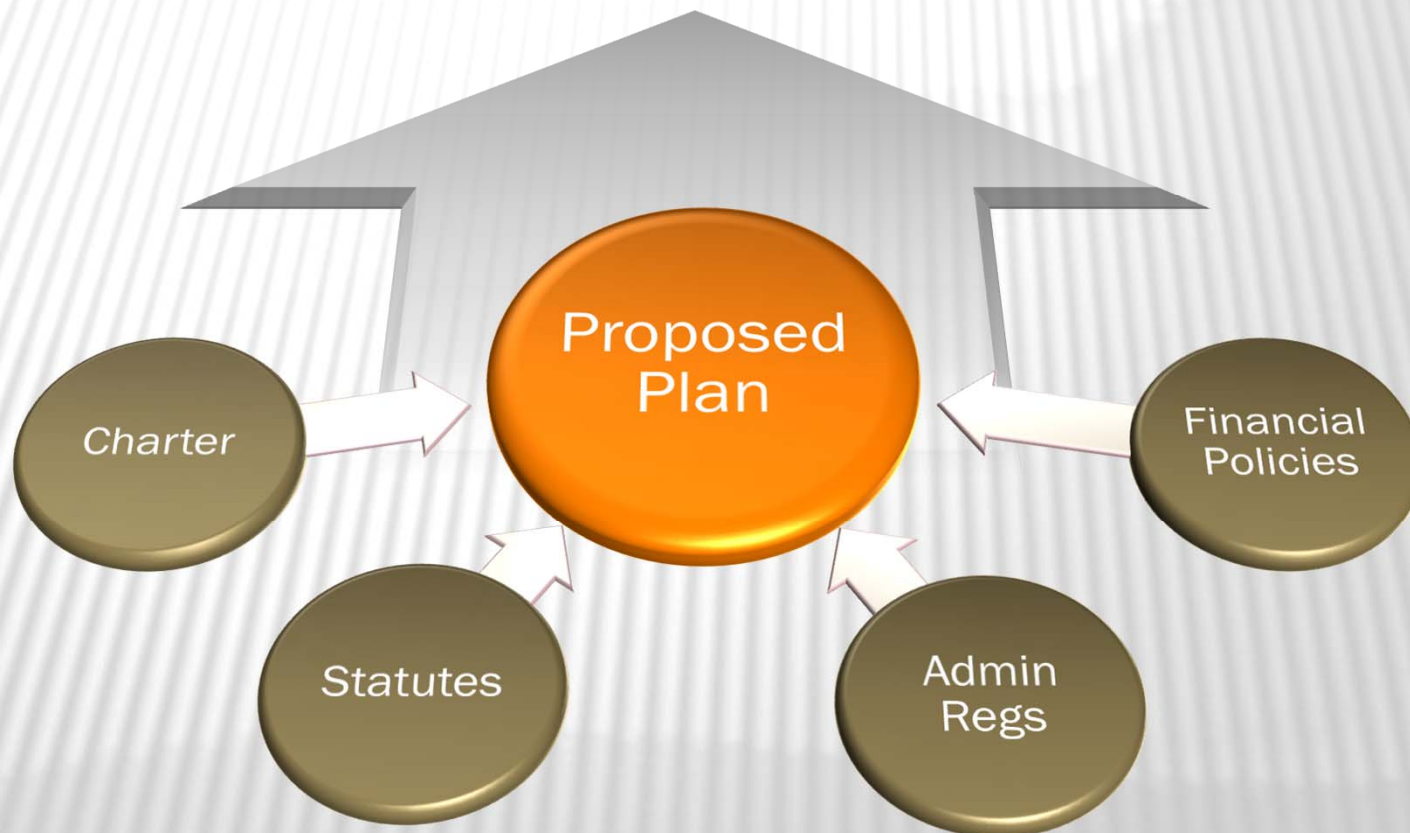


# PLANNING BOARD – CIP RELATIONSHIP

## Capital Improvements Program



# CIP - CHARTER

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- ✘ C6-9. Capital Improvements Program
  - + [Amended November, 1990 by Election]
  - + Requires that the City Manager, annually, submit to the Council a six-year capital improvements program
  - + Planning Board shall review and advise.

# CIP - STATUTES

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- ✘ 674:5 - 9. Capital Improvements Program
  - + [Amended July, 2002 by NH Legislature]
  - + Allows any community with a Master Plan to prepare a six-year capital improvements program
  - + “The planning board... shall review the recommendations of the master plan in relation to the proposed capital improvements program.”

# CIP – ADMINISTRATIVE REGULATIONS

- ✘ AR1-2 Six Year Capital Improvements Program
  - + [Adopted June, 1995, by City Manager]
  - + Directs the Director of Planning and Community Development to assemble the CIP coordinating with the Finance Director.
  - + Submission is made to City Manager
  - + City Manager submits to Planning Board
  - + Planning Board reviews and recommends to City Council



# CIP – FINANCIAL POLICIES

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- ✘ Policies 3, 11, 12, 13, and 14 apply to CIP.
  - + [Adopted April, 2011, by City Council]
  - + Give guidance for sound financial management principles the City Council should use to craft the CIP.

# CIP PROCESS

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## Drafting

- Planning Director prepares schedule
- Departments complete a request form
- Planning/Finance Directors review requests

## Review

- City Manager approves CIP to be submitted
- Planning Board reviews CIP

## Approval

- City Council adopts CIP & authorizes funding