



City of Dover, NH  
FFY23 CDBG Action Plan

Approved: 3/8/23  
Resolution R – 2023.02.08

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The activities within this Action Plan are consistent with, and supportive of, the current Consolidated Plan. The City provided notice of applications, provided public notices for each public hearing and provided the required 30-day comment period after the final local decision.

The plan funds Public Services, Public Facilities and Economic Development activities. The plan also provides funding for general administration of the program.

The City has allocated \$48,543.00 for Public Services which will be under the 15% cap. All 6 organizations that applied for assistance were provided with funding and are projected to serve 128 individuals and 3 households. The following assistance and services will be provided:

- Transportation services - Alliance for Community Transportation
- Assistance for those with AIDS -AIDS Response Seacoast
- Security deposit assistance for income qualifying households - the City of Dover Welfare Department
- Homeless shelter services - My Friend's Place
- Services for victims of domestic abuse – HAVEN
- Meals for the elderly and adults with severe disabilities – Strafford Nutrition Meals on Wheels

The City received 3 Public facilities applications. All three were funded for a combined total of \$192,000.00.

- Removal of barriers to access at the City of Dover outdoor pool facility.
- Weatherization and energy efficiency improvement program that will provided improvements to owner occupied or renter occupied dwelling units. The program is operated by the Community Action Partnership of Strafford County.
- Rental unit rehabilitation pilot program. The goal of the program is to rehab existing rental units in order to comply with certain minimum housing standards to then be occupied by income eligible families/households.

Lastly, the City allocated \$28,131.00 for economic development activities and \$63,504.00 for general administration of the CDBG program.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Plan strongly represents the goals provided in the Consolidated Plan. The Plan includes support for service providers that assist homeless persons and persons with disabilities. It includes funding for transportation of seniors & adults with disabilities, business assistance, removal of barriers, rental unit rehab and energy efficiency & weatherization of L/M dwelling units.

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This is the fourth Action Plan for the current Consolidated Plan. The AP goals and projects directly reflect the Con Plan. The first three years of the Con Plan have been a challenge as we have also worked to address the pandemic. We continue to make progress towards achieving Con Plan goals and completion of approved Public Service activities.

As for Public Facilities projects, the Teen Center project has been completed and the My friend's Homeless Shelter improvements are nearly complete. The anticipated Rental Unit Rehab pilot program was unable to get off the ground due to pandemic related issues including potential relocation of tenants during rehab and finding contractors to lead/undertake the project.

## **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Public notices were provided prior to public hearings to seek public input for the development of the AP. Staff also reached out to the local CAP, local homeless shelter and Dover Business and Industrial Development Authority & the Business Development Department for their input on current issues and needs.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were no written comments provided by the public. There were a few organizations who attended the first public hearing in order to provide support for certain funding requests. There was no testimony provided from the public during the second public hearing.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

NA

**7. Summary**

The Dover FY24 Action Plan was adopted by the City Council after a 5-month process that began with a 6-week application window, two public hearings and 30-day comment period following adoption of the Action Plan. Public notices were provided in the local paper for both public hearings and the 30-day comment period. Notices were also provided on the Community Development webpage for release of applications, public hearings and 30-day comment period. The draft Plan was made available to the public at the Planning Department, public library and online on the Community Development page. The adopted Plan was made available for public review at the Planning Department, public library and online on the Community Development page.

The Plan provides \$332,178.00 in funding for six Public Service activities, three Public Facilities activities, Economic Development and General Administration of the CDBG program. This Plan is the fourth Action Plan for the current Consolidated Plan. The projects and activities are supportive of the Consolidated Plan.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	DOVER	Planning and Community Development

**Table 1 – Responsible Agencies**

**Narrative (optional)**

This Action Plan represents the fourth of five Action Plans for the current Consolidated Plan

**Consolidated Plan Public Contact Information**

City of Dover

Planning & Community Development Department

Attn. Dave Carpenter

288 Central Ave

Dover, NH 03820

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The development of this AP was influenced heavily by the current Consolidated Plan. Staff consulted with a local Homeless Shelter, the local CAP and Dover Business Development to discuss issues and confirm relevancy of the goals in the Con Plan.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Dover will maintain its strong partnership with the Dover Housing Authority (DHA). The City has hired a Housing Navigator who will work closely with the Dover Housing Authority.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Dover adopted the Tri-City Master Plan on Homelessness created by the Tri-City Mayors homelessness Taskforce and incorporated much of it into the current Con Plan. The Continuum of Care and local service/care providers were involved in the development of the Homelessness Master Plan. This Action Plan is structured to address many of the objectives identified in the Homelessness Plan.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Dover will continue to engage with the regional CoC to assure efforts undertaken by programs supported through the Dover CDBG program will be consistent with, and supportive of, HMIS requirements.

### **2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	My Friend's Place
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff was consulted to provided information regarding client needs as well as provider needs.
2	<b>Agency/Group/Organization</b>	Strafford County Community Action
	<b>Agency/Group/Organization Type</b>	CAP
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Weatherization & Energy Efficiency
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff was consulted to provided information regarding client needs as well as provider needs. CAP staff was consulted on issues of such as housing rehab, homelessness, transitional shelter, emergency shelter and transportation.
3	<b>Agency/Group/Organization</b>	Dover Business and Industrial Development Authority
	<b>Agency/Group/Organization Type</b>	Business Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Dover Business and Industrial Development Authority (DBIDA) was consulted for feedback business needs.

4	<b>Agency/Group/Organization</b>	Business Development Department
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The BDD was contacted to provide information regarding the needs of small businesses and microenterprises.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Conversations are held throughout the year with various service providers (e.g. ARS and Dover Housing Authority) to discuss issues and needs. Though not formal requests for information related directly to the “upcoming” AP, they are used to help identify potential issues and trends.

Regarding cable and internet services, 99.7 % of the homes in Dover have access to wired service from five wired providers while 99.4% of homes have access a one cable provider. There are two DSL providers, five wired providers and one cable provider.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Strafford County Community Acton Program	CAP serves as the COC point of entry for Dover and area communities. Also, CAP was an integral part of the Tri-City Mayors Taskforce on Homelessness. The Goals of this Action Plan mirror those of the Con Plan which were developed heavily around the Homelessness Master Plan developed by the Taskforce. Funding for service providers and for improvements to existing home owner units & rental units is consistent with goals and objectives of the CoC.



Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Tri-City Taskforce Homelessness Master Plan	Tri-City Mayors Taskforce on Homelessness	The Action Plan includes funding to address issues related to the following Homelessness Master Plan Strategies: Strategy #2- Create Affordable Housing Strategy #3- Increase Homeless Prevention and Rapid Rehousing Programs Strategy #4- Support Access to transportation Strategy #5- Enhance access to quality healthcare, mental health and education

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

Hazard Mitigation

The City’s emergency response program will continue to coordinate with City Departments and CAP to address these extreme cold & heat events.

In regard to the homeless population and extreme winter weather, the City owns a structure in Somersworth and partners with Rochester, Somersworth and the County to provide shelter during Winter extreme events. This service will continue for FFY23.

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

There were no written comments, questions or concerns provided by the public throughout the process. There were a few individuals and organizations who attended the Planning Board public hearings that provide support for some of the funding requests. All comments provided were considered by the Planning Board. There were no comments from the public provided during the public hearing held by the City Council.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Non-targeted/broad community	The City received a total of 10 requests for funding.	No comments received	NA	
2	Newspaper Ad	Non-targeted/broad community	Announcement of Planning Board public hearing for proposed FFY22 Action Plan	No comments received	NA	
3	Internet Outreach	Non-targeted/broad community	Announcement of Planning Board public hearing for proposed FFY22 Action Plan	No comments received	NA	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Public Hearing	Non-targeted/broad community	Planning Board public hearing. A few individuals and organizations attended.	Support for certain applications.	NA	
5	Newspaper Ad	Non-targeted/broad community	Announcement of City Council public hearing	No comments were submitted	NA	
6	Internet Outreach	Non-targeted/broad community	Announcement of City Council public hearing	No comments were submitted	NA	
7	Public Hearing	Non-targeted/broad community	City Council public hearing. There was no testimony provided by the public during the public hearing.	NA	NA	
8	Internet Outreach	Non-targeted/broad community	30-day public notice. Announcement of City Council decision and opportunity for public comment	No comments were submitted	NA	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
9	Newspaper Ad	Non-targeted/broad community	30-day public notice. Announcement of City Council decision and opportunity for public comment	No comments were submitted	NA	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The needs identified through the Citizen Participation process for the Con Plan and this Action Plan exceed the funds received in the annual allocation and program income. The City will continue try to leverage funds in order to extend the reach of the CDBG program to the greatest extent possible.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	307,522	8,500	16,156	332,178	322,000	Subrecipients are expected to leverage CDBG funds against other sources. The likely exception in this Action Plan is the rental unit rehab activity.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Applicants provide anticipated sources of funding as part of their application. Monitoring and end of year reports are a method to determine the extent to which subrecipients used other sources to assist in delivering the approved project.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City is going to undertake barrier removal activities at the community pool facility in order to provide compliant access for elderly and disabled individuals.

**Discussion**

The Tri-City Mayor's Homelessness Plan recognizes the need to address homelessness on a local and regional basis. The City will continue to find opportunities to partner with area organizations and jurisdictions to best address needs facing the city and neighboring communities. The City has recently hired a Housing Navigator to help facilitate access to housing for households in search of affordable housing options.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Access to Services	2015	2019	Homeless Non-Homeless Special Needs Non-Housing Community Development		Assistance to Populations with Special Needs Homeless Assistance Planning	CDBG: \$39,900	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted Homeless Person Overnight Shelter: 25 Persons Assisted
2	Renter and Homeowner Assistance	2015	2019	Affordable Housing Non-Homeless Special Needs		Assistance to Populations with Special Needs Assistance to homeowner and renters Planning	CDBG: \$61,543	Public service activities for Low/Moderate Income Housing Benefit: 3 Households Assisted Rental units rehabilitated: 3 Household Housing Unit Homeowner Housing Rehabilitated: 11 Household Housing Unit



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Economic Development	2015	2019	Non-Housing Community Development		Economic Dev. Support of Businesses & Workforce Microenterprise Planning	CDBG: \$28,131	Jobs created/retained: 2 Jobs
5	Accessibility and Transportation	2015	2019	Accessibility and Transportation		Accessibility & Transportation Planning	CDBG: \$139,100	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3000 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 3 Persons Assisted

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Access to Services
	<b>Goal Description</b>	To provide opportunities for Dover residents to access homeless shelter services, protection from abuse, access to meals and AIDS related services.
2	<b>Goal Name</b>	Renter and Homeowner Assistance
	<b>Goal Description</b>	Weatherization and energy efficiency, Housing unit rehab, Security deposit assistance, Lead based paint hazard.

<b>4</b>	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	To provide increased employment opportunities for low and very low income persons through means such as business loans, job training and access to employment
<b>5</b>	<b>Goal Name</b>	Accessibility and Transportation
	<b>Goal Description</b>	Removal of architectural barriers and access to social services & employment.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The projects listed are consistent with projects undertaken in the prior Action Plan and are consistent with the Consolidated Plan.

### Projects

#	Project Name
1	Administration
2	Economic Development
3	Public Services
4	Weatherization and Energy Efficiency
5	Rental Unit Rehab
6	Jenny Thompson Pool Barrier Removal Project

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation is based upon review of the Consolidated Plan and available resources. Obstacles include service delivery to the subrecipients, including support for obtaining contractors to do work.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$63,504
	<b>Description</b>	General administration of the CDBG program
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	General administration of the CDBG program
<b>2</b>	<b>Project Name</b>	Economic Development
	<b>Target Area</b>	
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Economic Dev. Support of Businesses & Workforce Microenterprise
	<b>Funding</b>	CDBG: \$28,131
	<b>Description</b>	Business Assistance Program
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At least two income qualified households will benefit from the assistance.
	<b>Location Description</b>	Assistance is focused on businesses and economic development with the City of Dover.
	<b>Planned Activities</b>	Assistance to businesses and programs including loans, grants, counseling and training.
<b>3</b>	<b>Project Name</b>	Public Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Access to Services Renter and Homeowner Assistance Accessibility and Transportation

	<b>Needs Addressed</b>	Homeless Assistance Assistance to Populations with Special Needs Assistance to homeowner and renters Accessibility & Transportation
	<b>Funding</b>	CDBG: \$48,543
	<b>Description</b>	Assistance to organizations that provide services to income qualifying households and individuals including the homeless, victims of abuse, persons with AIDS and the elderly.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At least 131 income qualified or presumed benefit individuals and households will benefit from the services provided.
	<b>Location Description</b>	Activities are located within the City of Dover or the greater Dover area. Services are provided to Dover residents.
	<b>Planned Activities</b>	Transportation services, assistance for those with AIDS, security deposit assistance, homeless shelter services, services for victims of domestic abuse, assistance for the elderly re meals.
<b>4</b>	<b>Project Name</b>	Weatherization and Energy Efficiency
	<b>Target Area</b>	
	<b>Goals Supported</b>	Renter and Homeowner Assistance
	<b>Needs Addressed</b>	Assistance to homeowner and renters
	<b>Funding</b>	CDBG: \$27,000
	<b>Description</b>	Weatherization and energy efficiency improvements to owner occupied or renter occupied dwelling units.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Eleven income qualified or presumed benefit households will benefit from the improvements.
	<b>Location Description</b>	All improved units will be located within the City of Dover.
	<b>Planned Activities</b>	Energy efficiency and weatherization improvements to owner occupied or renter occupied dwelling units.
<b>5</b>	<b>Project Name</b>	Rental Unit Rehab
	<b>Target Area</b>	
	<b>Goals Supported</b>	Renter and Homeowner Assistance

	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Rental unit rehabilitation
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Three income qualified households will benefit from the improvements.
	<b>Location Description</b>	Specific locations have not yet been identified but will all be located within the City of Dover, New Hampshire.
	<b>Planned Activities</b>	Rehab of existing rental units in order to comply with certain minimum housing standards to then be occupied by income eligible families/households.
6	<b>Project Name</b>	Jenny Thompson Pool Barrier Removal Project
	<b>Target Area</b>	
	<b>Goals Supported</b>	Accessibility and Transportation
	<b>Needs Addressed</b>	Accessibility & Transportation
	<b>Funding</b>	CDBG: \$135,000
	<b>Description</b>	Removal of barriers to access at the City of Dover Jenny Thompson Outdoor Pool facility.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 3,000 presumed benefit individuals will benefit from this activity.
	<b>Location Description</b>	Barrier removal will occur at the City of Dover Jenny Thompson Outdoor Pool facility which is located on Route 4 in the northeasterly portion of the City.
	<b>Planned Activities</b>	Removal of barriers to access including ADA compliant facility entrance, walkway, parking and bus shelter construction activities.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City and its citizens will be served. There are no specific areas of the City which are targeted. Funds are allocated to the needs presented, and not by area of the City.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

N/A

### **Discussion**

Funds are provided for activities and projects that meet a national objective and assist Dover citizens. This may include funding to organizations outside of Dover that provide services to Dover citizens.



## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The Plan provides funding for energy efficiency based rehab of existing dwelling units and HQS based rehab of existing rental units. The Plan also includes funding for security deposit assistance.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	17
Special-Needs	0
Total	17

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	3
The Production of New Units	0
Rehab of Existing Units	14
Acquisition of Existing Units	0
Total	17

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

Table #1: *Non-Homeless*: Consists of three households that will be assisted through a security deposit assistance program, three rental units to be rehabbed to HQS standards and eleven units to be rehabbed re energy efficiency.

Table #2: *Rental Assistance*: Consists of security deposit assistance for income qualified households. *Rehab of Existing Units*: Consists of eleven dwelling units to be rehabbed re energy efficiency and 3 rental units to be rehabbed to meet certain HQS.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Dover works closely with the Dover Housing Authority and consults on projects/efforts to provide housing and support to L/M families and individuals.

### **Actions planned during the next year to address the needs to public housing**

The City of Dover has created and filled a Housing Navigator position. This position will coordinate with the local housing authority and owners of publicly funded rent restricted properties to facilitate placement of qualifying households.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City supports the many efforts the Dover Housing Authority has made to encourage involvement by residents in homeownership activities.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

### **Discussion**

The City of Dover is currently undertaking the Environmental Review process for DHAs 5-year plan. This is an example of DHA and Dover staff meeting and working together to assure that DHA can continue to provide quality housing and services without interruption from ER based requirements. Additionally, the Housing Navigator position creates a new resource to facilitate access to public housing.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City has allocated 91% (\$43,900.00) of our *Public Services* allocations towards homeless and other special needs activities. For operational needs or services of organizations that serve the homeless, the City has allocated funds for My Friend’s Place @ \$19,080.00. For operational needs or services of organizations that serve special needs populations, the City has allocated funds for AIDS Response Seacoast @ \$8,080.00, Alliance for Community Transportation @ \$4,080.00 that provides rides to Elderly & Adults with Disabilities, \$7,580.00 for HAVEN that provides shelter and counseling to victims of domestic violence and \$5,080.00 for Strafford Nutrition Meals on Wheels.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Dover’s Homeless Outreach Team is comprised of Support Services Division officers and civilian staff assigned to the Community Outreach Bureau whose principle role is to provide services in coordination with the City of Dover Welfare Department, area social service agencies, homeless shelters, and the Dover Police Department Social Worker in a collaborative manner. The Homeless Outreach Team offers outreach to individuals experiencing homelessness with a wide array of needs.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Welfare Department assists in finding and paying for shelter for homeless dover residents. With CDBG funding, the City has funded improvements for three existing transitional units within the City. Those projects are scheduled to begin this year. The Tri-City Mayors Taskforce on Homelessness Master Plan that was adopted by the City of Dover, includes the needs of these service providers. The current Consolidated Plan and this AP were developed, in part to help address the objectives included in the Master Plan on Homelessness.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Dover Welfare Department provides assistance with rent and security deposit for individuals and families that are seeking housing but are financially unable to afford the “entry costs” for rental

housing. The Department also assesses needs (family, individual, veteran, etc.) in order to refer them to appropriate service or benefit providers. The Tri-City Mayors Taskforce on Homelessness Master Plan that was adopted by the City of Dover, includes the needs of these service providers. The current Consolidated Plan and this AP were developed, in part to help address the objectives included in the Master Plan on Homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Through the security deposit assistance program, CDBG funds are made available to help income eligible households and presumed benefit individuals secure rental units. One of the Housing Navigator's objectives is to facilitate the development of additional housing units that will be rent restricted and made available to very low and low-income individuals and families.

## **Discussion**

The City of Dover Welfare and Police Departments coordinate with area social service agencies and homeless shelters to offer outreach to individuals experiencing homelessness. The Housing Navigator is a new resource for the City's efforts to generate access to affordable housing for income qualified and presumed benefit individuals & households. These efforts are reflective of the Homelessness Master Plan developed by the Tri-City Mayors' Task Force on Homelessness and adopted by the City Council.

The Master Plan includes the following seven strategies to help the region begin the implementation process to eliminate homelessness.

- Strategy #1- Create Seasonal Cold Weather Shelter
- Strategy #2- Create Affordable Housing
- Strategy #3- Increase Homeless Prevention, Rapid Rehousing, and Supportive Housing Programs
- Strategy #4- Support Access to transportation
- Strategy #5- Enhance access to quality healthcare, mental health and education
- Strategy #6- Support efforts to decrease Substance Use Disorder and increase prevention
- Strategy #7- Engage the Community to End Homelessness

Each strategy includes recommended actions, timeline for the action, the issues addressed by the recommended action, collaboration, and possible funding. The City Councils for Dover, Somersworth

and Rochester all accepted the master plan.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Following are the City of Dover's principal impediments to affordable housing choice in the public sector:

1. The Zoning Ordinance Allows Group Homes by Special Exception only, not by right, in two of the City's zoning districts. The districts, RM-U, and O represent a small area of the City's Zoning district area. The CBD district allows the use by right, as well as the use of a rooming house by right. A further barrier is that the City is almost 400 years old and has a limited amount of developable land and adequate in-fill opportunities for such a use to reasonably locate. Land costs tend to lead to higher cost units when a property owner seeks to increase the density. The Special Exception criteria and requirement for a public hearing may subject the process to NIMBY reactions that may influence decisions made by the Zoning Board.
2. It has been estimated that approximately 40 % of the rental housing stock in the jurisdiction have some amount of lead-based paint hazard on the premises. Low income and minority households tend to rent units which still have this hazard, simply because the rent amount is lower than other rental units. Because a unit's age, condition, and location define the rents, these are units that can least afford to be made lead-based paint free for the foreseeable future. Fair housing choice between lead-based paint contaminated and lead-based paint free rental units should not just be dependent on state laws prohibiting renting to families with children under the age of six, the ability of the units owner to pay for mitigation, or the ability of the household to pay more funds for the rent.
3. While Dover has seen a housing boom since 2015, there continues to be less than 1% vacancy in multi-family units. As rental costs have increased, wage levels have not kept pace creating more of a divide, where the lower middle class is taking units that previously have been open to very-low and low-income residents. Homeownership costs have also trended up. The median sales price for homes in Dover is \$450,000. This is a 14% increase over last year.
4. Ninety percent of very-low income homeowners in the City expend more than 50% of their gross income on housing costs. Most all of these dwellings have rehabilitation needs. These low-income homeowners are finding it difficult to refinance existing mortgages allowing reduced monthly debt service costs to draw on equity or to rehabilitate their homes.
5. Availability of public transportation was identified in the previous AI as a barrier to housing choice, and continues to be a concern. COAST bus, the regional transit provider faces funding reductions resulting in fare increases to help off-set the funding loss. Fare increases can be a barrier to residents who rely on public transit for access to work and services.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the**

## **return on residential investment**

The City has recently created and filled a Housing Navigator position. A major focus for the housing navigator will be to identify opportunities to increase development of affordable units and help create the pathways to do so. Efforts will include:

- Identifying public land that could be utilized for affordable housing
- Researching the pathways and impacts of making tax acquired parcels available for low/mod buyers/users
- Working with the Dover Housing Authority to promote housing choice vouchers within new construction.
- Investigating options for the Housing Opportunity Zone alternative for the Community Revitalization Tax Credit Program.
- Identifying the costs & benefits of creating and funding a housing trust fund to provide grants for the development of affordable housing.

Recent actions undertaken by the City to reduce barriers to housing availability:

- Allowing smaller homes to be built, without zoning relief, on lots smaller than 5,000 sf
- Allowing more than one ADU, if the additional ADU is HUD rent restricted
- Allowing conversion of single family homes to two family homes, by right, in all single family zones if the home looks and operates like a single family home
- Allowing new construction of two family homes in the R-12 and R-40 single family districts
- Removing the dimensional requirement for conversion of a two family home in the urban multifamily district into a 3 or 4 family by special exception if the owner agrees the new units will follow HUD rent restrictions
- A non-Zoning Action was to incorporate allowances for additional tax credit relief under the Community Revitalization Tax Credit Program for mixed use buildings downtown, if there are HUD rent rate units included.
- Provide CDBG Grants to landlords to bring existing rental units up to certain housing quality standards with the requirement that the units be rent restricted to HUD limits for a period of time after the improvements are made.

### **Discussion:**

Dover incentivizes affordable housing through a Transfer of Development Right's Ordinance, which allows property owners to purchase density from lots elsewhere in the City. There are a variety of options such as some homes being size restricted, or allowing density increase if rent rates are restricted. Additionally, developers can build above 5 stories in the downtown area if additional units

are HUD rent restricted.

Since 2010, Dover has increased density the following ways:

- Removed density calculation from residential projects downtown;
- The Gateway district (along the major entrance corridors to Dover) offers range of density (2K (if HUD rent restricted) – 4K sf /unit);
- If you rent restrict a unit to HUD limits in other cases, you can exceed the base density (in single or multi-family residential);
- Commercial/Industrial properties can have residential density (1 unit/2000 sf of commercial building space) within industrial zones for new construction over 40,000 square feet. This incentivizes commercial growth with related employee housing.

Dover has recognized the value in creating commercial and residential mixed uses. Within most non-residential zones, and in the Residential/Commercial Mixed Use Overlay district, the community has zoning that allows mixed use buildings, so long as there is commercial on the first floor of the building. This allows both commercial growth and high density residential options in the city.

Dover has allowed Accessory Dwelling Units or ADUs since 2010.

Dover also allows Customary Home Occupations, which in many cases increases options for live/work.

Dover does not have a “family” requirement for Single Family homes, nor do we prevent private leases between parties for rooms. If the life safety code is met, you may have multiple unrelated people sharing a home, so co-housing or similar tenancy can occur.

As mentioned above, the City has created and filled a housing navigator position that will focus on housing related concerns for very-low, low and moderate income individuals and households.



## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City has recently created and filled a Housing Navigator position that is housed within the Planning and Community Development Department. This position is a new resource to help address access to affordable housing and related concerns.

### **Actions planned to address obstacles to meeting underserved needs**

The newly created and filled housing navigator position will play a critical role in addressing access to housing by very low, low and moderate households.

### **Actions planned to foster and maintain affordable housing**

This AP includes funding for a pilot program intended to rehab existing units and bring them into the pool of units available for rent restricted housing. The Plan also provides funding for weatherization & energy efficiency program to improve existing housing stock in order to avoid displacement of existing very low, low and moderate income families. The housing navigator is a new resource for addressing access to affordable housing.

### **Actions planned to reduce lead-based paint hazards**

The Planning Department will continue to ensure a high knowledge and awareness level with regard to lead-based paint abatement procedures by fostering an education outreach program at the building permit and health inspection Office, and through the Housing Rehab Program. Informational brochures used will continue to be part of permit packages, health, rehab and building inspections, and will continue to be “up front” at the permit office counter. The Fire Department will also continue their effort in this program through life safety inspections and coordination with the City’s Health Officer.

Additionally, the City and other housing providers intend to apply for funding under Title X, Lead-Based Paint Hazard Reduction Act, as the need arises and as the funds become available, in order to address the issue of lead paint poisoning in homes.

### **Actions planned to reduce the number of poverty-level families**

The City has again funded the CDBG Economic Development portion of the program. This funding will be a tool that the City’s Business Development Department can utilize to assist new and struggling small

businesses and microenterprises.

### **Actions planned to develop institutional structure**

The City has created and filled a Housing Navigator position. This position will enhance the City's efforts to continually improve coordination with housing and social service providers and between departments.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City has created and filled a Housing Navigator position. This position will enhance the City's efforts to continually improve coordination with housing and social service providers and between departments.

### **Discussion:**

The creation of the housing navigator position is a significant step in addressing the City's efforts re access to housing and related concerns. It is a new resource in the City's efforts to provide institutional structure and address issues that disproportionately effect low and moderate income households.

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

The anticipated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income is based on a three year period from PY21 through PY23.

## Attachments

## Citizen Participation Comments

Public Hearing Notice: FY24 Action Plan - Planning Board

Date in Paper: 01/08/2023

Public Hearing Meeting Date: 01/24/2023



**Public Hearing Notice: FY24 Action Plan – City Council**

**Date in Paper: 02/17/2023**

**Public Hearing Meeting Date: 03/08/2023**



**Govt Public Notices**

Harbors office hours are:  
Monday to Friday 8:00 AM to 4:00 PM (except holidays)  
555 Market Street  
Portsmouth, NH 03801  
603-436-8500

The N.H. Code of Administrative Rules governing the "Mooring and Weirless" Part 500, can be found at <http://www.gencourt.state.nh.us/rulesofstate/agencies/daa.html>

For more information or if you have any questions, call the Division Office at 436-8500

**Notice of Public Hearing**

**Monday, February 27, 2023**  
7:00 PM  
York Public Library

The York Selectboard will conduct a Public Hearing regarding proposed zoning ordinance amendments as follows:

- Shoreland Overlay District (Map Amendment)

Printed copies of the proposed amendments (draft document dated December 27, 2022) and associated mass are available with the Town Clerk at the Town Hall, 10 Central Road, 7:00 PM on Wednesday, March 1, 2023.

**LEGAL NOTICE**

**APPLICATIONS**

1. Paul & Kathleen Cavonagh for property owned and located at 100 Brackett Road, Tax Map 22, Lot 93 request variances from §190-2.3.C(2) for a new home with a second floor located 12.2' from the side boundary where 20' is required; existing ground floor is 12.2'; from §190-3.1.H(1)(a)(g) for off-street parking spaces in the front yard where 100' is required (existing is 4'); from §190-5.0.C for off-street parking spaces which is prohibited; and from §190-6.3.B where the replacement of all nonconforming parts of the structure are in the same location or less nonconforming. Property is in the Single Residence District. Case #04-2023.

2. Wentworth by the Sea Country Club for property owned and located at 60 Wentworth Road, Tax Map 24, Lot 61-26 requests variances from §190-2.3.C(2) for 32 parking spaces in or partly in the 20' side setback and from §190-5.0.C for 7 off-street parking spaces within or partly within the 10' lot line setback. Property is in the Single Residence District. Case #03-2023.

3. Tudor & Pauline Simeonov, Aleski LLC owners of 720 Brackett Road, Tax Map 17, Lot 65 request an Administrative Appeal from the Building Inspectors' letter dated November 22, 2022, for address 691 Brackett Rd, Tax Map 17, Lot 34 per §190-5.7B and §202, Attachment 5, Appendix E as it relates to a driveway. Properties are in the Single Residence District. Case #10-2023.

4. Ronnie Webster Foundation db/a Webster at Rye for property owned and located at 795 Washington Road, Tax Map 11, Lots 32 & 6 request a two-year extension of the Special Excep-

**Govt Public Notices**

tions granted on March 6, 2019 and extension granted February 3, 2021. Property is in the Single Residence District. Case #11-2023.

5. Daniel & Julie Sallie for property owned and located at 89 Baker Avenue, Tax Map 5.2, Lot 134 request variances from §190-2.4.C(1) for a deck 11', riving station 14.8' overhang 17.8', and house 18.8' from the rear boundary where 19.2' is required; from §190-2.4.C(2) for an overhang 7.9', retaining wall 7.2', and house 8.4' from the side boundary where 20' is required; from §190-2.4.C(3) for a retaining wall 15' from the front boundary where 30' is required; from §190-3.1.H(1)(a) for 18.1% dwelling coverage where 15% is required; and from §190-3.1.H(1)(g) for an expansion of a nonconforming structure. Property is in the General Residence and Coastal Overlay Districts. Case #12-2023.

6. Summer at the Beach Trust, Susan Mesiti, Trustee, for property owned and located at 1182 Ocean Boulevard, Unit 2, Tax Map 17.3, Lots 32-33 request variances from §190-3.1.H(1)(a) and §190-3.1.H(1)(g) to convert a pool to a deck 50' from the highest observable tide level where 100' is required; §190-2.4.C(2) for a generator 3' from the side yard boundary where 20' is required; from §190-3.4.E for 72.6% impervious surface coverage where 72% exists and 30% is required; from §190-3.4.D to convert a deck to living space at 35.8' where 20' is required; and from §190-6.3.A for expansion of a nonconforming structure. Property is in the General Residence and Coastal Overlay Districts. Case #13-2023.

7. Paradise of the Shore Trusts I and II, Susan Mesiti, Trustee, for property owned and located at 1182 Ocean Boulevard, Unit 3, Tax Map 17.3, Lot 32-33 request variances from §190-3.1.H(1)(a) and §190-3.1.H(1)(g) for a structure 50' from the highest observable tide level where 100' is required; from §190-3.4.E for 72.6% impervious surface coverage where 72% exists and 30% is required; from §190-3.4.D to convert a deck to living space at 35.8' where 20' is required; and from §190-6.3.A for expansion of a nonconforming structure. Property is in the General Residence and Coastal Overlay Districts. Case #13b-2023.

**NEW CASTLE NH HISTORIC DISTRICT COMMISSION**

**PUBLIC HEARING**

Notice is hereby given that there will be two public hearings on March 2, 2023 @ 8:00 pm with the New Castle Historic District Commission at 7pm on Thursday, March 2, 2023, at the Macomber Room, 301 Wentworth Road, New Castle, NH. a. Site Walk on March 2, 2023 @ 8:00 pm with Ellen & Randy Bryan, at 34 Wentworth Road, Map 16 lot 44, followed by a public hearing at 7:00 pm for replacement of a split rail fence, adding a retaining wall, adding an opening over kitchen windows, adding a lattice/fence screen to the northeast corner of the shed, and lattice at shed base under the sill per Zoning Ordinance 9.3.5.1. b. Public Hearing for Applicant Maquel DeStefano Architects,

**Govt Public Notices**

for Owners, Mary & Ronald Pressman, for property at 34 Oliver Street, Map 16 lot 40 (front lot), for new construction on a newly subdivided lot. c. Work Session for Applicant Maquel DeStefano Architects, for Owners, Mary & Ronald Pressman, for property at 34 Oliver Street, Map 16 lot 40 (rear lot), to remove existing structure & construct a new home per Zoning Ordinance 9.3.5.1. Complete plans may be reviewed at the Town Hall during office hours. Person(s) interested or affected by the plans may attend in person or by counsel or by writing. Per New Castle Zoning Ordinance Section 9.3.5 (a,b,c) Activities requiring review. Rodney Rowland, Chairman New Castle Historic Commission

**Legal Notice**

**Barrington - Acceptance of Housing Opportunity Planning Grant**

Pursuant to RSA 31:95-b, the Barrington Select Board will hold a public hearing starting at 6:30pm on February 27, 2023 at the Town Hall, 4 Signature Drive, Barrington, NH pertaining to the acceptance of unanticipated funds. The Town was awarded a Housing Opportunity Planning grant in the amount of \$25,000 from the New Hampshire Housing Finance Authority (InvestNH). If this public hearing is cancelled or continued, there will be a public hearing on March 6, 2023 at the Town Hall. 2/17

**PUBLIC NOTICE**

**CITY OF DOVER COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**PROPOSED FY24 ANNUAL ACTION PLAN**

Notice is hereby given that the Dover City Council will conduct a public hearing on Wednesday, March 8, 2023 at 7:00 PM in the Council Chambers, City Hall, Dover, NH, regarding the proposed FY24 CDBG Annual Action Plan.

The City of Dover receives federal grant funding through the CDBG program, which is administered through the U.S. Department of Housing & Urban Development (HUD). The City has adopted a Consolidated Plan that identifies impediments to Fair Housing Choice and the Community's priority objectives to be addressed during the FY21-25 timeframe. To help achieve the priorities identified in the Consolidated Plan, the City must develop an Annual Action Plan which outlines the City's proposed uses of the grant funding received through the CDBG program for FY24.

The Proposed FY24 Annual Action Plan outlines the proposed allocations to be made to organizations, programs and projects. Projects under consideration for the Dover FY24 Annual Action Plan include:

- Homeless Shelter Services
  - Security Deposit Programs
  - Weatherization and Energy Efficiency Improvements
  - Economic Development Activities
- Members of the Public Organizations, Agencies and

**Govt Public Notices**

Programs are encouraged to attend/participate and provide comments regarding the draft FY24 Annual Action Plan. Also, comments and concerns can be submitted to Community Development Planner Dave Carpenter via e-mail at [d.carpenter@dover.nh.gov](mailto:d.carpenter@dover.nh.gov); via telephone at 603-316-6006; or via postal mail at Planning & Community Development Department, 288 Central Ave, Dover, NH 03820.

A copy of the draft FY24 Annual Action Plan can be found at the Dover Public Library located at 73 Locust St, Dover, NH 03820 and at the Planning & Community Development Department, 288 Central Ave, Dover, NH 03820. A copy of the draft FY24 Annual Action Plan can also be found on the City of Dover's website at: <https://www.dover.nh.gov/agovernment/city-governance/development/index.html>.

Citizens are invited to attend/participate in the above noted PUBLIC HEARING, to be conducted in City Council Chambers in City Hall, 288 Central Ave, Dover, NH Hampshire on the date and at the time noted above, and to ask questions and/or to provide comments on the proposed FY24 Annual Action Plan.

**Public Notice**

**Town of Lee, NH Lee Zoning Board of Adjustment**  
249 Colef Highway  
Lee, NH 03861  
603-659-6783

The Town of Lee, New Hampshire Zoning Board of Adjustment will conduct a public hearing on Wednesday, March 15, 2023, beginning at 7:00 PM in the meeting room of the Town Office Building located at 249 Colef Highway on the following application.

An application from Public Service of New Hampshire-Energy (leaseholder of service line/equipment over various parcels of land in Lee), is requesting a Special Exception as provided in the 2022 Lee Zoning Ordinance, Article XV: Wet Soils Conservation Zone, section E: Special Exceptions, number - 1, to allow the replacement/repair of utility poles and associated equipment along with access within 75' (feet) of wet soils and through wet soils if necessary to perform sold work on a number of parcels of land in which said applicant holds easements for relating to the, so-called, "907 Electric Transmission Line Corridor/Lee Structure Replacement".

You are invited to appear in person or by representation of agent or counsel and state reasons why this application should or should not be approved. Application information is on file with the Office of Planning & Zoning.

**CITY OF ROCHESTER, NH**  
31 Wakefield St. Rochester, NH 03867

**INVITATION TO BID**

City of Rochester, NH is soliciting a competitive RFQ: 1. REQ: RFQ 23-31 Pre Qualifications for Secondary Clarifier Mechanism

**Govt Public Notices**

Programs are encouraged to attend/participate and provide comments regarding the draft FY24 Annual Action Plan. Also, comments and concerns can be submitted to Community Development Planner Dave Carpenter via e-mail at [d.carpenter@dover.nh.gov](mailto:d.carpenter@dover.nh.gov); via telephone at 603-316-6006; or via postal mail at Planning & Community Development Department, 288 Central Ave, Dover, NH 03820.

A copy of the draft FY24 Annual Action Plan can be found at the Dover Public Library located at 73 Locust St, Dover, NH 03820 and at the Planning & Community Development Department, 288 Central Ave, Dover, NH 03820. A copy of the draft FY24 Annual Action Plan can also be found on the City of Dover's website at: <https://www.dover.nh.gov/agovernment/city-governance/development/index.html>.

Citizens are invited to attend/participate in the above noted PUBLIC HEARING, to be conducted in City Council Chambers in City Hall, 288 Central Ave, Dover, NH Hampshire on the date and at the time noted above, and to ask questions and/or to provide comments on the proposed FY24 Annual Action Plan.

**Public Notice**

**Town of Northwood**

**Public Notice**  
February 27, 2023

To all interested and aggrieved persons, you are hereby notified of the following:

The Northwood Zoning Board of Adjustment will meet at the Northwood Town Hall on Wednesday, February 27, 2023, at 6:30 p.m. to hear the following:

Case 23-06: Kenneth & Georgianne Eiler 59 Lower Camp Rd. Map 125; Lot 57. Applicants are seeking relief to the following in order for the demolition of a seasonal dwelling and the construction of a new single-family residence within the existing footprint; frontage on two private roads, on an undersized lot of .33 acres, where 2 acres is required;

- A Variance from Article IV.B.(1) *Yield of Eritage*.
- This lot is on a private road.
- A Variance from Article IV.B.(2)(b), lot size.

The agenda to include any other business that may properly come before the board at this time. Pamela Sanderson, Vice-Chair

**NOTICE OF SCHOOL DISTRICT MEETING**

In accordance with RSA 197:1 the Stratham School District will conduct a School District meeting on the proposed 2023-2024 budget for the support of the school and to also act on other warrant articles and

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
STRATHAM SCHOOL DISTRICT

**NOTICE OF SCHOOL DISTRICT MEETING**

In accordance with RSA 197:1 the Stratham School District will conduct a School District meeting on the proposed 2023-2024 budget for the support of the school and to also act on other warrant articles and

**Public Notices**

transact district business that comes before the meeting on Monday, March 6, 2023 at 6:00 PM. The meeting will take place at Stratham Memorial School. The election of district officers will take place by ballot vote on March 14, 2023 from 7:00 am to 7:00 pm at Stratham Memorial School.

The public is encouraged to attend.

Kate Davis  
School Board Chairperson

**Public Notice**

**Town of Lee, NH Lee Planning Board**  
249 Colef Highway  
Lee, NH 03861  
603-659-6783

The Town of Lee Planning Board will conduct a public meeting on Wednesday, March 8, 2023, at a meeting beginning at 7:00 pm at the Lee Public Safety Complex, 20 George Bernard Rd, Lee NH. The Board will discuss the following application: Applicant Margaret Fagan is proposing to subdivide a 6.35+- acre building lot from a 10.12 +- existing single family parcel, leaving 3.77+- acres with the existing house. The property is located at 245 North River Road and is known as Lee Tax Map #26-10-00. This is an application acceptance hearing and possible final hearing.

You are invited to appear in person or by representation of agent of counsel and state reasons why these applications should or should not be accepted/approved. Application information is on file at the Office of Planning & Zoning located at the Lee Town Office.

**POSTED AT THE LEE TOWN CLERK/TAX COLLECTOR & ZONING ON TUESDAY, FEBRUARY 14, 2023**

**ADVERTISED IN FOSTER'S DAILY DEMOCRAT.**

**CHILD CHECK SCREENING**

**SAU #105 STRAFFORD SCHOOL DISTRICT**

We will be holding a Child Check Screening on the afternoon of Thursday, March 9, 2023. This screening is free for children ages 2.5 to 5 (before entering kindergarten). If you have any developmental concerns in one of these areas, you can schedule an appointment.

- Readiness/Learning
- Speech/Language
- Fine or Gross Motor

For more information and to schedule an appointment, contact:

Anne Cullen,  
Special Education Secretary  
Strafford School District  
603.664.2842 x311 or  
acullen@strafford.k12.nh.us

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**Public Comment: 30-Day Notice**

**Date in Paper:** 03/23/2023

**Final Day of Comment:** 04/24/2023

There were no comments received.

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 Business & Services email: [SeacoastBusServ@gannett.com](mailto:SeacoastBusServ@gannett.com)  
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**Announcements**

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**Safe Boaters Card classes starting 3/28 Required for over 25 HP in NH waters Taught by America's Boating Club Portsmouth Six Tuesday evenings at Ports, High School Details at [www.usps.org/portsmouth](http://www.usps.org/portsmouth) or DR**

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**Home Improvement**  
 The Seacoast Handyman High ladder work, gutter cleaning, roofing repairs & leaf screen installation. Call 207-439-6416 [www.seacoasthandyman.com](http://www.seacoasthandyman.com)

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**Real Estate Rentals**

**PUBLISHER'S NOTICE**  
 All real estate advertised herein is subject to the Federal Fair Housing Act, which makes it illegal to advertise any preference, limitation, or discrimination because of race, color, religion, sex, handicap, familial status, or national origin, or intention to make any such preference, limitation, or discrimination. We do not knowingly accept any advertising for real estate which is in violation of the law. All persons are hereby informed that all dwellings advertised are available on an equal opportunity basis.

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**Govt Bids & Proposals**  
 CITY OF DOVER  
 REQUEST FOR PROPOSAL  
 The City of Dover will accept sealed bids for the following item(s) until such time indicated below:  
 RFP# B23072 - Miscellaneous Water Department Supplies  
 All proposals must be received by April 6, 2023 @ 2:00 P.M. EST  
 Specifications for the above are available for review in the Purchasing Office, City of Dover, 288 Central Avenue, Dover, NH 03820 or by visiting our website at [www.dover.nh.gov](http://www.dover.nh.gov).

**Govt Public Notices**  
**LEGAL NOTICE**  
 NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, April 3, 2023 at 7:00 p.m., at the Portsmouth Municipal Complex in the Eileen Dundero Foley Council Chambers, Portsmouth, NH, on the proposed Ordinance amending Chapter 10 - Accessory Dwelling Unit, Section 10.430 - Use Regulations, Section 10.440 Table of Uses Residential, Mixed Residential, Business and Industrial Districts, Section 10.814 - Accessory Dwelling Units, Article 11 - Site Development Standards, Section 10.1110 - Off-Street Parking, Article 15 - Definitions - Section 10.1530 - Terms of General Applicability. The complete Ordinance is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

KELLI L. BARNABY, MMC/CNHMC CITY CLERK

The Board of Adjustment of the Town of Rye, NH Public Hearing at the Rye Town Hall, 10 Central Road 7:00 PM on Wednesday, April 5, 2023

**LEGAL NOTICE**  
**APPLICATIONS**  
 1. Tudor & Pauline Simeonov, Aleph LLC owners of 726 Brackett Road, Tax Map 17, Lot 65 request an Administrative Appeal from the Building Inspector's letter dated November 22, 2022, for address 691 Brackett Rd, Tax Map 17, Lot 34 per §190-5.7B and §202, Attachment 5, Appendix E as it relates to a driveway. Properties are in the Single Residence District. Case #10-2023.  
 2. Mukherjee Living Trust Sumaeta Mukherjee Trustee of 60 Deer Meadow Road, North Andover, MA for property owned and located at 1701 Ocean Blvd, Tax Map 13, Lot 4 requests variances from §190-2.4.C(3) for second story building addition and deck 10' w/ from the front boundary where 20' is required; from §190-3.1.H(1)(b) for the work within 75' wetland buffer. Property is in the General Residence, Coastal Overlay and SFHA, Zone VE. Case #07-2023.  
 3. Wentworth by the Sea Country Club for property owned and located at 60 Wentworth Road, Tax Map 24, Lot 61-26 requests variances from §190-2.3.C(2) for 32 parking spaces in or partly in the 20' side

setback; from §190-3.1.H(2), a, a for parking 11' from wetlands where 75' is required; and from §190-5.0.C for off-street parking spaces within or partly within the 10' lot line setback. Property is in the Single Residence District. Case #03-2023.  
 4. Leigh & Darren D'Andrea for property owned and located at 0 Jenness Avenue, Tax Map 8.4, Lot 48 request variances from §190-2.4.C(1) for an overhang 23.7', chimney 21.9', and deck 14.80' and stairs 15.84' from the rear boundary where 25' is required; from §190-2.4.C(3) for steps and a paver pad 17.5'; a bioretention pond +/- 2 ft from Jenness Avenue and +/- 64 ft from Surf Lane; from the front yard boundary where 23.5' for Jenness Avenue and 8' for Surf Lane is required; from §190-3.1.F, H(2)(a)(e) (f)(a) for tree removal, house 5.3'; roof overhang 4.50', steps 13', deck stairs 8.16', and driveway 20' from the wetland where 75' is required; from §190-3.4.E for 17% dwelling coverage where 15% is required; from §190-6.1.A and from §190-6.1.B(1)(2), (C) for a 9,998 square foot lot area with 200' of frontage on a nonconforming lot; and from §190-5.0.C for off-street parking spaces within the front setback where that is prohibited. Property is in the General Residence and Coastal Overlay Districts, and SFHA Zone AE(8). Case #06-2023.  
 5. Leigh & Darren D'Andrea for property owned and located at 0 Jenness Avenue, Tax Map 8.4, Lot 48 request special exceptions pursuant to §190-3.1.G(2) for a driveway located in the wetland buffer; and §190-3.4.C to develop a vacant coastal lot in accordance with Criteria §190-3.4.C(1)-(8). Property is in the General Residence and Coastal Overlay Districts, and SFHA Zone AE(8). Case #09-2023.  
 6. Summer at the Beach Trust, Susan Mesiti, Trustee, for property owned and located at 1182 Ocean Boulevard, Unit 2, Tax Map 17.3, Lots 32-2 request variances from §190-3.1.H(1)(a) and §190-3.1.H(2)(a)(b) to convert a patio to a deck 50' from the highest observable tide level where 100' is required; from §190-2.4.C(2) for a generator 2' from the side yard boundary where 20' is required; from §190-3.4.E for 72.6% impervious surface coverage where 72% exists and 30% is required; from §190-3.4.D to convert a deck

to living space at 35.8' where 28' is required, and from §190-6.3.A for expansion of a nonconforming structure. Property is in the General Residence and Coastal Overlay Districts. Case #13-2023.  
 7. Paradise of the Shore Trusts 1 and II, Susan Mesiti, Trustee, for property owned and located at 1182 Ocean Boulevard, Unit 3, Tax Map 17.3, Lot 32-3 request variances from §190-3.1.H(1)(a) and §190-3.1.H(2) (a)(a) for a structure 50' from the highest observable tide level where 100' is required; from §190-3.4.E for 72.6% impervious surface coverage where 72% exists and 30% is required; from §190-3.4.D to convert a deck to living space at 35.8' where 28' is required, and from §190-6.3.A for expansion of a nonconforming structure. Property is in the General Residence and Coastal Overlay Districts. Case #13b-2023.  
 8. Joseph Nicols, Nichols Environmental, LLC for property owned and located at 327 South Road, Tax Map 4, Lot 51 request a variance from §190-2.3.C(5) for installation of 2 a.c. units 19' from the side boundary where 20' is required. Property is in the Single Residence District. Case #14-2023.  
 9. Michael E. Megno, Member of 665-667 Wallis Road, LLC, for property owned and located at 665-557 Wallis Road, Tax Map 16, Lot 21 requests a special exception from §190-6.4; from §190-7.1.A (3); and §190-5.3 for expansion of existing 2 unit dwelling to a 4 unit dwelling and conversion to condominium form of ownership. Property is in the Commercial District, Aquifer & Wellhead Protection District. Case #15a-2023.  
 10. Michael E. Megno, Member of 665-667 Wallis Road, LLC, for property owned and located at 665-557 Wallis Road, Tax Map 16, Lot 21 requests variances from §190-2.2.H for expansion of a 2 unit dwelling to a 4 unit dwelling unit with condominium form of ownership; from §190-2.11.C(2) for expansion of a second floor 12.5' from the side boundary where 20' is required; from §190-6.2.A for expansion of nonconforming residential units; and from §190-6.3.A for expansion on nonconforming structure to a two-story building with 4 residential units. Property is in the Commercial District, Single

Residence District, Aquifer & Wellhead Protection District. Case #15b2023.  
 11. Jeffrey W. Keefe of 280 Ocean Blvd, Unit #11, Portsmouth NH for property owned and located at 3 Brackett Road, Tax map 22, Lot 72 requests variances from §190-3.1.H.2(a),(b),(e), and (g) for a deck/house 57', a septic tank 49', a leach field 75', a garage 96.45' and removal of trees from the wetland where 100' is required; from §190-5.7.C for (a) slight increase in stormwater runoff? stormwater management plan 5.43 CFS 2-year (1+0.24), 92.6% impervious surface coverage and 16.42 CFS 50-year (+0.35) where matching existing conditions is required; from §190-6.3.A for expansion of nonconforming structure. Property is in the Single Residence District and SFHA, Zone AE (8). Case #16-2023.  
 Respectfully Submitted,  
 Chris Piele, Clerk

**PUBLIC NOTICE CITY OF DOVER, NH COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY24 ACTION PLAN**  
 The City of Dover, has adopted the FY24 CDBG ACTION PLAN. The Action Plan identifies how the City plans to use federal CDBG funds during the next fiscal year beginning 7/1/23 to meet the goals and objectives that were approved as part of Dover's CDBG Consolidated Plan.  
 The Dover City Council held a public hearing and voted to approve the FY24 Action Plan on March 8, 2023. The Action Plan is available for a public review and comment. The final day for this comment period will be April 24, 2023 after which time all comments received will be forwarded along with the FY24 Action Plan to the U.S. Department of HUD for their 45-day review. All persons wishing to submit comment on the FY24 Action Plan should do so in writing to: Planning and Community Development Department, Attn. Dove Carpenter, 288 Central Avenue, Dover, NH 03820 or by email to [d.carpenter@dover.nh.gov](mailto:d.carpenter@dover.nh.gov). Copies of the FY24 Action Plan are available in the Dover Planning Office, Dover City Library or online at <http://www.dover.nh.gov/ovp/development/index.html>



## ← FIND A HOUSE

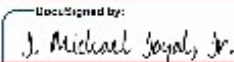


## Grantee SF-424's and Certification(s)

DocuSign Envelope ID: 3C43A11F-6E35-478D-B1FA-E4A87AE39008

View Burden Statement		OMB Number: 4040-0004 Expiration Date: 11/30/2025
<b>Application for Federal Assistance SF-424</b>		
* 1. Type of Submission: <input type="radio"/> Preapplication <input checked="" type="radio"/> Application <input type="radio"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="radio"/> New <input type="radio"/> Continuation <input type="radio"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="5/8/2023"/>	4. Applicant Identifier: <input type="text" value="B-23-MC-33-0005"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Dover, NH"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="02-6000230"/>	* c. UEI: <input type="text" value="LJFYVJTK9TE5"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="288 Central Avenue"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Dover"/>	County/Parish: <input type="text"/>	
* State: <input type="text"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text"/>	Division Name: <input type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text"/>	* First Name: <input type="text" value="David"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Carpenter"/>	
Suffix: <input type="text"/>	Title: <input type="text"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="6035166008"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="d.carpenter@dover.nh.gov"/>		

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="C: City or Township Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="US Dept of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14.218"/> CFDA Title: <input type="text" value="Community Development Block Grant Entitlement"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="B-23-MC-33-0005"/> * Title: <input type="text" value="Community Development Block Grant Program"/>	
<b>13. Competition Identification Number:</b> <input type="text"/> Title: <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="Community Development Block Grant Program PY23"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	NH001
* b. Program/Project	NH001
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date:	2023-07-01
* b. End Date:	2024-06-30
<b>18. Estimated Funding (\$):</b>	
* a. Federal	307522
* b. Applicant	0
* c. State	0
* d. Local	0
* e. Other	0
* f. Program Income	20741
* g. TOTAL	328263
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="radio"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="radio"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="radio"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="radio"/> Yes <input checked="" type="radio"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix:	<input type="text"/>
* First Name:	J. Michael
Middle Name:	<input type="text"/>
* Last Name:	Joyal
Suffix:	<input type="text"/>
* Title:	City Manager
* Telephone Number:	603-516-6023
Fax Number:	<input type="text"/>
* Email:	m.joyal@dover.nh.gov
* Signature of Authorized Representative:	DocuSigned by: 
* Date Signed:	5/8/2023

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

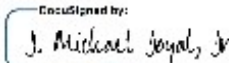
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

DocuSigned by:  
  
Signature of Authorized Official

5/8/2023  
Date

City Manager  
Title



### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021, 2022, 2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

<small>DocuSigned by:</small>  _____ Signature of Authorized Official	5/8/2023 _____ Date
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City Manager \_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

<small>DocuSigned by:</small> <u>J. Michael Lopez, Jr.</u> Signature of Authorized Official	<u>5/8/2023</u> Date
---	-------------------------

City Manager  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[View Burden Statement](#)OMB Number: 4040-0007  
Expiration Date: 02/28/2025**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

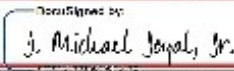
1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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Standard Form 424B (Rev.  
7-97) Prescribed by OMB Circular  
A-102

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93- 205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593(identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Dover, NH	DATE SUBMITTED 5/8/2023

Standard Form 424B (Rev. 7-97) Back

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## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

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**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Dover, NH	5/8/2023

SF-424D (Rev. 7-97) Back