

# ***City of Dover***

New Hampshire

## ***Proposed Budget*** Fiscal Year 2015

As submitted to the City Council  
By City Manager J. Michael Joyal, Jr.

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## **TAB 1**

# **TABLE OF CONTENTS & BUDGET INFORMATION**

## **TAB 1**

# City of Dover, NH

## Proposed Budget - Fiscal Year 2015

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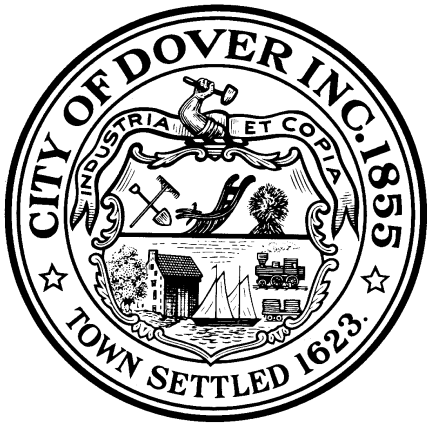
(Appropriation Detail table of contents on reverse side)

# City of Dover, NH

## Proposed Budget - Fiscal Year 2015

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# ***City of Dover***

New Hampshire

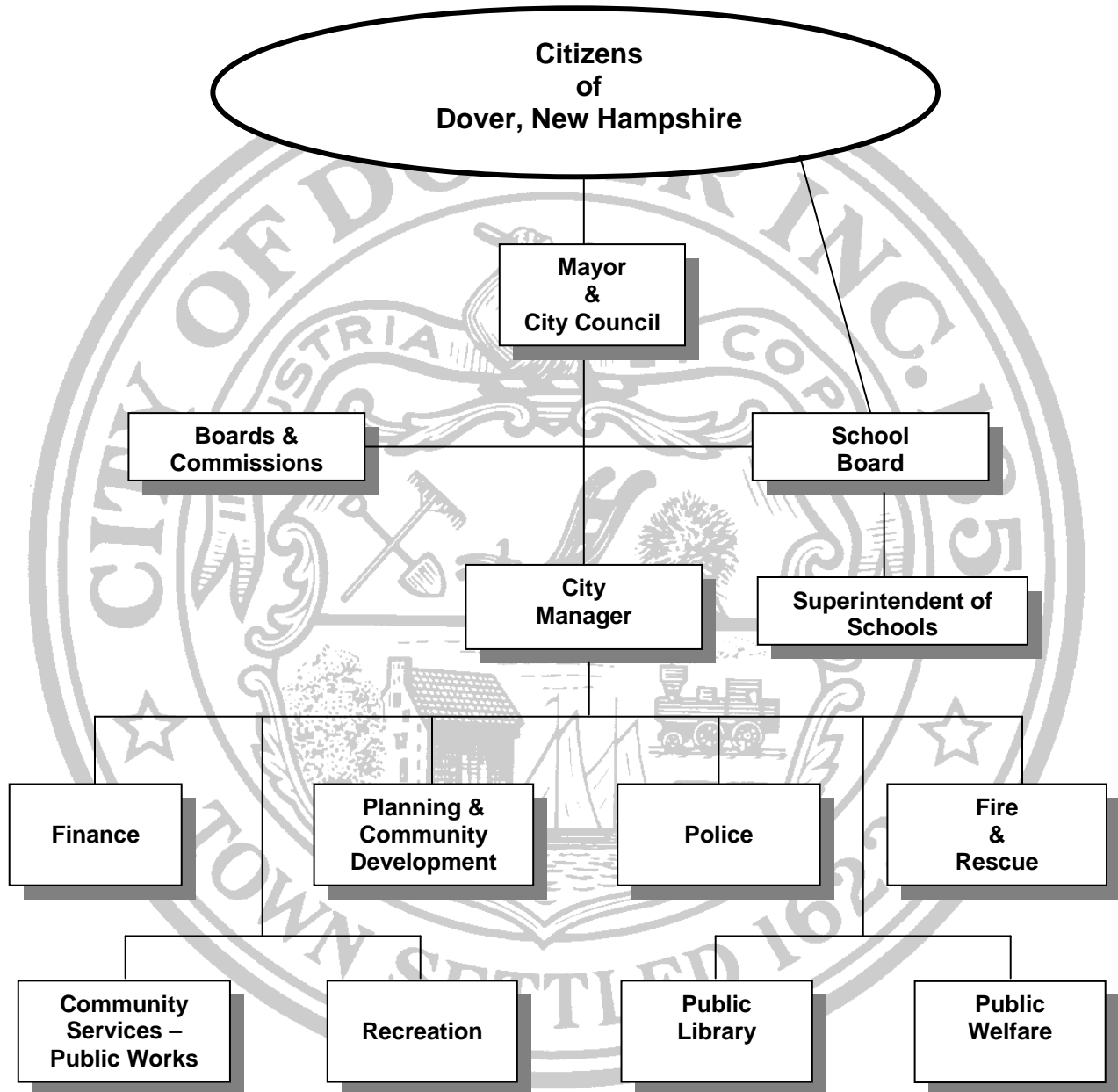
## **Budget Information**

Fiscal Year 2015  
(July 1, 2014 to June 30, 2015)

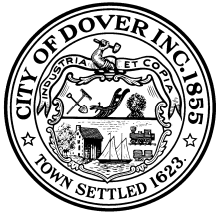
Contained in this section:

Organizational Chart  
City Officials  
Profile of Government  
Community Profile  
Budget Process

# City of Dover Organizational Chart







# ***City of Dover***

## **New Hampshire**

FISCAL YEAR 2015

### **City Council Members**

Mayor: Karen Weston

Ward 1: John O'Connor

Ward 2: William Garrison III

Ward 3: Deborah Thibodeaux

Ward 4: Dorothea Hooper

Ward 5: Catherine Cheney

Ward 6: Jason Gagnon

Deputy Mayor: Robert Carrier

At Large: Anthony McManus

### **City Manager**

J. Michael Joyal, Jr.

### **Departments**

Finance

Planning

Police

Fire and Rescue

Community Services

Public Library

Recreation

Public Welfare

Daniel R. Lynch

Christopher G. Parker

Anthony F. Colarusso, Jr.

Richard Driscoll

Douglas W. Steele, II

Cathy Beaudoin

Gary Bannon

Lena C. Nichols

### **School Board**

At Large: Betsey Andrews Parker

At Large: Michelle Muffett-Lipinski

At Large: Amanda Russell

At Large: Kathleen Morrison

At Large: Carole Soule McCammon

At Large: Sarah Greenshields

At Large: Doris Grady

Student Liaison: Preston Massingham

### **Superintendent of Schools**

Antonio Fernandes

## **City of Dover NH - Profile of Government**

**Geography** Dover, New Hampshire is located ten miles from the Atlantic Ocean in southern New Hampshire and is 48 miles south of Portland, Maine and 68 miles north of Boston, Massachusetts. Situated at the confluence of the Cochecho, Salmon Falls and Bellamy Rivers, Dover is a major New Hampshire industrial, employment, and distribution center for the seacoast. Dover provides a gateway to both the Maine coast and the White Mountains of New Hampshire. The City of Dover occupies an area of 29 square miles and serves a population of 29,987, based on the 2010 Census.

The City of Dover, settled in 1623, is the oldest continuous settlement in New Hampshire and the seventh oldest in the United States. It was incorporated on June 29, 1855. The City Charter adopted on March 9, 1977, remained in effect until a new charter was passed on November 8, 2005 and effective January 1, 2006. Only minor changes were made versus the old charter. On November 6, 2007, the charter was amended establishing a limitation on annual budget increases. On November 10, 2010 the New Hampshire Supreme Court ruled that the November 6, 2007 charter amendment is invalid since it is contrary to state law. In the 2011 session of the State legislature, authorization for municipalities to adopt charter amendments for budget or tax levy limitations was enacted. On November 8, 2011 the charter was amended to the change the language establishing the limitation on annual budget increases to a limitation on annual property tax levy increases. Dover operates under the council-manager form of government. Dover is the seat of Strafford County.

**Services** The City of Dover provides a full range of services, including police and fire protection, the construction and maintenance of streets and other infrastructure, sanitation services such as solid waste disposal and recycling, water distribution, wastewater collection and treatment, recreational and cultural events and education from kindergarten through grade 12 with a regional vocational center and alternative high school opportunities.

**Governing Boards** The City Council, consisting of nine members, is the legislative body elected in non-partisan elections every two years, with one representative from each of six wards, two elected at-large and a Mayor. The City Council is responsible, among other things, for passing ordinances, adopting the annual budget, adopting a six year capital improvements program, adopting bond authorizations, appointing committees and boards, and hiring of the City Manager. The City of Dover is empowered by state statute to levy property taxes on real property located within its boundaries to fund operations.

The Dover School Department is a dependent school district. The City Council has bottom line appropriation authority for the School Department budget. The seven member Dover School Board is elected in non-partisan elections every two years and has authority to allocate and move appropriations within its budget.

**Administration** Administrative functions are carried out by the City Manager. The City Manager is responsible for carrying out the policies and ordinances of the City Council, compliance with State and Federal laws, for overseeing the day-to-day operations of the government, for appointing the heads of the various departments, for negotiating with the various bargaining units of the City and making recommendations to the City Council on various issues.

Administrative functions of the dependent School district are carried out by the School Board. The Board is responsible for carrying out policies and procedures, compliance with State and Federal laws, overseeing the day to day operations of the dependent School district, negotiating with the various bargaining units, making appointments of school personnel, establishing curriculum and addressing various issues.

**Fiscal Year and Budget** The City's fiscal year begins on July 1st of each year and ends the following June 30th. The City's budget process commences in the fall of each year with the Capital Improvements Program budget. All capital spending of \$25,000 or more for items with useful lives of 3 years or longer are included in this budget. Based on City Council financing policy, items are identified for bonding, annual operating budget or other type of financing.

Items identified for the annual operating budget are included in the next City Manager's recommended annual budget. Departments are responsible for submitting their annual budget request to the City Manager. After reviews with the departments, the City Manager makes any final adjustments to his recommended budget. The City Manager's recommended annual budget for the next fiscal year, which includes the School Board request, is due to the City Council by April 15th of each year.

The City Council may add to, or cut from, the Manager's recommended annual budget by majority vote; however, the City Council must pass the budget by June 15th after separate public hearings for the City and School budgets and the budget becomes effective July 1. If the City Council does not adopt the budget by June 15th, the City Manager's recommended budget takes effect July 1.

After the original budget is adopted, the City Manager may make appropriation transfers within a non-school department or transfer between non-school departments with City Council approval. After initial adoption, the City Council may amend the budget by two-thirds vote.

# City of Dover - Community Profile

Town Settled	1623
Date of Incorporation	June 29, 1855
Date Charter Adopted	March 9, 1977
Form of Government	Council – Manager
Area of City in Square Miles	29
Persons per Square Mile (land only)	1,034
Median Family Income (1)	\$61,680
Median Age (1)	36.7

Land Use (3)	18,587 Acres	%
Residential	28.76	
Commercial	2.09	
Industrial	5.34	
Institutional	1.7	
Miscellaneous	2.22	
Waterway	8.1	
Undeveloped	51.8	

Public Education (4) FY2010	
Number of Schools	5
Elementary Gr K – 4	3
Middle Gr 5 – 8	1
Senior High Gr 9 – 12	1
Teachers (FTE)	269
Enrollment	4,169

Family Income (2)	%
Less than \$10,000	3.3
\$10,000 - \$24,999	9.4
\$25,000 - \$34,999	13.0
\$35,000 - \$49,999	16.1
\$50,000 - \$74,999	26.8
\$75,000 - \$99,999	16.7
\$100,000 - \$149,999	10.4
\$150,000+	4.3

Age Composition (1)	%
Under 5 Years	6.0
5 – 14 years	11.0
15 – 19 Years	5.2
20 - 24 Years	9.1
25 - 34 Years	16.4
35 - 44 Years	14.1
45 - 64 Years	25.0
65+ years	13.2

Population	
2010 US Census	29,987
2000 US Census	26,884
1990 US Census	25,042
1980 US Census	22,387

Housing Units (2)	11,924
1 Unit (incl detached)	5,871
2 - 4 Units	2,559
5+ Units	3,087
Mobile Home/Trailer	407

Educational Attainment (2) (for persons 25 years +)	%
Graduate or professional degree	10.4
Bachelors degree	22.0
Associates degree	9.1
High School grad (incl GE)	46.5
Less than HS diploma	11.9

Racial Composition (1)	%
White	90.6
Black	1.7
Asian	4.5
Other	3.2

Employment by Industry (2)	15,261
Educational, health & social	3,164
Manufacturing	2,349
Retail	2,251
Finance, Insur, Real Est	1,492
Professional, Science, Mgnt	1,290
Arts, Entertainment, Recr	1,208
Other	3,507

Occupied Housing Units (1)	%
Owner Occupied – 6,790	52.9
Renter Occupied – 6,037	47.1

- (1) = 2010 Census
- (2) = 2000 Census
- (3) = Planning Department
- (4) = School District

# The Budget Process

Fiscal Year - July 1 through June 30

Date	Ref*	Action:
<b>Capital Improvements Program (CIP) Budget</b>		
July through August	AR 1-2	Departments submit proposed changes to the six year CIP to the City Manager. Requests are reviewed and final recommendations prepared in a Proposed CIP document. Year one of CIP is for the next fiscal year.
In September	AR 1-2	Proposed CIP is submitted to the Planning Board for review and recommendations to the City Manager.
November and December	AR 1-2	The Proposed CIP, along with Planning Board recommendations is submitted by the City Manager to the City Council for their review.
By end of December	AR 1-2	The City Council approves the six year CIP and the bond authorization for year one projects requiring debt financing.
<b>Annual Operating Budget</b>		
During December & January		City departments develop and submit budget requests to the City Manager for the next fiscal year based on the needs of their respective departments. Requests include the year one operating budget portion of the CIP.
From Feb 1 to March 15	Ord 9-1	The City Manager reviews departmental budgets requests with the departments. On or before March 15, the School Board must submit their recommended budget to the City Manager.
By April 15	C6-3 & Ord 9-1	City Manager submits his proposed budget recommendations, with the original department requests and the School Board's recommended budget to the City Council.
From April 15 to June 15		The City Council reviews the proposed budget with City Manager, departments and the School Board.
By June 8	C6-4 & RSA 44:10	Public hearings are held at least seven days in advance of adoption by City Council. Separate hearings held for City and School portions at least 24 hours apart.
By June 15	C6-5 & Ord 9-2	The City Council adopts a budget resolution for the next fiscal year with final spending authority for each department. The City Council has bottom line authority on the School Board recommendation. Passage of the final budget requires a majority vote.
By Mid-Oct	RSA 21-J:35	The property tax rate is set by the N.H. Department of Revenue Administration based on the final adopted budget and the revised total assessed property value. (Assessment date 4/1.)
During Fiscal Year	C6-8	Adjustments to the budget can be made in one of three manners:  A non-school department may transfer appropriations between accounts within his divisions with City Manager approval.  The City Manager may request transfers of appropriations between non-school departments with majority approval of the City Council.  The City Council may amend the budget by appropriating additional revenue sources or raising taxes (if before the rate has been set). This requires a two-thirds vote.

\* The Reference column refers to: AR for Administrative Regulation, C for City Charter section, Ord for city ordinance, or RSA for State statute.

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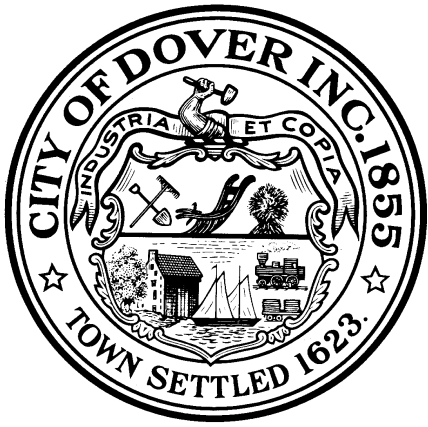
**LETTER OF TRANSMITTAL  
& EXECUTIVE SUMMARIES**

**TAB 2**

# **LETTER OF TRANSMITTAL & EXECUTIVE SUMMARIES**

**TAB 2**





# ***City of Dover***

## **New Hampshire**

### **Budget Message by City Manager J. Michael Joyal, Jr.**

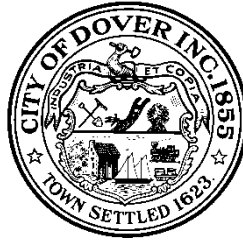
Fiscal Year 2015  
(July 1, 2014 to June 30, 2015)

Contained in this section:

Fiscal Year 2015 Budget Analysis  
Estimated Revenues & Appropriations – All Budgeted Funds  
Net Assets – All Budgeted Funds  
General Fund – Summary of City Manager Proposed  
General Fund – Major Budget Changes & Tax Rate Impact  
General Fund – Budget History Sheet  
Water & Sewer Funds – Cost & Rate Summaries  
Enterprise Funds – Budget History Sheet  
Budgeted Personnel Positions by Department  
Analysis of Budgeted Full Time Equivalent Positions by Fiscal Year

J. Michael Joyal, Jr.  
City Manager

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## *City of Dover, New Hampshire*

OFFICE OF THE CITY MANAGER

April 9, 2014

To the Honorable Mayor and Members of the City Council:

In accordance with the City Charter, I respectfully submit to you the City of Dover's Proposed Budget for Fiscal Year 2015. The sources and uses of funds proposed within this budget include the School Board's approved recommendation for the School Department along with estimates that have been assembled for all other local government functions. This budget proposal continues efforts to prioritize and support an efficient delivery of core municipal services in the areas of public safety, education and infrastructure maintenance along with other basic yet essential local government activities. It does so by not only identifying the fiscal resources needed for the coming fiscal year but also responsibly anticipating and ensuring the sustainability of resources needed to meet our community needs well into the future.

### ***Budget Considerations***

Consistent with those submitted in prior years, the development of the Proposed Fiscal Year 2015 Budget involved a thorough review of all municipal functions and service priorities by the elected Dover School Board and our administrative staff in consultation with the citizen members of various advisory boards and commissions. This review was accomplished over the course of several months and was directly influenced by identifying and responding to the varied needs and interests of our customers – our community's residents, businesses and visitors.

Again this year, the service priorities and funding needs incorporated into this budget proposal have been shaped by several different factors. These factors include the strategies and specific goals contained in our community's Master Plan, contractual obligations, state and federal mandates, economic conditions, operational needs and our established financial policies. Each of these factors required different considerations and imposed various constraints in seeking to appropriately balance the allocation of scarce fiscal and other resources in fulfilling our community's overall service requirements.

In striving to meet the needs and expectations of our customers and respond to the various other factors that influence the budgeting process, this budget proposal reflects a total \$119,604,923 for spending from all funds. This is a 3.6% increase over the prior year and 2.2% more than the change in the year-end average of the Consumer Price Index-Urban for the Boston-Brockton-Nashua, MA-NH-ME-CT region.

Although the proposed budget as assembled for all non-school departments conforms to the tax cap requirements of our City Charter, the school department local property tax levy does not and slightly exceeds the tax cap calculation by \$29,185. As a result, the adoption of this budget as proposed will require a 2/3<sup>rd</sup>'s affirmative vote by the City Council as opposed to a simple majority.

## ***Budget Prioritization***

Our community's overall strategic priorities and requirements for municipal services are addressed throughout the proposed budget. These priorities have been derived and continue to be refined by listening to the "voice of our customers". This is accomplished through a number of means including the engagement of residents and business owners in collaborative planning and community problem solving activities, citizen input provided during public hearings and citizen forums, formal and informal customer surveys, actual demand for services and mandates imposed by our representative legislative bodies. Ultimately, this feedback drives the strategic planning incorporated into our community's Master Plan and establishes the following strategic focus areas for the prioritization and allocation of available funds:

- **Public Safety** – Proactively protect citizens and mitigate losses from medical emergencies, crime, fire and natural/manmade disasters.
- **Public Education** – Support and provide access for students to experience opportunities for a quality education.
- **Public Infrastructure** – Maintain safe and reliable public roads, storm water, drinking water and sewer systems, and municipal facilities.
- **Economic Development** – Support and encourage a quality of life that sustains a robust economy and availability of quality employment.
- **Fiscal Stewardship** – Responsibly manage and ensure the sustainability of financial practices necessary for the ongoing provision of all essential municipal services.

## ***Core Service Deliverables***

The development of the Proposed Fiscal Year 2014 Budget involved an extensive review and prioritization of core services across all facets of our municipal organization. These core services include the functions of general government, public safety, public works, culture and recreation, human services and education. Also included was our community's required share of funding for intergovernmental services provided by Strafford County.

In evaluating the funding requested and deemed necessary to include in the proposed budget for the core services and various activities and programs delivered by our municipal government, prime consideration was given specifically to those services that were mandated or otherwise legally required to be provided. Additional consideration was given for those services that substantially covered their costs via grants and/or user fees, those services with increasing demand for services and those services that were not otherwise readily available via the private sector.

Throughout the proposed budget, contracting of services to private sector providers is recommended and continued. This includes continuing contracting in the areas of grounds care maintenance, road and utility construction, solid waste and recycling, specialized administrative, technical and consulting activities, facility repairs, and more. Where deemed necessary and proven to be the most effective and efficient means for delivering services, dedicated and competent staff have been employed and are proposed to continue delivering services locally.

As identified in the following sections of this document, this proposed budget does reflect certain adjustments to ensure that core service deliverables are not only maintained but remain sustainable for the long-term. In proposing the priorities and adjustments reflected throughout this proposed budget, additional consideration was given to ensure that our limited resources are being invested into the service areas that support leading practices.

## ***Conclusion***

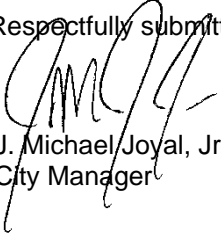
Over the course of the next several weeks, the department heads and I look forward to presenting more detailed information regarding the various revenue and expenditure items included in this proposed budget. With thoughtful discussion, citizen involvement and difficult decisions ahead, I trust we will once again be able to assure Dover's citizens of a thoroughly reviewed and well reasoned budget having been adopted.

In closing, I wish to extend my sincere appreciation to the School Board, the School Superintendent, our department heads and all of their staff for the considerable effort expended in refining and assembling this budget proposal. I also wish to specifically thank Dan Lynch, our Finance Director, for the considerable time and effort he has and will continue to invest throughout the budget development process.

Lastly, please join me in once again acknowledging not only the professionalism and commitment of our municipal employees but also their ongoing cooperation and understanding. Our employees make significant and extraordinary efforts day in and day out in delivering the many varied services and programs that contribute to the overall quality of life in our community.

As always, I extend my continuing admiration and appreciation to all who have contributed in the past and strive going forward to improve upon the exceptional and highly regarded community our City of Dover has become.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Michael Joyal, Jr.", written over the typed name below.

J. Michael Joyal, Jr.  
City Manager

**City of Dover**  
Fiscal Year 2015 Budget Analysis

**All Budgeted Funds**

***Budget Development***

The budget continues to be developed with direction from the adopted City Financial Policies. These include maintenance of reserves, capital outlay financing and debt policies (the policies are included in the Table of Contents and Budget Information section of the budget).

The City's budget process commences in the fall of each year with the Capital Improvements Program (CIP) budget. All capital spending of \$25,000 or more for items with useful lives of 3 years or longer are included in the CIP. Based on City Council financing policy, items are identified for bonding, annual operating budget or other type of financing. Items identified for the annual operating budget are included in the next City Manager's recommended annual budget. Departments are responsible for submitting their annual budget request to the City Manager. After reviews with the departments, the City Manager makes any final adjustments to his recommended budget. The City Manager's recommended annual budget (which includes the School Board request) for the next fiscal year, is due to the City Council by April 15th of each year. The City Council may add to, or cut from, the Manager's recommended budget by majority vote; however, the City Council must pass the budget by June 15th after separate public hearings for the City and School budgets and the budget becomes effective July 1. If the City Council does not adopt the budget by June 15th, the City Manager's recommended budget takes effect July 1. After the original budget is adopted, the City Manager may make appropriation transfers within a non-school department or transfer between non-school departments with City Council approval. After initial adoption, the City Council may amend the budget by two-thirds vote.

***Appropriations***

The General Fund accounts for 78.8% of the operational spending of the City. The General Fund incorporates the spending in such areas as Police, Fire, Community Services and the School Department. The Proprietary Funds are the next largest group, making up nearly 11.9% of the City's spending. This group is self-supporting and includes the Water and Sewer Utility Funds, and the Internal Service Funds. The Internal Service Funds are grouped in this section as they have the same basis of accounting, with City departments as their primary customer. Special Revenue Funds are funds whose revenues are restricted to specific areas of spending, representing 9.3% of spending. Many are Federal grants, such as the Community Development Block Grant and the School Federal Education Funds. Other Special Revenue Funds were established by the City Council, such as the Parking Activity Fund and the Residential Solid Waste Fund. The FY15 budget continues to present the newly established OPEB Liability Fund which is utilized for accounting for the costs of retiree health insurance in a central location within the City budget.

Appropriations	Amount	% Total
General Fund	94,264,390	78.8%
Special Revenue	11,074,247	9.3%
Proprietary Funds	14,266,286	11.9%
<b>Total</b>	<b>119,604,923</b>	<b>100.0%</b>

**General Fund**

***General Fund Appropriations***

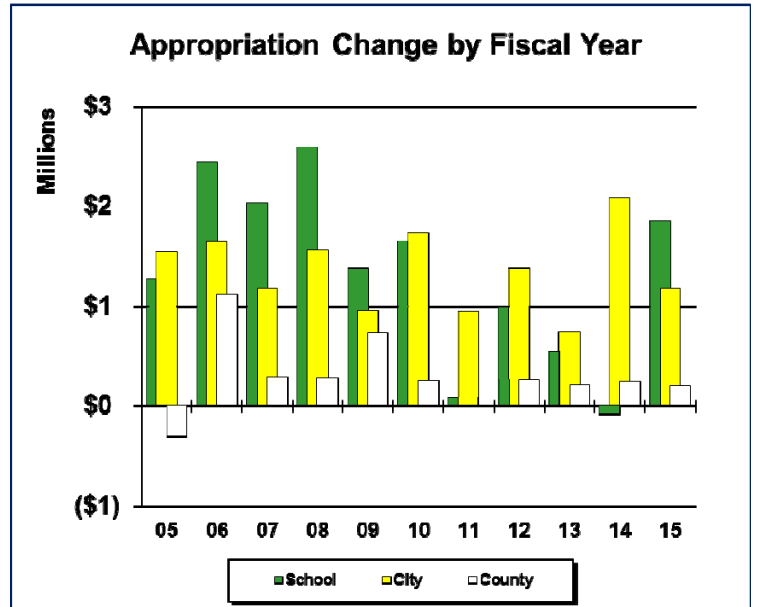
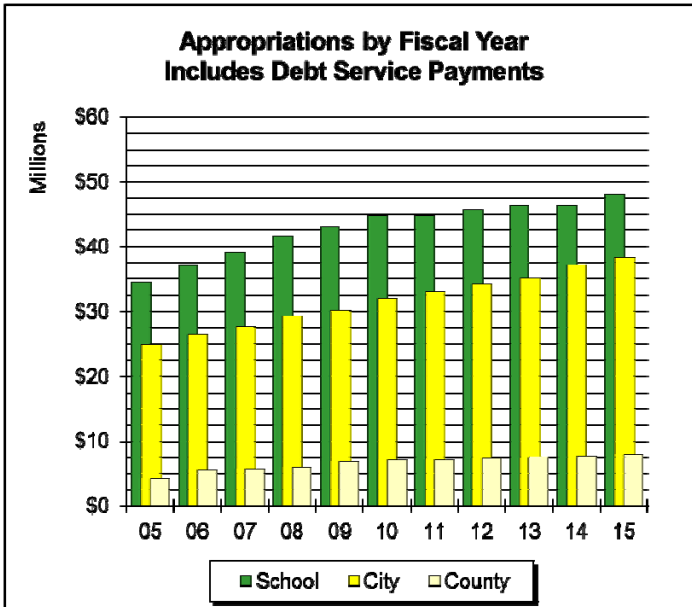
The proposed General Fund Budget for the City is \$38,260,218. This is an increase of \$1,177,249 or 3.2%. The School Board's request is \$48,023,704. This is an increase of \$1,845,661 or a 4.0% increase. Also included in this budget, are intergovernmental expenditures of \$7,980,468 representing the County Tax levy. This is an increase of \$208,669, or a 2.7% increase. The bottom line of the General Fund budget is an increase in spending of 3.5% or \$3,231,579.

Appropriations	FY14	FY15	Change	% Chng
City*	37,082,969	38,260,218	1,177,249	3.2%
School*	46,178,043	48,023,704	1,845,661	4.0%
County	7,771,799	7,980,468	208,669	2.7%
<b>Total</b>	<b>91,032,811</b>	<b>94,264,390</b>	<b>3,231,579</b>	<b>3.5%</b>

\* Includes share of Debt Service

# City of Dover

## Fiscal Year 2015 Budget Analysis



### City Appropriation Summary

The table reflects the components of the City appropriations. The single largest component is the Personal Services section of the budget. The total increase of the Personal Services section of the budget represents \$365,531 or 1.8%. Other operational costs make up an increase of \$457,907 or 5.2%. These two components make up departmental operations and maintenance with a net increase of \$823,438 or 2.8%. The next single largest component is Debt Service at an increase of \$148,868 or 2.5%. Capital Outlay has an increase of \$204,943 or 10.1%. The components of the increase are discussed below. (Also reference the Major Budget Changes & Tax Rate Impact in this section for a concise breakdown of changes to the General Fund.)

Appropriations	FY14	FY15	Change	% Chng
Personal Services	20,352,871	20,718,402	365,531	1.8%
Other Operation Costs	8,827,493	9,285,400	457,907	5.2%
<b>Total Dept Operations</b>	<b>29,180,364</b>	<b>30,003,802</b>	<b>823,438</b>	<b>2.8%</b>
Capital Outlay & Reserve	2,031,433	2,236,376	204,943	10.1%
Debt Service	5,871,172	6,020,040	148,868	2.5%
<b>Total</b>	<b>37,082,969</b>	<b>38,260,218</b>	<b>1,177,249</b>	<b>3.2%</b>

### Components of City Appropriation Increase

**Salaries and wages** – This portion of the budget represents an increase of \$336,900 or a 2.5% increase. There is an overall increase to staffing of 2.96 FTEs in all budgeted funds. These position changes include the addition of two full-time Police Officers, increasing the part-time Plumbing Inspector to full-time status, and budgeting for two elections during the fiscal year.

# City of Dover

## Fiscal Year 2015 Budget Analysis

**Medical and dental insurance** – This fiscal year health insurance is budgeted at a decrease of 1.9% in rates as confirmed by the City’s insurance provider. Dental insurance is included at no increase in premium rates. Health and Dental insurance represent a \$34,508 decrease or 1.1% in the General Fund. Prior to FY96, the City used to pay 100% of the cost of health and dental insurance. Since FY96, employees have contributed toward the cost of health care. The table reflects the budgetary savings for active employees from FY09 through FY15 resulting from these initiatives. The \$12.9 million in savings to the City is the result of employee withholdings and the insurance buyout program.

Health & Dental	City Savings*	Net City Cost*	Savings % Cost
2015	2,381,752	5,918,759	28.7%
2014	2,307,960	6,053,982	27.6%
2013	2,044,111	5,699,970	26.4%
2012	1,812,212	5,062,186	26.4%
2011	1,652,335	4,640,611	26.3%
2010	1,400,733	4,114,646	25.4%
2009	1,314,193	3,996,765	24.7%
Total	12,913,296	35,486,919	26.7%

\*Note: Includes all funds

**Retirement** – The City Retirement costs represent an increase of \$45,094 or 1.85%. The rates set by the New Hampshire Retirement System (NHRS) used to fund the NHRS are set every two years. NHRS increased rates effective July 1, 2013 for FY14 and FY15. The rates are applied against wages. In FY10 the State down-shifted a percentage of their contribution to the City, and an additional down-shift in cost from the State took place in FY11. The State down-shifting was scheduled to end in FY12 and return to the 35% State contribution towards Police and Fire (Group II) positions. However, the entire 35% State contribution towards Group II positions is a cost that continues to be down-shifted to the City during FY15. A component of the contribution rate increase is to address the unfunded liability of the NHRS. A portion of the employer contribution rates is an attempt to decrease the NHRS unfunded liability by FY2039.

Retirement Rates				
Group	FY14%	FY15%	Change	% Chng
City	10.77	10.77	0.00	0.0%
Police	25.30	25.30	0.00	0.0%
Fire	27.74	27.74	0.00	0.0%

**Worker’s Compensation** – The City is self-insured for worker’s compensation coverage. The FY15 budget reflects a level-funding for annual premium allocations for the City General Fund departments, as well as all other departments. The actuarial report for 2014 projected increased claim costs for FY2015, this is based upon existing claims incurred in FY2014 and projected claim costs for FY2015. The City is exploring options to move from self-funded to an insured plan for worker’s compensation for FY2015.

**Purchased Services** – This represents a net increase of \$62,484 or 1.93%. The largest increase represents \$41,515 for maintenance of buildings and equipment. Waste Disposal Services reflect a decrease of \$28,900.

**Supplies** - This represents an increase of \$71,235 or 3.0%. The largest increase consists of utility costs, which represent a cumulative increase of \$26,083 for Natural Gas, Electricity, Propane and Heating Oil. The next largest increase of \$23,495 is for operating supplies, mainly for sand and salt for winter road maintenance. The largest decrease is in the area of medicinal supplies for \$10,000.

**Capital Outlay** – This represents a net increase of \$204,943 as compared to FY14. Although the increase is \$204,943, the direct impacts to project funding identified within the approved Capital Improvements Program for inclusion in the annual budget is substantial. The FY15 adopted CIP identified \$3,054,720 in Capital Outlay to be financed in the FY15 General Fund operating budget. The amount included in the General Fund budget for Capital Outlay, including the reserve transfer of \$575,000, is \$2,236,376 or 73.2% of the amount adopted in the CIP. The FY15 proposed General Fund budget for City departments reflects a 5.8% level for capital outlay, including the reserve transfer of \$575,000. Credit rating agencies believe that a minimum of 5% of the budget should be earmarked for capital outlay to avoid debt burden and to keep flexibility. The FY15 budget promotes the utilization of capital reserve funding to procure such capital equipment as police vehicles, public works heavy equipment, and fire/rescue equipment.

# City of Dover

## Fiscal Year 2015 Budget Analysis

**Other Expenses** - This represents a net increase of \$8,335 or 1.03%. The major changes relate to decreases of \$29,449 in Grants/Subsidies. This decrease is offset by an increase of \$35,306 in Contingency to meet FY15 financial policy target of 0.38% of General Fund budget.

**Transfers** - This represents a net increase of \$449,422 or 15.79%. A transfer in the amount of \$2,431,318 to the OPEB Liability Fund for the General Fund portion of retirees' insurance obligations represents an increase of \$425,146. There is an increase of \$21,776 for grant funded Police Department positions to account for the reduced amount of federal funding to be received in FY15. The \$575,000 proposed to be added to the General Fund Capital Reserve is an amount required to be contributed to the reserve account to adequately fund planned CIP approved expenditures for Police Vehicles, Fire/Rescue Equipment, and Public Works Heavy Equipment. The proposed transfer amount to the General Fund Capital Reserve is consistent with the FY15 financial policy target.

**Debt Service** – The City Debt Service is a net increase of \$148,564 or 2.5%. A portion of the increase is attributable to the net impact for proposed debt issue in the spring of 2014 for authorized projects such as Tolend Road Reconstruction and Silver Street Reconstruction.

### General Fund Revenue

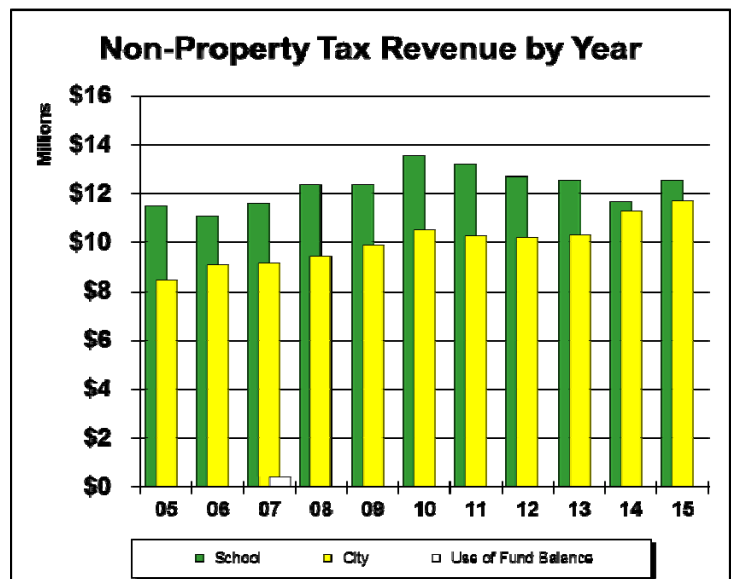
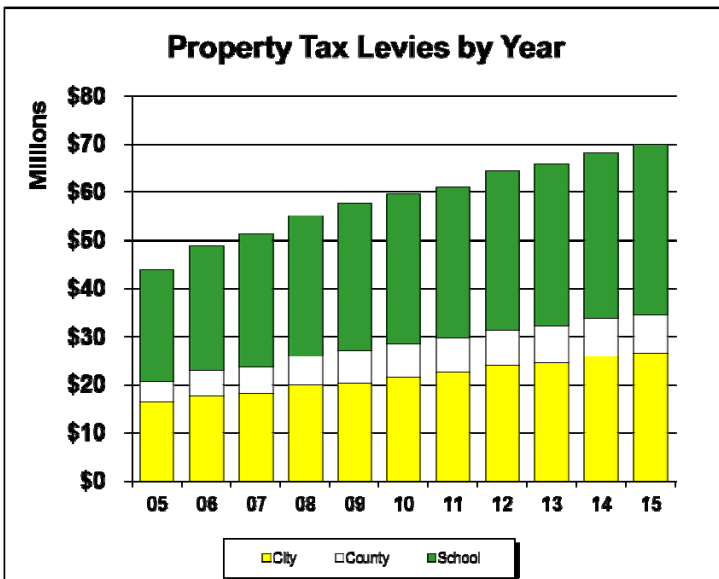
General Fund revenues are estimated at \$94,264,390 or 3.5% higher than the amounts for the prior year. Property Taxes represent 58.5% of all budgeted funds revenue and 74.2% of the General Fund's funding.

General Fund City revenue increased 3.9% and School revenue increased 7.2%. The Property Tax levy is proposed to increase 2.9%. The net increase in City revenue is due to a

Estimated Revenue	FY14	FY15	Change	% Chng
City	11,284,466	11,721,793	437,327	3.9%
School	11,710,032	12,555,916	845,884	7.2%
Property Taxes	68,038,313	69,986,681	1,948,368	2.9%
Budgetary Use of Fund Bal	0	0	0	NA
<b>Total</b>	<b>91,032,811</b>	<b>94,264,390</b>	<b>3,231,579</b>	<b>3.5%</b>

minor increase in motor vehicle registration permit fees and building permit fees. The increase in the School revenue is attributable to an increase in tuition revenue from neighboring school districts and an increase in the NH State Adequate Education grant.

In order to not deplete reserves, no Budgetary Use of Fund Balance is recommended in this budget. This action may result in the building of some additional reserves by year end.





**City of Dover**  
Fiscal Year 2015 Budget Analysis

**Property Tax Information**

**Property Tax Rate**

The Property Tax Rate applies to each \$1,000 of assessed value of property in the City. The rate is arrived by dividing the net appropriations (appropriations less other revenue) by the net assessed value (total value less exemptions).

The table reflects the change in the estimated property tax rate that results from this budget's proposed appropriations and revenue estimates. Net local assessed value is estimated to be \$2,674,300,450. An estimated increase of \$25,000,000 for the value of new construction represents the increased in net local assessed value.

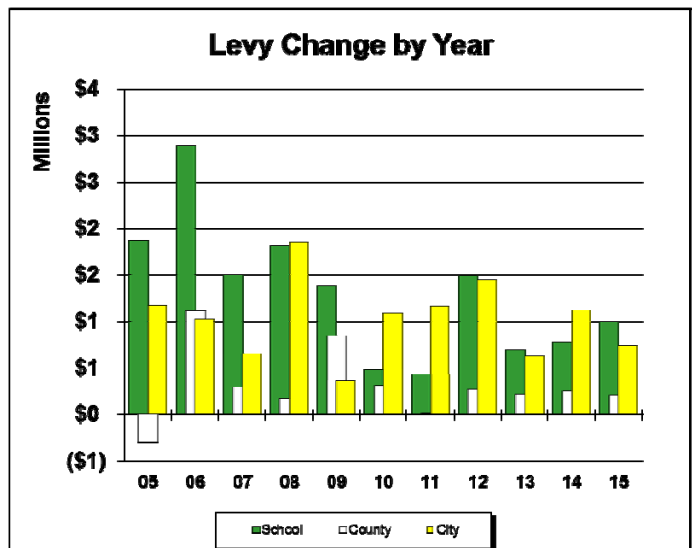
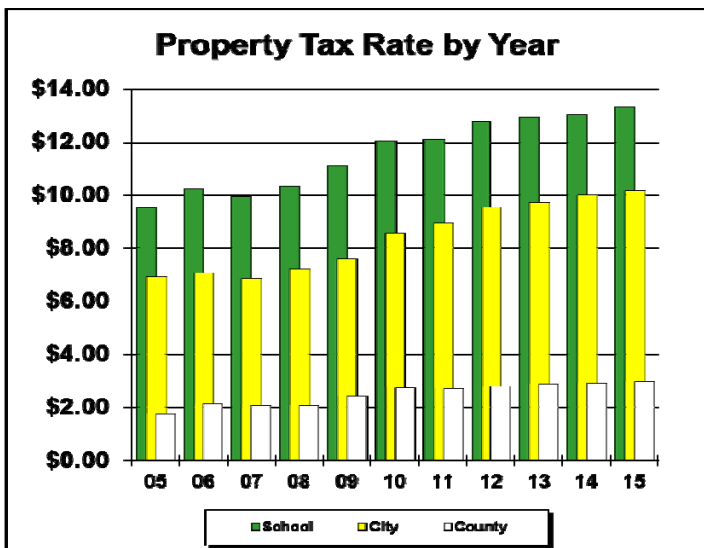
Tax Rate	FY14	FY15	Change	% Chng
City	9.99	10.17	0.18	1.8%
Use of Fund Balance	0.00	0.00	0.00	NA
<b>Net City</b>	<b>9.99</b>	<b>10.17</b>	<b>0.18</b>	<b>1.8%</b>
School - Local	10.54	10.75	0.21	2.0%
School - State	2.51	2.55	0.04	1.6%
<b>Net School</b>	<b>13.05</b>	<b>13.30</b>	<b>0.25</b>	<b>1.9%</b>
County Taxes	2.93	2.98	0.05	1.7%
<b>Total</b>	<b>25.97</b>	<b>26.45</b>	<b>0.48</b>	<b>1.8%</b>

The assessed value used for estimating the tax rate is last year's assessed value plus true growth taken from building permits, adjusted for market conditions. The final rates will vary due to the finalized assessment values reported to the state in the fall.

	Rate
Personal Services	0.14
Other Operation Costs	0.01
City Revenue Change	(0.17)
<b>Total Operations &amp; Maintenance</b>	<b>(0.02)</b>
Capital Outlay & Reserve Transfer	0.26
Debt Service	0.06
<b>City Budgetary Change</b>	<b>0.30</b>
Change in Veterans Credit	-
Impact to City Rate of Valuation Change	(0.12)
<b>Net City Tax Rate Change</b>	<b>0.18</b>

The Table to the left reflects the major components of the City portion of the Property Tax Rate increase.

Refer to the Major Budget Changes and Tax Rate Impact page in this section for more detail.



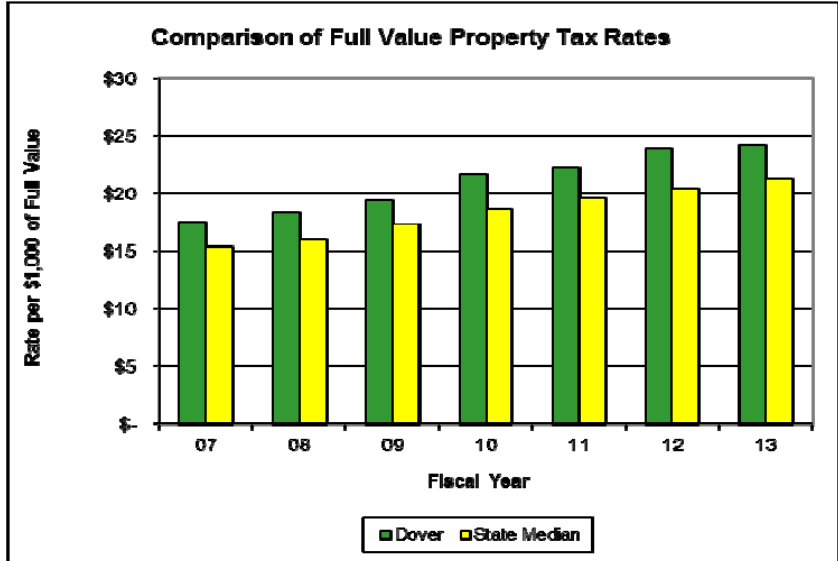
# City of Dover

## Fiscal Year 2015 Budget Analysis

### Property Tax Rate Comparison

Each year, the Department of Revenue Administration (DRA) takes the local tax rate of each community and adjusts it as if the local assessments were at full market value. Using equalized property tax rates, a comparison can be made between various communities as to whether the rates are higher or lower. Comparing to the median equalized property tax rate for all municipalities can determine whether a city has a higher or lower overall rate.

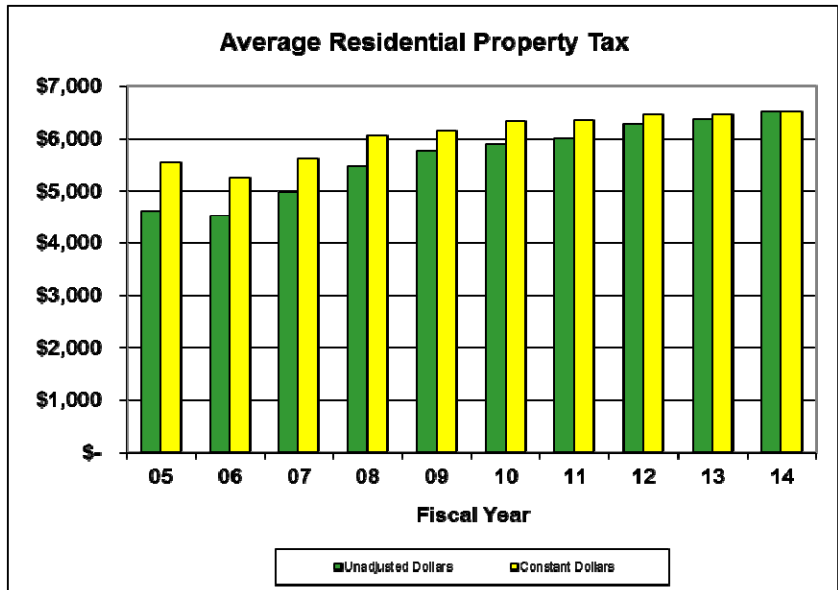
From a historical aspect, Dover's property tax rate has hovered at the median of all municipalities. The table shows 7 years of equalized tax rates for Dover and the median for all municipalities. This means that Dover's property tax rate is not in the higher or lower tax brackets, but is in the middle of the road and has been so over time. Maintaining this level of rate is good, considering the amount and quality of the services provided by the City. FY14 equalization numbers will not be available until later in the year.



### Residential Property Taxes

Average residential property taxes have increased 3.4% annually in constant dollars over a 10 year period (5.5% annually in nominal or unadjusted dollars). Over a 5 year period the annual increases are 1.1% and 2.4% for constant and nominal dollars, respectively.

These were calculated by taking the average assessed value of all the residential properties in the City that have buildings on them and applying the property tax rate for each year.



### Property Tax Fairness

Fairness in assessment of taxes is, and should be, of utmost importance to taxpayers. The State of New Hampshire relies on the assessment of values of properties at market value to attain this fairness or equity. The reason for changing assessments is a tax equity issue; i.e., that the tax burden is proportionally spread across all types of property. If assessed values are only changed every several years, in between the adjustments of value, should one class of property's market value grow faster than another, over time the class with faster growing market values will not be paying their fair share of property taxes. Conversely, a class of property whose market value grows slower than others will, over time, be paying more than their fair share. The logic that the City should, "leave the assessments alone" as taxpayers will pay too much if the City keeps changing them is the exact opposite of what is needed to achieve tax equity.

An important fact to remember is that an increase in total assessed value **does not** increase the total amount of property tax revenue the City receives. Increases or decreases to total assessed value only

# City of Dover

## Fiscal Year 2015 Budget Analysis

increases or decreases the property tax rate. The amount of taxes to be raised is determined by the budget process, including final revisions by the NH Department of Revenue Administration. There are statistical measures available to determine what extent tax equity has been achieved. The following discussions review these statistical measures as they relate to the City assessed value.

### Assessment to Market Ratio

The results of the ratios over the last few tax years are represented in the table below. The percentage is the assessed value divided by the market price. Table is in Tax Years (Tax Year 2013 = Fiscal Year 2014).

Property Class	2006	2007	2008	2009	2010	2011	2012	2013
All Properties	95%	96%	95%	95%	97%	98%	99%	96%
Vacant Land	94%	82%	93%	96%	99%	94%	97%	99%
Single Family	94%	97%	95%	96%	97%	98%	98%	94%
Condominiums	95%	97%	95%	93%	97%	98%	99%	97%
Mobile Homes	94%	93%	90%	94%	96%	103%	101%	96%
Multi-Family Housing (2-3 units)	95%	90%	93%	89%	99%	101%	100%	97%
Apartments (more than 3 units)	98%	102%	91%	95%	91%	86%	101%	102%
Waterfront Improved	NA	81%	93%	92%	NA	95%	99%	96%
Waterfront Land Only	NA	NA	NA	NA	NA	NA	NA	NA
Commercial/Industrial	93%	86%	93%	94%	95%	96%	100%	98%

The 2013 ratios are preliminary and are expected to be certified by the DRA in May 2014. Classes reflecting 'NA' had insufficient sale information. The International Association of Assessing Officers (IAAO) considers the ratios of each class of property reasonable if they are within +/- 10% of the overall ratio. The City strives to be within +/- 5%. Since Tax Year 2000 the City annually evaluates ratios to maintain equity in the various classes of property. In Tax Year 2013 (current), an analysis was completed to continue to maintain the assessments closer to market while retaining the equity across the various classes of property.

### Equity in Tax Base

The best measurement of equity throughout the tax base is the Coefficient of Dispersion (COD). The table below reflects the City's COD by year. According to the International Association of Assessing Officers (IAAO), the measure of equity falls into the following ranges listed in the table.

Percent	Equity Measure
10% or less	Excellent assessment equity
11% - 14%	Good assessment equity
15% - 20%	Fair assessment equity
over 20%	Poor assessment equity

Another measure reviewed to assist in determining fair assessment is the Price-Related Differential (PRD). This statistic measures the relationship between higher valued properties and lower valued properties, and their respective assessments. This statistic answers the question: "Is there a bias for, or against, lower or higher valued properties?" For example, a PRD over 1.00 indicates a regressive assessment base, or, that higher value properties are assessed at a lower ratio, conversely, a PRD under 1.00 indicates a progressive tendency, or, shows that lower value properties are assessed at a lower ratio than higher value properties. Ideally, this statistic should be 1.00, but IAAO recommends that the PRD fall between .98 and 1.03.

Tax Year	COD	PRD
2004	7.2	1.000
2005	7.3	1.00
2006	6.2	1.01
2007	7.2	1.01
2008	7.3	1.02
2009	7.5	1.00
2010	7.9	1.02
2011	7.1	1.02
2012	9.5	1.03
2013*	9.5	1.03

The table reflects both the COD and PRD for the City of Dover. Since 2001, the City has continued to keep a COD in the excellent assessment equity level as reflected in the table. The PRD is within the acceptable range set by the IAAO. TY 2013 ratios are preliminary and are expected to be certified by the DRA in May 2014.

**City of Dover**  
Fiscal Year 2015 Budget Analysis

**Other Major Funds**

**Appropriations**

The two other major groups of budgets are the Enterprise Funds (including Internal Service Funds) and Special Revenue Funds. The Enterprise Funds consists of the Water and Sewer Utility Funds. These funds are supported by user fees and are accounted for on the full accrual basis.

The Water Fund is proposed at a decrease of \$557 or 0.0%. The major components of the change are an increase of \$36,705 in purchased services, a decrease of \$26,904 in supplies, and an increase of \$31,947 for minor capital outlay. There is an estimated decrease of \$38,131 in interest expense related to debt obligations. There is an estimated decrease of \$9,796 in depreciation expense on capital assets.

Enterprise Funds	FY14	FY15	Change	% Chng
Water	4,853,514	4,852,957	(557)	0.0%
Sewer	6,747,525	7,196,422	448,897	6.7%
Internal Service	2,200,798	2,216,907	16,109	0.7%
<b>Total</b>	<b>13,801,837</b>	<b>14,266,286</b>	<b>464,449</b>	<b>3.4%</b>

The Sewer Fund is proposed at an increase of \$448,897 or 6.7%. The increase mainly relates to an increase of \$50,626 in personal services, a decrease of \$24,146 in purchased services, and an increase of \$44,402 in other expenses. There is an estimated increase of \$162,091 in interest expense related to debt obligations for capital improvements to the Wastewater Treatment Plant. There is an increase of \$210,628 estimated for depreciation expense related to newly acquired capital assets.

The operations and maintenance portion of the Enterprise funds is reflected in the table to the right. This excludes depreciation, debt interest and transfers to capital reserves.

Operations & Maintenance				
Enterprise Funds	FY14	FY15	Change	% Chng
Water	2,609,650	2,657,020	47,370	1.8%
Sewer	3,545,277	3,621,455	76,178	2.1%
<b>Total</b>	<b>6,154,927</b>	<b>6,278,475</b>	<b>123,548</b>	<b>2.0%</b>

The Internal Service Funds (Workers Compensation, Fleet Maintenance, DoverNet and Central Stores) are also included for presentation purposes with the Enterprise section. The Special Revenue Funds make up the smallest share of the budgeted funds. Federal grant funds, including any related local match, make up the majority of the budgeted Special Revenue Funds. The major grant funds are the School Cafeteria, Education Federal Grant Funds and the Community Development Block Grant Fund. The remaining funds were created by the City Council such as the Parking Activity Fund and the Residential Solid Waste Fund.

In the proposed FY15 budget the Other Post Employment Benefit (OPEB) Liability Fund has been budgeted to centrally account for the City's OPEB obligations for retirees. As of June 30, 2013, the City has an estimated \$53.1 million OPEB liability and the Actuarial Determined Annual Required Contribution (ARC) is estimated at \$4,389,735. The proposed FY15 budget for the OPEB Liability Fund is \$1,564,477 for pay-as-you-go OPEB obligations for 103 retirees, an increase of \$179,347 or 12.95% over FY14 pay-as-you-go amount.

**Utility Rates**

The proposed budget reflects an increase to both the Water and Sewer rates. The utility rates are based on the cash needs of the Water and Sewer Funds. Depreciation expense and interest expense are deducted, along with other revenue sources and actual principal and interest payments on debt are added back. This amount is then divided by the estimated billable volume in hundred cubic feet (HCF) to arrive at the rates.

Rates	FY14	FY15	Change	% Chng
Water/HCF	4.69	4.69	0.00	0.0%
Sewer/HCF	6.53	7.28	0.75	11.5%
<b>Combined W/S</b>	<b>11.22</b>	<b>11.97</b>	<b>0.75</b>	<b>6.7%</b>

## **Financial Conditions and Local Economy**

**Local Economy** The local economic environment over the past fiscal year has shown moderate improvement. Specific sectors, which have done better include advanced manufacturing, commercial multi-unit residential construction as well as a variety of services involving marketing and management consulting, healthcare, fitness and cleaning. General retail areas continue to show single digit, but consistent improvement.

Economic development activity continues to support local business retention and expansion despite the continued restrictions of critically important credit and financing availability for local small businesses and business start-ups.

Through aggressive business relocation outreach, coupled with stringent municipal spending restraints in the City's operations, Dover has successfully brought over 50 new/expanded businesses and 450 jobs to the City in the last five years.

The expanding healthcare industry in the City, its proximity to UNH, Pease Tradeport, and the Portsmouth Shipyard have continued to add stability and diversity to the economic mix and has kept Dover unemployment well below that of New Hampshire, New England, the surrounding communities, as well as the nation. Continuing to be the fastest growing City in New Hampshire continues to help Dover statistics as well. Dover's 10.4% growth rate of households with children under the age of 18 has kept a younger population demographic for the City over the past decade.

New Hampshire's GDP and labor force, in moderate decline since 2008, has now stabilized to some extent. The labor force of Dover has continued to grow about 1% per year with slight variations above and below that trend line. Dover now has approximately 3% more jobs than it had in 2008 at the start of the recession.

Dover's local current unemployment rate is 4.2% which is 0.6% lower than this time last year. The City's unemployment rate has consistently been lower than that of the United States as a whole, (7.3%) and the State of New Hampshire (5.1%). At the end of fiscal year 2013, the rate continued to show a slight decrease, while the national unemployment rate remained relatively flat.

In combination with the current economic environment and unemployment levels the median per capita income in Dover was \$31,344 and median family income was \$80,830.

The number of motor vehicle permits was consistent with 30,516 in FY13 as compared to 30,838 in FY 12. The number of building permits increased from 381 in FY12 to 436 in FY13 and the average permit value increased from \$62,427 to \$114,858.

Multi-Unit residential development has increased markedly in the City with moderate commercial growth during fiscal year 2013. This growth includes projects downtown (construction of 16 apartment units at the intersection of Silver Street and Central

Avenue), on the waterfront (the Dickenson Development project), as well as smaller rehabilitation projects along Central Avenue.

A consultant retained to work with the Planning Department and Planning Board to review the zoning along the roadways leading to and from downtown has developed preliminary draft regulations. These changes to the zoning code would increase flexibility along these roadways, while defining a look and feel for the built environment. A goal of this work is to reinforce the City's commitment to fostering a strong downtown core, which continues to foster growth and development.

Residential sales continue to improve moderately as inventory scarcity, rising mortgage rates and selling prices combined with more stringent down payment and credit quality requirements from lenders bring buyers and sellers into the market in the short term but put a brake on the long term growth prospects.

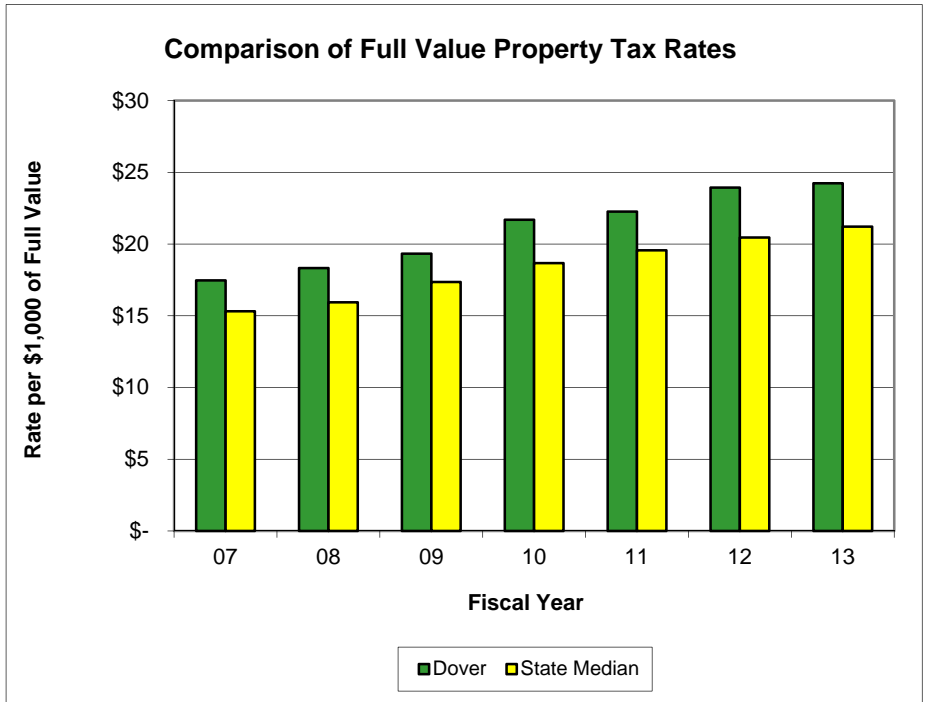
The First Street development, a \$12,250,000 mixed use development on a 30-40% utilized City owned parking lot is expected to provide a \$275,000 annual tax ratable minimum guaranteed for at least 24 years. Based upon the strong interest in this parcel, the City is reviewing opportunities to convert three other City owned parking lots into sites for redevelopment. These downtown infill projects will continue to keep the City core vibrant.

Three companies are putting in brewpubs in the downtown. In 2011, the conversion of 120,000 square feet of office space within the Cocheco Millworks into 120 residential units was approved. Demand was so strong that the first two phases of conversion were merged into one phase, and 74 of the 120 planned apartments are completed and fully occupied. The remaining 46 are due to start construction this fiscal year, if the demand remains steady.

Enterprise Park is now being considered for new builds by three companies both as expansions of current tenants and for relocation from out of state. Land options for a second Economic Development Park are being identified. Enterprise Park has netted \$2.4 million in taxes to date and is now providing \$497,000 in property taxes every year along with 420 jobs from 15 companies in residence. A new park would add depth to Dover's non-residential market, and would allow for more diversity in footprints, so that Dover would continue to be an attractive location for businesses looking for development sites ranging from 25,000 square feet buildings to over 100,000 square feet. Currently, Dover has not fully taken advantage of this potential.

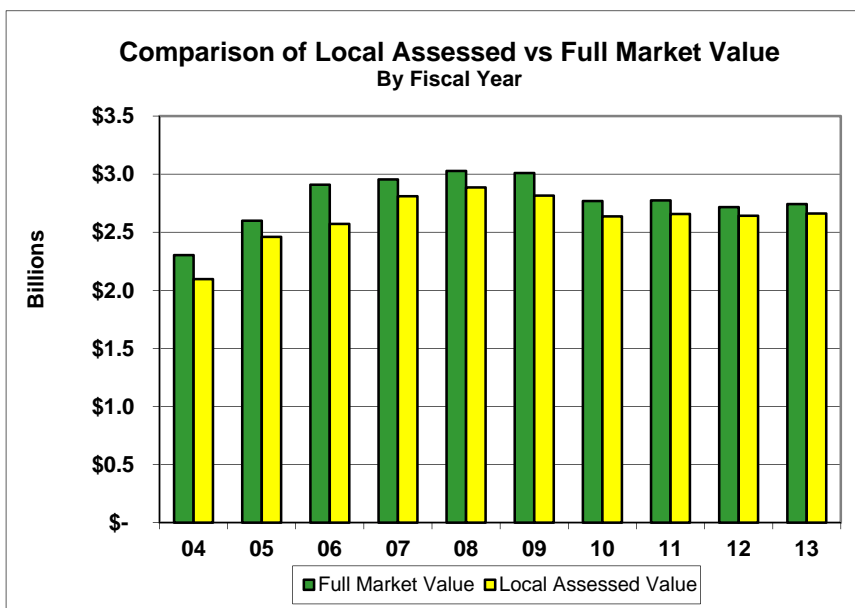
The Exit 9 corridor off the Spaulding Turnpike, in addition to the 100,000 square feet medical practice building in full occupancy, now has a large dental facility and a dialysis center in operation, both with significant business success and full employment. This corridor, anchored by Liberty Mutual, continues to attract larger commercial and industrial users to the City and continues to be a benchmark for economic development activities.

The City's full value property tax rate remained stable in comparison to the NH State median. The median reflects the mid-point of all rates in the State. Because Dover remains approximately at the median, this means that about half of the tax rates in the State are higher than Dover's and about half are lower. This is a good measure of tax burden as all municipal assessed values are brought to full market value and tax rates equalized.

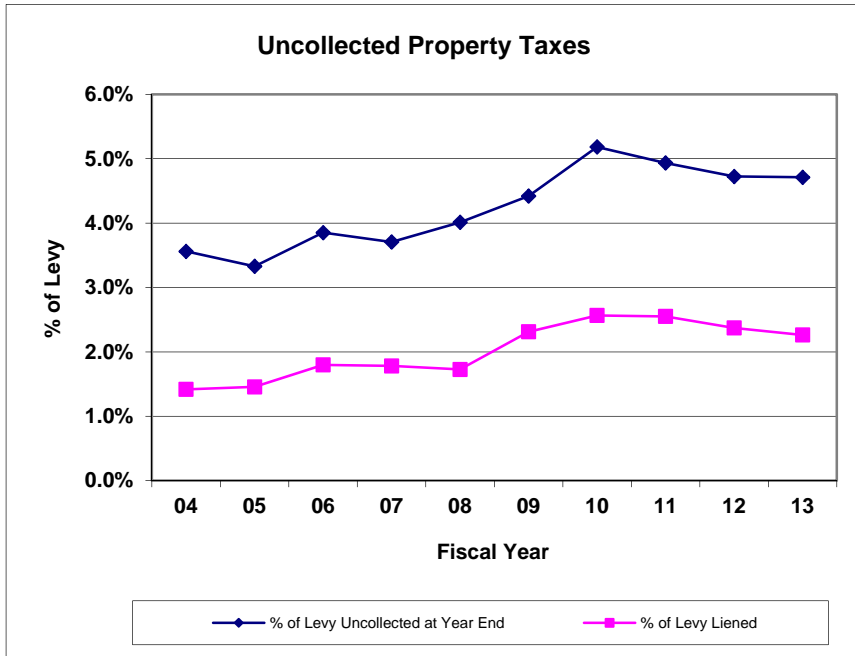


The level of real estate transactions in Dover during the past year has seen a strong increase, reaching pre-recession levels. The real estate sales activity in Dover for FY13 was 904 transactions versus 742 for FY12. This level of activity represents transfers of 9.1% of taxable parcels during FY13 increasing 1.6% from the level of 7.5% in FY12. In conjunction with this activity, the number of taxable parcels increased from 9,899 in FY12 to 9,950 in FY13, a 0.5% increase. The stable growth of taxable parcels in combination with an increase of property values has resulted in the estimated equalized property value per capita changing from \$89,532 for FY12 to \$89,979 in FY13, an increase of 0.5% for the fiscal year.

Full market value as determined by the NH Department of Revenue Administration



increased 0.7% during the fiscal year. Assessed value as a ratio of full market value was 97.0%. In the second half of fiscal year 2013 the City's assessed property values appeared to have some increase based on sales data. As of April 1, 2013 the City's overall assessed values demonstrated a 1.37% increase in value over the prior year.



The percentage of uncollected taxes for the current tax levy at the end of fiscal year 2013 was 4.7%, this is consistent with 4.7% in FY12 (actual amount increasing to \$3.1 million from \$3.0 million). There were 305 parcels from the current tax levy with outstanding taxes that had a lien placed, down from 355 last year. The number of delinquent parcels

decreased by 50 or 14.1%. The dollar amount of the liens decreased to 2.3% of the tax levy as compared to 2.4% for last year. The actual amount of the executed lien decreased 1.5% from \$1,563,176 to \$1,539,994.

**Financial Position** The City's General Fund ended Fiscal Year 2013 with an increase

to its Unassigned Fund Balance of \$1,506,019 to \$8.79 million. The General Fund unassigned fund balance at June 30, 2013 was 9.68% of the FY14 budget (8% is the minimum requirement of the City Financial Policies). The Water Fund saw a decrease in unrestricted net assets of \$1.46 million, from \$2,733,914 to \$1,274,824. The Water Fund decrease is primarily due to investment in capital assets during FY2013. The Sewer Fund saw a decrease in unrestricted net assets of \$2.47 million, from \$4,298,694 to \$1,826,942. A significant portion of the decrease in unrestricted net assets of the Sewer Fund is the result of investments in capital assets during FY2013.

Unreserved Net Assets		
Fund	FY13	FY12
General	8,791,826	7,285,807
Water	1,274,824	2,733,914
Sewer	1,826,942	4,298,694
Total	11,893,592	14,318,415

In FY2009 the Arena Fund was dissolved into the City's General Fund. The City continues to be diligent to balance the fiscal operations of the Arena, including scheduled fee increases and expenditure control. The Arena operating results, inclusive of related debt obligations, were revenues in excess of expenditures of \$35,686 in FY2013, \$64,809 in FY2012 and \$32,503 in FY2011.



The liquidity of the General, Water and Sewer Funds is good and continues to show a favorable trend. This is based on the quick ratio which is a measure of current assets (excluding inventories) divided by current liabilities. The General Fund had a quick ratio of 1.89 with Water and Sewer Funds of 4.20 and 2.00, respectively. A ratio of 1 is considered satisfactory.

The amount of debt incurred by the City remains below the State statutory limits as set forth in RSA 33:4-a for the City and School District, and RSA 33:5-a for the Water Fund. There is no statutory debt limit for the Sewer Fund. The State statutory limit for the City is 3% of Base valuation as determined by the New Hampshire Department of Revenue Administration (NH DRA), the statutory limit for the School District is 7% of Base valuation as determined by NH DRA, and the statutory limit for the Water Fund is 10% of base valuation as determined by NH DRA. As of June 30, 2013 the City had utilized 62.2% of its statutory debt limit, the School District utilized 12.3% of its statutory debt limit, and the Water Fund had utilized 5.1% of its statutory debt limit.

The City Council established self-imposed policy limits that are significantly lower than those set by State statute. As of June 30, 2013 the percent of the City's more conservative debt policy used was 95.8%, the School was 41.5%. General Fund net debt per capita is at \$1,816, an amount considered reasonable for a municipality the size of Dover. The General Fund's net debt to equalized value is 2.46%. The General Fund's net debt service as a percent of budget is 9.4%. This measure, although within the 10% recommended by policy, it is close to the policy limit partially as a result of a higher rate of debt pay down resulting in a favorable reduction in the cost for debt.

The Water fund is at 100% of the City Council self-imposed policy limit. The Sewer fund remained within the City Council self-imposed policy limits with 36.7% being utilized. Net debt service to budget in the Water Fund is 32.7% and 20.7% within the Sewer Fund, within the 40% set by policy.

In May 2012 Moody's downgraded the City's May 2010 Aa2 rating to an Aa3 rating. In May 2012 Standard & Poor's reaffirmed their May 2010 AA rating of the City.

### **Policy Monitoring, Long Term Financial Planning, and Responding to the Impact of the U.S. Economic Decline**

On April 27, 2011 the City Council adopted a resolution to implement 32 financial policies. These adopted policies include maintaining all of the existing policy statements adopted in 1996 with updates to several of the benchmark indices. In addition, several new policy statements were also included reflecting the most current best practices identified by the Government Finance Officers Association and the National Advisory Council on State and Local Budgeting. These financial policies address areas such as Stabilization Funds, Fees and Charges, Debt Issuance and Management, Use of One-Time and Unpredictable Revenues, Balanced Budgeting

Practices, Revenue Diversification, and Contingency Planning. A copy of the financial policies adopted by the City Council is available on the City's website.

The City Council routinely adopts fiscal initiatives to respond to the changes in the economy that have resulted in impacts such as declines to non-property tax revenues and the community's tolerance for tax increases. The City Council has limited adoption of bonding authorizations to be consistent with the annual amount of debt being retired by the City's tax supported General Fund. The objective of this initiative is to move the City away from recurring debt financing and funding capital reserves at an appropriate level to move from debt financing certain capital outlay. These actions are consistent with the City's Debt Issuance and Management financial policies.

The City Manager and City Department Directors conduct an on-going evaluation of fiscal operations to insure that expenditures are managed in concert with revenues to insure General Fund Balance is maintained consistent with City policy limit. In FY2012 the City reached the prescribed 8% policy for unassigned General Fund Balance by ending the year with an 8.2% level. In FY2013 the City complied with the General Fund Balance policy by achieving an Unassigned Fund Balance of 9.68%.

In FY2013 the City was successful in contributing 10% of the actuarially calculated OPEB Annual Required Contribution to an established dedicated fund. This action is consistent with the City's financial policy objective for managing and prefunding the City's OPEB obligations.

In FY2013 the City, consistent with financial policies, maintained sufficient annual contributions into the General Fund Capital Reserve, Water Fund Capital Reserve and Sewer Fund Capital Reserve.

The City recognizes the importance of a formal process for long term financial planning and forecasting. The City has procured a formal forecasting software application to aid in financial planning. The City has populated the software with the necessary data and has utilized this tool to provide insight to evaluating policy recommendations. The software is utilized to provide formal fiscal forecasting reports complete with national, regional, and local economic overviews and a 5-year projection of both General Fund operations and tax levy impacts as part of the budget process.

## ESTIMATED REVENUES & APPROPRIATIONS - ALL BUDGETED FUNDS

Fund Name	Budget		Fund Bal @ 6/30/14 Est.	Budget		Incr (Decr) to Fund Bal	Fund Bal @ 6/30/15 Est.	
	Type	Dept.		Est. Revenue	Appropriations			
(1)			(2)				(3)	
<b>Governmental Funds:</b>								
1000	General Fund	Annual	Various	8,500,000	94,264,390	94,264,390	-	8,500,000
Special Revenue Funds:								
2100	Community Development Fund	Grant	Planning	(100,000)	536,635	536,635	-	(100,000)
2210	Drug Investigation/Community Policing Fund	Grant	Police	11,000	101,173	101,173	-	11,000
2220	Dover Housing Authority Policing	Grant	Police	(2,250)	109,347	109,347	-	(2,250)
2245	DHHS Assistance Programs	Grant	Police	(40,000)	188,157	188,157	-	(40,000)
3207	Public Safety Special Details	Annual	Police & Fire	(15,000)	310,181	310,181	-	(15,000)
3213	Parking Activity Fund	Annual	Police	100,000	627,936	627,936	-	100,000
3320	Residential Solid Waste Fund	Annual	Comm Serv	185,725	992,113	992,113	-	185,725
3381	McConnell Center Fund	Annual	Comm Serv	(400,000)	808,150	808,150	-	(400,000)
3410	Recreation Programs Fund	Annual	Comm Serv	347,750	485,276	485,276	-	347,750
3455	Library Fines Fund	Annual	Library	30,000	58,852	58,852	-	30,000
2800	Cafeteria Fund	Grant	School	300,000	1,524,919	1,524,919	-	300,000
2820	Federal Education Grants Fund	Grant	School	2,000	2,736,174	2,736,174	-	2,000
2900	Special Programs & Grants Fund	Grant	School	1,000	48,000	48,000	-	1,000
3810	Tuition Programs Fund	Annual	School	(2,500)	147,044	147,044	-	(2,500)
3825	Alternative Education Fund	Annual	School	2,500	663,682	663,682	-	2,500
3830	School Facilities Fund	Annual	School	215,000	172,131	172,131	-	215,000
Total Special Revenue Funds				635,225	9,509,770	9,509,770	-	635,225
<b>Proprietary Funds:</b>								
Enterprise Funds								
5300	Water Fund	Annual	Comm Serv	1,750,000	4,852,957	4,852,957	-	1,750,000
5320	Sewer Fund	Annual	Comm Serv	2,150,000	7,196,422	7,196,422	-	2,150,000
Total Enterprise				3,900,000	12,049,379	12,049,379	-	3,900,000
Internal Service Funds								
3500	OPEB Liability Fund	Annual	Various	1,090,000	1,564,477	1,564,477	-	1,090,000
6100	DoverNet Fund	Annual	City Mgr	250,000	644,402	644,402	-	250,000
6110	Central Stores Fund	Annual	Finance	50,000	105,154	105,154	-	50,000
6310	Fleet Maintenance Fund	Annual	Comm Serv	100,000	796,579	796,579	-	100,000
6800	Workers Compensation Fund	Annual	City Mgr	(555,000)	670,772	670,772	-	(555,000)
Total Internal Service				935,000	3,781,384	3,781,384	-	935,000
Total All Budgeted Funds				13,970,225	119,604,923	119,604,923	-	13,970,225

**Notes:**

- (1) "Grant" reflects funds whose revenues are restricted to specific purposes. "Annual" reflects funds which the city sets the purpose of spending.
- (2) This column reflects Estimated Revenue less Appropriations. These amounts represent the budgeted change to the amount of Fund Balance.
- (3) Estimated Fund Balance reflects the change to Fund Balance per the budget added to the Fund Balance for the end of the fiscal year. These amounts do not reflect other non-budget basis adjustments that may occur according to generally accepted accounting principles.

## NET ASSETS - ALL BUDGETED FUNDS

Fund Name	Budget Type	Dept.	Fiscal Year End							Estimated
			07	08	09	10	11	12	13	14
(1)										
<b>UNRESERVED NET ASSETS:</b>										
1000 General Fund	Annual	Various	5,068,952	5,517,018	5,114,311	5,477,269	5,941,993	7,285,806	8,791,826	8,500,000
Special Revenue Funds:										
2100 Community Development Fund(2)	Grant	Planning	(66,365)	(87,597)	(72,225)	(137,090)	(280,904)	(260,957)	(300,060)	(100,000)
2210 Drug Investigation/Community Policing Fund	Grant	Police	(19,344)	20,491	4,500	(82,430)	(79,904)	76,771	35,497	11,000
2220 Dover Housing Authority Policing	Grant	Police	NA	NA	11,032	11,737	12,637	(2,276)	(26,791)	(2,250)
2245 DHHS - Assistance Programs	Grant	Police	NA	NA	40,786	(7,141)	(39,573)	(52,563)	(82,705)	(40,000)
3207 Public Safety Special Details	Annual	Police/Fire	27,533	83,818	65,481	90,828	82,036	(18,606)	(36,471)	(15,000)
3213 Parking Activity Fund	Annual	Police	97,761	62,740	70,145	117,605	123,795	138,956	16,176	100,000
3320 Residential Solid Waste Fund	Annual	Comm Serv	43,252	67,173	70,030	53,247	164,009	230,516	295,123	185,725
3381 McConnell Center Fund	Annual	Comm Serv	(75,796)	(429,702)	(487,258)	(691,882)	(595,307)	(497,700)	(457,217)	(400,000)
3410 Recreation Programs Fund	Annual	Comm Serv	194,630	273,942	291,085	337,498	354,748	337,748	361,408	347,750
3455 Library Fines Fund	Annual	Library	57,059	59,192	64,492	39,492	33,966	25,212	27,567	30,000
2800 Cafeteria Fund	Grant	School	99,079	7,941	51,714	123,619	235,633	297,868	348,101	300,000
2820 Federal Education Grants Fund	Grant	School	77,709	143,409	138,000	97,397	(12,981)	3,190	(6,998)	2,000
2900 Special Programs & Grants Fund	Grant	School	5,855	3,119	5,039	(15,744)	(3,483)	4,361	2,104	1,000
3810 Tuition Programs Fund	Annual	School	5,841	42,243	59,649	(1,776)	4,128	(6,228)	(6,229)	(2,500)
3825 Alternative Education Fund	Annual	School	100,043	120,946	65,087	98,267	39,494	20,556	(7,046)	2,500
3830 Education Facilities Fund	Annual	School	93,574	100,139	140,894	180,912	166,200	241,401	284,126	215,000
Total Special Revenue Funds			640,831	467,854	518,451	214,539	204,494	538,249	446,585	635,225
<b>UNRESTRICTED NET ASSETS:</b>										
Enterprise Funds										
5300 Water Fund	Annual	Comm Serv	852,301	173,163	187,702	1,070,952	3,205,197	2,733,914	1,274,824	1,750,000
5320 Sewer Fund	Annual	Comm Serv	2,927,444	846,491	704,340	2,060,818	3,327,964	4,298,694	1,826,942	2,150,000
Total Enterprise			3,779,745	1,019,654	892,042	3,131,770	6,533,161	7,032,608	3,101,766	3,900,000
Internal Service Funds										
3500 OPEB Liability Fund	Annual	Various	NA	NA	NA	0	0	285,548	690,506	1,090,000
6100 DoverNet Fund	Annual	City Mgr	271,145	113,013	192,555	177,701	324,930	275,289	244,696	250,000
6110 Central Stores Fund	Annual	Finance	42,121	49,629	70,957	56,774	51,154	46,125	49,686	50,000
6310 Fleet Maintenance Fund	Annual	Comm Serv	118,459	91,305	155,424	41,803	(12,533)	52,944	104,631	100,000
6800 Workers Compensation Fund	Annual	City Mgr	(20,123)	111,428	146,109	607,098	635,447	242,985	(245,806)	(555,000)
Total Internal Service			411,602	365,375	565,045	883,376	998,998	902,891	843,713	935,000
Total All Budgeted Funds			9,901,130	7,369,901	7,089,850	9,706,954	13,678,646	15,759,554	13,183,889	13,970,225

## Notes:

- (1) "Grant" reflects funds whose revenues are restricted to specific purposes. "Annual" reflects funds which the city sets the purpose of spending.  
(2) Represents various block grant years. Deficits are covered by future drawdowns from the US Dept. of HUD.

# GENERAL FUND

Proposed (City Only Tax Cap)

## Summary of City Manager Proposed By Department

Function	Description	FY 14 City Council Adopted	FY 15 Department Requests	City Mgr Changes	FY 15 City Mgr Proposed	FY15-14 Increase (Decrease)	% Incr (Decr)
<b>APPROPRIATIONS</b>							
<b>CITY COUNCIL</b>							
41110	City Council	411,699	372,192	0	372,192	(39,507)	-9.6%
<b>EXECUTIVE</b>							
41320	City Manager's Office	422,064	438,048	(3,489)	434,559	12,495	3.0%
41530	City Attorney's Office	253,254	244,679	(1,633)	243,046	(10,208)	-4.0%
46510	Business Assistance	130,000	132,500	0	132,500	2,500	1.9%
	Total Executive Dept.	805,318	815,227	(5,122)	810,105	4,787	0.6%
<b>FINANCE</b>							
41511	Finance & Accounting	782,434	795,218	(8,836)	786,382	3,948	0.5%
41513	Tax Assessment Division	409,529	420,688	(3,157)	417,531	8,002	2.0%
41520	City Clerk & Tax Collection Division	402,551	393,616	(2,238)	391,378	(11,173)	-2.8%
41525	Elections	26,217	37,422	0	37,422	11,205	42.7%
	Total Finance Dept.	1,620,731	1,646,944	(14,231)	1,632,713	11,982	0.7%
<b>PLANNING</b>							
41910	Planning Department	491,541	574,094	(61,760)	512,334	20,793	4.2%
	Total Planning Dept.	491,541	574,094	(61,760)	512,334	20,793	4.2%
<b>POLICE</b>							
42110	Police Department - Administration	251,798	251,424	(2,661)	248,763	(3,035)	-1.2%
42120	Police Field Operations	3,769,042	4,074,519	(171,644)	3,902,875	133,833	3.6%
42150	Police Support	2,469,394	2,589,142	(22,101)	2,567,041	97,647	4.0%
42180	Public Safety Dispatch	697,897	720,175	(8,105)	712,070	14,173	2.0%
	Total Police Dept.	7,188,131	7,635,260	(204,511)	7,430,749	242,618	3.4%
<b>FIRE &amp; RESCUE</b>							
42210	Fire & Rescue Administration	323,754	331,252	(3,266)	327,986	4,232	1.3%
42220	Fire & Rescue Suppression	6,389,354	6,638,637	(112,088)	6,526,549	137,195	2.1%
42250	Inspection Services	478,440	542,376	(6,532)	535,844	57,404	12.0%
42280	Fire & Rescue Buildings	93,933	111,867	0	111,867	17,934	19.1%
	Total Fire & Rescue	7,285,481	7,624,132	(121,886)	7,502,246	216,765	3.0%
<b>COMM SERV - PUBLIC WORKS</b>							
43111	CSD - Administration	96,919	96,269	(847)	95,422	(1,497)	-1.5%
43112	CSD - Engineering	243,970	246,802	(414)	246,388	2,418	1.0%
43121	CSD - Streets	1,902,374	2,861,822	(806,931)	2,054,891	152,517	8.0%
43125	CSD - Snow Removal	450,527	467,770	0	467,770	17,243	3.8%
43155	CSD - Storm Water	891,911	850,270	(5,231)	845,039	(46,872)	-5.3%
43160	CSD - Street Lighting	286,380	302,772	0	302,772	16,392	5.7%
43180	CSD - Facilities & Grounds	963,567	1,038,363	(8,080)	1,030,283	66,716	6.9%
41941	CSD - General Gov't Buildings	246,250	231,353	0	231,353	(14,897)	-6.0%
41951	CSD - Cemetery	188,175	183,799	(1,028)	182,771	(5,404)	-2.9%
43240	CSD - Recycling & Waste Mgmt	612,646	580,446	(559)	579,887	(32,759)	-5.3%
	Total Public Works	5,882,719	6,859,666	(823,090)	6,036,576	153,857	2.6%
<b>RECREATION</b>							
45110	Recreation Administration	285,374	285,057	(4,294)	280,763	(4,611)	-1.6%
45120	Recreation Programs	46,512	62,002	0	62,002	15,490	33.3%
45121	McConnell Center	185,009	206,013	0	206,013	21,004	11.4%
45124	Indoor Pool	430,570	442,014	(1,790)	440,224	9,654	2.2%
45125	Thompson Pool	124,409	130,375	0	130,375	5,966	4.8%
45149	Arena	936,955	953,504	(5,272)	948,232	11,277	1.2%
	Total Recreation	2,008,829	2,078,965	(11,356)	2,067,609	58,780	2.9%
<b>PUBLIC LIBRARY</b>							
45500	Public Library	1,056,082	1,109,563	(7,072)	1,102,491	46,409	4.4%

# GENERAL FUND

Proposed (City Only Tax Cap)

## Summary of City Manager Proposed By Department

Function	Description	FY 14 City Council Adopted	FY 15 Department Requests	City Mgr Changes	FY 15 City Mgr Proposed	FY15-14 Increase (Decrease)	% Incr (Decr)
<b>APPROPRIATIONS (CONT.)</b>							
<b>PUBLIC WELFARE</b>							
44410	Public Welfare - Administration	267,167	275,484	(3,714)	271,770	4,603	1.7%
44430	Public Welfare - General Assistance	576,000	672,100	(100,000)	572,100	(3,900)	-0.7%
	Total Human Services	843,167	947,584	(103,714)	843,870	703	0.1%
	<b>TOTAL DEPARTMENT APPROP</b>	<b>27,593,698</b>	<b>29,663,627</b>	<b>(1,352,742)</b>	<b>28,310,885</b>	<b>717,187</b>	<b>2.6%</b>
<b>OTHER CHARGES</b>							
41991	Misc General Government	1,036,623	927,975	(5,000)	922,975	(113,648)	-11.0%
47100	Debt Service - City	5,871,476	6,020,040	0	6,020,040	148,564	2.5%
49000	Transfers	2,581,172	3,006,318	0	3,006,318	425,146	16.5%
	Total Other Charges	9,489,271	9,954,333	(5,000)	9,949,333	460,062	4.8%
	<b>TOTAL CITY GENERAL FUND APPROPRIATIONS</b>	<b>37,082,969</b>	<b>39,617,960</b>	<b>(1,357,742)</b>	<b>38,260,218</b>	<b>1,177,249</b>	<b>3.2%</b>

## ESTIMATED REVENUE, TAXES AND ASSESSED VALUE

<b>ESTIMATED REVENUE</b>							
	City Revenues	11,284,466	11,721,793	0	11,721,793	437,327	3.9%
	Less County Portion of BPT	0	0		0	0	0.0%
	Use of Fund Balance	0	0	0	0	0	NA
	<b>TOTAL OTHER REVENUE</b>	<b>11,284,466</b>	<b>11,721,793</b>	<b>0</b>	<b>11,721,793</b>	<b>437,327</b>	<b>3.9%</b>
	<b>TOTAL CITY ESTIMATED REVENUES</b>	<b>11,284,466</b>	<b>11,721,793</b>	<b>0</b>	<b>11,721,793</b>	<b>437,327</b>	
<b>PROPERTY TAXES</b>							
	City Property Taxes	26,456,159	28,553,823	(1,357,742)	27,196,081	739,922	2.8%
	Use of Fund Balance Impact	0	0	0	0	0	0.0%
	Less Veteran Credit	(657,656)	(657,656)	0	(657,656)	0	0.0%
	<b>Total City Property Tax</b>	<b>25,798,503</b>	<b>27,896,167</b>	<b>(1,357,742)</b>	<b>26,538,425</b>	<b>739,922</b>	<b>2.8%</b>
	<b>NET CITY PROPERTY TAX LEVY</b>	<b>25,798,503</b>	<b>27,896,167</b>	<b>(1,357,742)</b>	<b>26,538,425</b>	<b>739,922</b>	<b>0</b>
<b>ASSESSED VALUE</b>							
	Gross Assesed Value (1)	2,696,745.950	2,721,745.950	0.000	2,721,745.950	25,000.000	0.9%
	Less Exemptions to Value (1)	(47,445.500)	(47,445.500)	0.000	(47,445.500)	0.000	0.0%
	<b>NET ASSESSED VALUE (000s)</b>	<b>2,649,300.450</b>	<b>2,674,300.450</b>	<b>0.000</b>	<b>2,674,300.450</b>	<b>25,000.000</b>	<b>0.9%</b>

## ESTIMATED TAX RATE INFORMATION

<b>CITY MANAGER PROPOSED</b>							
	City	9.99	10.68	(0.51)	10.17	0.18	1.8%
	Use of Fund Balance Credit	0.00	0.00	0.00	0.00	0.00	NA
	Net City	9.99	10.68	(0.51)	10.17	0.18	1.8%
	<b>ESTIMATED CITY TAX RATE</b>	<b>9.99</b>	<b>10.68</b>	<b>(0.51)</b>	<b>10.17</b>	<b>0.18</b>	<b>1.8%</b>

# GENERAL FUND

## Proposed (School Only Tax Impact)

Summary of City Manager Proposed By Department							
Function	Description	FY 14 City Council Adopted	FY 15 Department Requests	City Mgr Changes	FY 15 City Mgr Proposed	FY15-14 Increase (Decrease)	% Incr (Decr)
<b>APPROPRIATIONS</b>							
<b>EDUCATION</b>							
46900	School Department Appropriation	42,263,590	44,131,355	0	44,131,355	1,867,765	4.4%
47190	Debt Service - School	3,914,453	3,892,349	0	3,892,349	(22,104)	-0.6%
<b>TOTAL SCHOOL GENERAL FUND APPROPRIATIONS</b>		<b>46,178,043</b>	<b>48,023,704</b>	<b>0</b>	<b>48,023,704</b>	<b>1,845,661</b>	<b>4.0%</b>
<b>ESTIMATED REVENUE, TAXES AND ASSESSED VALUE</b>							
School Local Revenues		11,710,032	12,555,916	0	12,555,916	845,884	7.2%
Use of Fund Balance		0	0	0	0	0	NA
<b>TOTAL OTHER REVENUE</b>		<b>11,710,032</b>	<b>12,555,916</b>	<b>0</b>	<b>12,555,916</b>	<b>845,884</b>	<b>7.2%</b>
<b>PROPERTY TAXES</b>							
Local School Property Tax		27,934,161	28,757,595	0	28,757,595	823,434	2.9%
State School Property Tax		6,533,850	6,710,193	0	6,710,193	176,343	2.7%
<b>Total Education Property Tax</b>		<b>34,468,011</b>	<b>35,467,788</b>	<b>0</b>	<b>35,467,788</b>	<b>999,777</b>	<b>2.9%</b>
<b>NET EDUCATION PROPERTY TAX LEVY</b>		<b>34,468,011</b>	<b>35,467,788</b>	<b>0</b>	<b>35,467,788</b>	<b>999,777</b>	<b>2.9%</b>
<b>ASSESSED VALUE</b>							
Gross Assesed Value (1)		2,696,745.950	2,721,745.950	0.000	2,721,745.950	25,000.000	0.9%
Less Exemptions to Value (1)		(47,445.500)	(47,445.500)	0.000	(47,445.500)	0.000	0.0%
<b>NET ASSESSED VALUE (000s)</b>		<b>2,649,300.450</b>	<b>2,674,300.450</b>	<b>0.000</b>	<b>2,674,300.450</b>	<b>25,000.000</b>	<b>0.9%</b>
<b>ESTIMATED TAX RATE INFORMATION</b>							
<b>SCHOOL BOARD PROPOSED BUDGET</b>							
School - Local		10.54	10.75	0.00	10.75	0.21	2.0%
School - State (2)		2.51	2.55	0.00	2.55	0.04	1.6%
Net School		13.05	13.30	0.00	13.30	0.25	1.9%
<b>ESTIMATED SCHOOL TAX RATE</b>		<b>13.05</b>	<b>13.30</b>	<b>0.00</b>	<b>13.30</b>	<b>0.25</b>	<b>1.9%</b>

(2) Applies to non-utility properties

# GENERAL FUND

## Proposed (County Only Tax Impact)

Summary of City Manager Proposed By Department							
Function	Description	FY 14 City Council Adopted	FY 15 Department Requests	City Mgr Changes	FY 15 City Mgr Proposed	FY15-14 Increase (Decrease)	% Incr (Decr)
<b>APPROPRIATIONS</b>							
48000	<b>COUNTY TAX</b>	7,771,799	7,980,468	0	7,980,468	208,669	2.7%
<b>TOTAL COUNTY GENERAL FUND APPROPRIATIONS</b>		<b>7,771,799</b>	<b>7,980,468</b>	<b>0</b>	<b>7,980,468</b>	<b>208,669</b>	<b>2.7%</b>
<b>ESTIMATED REVENUE, TAXES AND ASSESSED VALUE</b>							
ESTIMATED REVENUE		0	0	0	0	0	0.0%
<b>TOTAL OTHER REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>PROPERTY TAXES</b>							
County Tax Levy		7,771,799	7,980,468	0	7,980,468	208,669	2.7%
<b>NET COUNTY PROPERTY TAX LEVY</b>		<b>7,771,799</b>	<b>7,980,468</b>	<b>0</b>	<b>7,980,468</b>	<b>208,669</b>	<b>2.7%</b>
<b>ASSESSED VALUE</b>							
Gross Assesed Value (1)		2,696,745.950	2,721,745.950	0.000	2,721,745.950	25,000.000	0.9%
Less Exemptions to Value (1)		(47,445.500)	(47,445.500)	0.000	(47,445.500)	0.000	0.0%
<b>NET ASSESSED VALUE (000s)</b>		<b>2,649,300.450</b>	<b>2,674,300.450</b>	<b>0.000</b>	<b>2,674,300.450</b>	<b>25,000.000</b>	<b>0.9%</b>
<b>ESTIMATED TAX RATE INFORMATION</b>							
<b>COUNTY</b>							
COUNTY		2.93	2.98	0.00	2.98	0.05	1.8%
<b>ESTIMATED COUNTY TAX RATE</b>		<b>2.93</b>	<b>2.98</b>	<b>0.00</b>	<b>2.98</b>	<b>0.05</b>	<b>1.8%</b>

# GENERAL FUND

Proposed (City Only Tax Cap)

## Summary of City Manager Proposed

### By Department

Function	Description	FY 14 City Council Adopted	FY 15 Department Requests	City Mgr Changes	FY 15 City Mgr Proposed	FY15-14 Increase (Decrease)	% Incr (Decr)
<b>By Budget Category</b>							
<b>Estimated Revenue:</b>							
	Taxes - Property	68,038,313	71,344,423	(1,357,742)	69,986,681	1,948,368	2.9%
	Taxes - Other	418,031	602,000	0	602,000	183,969	44.0%
	Licenses & Permits	4,292,780	4,779,480	0	4,779,480	486,700	11.3%
	Intergovernmental	2,014,909	2,086,652	0	2,086,652	71,743	3.6%
	Charges for Services	3,009,253	3,239,483	0	3,239,483	230,230	7.7%
	Misc. Revenue	1,221,805	663,625	0	663,625	(558,180)	-45.7%
	Operating Transfers In	327,688	350,553	0	350,553	22,865	7.0%
	<b>Total City</b>	<b>79,322,779</b>	<b>83,066,216</b>	<b>(1,357,742)</b>	<b>81,708,474</b>	<b>2,385,695</b>	<b>3.0%</b>
	Education	11,710,032	12,555,916	0	12,555,916	845,884	7.2%
	Budgetary Use of Fund Balance	0	0	0	0	0	0.0%
	<b>TOTAL EST REVENUE</b>	<b>91,032,811</b>	<b>95,622,132</b>	<b>(1,357,742)</b>	<b>94,264,390</b>	<b>3,231,579</b>	<b>3.5%</b>
<b>Appropriations:</b>							
10	Personal Services	20,352,871	21,156,083	(437,681)	20,718,402	365,531	1.8%
30	Purchased Services	3,242,359	3,395,843	(91,000)	3,304,843	62,484	1.9%
60	Supplies	2,371,948	2,453,183	(10,000)	2,443,183	71,235	3.0%
70	Capital Outlay	1,456,433	2,461,376	(800,000)	1,661,376	204,943	14.1%
80	Other Expenses	941,226	835,357	(19,061)	816,296	(124,930)	-13.3%
91	Operating Transfers Out	2,846,656	3,296,078	0	3,296,078	449,422	15.8%
92	Debt Service - City	5,871,476	6,020,040	0	6,020,040	148,564	2.5%
	<b>Total City Appropriations</b>	<b>37,082,969</b>	<b>39,617,960</b>	<b>(1,357,742)</b>	<b>38,260,218</b>	<b>1,177,249</b>	<b>3.2%</b>
95	Education	42,263,590	44,131,355	0	44,131,355	1,867,765	4.4%
92	Debt Service - School	3,914,453	3,892,349	0	3,892,349	(22,104)	-0.6%
	<b>Total Education</b>	<b>46,178,043</b>	<b>48,023,704</b>	<b>0</b>	<b>48,023,704</b>	<b>1,845,661</b>	<b>4.0%</b>
99	Intergovernmental	7,771,799	7,980,468	0	7,980,468	208,669	2.7%
	<b>TOTAL APPROPRIATIONS</b>	<b>91,032,811</b>	<b>95,622,132</b>	<b>(1,357,742)</b>	<b>94,264,390</b>	<b>3,231,579</b>	<b>3.5%</b>



# GENERAL FUND

Major Budget Changes & Tax Rate Impact		Budget Change Incr(Decr)	Tax Rate Impact In Dollars
Acct	Description:		
<b><u>General Fund Appropriations - City Portion</u></b>			
<b>41-4200 Personal Services</b>		<b>365,531</b>	<b>0.14</b>
	Salaries & Wages	294,712	0.11
4130	Overtime Pay	42,188	0.02
4211	Health Insurance	(32,677)	(0.01)
	Net maximum Decrease of 1.9% to rates		
4220	Fica	11,968	0.00
4225	Medicare	6,436	0.00
4230	Retirement	45,094	0.02
4260	Workers Comp Insurance	-	-
4295	Compensated Absences	-	-
	All Other 4100 & 4200 series accounts with changes less than \$10,000	(2,190)	(0.00)
<b>43-4500 Purchased Services</b>		<b>62,484</b>	<b>0.02</b>
4334	Legal Services	-	-
4339	Consulting Services	11,063	0.00
4411	Water & Sewer Expense	2,068	
4420	Waste Collection Services	(24,000)	(0.01)
4421	Waste Disposal Services	(4,900)	(0.00)
4422	Contract Snowplowing	-	-
4433	Maint Chrgs - Equipment	13,285	0.01
4435	Maint Chrgs - Office Equipment	15,774	0.01
4441	Rental of Land & Buildings	33,136	0.01
	Various Depts		
4443	Rental of Equipment	(23,090)	(0.01)
4524	Public Liability Insurance	11,489	0.00
	All Other 4300 - 4500 series accounts with changes less than \$10,000	27,659	0.01
<b>4600 Supplies and Materials</b>		<b>71,235</b>	<b>0.04</b>
4611	Office Supplies	2,170	0.00
4612	Operating Supplies	23,495	0.01
4615	Clothing & Uniforms	803	-
4621	Natural Gas	20,819	0.01
4622	Electricity	12,145	0.01
	Various Dept		
4626	Vehicle Fuels	3,043	0.00
4635	Medicinal Supplies	(10,000)	(0.00)
4661	Fleet Maint Charge	(1,519)	(0.00)
	All Other 4600 series accounts with changes less than \$10,000	20,279	0.01
<b>4700 Capital Outlay</b>		<b>204,943</b>	<b>0.09</b>
	Land Improvements	215,000	0.08
	Building Improvements	12,500	0.01
	Improvements O/T Bldgs	(29,817)	(0.01)
	Machinery & Equipment	12,300	0.01
	Light Vehicles	-	-
	Computers & Communications Equip	(9,496)	(0.00)
	Books & Collections	1,956	0.00
	Furniture & Fixtures	2,500	0.00
<b>4800 Other Expenses</b>		<b>(124,930)</b>	<b>(0.05)</b>
4835	Grants/Subsidy	(29,449)	(0.01)
4840	Contingency	35,306	0.01
4891	Abatements	(133,265)	(0.05)
	All Other 4800 series accounts with changes less than \$10,000	2,478	0.00
<b>4910 Operating Transfers</b>		<b>449,422</b>	<b>0.17</b>
4912	Transfer to Special Revenue	446,922	0.17
4915	Transfer to Enterprise	2,500	0.00
4918	Transfer to Trust	-	-
	Transfer to Capital Reserve		CIP

# GENERAL FUND

Major Budget Changes & Tax Rate Impact		Budget Change Incr(Decr)	Tax Rate Impact In Dollars
Acct	Description:		
<b>4920</b>	<b>Debt Service - City</b>	<b>148,564</b>	<b>0.06</b>
4920	Bond Principal Payments	(116,977)	(0.04)
4921	Interest - Bonds Payments	265,541	0.10
<b>Summary of City Appropriations Change</b>			
Operating Appropriations		823,742	
Capital Outlay and Capital Transfers		204,943	
Debt Service		148,564	
<b>Total City Appropriation Change from Previous Year</b>		<b>1,177,249</b>	<b>0.47</b>

<b>General Fund Estimated Revenue - City Portion</b>		Est Rev (Incr)Decr	Tax Rate Incr(Decr)
3100	Taxes - Non-property	(185,500)	(0.07)
3200	Licenses & Permits	(486,700)	(0.18)
3300	Intergovernmental	(70,212)	(0.03)
3400	Charges for Services	(230,230)	(0.09)
3500	Misc Revenue	558,180	0.21
3800	Operating Transfers	(22,865)	(0.01)
3900	Other Financing Sources	-	-
<b>Total City Estimated Revenue Change from Previous Year</b>		<b>(437,327)</b>	<b>(0.17)</b>
<b>City Sub-Totals</b>			
Total Tax Levy Changes & Tax Rate Impact - City Portion		<b>739,922</b>	<b>0.30</b>

<b>Summary of Changes in Property Taxes and Tax Rate:</b>		Tax Levy Incr(Decr)	Tax Rate Incr(Decr)
<b>City Portion - Net of Operating Appropriations &amp; Revenue</b>		<b>386,415</b>	<b>0.15</b>
<b>Capital Outlay and Capital Transfers</b>		<b>204,943</b>	<b>0.09</b>
<b>Debt Service</b>		<b>148,564</b>	<b>0.06</b>
Change in Use of Fund Balance		-	-
Change in Veterans Tax Credit		-	-
Impact of Property Valuation Change		-	(0.12)
<b>Total City</b>		<b>739,922</b>	<b>0.18</b>
<b>Local School Portion - Net of Appropriations and Revenue</b>		<b>845,538</b>	<b>0.32</b>
<b>Debt Service</b>		<b>(22,104)</b>	<b>(0.01)</b>
<b>School Portion - State Levy</b>		<b>176,343</b>	<b>0.06</b>
Impact of Property Valuation Change		-	(0.12)
<b>Total School</b>		<b>999,777</b>	<b>0.25</b>
<b>County Portion</b>		<b>208,669</b>	<b>0.08</b>
Impact of Property Valuation Change		-	(0.03)
<b>Total County</b>		<b>208,669</b>	<b>0.05</b>
<b>Total Impact on Property Taxes and Tax Rate</b>		<b>1,948,368</b>	<b>0.48</b>
Assessed Value Change and Impact on Tax Rate included above		Assessed Value Change	Tax Rate Incr(Decr)
Total Impact of Property Valuation Change		25,000,000	(0.27)

# GENERAL FUND - Budget History Sheet

*Amounts reflect budget at time of tax rate setting.*

	2006	2007	2008	2009	2010	2011	2012	2013	2014	Proposed 2015		
<b>APPROPRIATIONS:</b>												
City	22,516,057	23,328,139	24,100,845	24,849,889	25,881,933	26,909,579	28,429,262	29,299,377	31,211,493	32,240,178	5 Yr Ann %	10 Yr Ann %
City Debt	3,981,736	4,343,010	5,132,330	5,347,514	6,045,608	5,973,187	5,828,662	5,701,702	5,871,476	6,020,040		
<b>Total City</b>	<b>26,497,793</b>	<b>27,671,149</b>	<b>29,233,175</b>	<b>30,197,403</b>	<b>31,927,541</b>	<b>32,882,766</b>	<b>34,257,924</b>	<b>35,001,079</b>	<b>37,082,969</b>	<b>38,260,218</b>	<b>3.69%</b>	<b>4.41%</b>
School	34,363,074	36,203,218	37,912,706	39,216,997	40,699,081	40,468,900	41,638,606	42,264,590	42,263,590	44,131,355	1.63%	3.25%
School Debt	2,598,888	2,799,270	3,689,854	3,761,338	3,934,140	4,245,221	4,075,515	3,988,329	3,914,453	3,892,349	-0.21%	4.75%
<b>Total School</b>	<b>36,961,962</b>	<b>39,002,488</b>	<b>41,602,560</b>	<b>42,978,335</b>	<b>44,633,221</b>	<b>44,714,121</b>	<b>45,714,121</b>	<b>46,252,919</b>	<b>46,178,043</b>	<b>48,023,704</b>	<b>1.48%</b>	<b>3.36%</b>
County	5,454,815	5,750,204	6,035,072	6,772,323	7,030,640	7,033,271	7,303,817	7,521,254	7,771,799	7,980,468	2.57%	6.29%
<b>Total</b>	<b>68,914,570</b>	<b>72,423,841</b>	<b>76,870,807</b>	<b>79,948,061</b>	<b>83,591,402</b>	<b>84,630,158</b>	<b>87,275,862</b>	<b>88,775,252</b>	<b>91,032,811</b>	<b>94,264,390</b>	<b>2.43%</b>	<b>4.00%</b>
<b>Dollar Change</b>											<b>5 Yr Cum \$</b>	<b>10 Yr Cum \$</b>
City	1,649,243	1,173,356	1,562,026	964,228	1,730,138	955,225	1,375,158	743,155	2,081,890	1,177,249	6,332,677	13,411,668
School	2,448,339	2,040,526	2,600,072	1,375,775	1,654,886	80,900	1,000,000	538,798	(74,876)	1,845,661	3,390,483	13,510,081
County	1,117,923	295,389	284,868	737,251	258,317	2,631	270,546	217,437	250,545	208,669	949,828	3,643,576
<b>Total</b>	<b>5,215,505</b>	<b>3,509,271</b>	<b>4,446,966</b>	<b>3,077,254</b>	<b>3,643,341</b>	<b>1,038,756</b>	<b>2,645,704</b>	<b>1,499,390</b>	<b>2,257,559</b>	<b>3,231,579</b>	<b>10,672,988</b>	<b>30,565,325</b>
<b>Percent Change</b>												
City	6.64%	4.43%	5.64%	3.30%	5.73%	2.99%	4.18%	2.17%	5.95%	3.17%		
School	7.09%	5.52%	6.67%	3.31%	3.85%	0.18%	2.24%	1.18%	-0.16%	4.00%		
County	25.78%	5.42%	4.95%	12.22%	3.81%	0.04%	3.85%	2.98%	3.33%	2.68%		
<b>Total</b>	<b>8.19%</b>	<b>5.09%</b>	<b>6.14%</b>	<b>4.00%</b>	<b>4.56%</b>	<b>1.24%</b>	<b>3.13%</b>	<b>1.72%</b>	<b>2.54%</b>	<b>3.55%</b>		
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015		
<b>REVENUES:</b>												
Property Tax - City	17,472,361	18,123,568	19,974,876	20,343,274	21,429,921	22,592,315	24,047,953	24,674,390	25,798,503	26,538,425	5 Yr Ann %	10 Yr Ann %
Property Tax - Local School	19,413,741	20,901,778	22,735,976	24,296,444	24,640,583	24,944,661	26,608,346	27,124,864	27,934,161	28,757,595	4.37%	4.90%
Property Tax - State School	6,477,735	6,494,080	6,476,696	6,292,003	6,431,633	6,558,455	6,389,999	6,568,079	6,533,850	6,710,193	3.14%	5.84%
Property Tax - Total School	25,891,476	27,395,858	29,212,672	30,588,447	31,072,216	31,503,116	32,998,345	33,692,943	34,468,011	35,467,788	0.85%	0.01%
Property Tax - County	5,404,763	5,700,152	5,872,169	6,722,271	7,030,640	7,033,271	7,303,817	7,521,254	7,771,799	7,980,468	2.68%	4.42%
<b>Total Property Tax</b>	<b>48,768,600</b>	<b>51,219,578</b>	<b>55,059,717</b>	<b>57,653,992</b>	<b>59,532,777</b>	<b>61,128,702</b>	<b>64,350,115</b>	<b>65,888,587</b>	<b>68,038,313</b>	<b>69,986,681</b>	<b>3.29%</b>	<b>4.81%</b>
Other Sources:												
City	9,075,484	9,172,633	9,421,202	9,904,181	10,497,620	10,290,451	10,209,971	10,326,689	11,284,466	11,721,793	2.23%	3.32%
School	11,070,486	11,606,630	12,389,888	12,389,888	13,561,005	13,211,005	12,715,776	12,559,976	11,710,032	12,555,916	-1.53%	0.87%
Use of Fund Balance	-	425,000	-	-	-	-	-	-	-	-	0.00%	0.00%
<b>Total</b>	<b>20,145,970</b>	<b>21,204,263</b>	<b>21,811,090</b>	<b>22,294,069</b>	<b>24,058,625</b>	<b>23,501,456</b>	<b>22,925,747</b>	<b>22,886,665</b>	<b>22,994,498</b>	<b>24,277,709</b>	<b>0.18%</b>	<b>1.98%</b>
<b>Dollar Change</b>											<b>5 Yr Cum \$</b>	<b>10 Yr Cum \$</b>
Property Tax - City	1,028,024	651,207	1,851,308	368,398	1,086,647	1,162,394	1,455,638	626,437	1,124,113	739,922	5,108,504	10,094,088
Property Tax - School	2,887,615	1,504,382	1,816,814	1,375,775	483,769	430,900	1,495,229	694,598	775,068	999,777	4,395,572	12,463,927
Property Tax - County	1,117,923	295,389	172,017	850,102	308,369	2,631	270,546	217,437	250,545	208,669	949,828	3,693,628
<b>Total Property Tax</b>	<b>5,033,562</b>	<b>2,450,978</b>	<b>3,840,139</b>	<b>2,594,275</b>	<b>1,878,785</b>	<b>1,595,925</b>	<b>3,221,413</b>	<b>1,538,472</b>	<b>2,149,726</b>	<b>1,948,368</b>	<b>10,453,904</b>	<b>26,251,643</b>
Other Sources:												
City	621,219	97,149	248,569	482,979	593,439	(207,169)	(80,480)	116,718	957,777	437,327	1,224,173	3,267,528
School	(439,276)	536,144	783,258	-	1,171,117	(350,000)	(495,229)	(155,800)	(849,944)	845,884	(1,005,089)	1,046,154
Use of Fund Balance	-	425,000	(425,000)	-	-	-	-	-	-	-	(425,000)	-
<b>Total</b>	<b>181,943</b>	<b>1,058,293</b>	<b>606,827</b>	<b>482,979</b>	<b>1,764,556</b>	<b>(557,169)</b>	<b>(575,709)</b>	<b>(39,082)</b>	<b>107,833</b>	<b>1,283,211</b>	<b>219,084</b>	<b>4,313,682</b>
<b>Percent Change</b>												
Property Tax - City	6.25%	3.73%	10.21%	1.84%	5.34%	5.42%	6.44%	2.60%	4.56%	2.87%		
Property Tax - School	12.55%	5.81%	6.63%	4.71%	1.58%	1.39%	4.75%	2.10%	2.30%	2.90%		
Property Tax - County	26.08%	5.47%	3.02%	14.48%	4.59%	0.04%	3.85%	2.98%	3.33%	2.68%		
<b>Total Property Tax</b>	<b>11.51%</b>	<b>5.03%</b>	<b>7.50%</b>	<b>4.71%</b>	<b>3.26%</b>	<b>2.68%</b>	<b>5.27%</b>	<b>2.39%</b>	<b>3.26%</b>	<b>2.86%</b>		
Other Revenue - City	7.35%	1.07%	2.71%	5.13%	5.99%	-1.97%	-0.78%	1.14%	9.27%	3.88%		
Other Revenue - School	-3.82%	4.84%	6.75%	0.00%	9.45%	-2.58%	-3.75%	-1.23%	-6.77%	7.22%		
Use of Fund Balance	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA		
<b>Total</b>	<b>0.91%</b>	<b>5.25%</b>	<b>2.86%</b>	<b>2.21%</b>	<b>7.91%</b>	<b>-2.32%</b>	<b>-2.45%</b>	<b>-0.17%</b>	<b>0.47%</b>	<b>5.58%</b>		

# GENERAL FUND - Budget History Sheet

Amounts reflect budget at time of tax rate setting.

	2006	2007	2008	2009	2010	2011	2012	2013	2014	Proposed 2015		
<b>TAX RATES:</b>												
City	7.05	6.87	7.23	7.57	8.55	8.93	9.54	9.71	9.99	10.17	5 Yr Ann %	10 Yr Ann %
Budgetary Use of FB	-	(0.15)	-	-	-	-	-	-	-	-	-100.00%	-100.00%
Net City	7.05	6.72	7.23	7.57	8.55	8.93	9.54	9.71	9.99	10.17	3.53%	3.94%
School - Local	7.65	7.56	8.02	8.79	9.54	9.57	10.26	10.38	10.54	10.75	2.42%	4.83%
School - State	2.59	2.38	2.31	2.31	2.52	2.55	2.50	2.55	2.51	2.55	0.24%	-0.93%
Total School	10.24	9.94	10.33	11.10	12.06	12.12	12.76	12.93	13.05	13.30	1.98%	3.41%
County	2.13	2.06	2.07	2.43	2.72	2.70	2.82	2.88	2.93	2.98	1.84%	5.41%
Total	19.42	18.72	19.63	21.10	23.33	23.75	25.12	25.52	25.97	26.45	2.54%	3.82%
<b>Dollar Change</b>											5 Yr Cum \$	10 Yr Cum \$
City	0.14	(0.18)	0.36	0.34	0.98	0.38	0.61	0.17	0.28	0.18	1.62	3.26
Budgetary Use of FB	-	(0.15)	0.15	-	-	-	-	-	-	-	-	-
Net City	0.14	(0.33)	0.51	0.34	0.98	0.38	0.61	0.17	0.28	0.18	1.62	3.26
School - Local	0.94	(0.09)	0.46	0.77	0.75	0.03	0.69	0.12	0.16	0.21	1.21	4.04
School - State	(0.21)	(0.21)	(0.07)	-	0.21	0.03	(0.05)	0.05	(0.04)	0.04	0.03	(0.25)
Total School	0.73	(0.30)	0.39	0.77	0.96	0.06	0.64	0.17	0.12	0.25	1.24	3.79
County	0.37	(0.07)	0.01	0.36	0.29	(0.02)	0.12	0.06	0.05	0.05	0.26	1.22
Total	1.24	(0.70)	0.91	1.47	2.23	0.42	1.37	0.40	0.45	0.48	3.12	8.27
<b>Percent Change</b>												
City	2.03%	-2.55%	5.24%	4.70%	12.95%	4.44%	6.83%	1.78%	2.88%	1.80%		
Budgetary Use of FB	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA		
Net City	2.03%	-4.68%	7.59%	4.70%	12.95%	4.44%	6.83%	1.78%	2.88%	1.80%		
School - Local	14.01%	-1.18%	6.08%	9.60%	8.53%	0.31%	7.21%	1.17%	1.54%	1.99%		
School - State	-7.50%	-8.11%	-2.94%	0.00%	9.09%	1.19%	-1.96%	2.00%	-1.57%	1.59%		
Total School	7.68%	-2.93%	3.92%	7.45%	8.65%	0.50%	5.28%	1.33%	0.93%	1.92%		
County	21.02%	-3.29%	0.49%	17.39%	11.93%	-0.74%	4.44%	2.13%	1.74%	1.71%		
Total	6.82%	-3.60%	4.86%	7.49%	10.57%	1.80%	5.77%	1.59%	1.76%	1.85%		
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015		
<b>VALUATION:</b>											5 Yr Ann %	10 Yr Ann %
Total Value	2,572,209,470	2,810,621,000	2,885,588,500	2,814,819,300	2,636,088,200	2,657,575,300	2,641,809,500	2,660,984,300	2,696,745,950	2,721,745,950	0.64%	1.02%
Less Exemptions	(36,144,400)	(45,808,500)	(50,519,500)	(51,237,750)	(53,208,250)	(51,040,250)	(49,202,900)	(48,980,100)	(47,445,500)	(47,445,500)	-2.27%	4.51%
Net Value	2,536,065,070	2,764,812,500	2,835,069,000	2,763,581,550	2,582,879,950	2,606,535,050	2,592,606,600	2,612,004,200	2,649,300,450	2,674,300,450	0.70%	0.96%
<b>Dollar Change</b>											5 Yr Cum \$	10 Yr Cum \$
Total Value	112,173,650	238,411,530	74,967,500	(70,769,200)	(178,731,100)	21,487,100	(15,765,800)	19,174,800	35,761,650	25,000,000	85,657,750	261,710,130
Exemptions	(5,616,200)	(9,664,100)	(4,711,000)	(718,250)	(1,970,500)	2,168,000	1,837,350	222,800	1,534,600	-	5,762,750	(16,917,300)
Net Value	106,557,450	228,747,430	70,256,500	(71,487,450)	(180,701,600)	23,655,100	(13,928,450)	19,397,600	37,296,250	25,000,000	91,420,500	244,792,830
<b>Percent Change</b>												
Total Value	4.56%	9.27%	2.67%	-2.45%	-6.35%	0.82%	-0.59%	0.73%	1.34%	0.93%		
Exemptions	18.40%	26.74%	10.28%	1.42%	3.85%	-4.07%	-3.60%	-0.45%	-3.13%	0.00%		
Net Value	4.39%	9.02%	2.54%	-2.52%	-6.54%	0.92%	-0.53%	0.75%	1.43%	0.94%		
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015		
<b>VET EXEMPTION:</b>											5 Yr Ann Chg	10 Yr Ann Chg
Exempt Amount	395,875	454,950	510,500	576,027	636,602	686,197	679,656	671,323	657,656	657,656	0.65%	6.79%
Dollar Change	54,875	59,075	55,550	65,527	60,575	49,595	(6,541)	(8,333)	(13,667)	-	21,054	316,656
Percent Change	16.09%	14.92%	12.21%	12.84%	10.52%	7.79%	-0.95%	-1.23%	-2.04%	0.00%		

# WATER & SEWER FUNDS

Division: Water & Sewer Funds (Community Services Divisions)

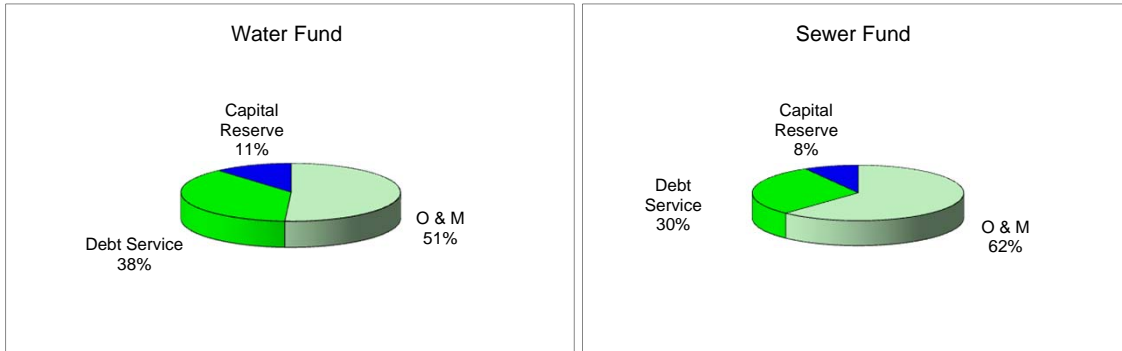
COST SUMMARY	WATER			
	FY14	FY15	Change	% Chng
Operations & Maintenance	2,609,650	2,657,020	47,370	1.8%
Debt Service	1,743,864	1,695,937	(47,927)	-2.7%
Capital Reserve	500,000	500,000	0	0.0%
Total Costs	4,853,514	4,852,957	(557)	0.0%
Working Capital/Rounding	0	0	0	0.0%
Less Other Revenue	(353,206)	(408,080)	(54,874)	15.5%
<b>Net to be Raised by Rate</b>	<b>4,500,308</b>	<b>4,444,877</b>	<b>(55,431)</b>	<b>-1.2%</b>

COST SUMMARY	SEWER			
	FY14	FY15	Change	% Chng
Operations & Maintenance	3,545,277	3,621,455	76,178	2.1%
Debt Service	1,679,432	2,122,492	443,060	26.4%
Capital Reserve	500,000	500,000	0	0.0%
Total Costs	5,724,709	6,243,947	519,238	9.1%
Working Capital/Rounding	4,100	4,100	0	100.0%
Less Other Revenue	(72,300)	(100,050)	(27,750)	38.4%
<b>Net to be Raised by Rate</b>	<b>5,656,509</b>	<b>6,147,997</b>	<b>491,488</b>	<b>8.7%</b>

RATE SUMMARY	WATER			
	FY14	FY15	Change	% Chng
Billable Volume - HCF*	958,837	947,574	(11,263)	-1.2%
<b>Total Rate per HCF</b>	<b>4.69</b>	<b>4.69</b>	<b>0.00</b>	<b>0.0%</b>
*Hundred Cubic Feet = 748 gal.				
<b>Rate Breakdown - Dollars:</b>				
Total O & M	2.33	2.37	0.04	1.7%
Debt Service	1.82	1.79	(0.03)	-1.6%
Capital Reserve	0.52	0.53	0.01	1.9%
<b>Rate Breakdown - Percentage:</b>				
Total O & M	49.7%	50.5%	0.9%	
Debt Service	38.8%	38.2%	-0.6%	
Capital Reserve	11.1%	11.3%	0.2%	

RATE SUMMARY	SEWER			
	FY14	FY15	Change	% Chng
Billable Volume - HCF*	860,185	844,781	(15,404)	-1.8%
<b>Total Rate per HCF</b>	<b>6.53</b>	<b>7.28</b>	<b>0.75</b>	<b>11.5%</b>
	% Both			6.68%
<b>Rate Breakdown - Dollars:</b>				
Total O & M	3.99	4.17	0.18	4.5%
Debt Service	1.95	2.51	0.56	28.7%
Capital Reserve	0.58	0.59	0.01	1.7%
<b>Rate Breakdown - Percentage:</b>				
Total O & M	61.1%	57.3%	-3.8%	
Debt Service	29.9%	34.5%	4.6%	
Capital Reserve	8.9%	8.1%	-0.8%	

Utility Rate Breakdown



# WATER & SEWER FUNDS

**Division: Water & Sewer Funds (Community Services Divisions)**  
**Detail to Cost Summary**

<b>Budget</b>	<b>WATER</b>			
	FY14	FY15	Change	% Chng
<b>Operations &amp; Maintenance Costs:</b>				
Personal Services	1,157,430	1,148,897	(8,533)	-0.7%
Purchased Services	330,148	366,853	36,705	11.1%
Supplies	683,157	656,253	(26,904)	-3.9%
Minor Capital Outlay	162,500	194,447	31,947	19.7%
Other Expenses	276,415	290,570	14,155	5.1%
<b>Total Operations &amp; Maintenance</b>	<b>2,609,650</b>	<b>2,657,020</b>	<b>47,370</b>	<b>1.8%</b>
<b>Reconciliation to Budget:</b>				
Depreciation	1,189,276	1,179,480	(9,796)	-0.8%
Capital Reserve	500,000	500,000	0	0.0%
Interest on Debt	554,588	516,457	(38,131)	-6.9%
Major Capital Outlay	0	0	0	NA
<b>Total Budget</b>	<b>4,853,514</b>	<b>4,852,957</b>	<b>(557)</b>	<b>0.0%</b>

<b>SEWER</b>			
FY14	FY15	Change	% Chng
1,699,335	1,749,961	50,626	3.0%
571,341	570,940	(401)	-0.1%
901,559	877,413	(24,146)	-2.7%
87,500	93,197	5,697	6.5%
285,542	329,944	44,402	15.6%
<b>3,545,277</b>	<b>3,621,455</b>	<b>76,178</b>	<b>2.1%</b>
2,209,486	2,420,114	210,628	9.5%
500,000	500,000	0	0.0%
492,762	654,853	162,091	32.9%
0	0	0	NA
<b>6,747,525</b>	<b>7,196,422</b>	<b>448,897</b>	<b>6.7%</b>

<b>Debt Service Cash Requirements</b>	FY14	FY15	Change	% Chng
Principal Payments	1,108,458	1,112,813	4,355	0.4%
Principal Payments - New Issue	80,818	66,667	(14,151)	-17.5%
Interest Payments	477,811	472,957	(4,854)	-1.0%
Interest Payments - New Issue	76,777	43,500	(33,277)	-43.3%
Interest Payments - Notes	0	0	0	NA
Less Amortization	0	0	0	NA
Less State Aid	0	0	0	NA
<b>Net Principal &amp; Interest</b>	<b>1,743,864</b>	<b>1,695,937</b>	<b>(47,927)</b>	<b>-2.7%</b>

FY14	FY15	Change	% Chng
1,073,266	1,046,166	(27,100)	-2.5%
135,000	442,500	307,500	227.8%
346,137	329,353	(16,784)	-4.8%
146,625	325,500	178,875	122.0%
0	0	0	NA
0	0	0	NA
(21,596)	(21,027)	569	-2.6%
<b>1,679,432</b>	<b>2,122,492</b>	<b>443,060</b>	<b>26.4%</b>

<b>Capital Reserve Transfer</b>	FY14	FY15	Change	% Chng
Ten Year Goal	5,000,000	5,000,000	0	0.0%
Effective Interest Rate	1.00%	1.00%	0.00%	0.0%
Annual Capital Reserve for Goal	477,910	477,910	0	0.0%
<b>Budgeted Transfer</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0.0%</b>

FY14	FY15	Change	% Chng
5,000,000	5,000,000	0	0.0%
1.00%	1.00%	0.00%	0.0%
477,910	477,910	0	0.0%
500,000	500,000	0	0.0%

## ENTERPRISE FUNDS - Budget History Sheet

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Proposed 2015	5 Yr Ann %	10 Yr Ann %
<b>APPROPRIATIONS:</b>													
Water - Oper & Maint	1,931,809	1,947,739	2,005,666	2,058,713	2,236,641	2,236,137	2,284,843	2,510,804	2,575,424	2,609,650	2,657,020	3.51%	3.24%
Water - Depreciation	521,000	521,000	706,000	879,297	974,298	984,298	1,010,000	946,000	1,171,666	1,189,276	1,179,480	3.68%	8.51%
Water - Debt Interest	287,981	370,351	467,132	550,509	497,731	492,198	476,272	404,395	462,672	554,588	516,457	0.97%	6.01%
Water - Capital Reserve	200,000	250,000	300,000	450,000	450,000	450,000	470,000	475,000	500,000	500,000	500,000	2.13%	9.60%
<b>Total Water</b>	<b>2,940,790</b>	<b>3,089,090</b>	<b>3,478,798</b>	<b>3,938,519</b>	<b>4,158,670</b>	<b>4,162,633</b>	<b>4,241,115</b>	<b>4,336,199</b>	<b>4,709,762</b>	<b>4,853,514</b>	<b>4,852,957</b>	<b>3.12%</b>	<b>5.14%</b>
Sewer - Oper & Maint	2,335,486	2,442,945	2,507,198	2,590,760	2,698,507	2,919,648	3,016,160	3,087,236	3,360,107	3,545,277	3,621,455	4.40%	4.48%
Sewer - Major Capital													
Sewer - Depreciation	1,614,000	1,614,000	1,869,000	1,897,220	1,897,220	1,897,220	2,053,451	2,053,451	2,152,449	2,209,486	2,420,114	4.99%	4.13%
Sewer - Debt Interest	719,592	649,251	714,920	630,206	579,345	533,519	464,918	479,723	451,771	492,762	654,853	4.18%	-0.94%
Sewer - Capital Reserve	400,000	400,000	400,000	400,000	400,000	400,000	425,000	420,000	440,000	500,000	500,000	4.56%	2.26%
<b>Total Sewer</b>	<b>5,069,078</b>	<b>5,106,196</b>	<b>5,491,118</b>	<b>5,518,186</b>	<b>5,575,072</b>	<b>5,750,387</b>	<b>5,959,529</b>	<b>6,040,410</b>	<b>6,404,327</b>	<b>6,747,525</b>	<b>7,196,422</b>	<b>4.59%</b>	<b>3.57%</b>
<b>Total Enterprise Funds</b>	<b>8,009,868</b>	<b>8,195,286</b>	<b>8,969,916</b>	<b>9,456,705</b>	<b>9,733,742</b>	<b>9,913,020</b>	<b>10,200,644</b>	<b>10,376,609</b>	<b>11,114,089</b>	<b>11,601,039</b>	<b>12,049,379</b>	<b>7.70%</b>	<b>8.70%</b>
<b>Dollar Change</b>												<b>5 Yr Cum \$</b>	<b>10 Yr Cum \$</b>
Water	398,780	148,300	389,708	459,721	220,151	3,963	78,482	95,084	373,563	143,752	(557)	690,324	1,912,167
Sewer	1,318,654	37,118	384,922	27,068	56,886	175,315	209,142	80,881	363,917	343,198	448,897	1,446,035	2,127,344
<b>Total Enterprise Funds</b>	<b>1,717,434</b>	<b>185,418</b>	<b>774,630</b>	<b>486,789</b>	<b>277,037</b>	<b>179,278</b>	<b>287,624</b>	<b>175,965</b>	<b>737,480</b>	<b>486,950</b>	<b>448,340</b>	<b>2,136,359</b>	<b>4,039,511</b>
<b>Percent Change</b>													
Water	15.69%	5.04%	12.62%	13.21%	5.59%	0.10%	1.89%	2.24%	8.61%	3.05%	-0.01%		
Sewer	35.16%	0.73%	7.54%	0.49%	1.03%	3.14%	3.64%	1.36%	6.02%	5.36%	6.65%		
<b>Total Enterprise Funds</b>	<b>27.29%</b>	<b>2.31%</b>	<b>9.45%</b>	<b>5.43%</b>	<b>2.93%</b>	<b>1.84%</b>	<b>2.90%</b>	<b>1.73%</b>	<b>7.11%</b>	<b>4.38%</b>	<b>3.86%</b>		
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	5 Yr Ann %	10 Yr Ann %
<b>REVENUE:</b>													
Water													
Charges for Services	2,914,790	3,068,090	3,457,798	3,917,519	4,137,670	4,141,633	4,220,115	4,315,199	4,688,762	4,828,014	4,782,457	2.92%	5.08%
Other Financing Sources	26,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	25,500	70,500	27.41%	10.49%
<b>Total Water</b>	<b>2,940,790</b>	<b>3,089,090</b>	<b>3,478,798</b>	<b>3,938,519</b>	<b>4,158,670</b>	<b>4,162,633</b>	<b>4,241,115</b>	<b>4,336,199</b>	<b>4,709,762</b>	<b>4,853,514</b>	<b>4,852,957</b>	<b>3.12%</b>	<b>5.14%</b>
Sewer													
Licenses & Permits													
Intergovernmental	404,674	349,837	303,238	272,971	210,499	154,097	160,285	46,742	6,840	6,240	5,688	-48.31%	-34.72%
Charges for Services	3,775,185	3,908,710	4,103,380	4,150,146	4,262,654	4,579,371	4,782,325	5,048,527	5,354,011	5,697,809	6,191,047	6.22%	5.07%
Misc Revenue	36,000	32,000	32,000	32,000	32,000	32,000	32,000	31,000	31,000	31,000	57,000	12.24%	4.70%
Operating Transfers In													
Other Financing Sources	853,219	815,649	1,052,500	1,063,069	1,069,919	984,919	984,919	1,013,139	1,012,476	1,012,476	942,687		
<b>Total Sewer</b>	<b>5,069,078</b>	<b>5,106,196</b>	<b>5,491,118</b>	<b>5,518,186</b>	<b>5,575,072</b>	<b>5,750,387</b>	<b>5,959,529</b>	<b>6,139,408</b>	<b>6,404,327</b>	<b>6,747,525</b>	<b>7,196,422</b>	<b>4.59%</b>	<b>3.57%</b>
<b>Total Enterprise Funds</b>	<b>8,009,868</b>	<b>8,195,286</b>	<b>8,969,916</b>	<b>9,456,705</b>	<b>9,733,742</b>	<b>9,913,020</b>	<b>10,200,644</b>	<b>10,475,607</b>	<b>11,114,089</b>	<b>11,601,039</b>	<b>12,049,379</b>	<b>7.70%</b>	<b>8.70%</b>

## ENTERPRISE FUNDS - Budget History Sheet

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Proposed 2015	5 Yr Ann %	10 Yr Ann %
<b>UTILITY COST SUMMARY:</b>													
Water - Oper & Maint	1,931,809	1,947,739	2,005,666	2,058,713	2,236,641	2,236,137	2,284,843	2,510,804	2,575,424	2,609,650	2,657,020	3.51%	3.24%
Water - Debt Service	921,121	1,160,689	1,215,191	1,440,509	1,482,732	1,487,198	1,486,272	1,350,395	1,634,338	1,743,864	1,695,937	2.66%	6.29%
Water - Capital Reserve	200,000	250,000	300,000	450,000	450,000	450,000	470,000	475,000	500,000	500,000	500,000	2.13%	9.60%
Total Water Cash Needs	3,052,930	3,358,428	3,520,857	3,949,222	4,169,373	4,173,335	4,241,115	4,336,199	4,709,762	4,853,514	4,852,957	3.06%	4.74%
Working Capital/Adjustment	2,195	(3,268)	(462)	(10,703)	(10,703)	(10,702)	-	-	-	-	-	-	-
Less Other Revenue	(324,205)	(338,920)	(341,115)	(341,115)	(341,115)	(314,984)	(314,984)	(355,871)	(348,706)	(353,206)	(408,080)	5.32%	2.33%
Net to be Raised by Rate	2,730,920	3,016,240	3,179,280	3,597,404	3,817,555	3,847,649	3,926,131	3,980,328	4,361,056	4,500,308	4,444,877	2.93%	4.99%
Sewer - Oper & Maint	2,335,486	2,442,945	2,507,198	2,590,760	2,698,507	2,919,648	3,016,160	3,087,236	3,360,107	3,545,277	3,621,455	4.40%	4.48%
Sewer - Net Debt Service	1,092,370	1,095,322	1,225,048	1,188,252	1,193,013	1,288,589	1,373,165	1,597,819	1,584,904	1,679,432	2,122,492	10.50%	6.87%
Sewer - Capital Reserve	400,000	400,000	400,000	400,000	400,000	400,000	425,000	420,000	440,000	500,000	500,000	4.56%	2.26%
Total Sewer Cash Needs	3,827,856	3,938,267	4,132,246	4,179,012	4,291,520	4,608,237	4,814,325	5,105,055	5,385,011	5,724,709	6,243,947	6.26%	5.01%
Working Capital/Adjustment	(4,386)	2,443	3,134	3,134	3,134	3,134	75,000	-	-	4,100	4,100	-	-
Less Other Revenue	(106,200)	(112,200)	(112,200)	(112,200)	(112,200)	(110,150)	(183,150)	(68,200)	(68,000)	(72,300)	(100,050)	-1.91%	-0.59%
Net to be Raised by Rate	3,717,270	3,828,510	4,023,180	4,069,946	4,182,454	4,501,221	4,706,175	5,036,855	5,317,011	5,656,509	6,147,997	6.43%	5.16%
Total Utility Funds	6,448,190	6,844,750	7,202,460	7,667,350	8,000,009	8,348,870	8,632,306	9,017,183	9,678,067	10,156,817	10,592,874	4.88%	5.09%
<b>Dollar Change</b>													
Water	308,080	285,320	163,040	418,124	220,151	30,094	78,482	54,197	380,728	139,252	(55,431)	597,228	1,713,957
Sewer	111,390	111,240	194,670	46,766	112,508	318,767	204,954	330,680	280,156	339,498	491,488	1,646,776	2,430,727
Total Utility Funds	419,470	396,560	357,710	464,890	332,659	348,861	283,436	384,877	660,884	478,750	436,057	2,244,004	4,144,684
<b>Percent Change</b>													
Water	12.72%	10.45%	5.41%	13.15%	6.12%	0.79%	2.04%	1.38%	9.57%	3.19%	-1.23%	-	-
Sewer	3.09%	2.99%	5.08%	1.16%	2.76%	7.62%	4.55%	7.03%	5.56%	6.39%	8.69%	-	-
Total Utility Funds	6.96%	6.15%	5.23%	6.45%	4.34%	4.36%	3.39%	4.46%	7.33%	4.95%	4.29%	-	-
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	5 Yr Ann %	10 Yr Ann %
<b>UTILITY RATES PER HCF:</b>													
Water	2.68	2.96	3.12	3.53	3.75	3.78	3.93	3.97	4.36	4.69	4.69	4.41%	5.76%
Sewer	4.01	4.13	4.34	4.39	4.51	4.74	5.04	5.43	5.78	6.53	7.28	8.96%	6.14%
Total Utility Funds	6.69	7.09	7.46	7.92	8.26	8.52	8.97	9.40	10.14	11.22	11.97	7.04%	5.99%
<b>Dollar Change</b>													
Water	0.30	0.28	0.16	0.41	0.22	0.03	0.15	0.04	0.39	0.33	-	0.91	2.01
Sewer	0.03	0.12	0.21	0.05	0.12	0.23	0.30	0.39	0.35	0.75	0.75	2.54	3.27
Total Utility Funds	0.33	0.40	0.37	0.46	0.34	0.26	0.45	0.43	0.74	1.08	0.75	3.45	5.28
<b>Percent Change</b>													
Water	12.61%	10.45%	5.41%	13.14%	6.23%	0.80%	3.97%	1.02%	9.82%	7.57%	0.00%	-	-
Sewer	0.75%	2.99%	5.08%	1.15%	2.73%	5.10%	6.33%	7.74%	6.45%	12.98%	11.49%	-	-
Total Utility Funds	5.19%	5.98%	5.22%	6.17%	4.29%	3.15%	5.28%	4.79%	7.87%	10.65%	6.68%	-	-
<b>BILLABLE VOLUME - HCF*</b>													
Water	1,019,000	1,019,000	1,019,000	1,019,000	1,019,000	1,019,000	999,253	999,253	999,253	958,837	947,574	-1.44%	-0.72%
Sewer	927,000	927,000	927,000	927,000	927,000	933,000	933,000	919,714	919,714	860,185	844,781	-1.97%	-0.92%
<b>HCF Change</b>													
Water	1,000	-	-	-	-	-	(19,747)	-	-	(40,416)	(11,263)	(71,426)	(71,426)
Sewer	21,000	-	-	-	-	6,000	-	(13,286)	-	(59,529)	(15,404)	(88,219)	(82,219)
<b>Percent Change</b>													
Water	0.10%	0.00%	0.00%	0.00%	0.00%	0.00%	-1.94%	0.00%	0.00%	-4.04%	-1.17%	-	-
Sewer	2.32%	0.00%	0.00%	0.00%	0.00%	0.65%	0.00%	-1.42%	0.00%	-6.47%	-1.79%	-	-

\* 100 Cubic Feet = 748 Gallons



# Budgeted Personnel Positions by Department

Full Time Equivalents Function Description	Work Week	Adopted FY13	Proposed FY14	Proposed FY15	Percent of Total	Change	Description of Change
<b>EXECUTIVE</b>							
41320 City Manager's Office	40	2.88	2.88	2.88	1.0%	0.00	
41530 City Attorney's Office	40	1.73	1.73	1.73	0.6%	0.00	
49200 DoverNet	40	3.48	3.68	3.60	1.2%	-0.08	Eliminate Part time Information Tech Administrator
Total Executive		8.08	8.28	8.20	2.8%	-0.08	Adjust hours Part time Media Services Technician Adjust hours Part time Information Tech Administrator
<b>FINANCE</b>							
41511 Finance & Accounting	40	7.78	7.78	7.78	2.7%	0.00	
41513 Tax Assessment Division	40	3.00	3.00	3.00	1.0%	0.00	
41520 City Clerk/Tax Collection Division	40	8.69	9.69	9.40	3.2%	-0.29	Adjust hours of Part time Account Clerk II positions
41525 Elections		0.90	0.45	0.90	0.3%	0.45	Adjust Hours to 2 Elections during fiscal year
Total Finance		20.36	20.91	21.08	7.3%	0.16	
<b>PLANNING</b>							
41910 Planning Department	40	4.43	4.45	4.45	1.5%	0.00	
46311 Planning - Comm Devlmt Block Grant	40	1.07	1.05	1.05	0.4%	0.00	
Total Planning		5.50	5.50	5.50	1.9%	0.00	
<b>POLICE</b>							
42110 Police Admin - Sworn	40	1.00	1.00	1.00	0.3%	0.00	
42110 Police Admin - Non sworn	40	0.88	0.88	0.88	0.3%	0.00	
42120 Police Field Ops - Sworn	41.25	31.97	33.00	35.06	12.1%	2.06	Add 2 Full Time Police Officer Positions
42120 Police Field Ops - Non sworn	40	1.50	1.20	1.20	0.4%	0.00	
42120 Police Spec Rev Grants - Sworn	41.25	3.09	2.06	2.06	0.7%	0.00	
42120 Police Spec Rev Grants - Non Sworn	40	1.00	1.85	1.85	0.6%	0.00	
42130 Parking Activity - Sworn	41.25	0.00	0.00	0.00	0.0%	0.00	
42130 Parking Activity - Non sworn	35	4.40	4.40	4.53	1.6%	0.13	Add Part time Parking Enforcement Officer
42150 Police Support - Sworn	41.25	11.34	11.34	11.34	3.9%	0.00	
42150 Police Support - Non sworn	30	12.68	12.39	12.59	4.3%	0.20	Increase 8 hrs. part time Secretary I position
42180 Police PS Dispatch - Sworn	41.25	0.00	0.00	0.00	0.0%	0.00	
42180 Police PS Dispatch - Non sworn	35	8.25	8.25	8.25	2.8%	0.00	
Total Sworn		47.41	47.41	49.47	17.0%	2.06	
Total Non Sworn		28.71	28.97	29.29	10.1%	0.33	
Total Police		76.11	76.38	78.76	27.1%	2.39	
<b>FIRE &amp; RESCUE</b>							
42210 Fire and Rescue - Admin	40	2.50	2.50	2.50	0.9%	0.00	
42220 Fire and Rescue - Suppression	40/42	52.73	53.48	53.48	18.4%	0.00	
42250 Inspection Services	40	5.23	5.23	5.50	1.9%	0.28	Increase Plumbing Inspector to RFT position
Total Fire & Rescue		60.46	61.21	61.48	21.3%	0.28	
<b>PUBLIC WORKS</b>							
43111 CSD - Admin	40	2.00	2.00	2.00	0.7%	0.00	
43112 CSD - Engineering Div.	40	3.50	3.50	3.50	1.2%	0.00	
43121 CSD - Streets & Drains	40	5.00	5.00	5.00	1.7%	0.00	Maintenance Specialist to CSD Facilities & Grounds Truck Driver added from CSD Storm Water
43155 CSD - Storm Water	40	6.00	6.00	5.00	1.7%	-1.00	Truck Driver moved to CSD Streets
43180 CSD - Facilities & Grounds	40	9.81	9.71	10.71	3.7%	1.00	Maintenance Specialist moved from CSD Streets
41941 CSD - General Gov't Bldgs	40	1.88	1.88	1.88	0.6%	0.00	
41951 CSD - Cemetery	40	3.31	3.31	3.31	1.1%	0.00	
43230 CSD - Recyc & Waste Mgmt Div.	40	3.00	3.00	3.00	1.0%	0.00	
43250 CSD - Sewer	40	8.00	9.00	9.00	3.1%	0.00	
43256 CSD - Sewer - WWTP	40	7.00	7.00	7.00	2.4%	0.00	
43320 CSD - Water	40	10.50	10.50	10.50	3.6%	0.00	
49200 CSD - Fleet Maintenance	40	5.00	5.00	5.00	1.7%	0.00	
Total Comm Serv - Public Works		65.00	65.90	65.90	22.7%	0.00	
<b>RECREATION</b>							
45110 Recreation Admin	40	3.60	3.60	3.60	1.2%	0.00	
45121 Recreation McConnell Center	25	0.00	0.00	0.00	0.0%	0.00	
45124 Indoor Pool	40	7.43	7.43	7.43	2.6%	0.00	
45125 Thompson Pool	40	2.09	2.09	2.09	0.7%	0.00	
Various Recreation Pgm Fund		6.94	6.94	6.94	2.4%	0.00	
41941 McConnell Center	40	1.75	1.75	1.75	0.6%	0.00	
45149 Arena Facility	40	10.93	10.93	10.93	3.8%	0.00	
Total Recreation		32.74	32.74	32.74	11.3%	0.00	
<b>PUBLIC LIBRARY</b>							
45500 Public Library	35	13.91	13.91	14.12	4.9%	0.21	Increase Part-time hours by 8.4 per week
Total Culture & Recreation		46.65	46.65	46.87	16.1%	0.21	
<b>PUBLIC WELFARE</b>							
44410 Welfare	37	2.75	2.75	2.75	0.9%	0.00	
Total Public Welfare		2.75	2.75	2.75	0.9%	0.00	
<b>TOTAL FULL TIME EQUIVALENTS - CITY</b>		<b>284.91</b>	<b>287.57</b>	<b>290.53</b>	<b>100.1%</b>	<b>2.96</b>	

FTE = Forty Hours per Week

# City of Dover

## Analysis of Budgeted Full Time Equivalent Positions by Fiscal Year

	Change		2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
	2006-2015	% Change												
<b>Population</b> (Census, NHOSP, Trended)	1,752	6.07%	30,808	30,500	30,149	30,095	30,041	29,987	29,417	29,236	29,093	29,056	28,872	28,688
<b>FTEs per Department &amp; Fund</b>														
Executive (incl DoverNet)	-3.37	-27.04%	8.20	8.29	8.09	7.96	8.13	8.01	12.74	12.74	11.87	11.57	12.48	10.40
Finance (incl Utility Billing)	5.10	31.92%	21.08	20.91	20.36	19.98	19.91	19.98	16.08	16.08	15.98	15.98	15.98	15.98
Planning	-5.18	-57.50%	4.45	4.45	4.43	4.18	4.00	3.40	4.50	8.63	9.63	9.63	9.00	9.00
<b>Total General Government</b>	<b>-3.45</b>	<b>-9.21%</b>	<b>33.73</b>	<b>33.65</b>	<b>32.88</b>	<b>32.12</b>	<b>32.04</b>	<b>31.39</b>	<b>33.31</b>	<b>37.44</b>	<b>37.47</b>	<b>37.17</b>	<b>37.45</b>	<b>35.38</b>
Police	-0.15	-0.23%	70.33	68.06	67.62	64.80	64.80	63.76	64.78	67.82	68.40	70.48	65.88	63.60
Fire & Rescue	6.89	13.69%	61.47	61.21	60.45	61.50	61.73	61.73	61.06	54.70	54.58	54.58	50.33	50.28
<b>Total Public Safety</b>	<b>6.74</b>	<b>5.80%</b>	<b>131.80</b>	<b>129.27</b>	<b>128.07</b>	<b>126.30</b>	<b>126.53</b>	<b>125.49</b>	<b>125.84</b>	<b>122.52</b>	<b>122.98</b>	<b>125.06</b>	<b>116.21</b>	<b>113.88</b>
Public Works (incl Fleet Maint)	-10.41	-21.06%	39.40	39.40	39.50	39.60	40.60	42.33	41.60	42.50	45.17	49.81	49.41	49.41
Recreation	-6.86	-30.82%	13.12	13.12	13.12	16.32	16.32	17.12	18.61	19.72	18.79	19.98	22.24	23.64
Public Library	-1.65	-10.66%	14.12	13.91	13.91	13.38	13.38	13.48	13.78	14.79	15.79	15.78	15.51	15.59
<b>Total Culture &amp; Recreation</b>	<b>-8.51</b>	<b>-22.54%</b>	<b>27.25</b>	<b>27.03</b>	<b>27.03</b>	<b>29.70</b>	<b>29.70</b>	<b>30.60</b>	<b>32.39</b>	<b>34.51</b>	<b>34.58</b>	<b>35.76</b>	<b>37.75</b>	<b>39.23</b>
Public Welfare	-0.05	-0.94%	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.80	5.30	5.35
<b>Total General Fund</b>	<b>-15.68</b>	<b>-6.37%</b>	<b>234.92</b>	<b>232.10</b>	<b>230.23</b>	<b>230.47</b>	<b>231.62</b>	<b>232.56</b>	<b>235.89</b>	<b>239.71</b>	<b>242.95</b>	<b>250.59</b>	<b>246.12</b>	<b>243.24</b>
Dover Main Street Fund	-1.00	-100.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00
Planning - CDBG Fund	0.05	5.00%	1.05	1.05	1.07	1.33	1.50	1.40	1.00	1.00	1.00	1.00	1.00	1.00
Police Grant Funds	-3.09	-34.59%	3.91	3.91	4.09	7.31	7.31	6.49	4.98	6.01	7.01	7.01	8.94	10.75
Parking Activity Fund	0.74	17.27%	4.53	4.40	4.40	4.75	4.75	3.95	4.28	4.28	4.28	3.78	4.31	4.31
McConnell Fund	1.75	175.00%	1.75	1.75	1.75	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Recreation Fund	4.33	165.57%	6.94	6.94	6.94	6.16	6.16	7.12	3.19	3.19	3.40	2.61	0.00	0.00
<b>Total Special Revenue Funds</b>	<b>2.78</b>	<b>18.21%</b>	<b>18.18</b>	<b>18.05</b>	<b>18.25</b>	<b>20.55</b>	<b>20.72</b>	<b>19.96</b>	<b>14.45</b>	<b>16.48</b>	<b>19.69</b>	<b>15.40</b>	<b>15.25</b>	<b>17.06</b>
Water Fund	-3.00	-22.22%	10.50	10.50	10.50	10.50	10.50	11.00	13.00	13.00	13.00	13.50	13.50	13.50
Sewer Fund	0.00	0.00%	16.00	16.00	15.00	15.00	17.00	17.00	16.00	16.00	16.00	16.00	16.00	16.00
Arena Fund	0.06	0.49%	10.93	10.93	10.93	10.93	10.93	10.93	12.01	12.01	10.87	10.87	12.10	10.11
<b>Total Enterprise Funds</b>	<b>-2.94</b>	<b>-7.07%</b>	<b>37.43</b>	<b>37.43</b>	<b>36.43</b>	<b>36.43</b>	<b>38.43</b>	<b>38.93</b>	<b>41.01</b>	<b>41.01</b>	<b>39.87</b>	<b>40.37</b>	<b>41.60</b>	<b>39.61</b>
<b>Total All Departments &amp; Funds</b>	<b>-15.83</b>	<b>-5.22%</b>	<b>290.53</b>	<b>287.57</b>	<b>284.91</b>	<b>287.45</b>	<b>290.76</b>	<b>291.44</b>	<b>291.33</b>	<b>297.20</b>	<b>302.51</b>	<b>306.36</b>	<b>302.97</b>	<b>299.91</b>
<b>FTEs per 1,000 Population</b>														
Executive (incl DoverNet)	-0.13	-30.58%	0.27	0.27	0.27	0.26	0.27	0.27	0.43	0.44	0.41	0.40	0.43	0.36
Finance (incl Utility Billing)	0.13	24.27%	0.68	0.69	0.68	0.66	0.66	0.67	0.55	0.55	0.55	0.55	0.55	0.56
Planning	-0.19	-59.93%	0.14	0.15	0.15	0.14	0.13	0.11	0.15	0.30	0.33	0.33	0.31	0.31
<b>Total General Government</b>	<b>-0.18</b>	<b>-14.24%</b>	<b>1.09</b>	<b>1.10</b>	<b>1.09</b>	<b>1.07</b>	<b>1.07</b>	<b>1.05</b>	<b>1.13</b>	<b>1.28</b>	<b>1.29</b>	<b>1.28</b>	<b>1.30</b>	<b>1.23</b>
Police	-0.14	-6.26%	2.28	2.23	2.24	2.15	2.16	2.13	2.20	2.32	2.35	2.43	2.28	2.22
Fire & Rescue	0.12	6.70%	2.00	2.01	2.01	2.04	2.05	2.06	2.08	1.87	1.88	1.88	1.74	1.75
<b>Total Public Safety</b>	<b>-0.03</b>	<b>-0.65%</b>	<b>4.28</b>	<b>4.24</b>	<b>4.25</b>	<b>4.20</b>	<b>4.21</b>	<b>4.18</b>	<b>4.28</b>	<b>4.19</b>	<b>4.23</b>	<b>4.30</b>	<b>4.03</b>	<b>3.97</b>
Public Works (incl Fleet Maint)	-0.44	-25.44%	1.28	1.29	1.31	1.32	1.35	1.41	1.41	1.45	1.55	1.71	1.71	1.72
Recreation	-0.26	-33.96%	0.43	0.43	0.44	0.54	0.54	0.57	0.63	0.67	0.65	0.69	0.77	0.82
Public Library	-0.08	-15.74%	0.46	0.46	0.46	0.44	0.45	0.45	0.47	0.51	0.54	0.54	0.54	0.54
<b>Total Culture &amp; Recreation</b>	<b>-0.35</b>	<b>-26.48%</b>	<b>0.88</b>	<b>0.89</b>	<b>0.90</b>	<b>0.99</b>	<b>0.99</b>	<b>1.02</b>	<b>1.10</b>	<b>1.18</b>	<b>1.19</b>	<b>1.23</b>	<b>1.31</b>	<b>1.37</b>
Public Welfare	-0.01	-3.87%	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.10	0.18	0.19
<b>Total General Fund</b>	<b>-1.00</b>	<b>-11.72%</b>	<b>7.63</b>	<b>7.61</b>	<b>7.64</b>	<b>7.66</b>	<b>7.71</b>	<b>7.76</b>	<b>8.02</b>	<b>8.20</b>	<b>8.35</b>	<b>8.62</b>	<b>8.52</b>	<b>8.48</b>
Dover Main Street Fund	-0.03	-99.37%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.03	0.03	0.03	0.03	0.03
Planning - CDBG Fund	0.00	-0.97%	0.03	0.03	0.04	0.04	0.05	0.05	0.03	0.03	0.03	0.03	0.03	0.03
Police Grant Funds	-0.11	-36.84%	0.13	0.13	0.14	0.24	0.24	0.22	0.17	0.21	0.24	0.24	0.31	0.37
Parking Activity Fund	0.02	11.22%	0.15	0.14	0.15	0.16	0.16	0.13	0.15	0.15	0.15	0.13	0.15	0.15
Recreation Fund	0.14	115.64%	0.23	0.23	0.23	0.20	0.21	0.24	0.11	0.11	0.12	0.09	0.00	0.00
<b>Total Special Revenue Funds</b>	<b>0.00</b>	<b>0.60%</b>	<b>0.53</b>	<b>0.53</b>	<b>0.55</b>	<b>0.65</b>	<b>0.66</b>	<b>0.63</b>	<b>0.46</b>	<b>0.53</b>	<b>0.68</b>	<b>0.53</b>	<b>0.53</b>	<b>0.59</b>
Water Fund	-0.12	-26.48%	0.34	0.34	0.35	0.35	0.35	0.37	0.44	0.44	0.45	0.46	0.47	0.47
Sewer Fund	-0.03	-5.65%	0.52	0.52	0.50	0.50	0.57	0.57	0.54	0.55	0.55	0.55	0.55	0.56
Arena Fund	-0.02	-4.61%	0.35	0.36	0.36	0.36	0.36	0.36	0.41	0.41	0.37	0.37	0.42	0.35
<b>Total Enterprise Funds</b>	<b>-0.17</b>	<b>-12.11%</b>	<b>1.21</b>	<b>1.23</b>	<b>1.21</b>	<b>1.21</b>	<b>1.28</b>	<b>1.30</b>	<b>1.39</b>	<b>1.40</b>	<b>1.37</b>	<b>1.39</b>	<b>1.44</b>	<b>1.38</b>
<b>Total FTEs per 1,000 Population</b>	<b>-1.17</b>	<b>-11.15%</b>	<b>9.37</b>	<b>9.37</b>	<b>9.39</b>	<b>9.52</b>	<b>9.65</b>	<b>9.69</b>	<b>9.87</b>	<b>10.13</b>	<b>10.40</b>	<b>10.54</b>	<b>10.49</b>	<b>10.45</b>

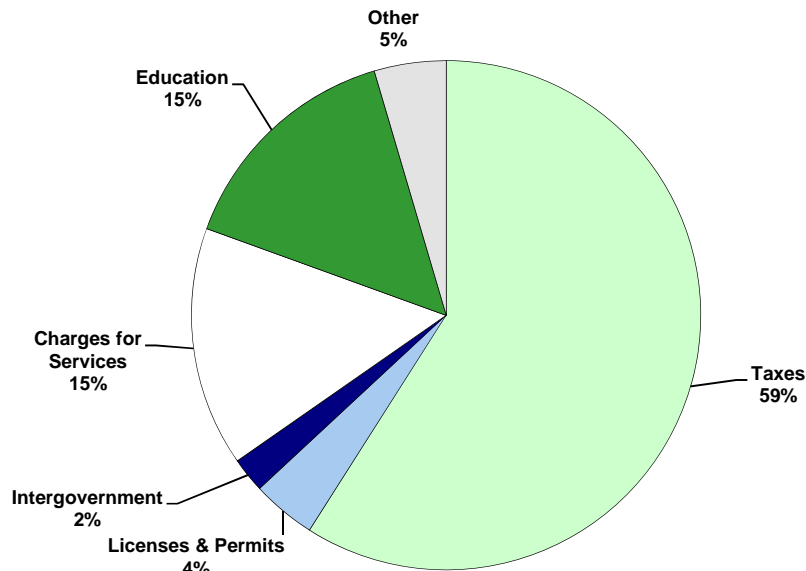
# **ESTIMATED REVENUES**

## **TAB 3**

# **ESTIMATED REVENUES**

**TAB 3**

# REVENUES ALL BUDGETED FUNDS



Type	FY13 Actual Realized	FY14 Council Adopted	FY15 City Mgr Proposed	Dollar Increase (Decrease)	Percent Incr(Decr) City Mgr
Taxes	66,723,579	68,456,344	70,588,681	2,132,337	3.1%
Licenses & Permits	4,818,581	4,394,060	4,875,600	481,540	11.0%
Intergovernmental	3,441,142	2,518,554	2,645,563	127,009	5.0%
Charges for Services	16,693,336	17,701,146	18,206,087	504,941	2.9%
Education	17,093,105	16,930,918	17,847,866	916,948	5.4%
Other	4,674,262	5,500,787	5,441,126	(59,661)	-1.1%
<b>Totals</b>	<b>113,444,005</b>	<b>115,501,809</b>	<b>119,604,923</b>	<b>4,103,114</b>	<b>3.6%</b>

**Taxes**

Revenues derived from the levying of taxes such as Property Taxes. Also includes Tax Interest and Penalties.

**Licenses & Permits**

Revenues from fees collected for the issuance of licenses or permits to individuals and businesses, for example Motor Vehicle Permits.

**Intergovernmental**

Revenue from other governments, such as the State, for example the distribution of Rooms and Meals Revenue. (Excludes Education Intergovernmental revenues).

**Charges for Services**

Revenue from user fees for services rendered, for example Ambulance Services.

**Education**

Revenue received from the School Department, for example tuition from other communities and intergovernmental revenue.

**Other**

Includes Misc. Revenue, Operating Transfers In and Other Financing Sources such as Budgetary Use of Fund Balance and Transfers from Trust Accounts.

**City of Dover**  
**Fiscal Year 2015 Budget**  
**July 1, 2014 - June 30, 2015**

Description	Estimated Revenue Summary by Fund				
	FY13 Prior Year Actual	FY14 Current Year Budget	FY15 City Mgr Proposed	Dollar Change	% Chng
<b>1000 General Fund</b>					
Taxes	66,723,579	68,456,344	70,588,681	2,132,337	3.1
Licenses & Permits	4,712,078	4,292,780	4,779,480	486,700	11.3
Intergovernmental	1,953,250	2,014,909	2,086,652	71,743	3.6
Charges for Services	2,786,623	3,009,253	3,239,483	230,230	7.7
Misc. Revenue	327,773	1,221,805	663,625	(558,180)	(45.7)
Education	11,536,460	11,710,032	12,555,916	845,884	7.2
Operating Transfers In	674,991	252,688	275,553	22,865	9.0
Other Financing Sources	161,563	75,000	75,000	0	0.0
<b>Total 1000 General Fund</b>	<b>88,876,317</b>	<b>91,032,811</b>	<b>94,264,390</b>	<b>3,231,579</b>	<b>3.5</b>
<b>2100 CDBG - Entitlement Fund</b>					
Intergovernmental	472,822	221,900	284,090	62,190	28.0
Charges for Services	4,575	152,000	3,240	(148,760)	(97.9)
Misc. Revenue	1,835	0	249,305	249,305	100.0
Operating Transfers In	0	0	0	0	0.0
Other Financing Sources	0	0	0	0	0.0
<b>Total 2100 CDBG - Entitlement</b>	<b>479,232</b>	<b>373,900</b>	<b>536,635</b>	<b>162,735</b>	<b>43.5</b>
<b>2210 DOJ - Drug Ed &amp; Enforce</b>					
Intergovernmental	201,824	30,000	30,000	0	0.0
Operating Transfers In	102,128	68,654	71,173	2,519	3.7
<b>Total 2210 DOJ - Drug Ed &amp; Enforce</b>	<b>303,952</b>	<b>98,654</b>	<b>101,173</b>	<b>2,519</b>	<b>2.6</b>
<b>2220 DHA - Policing Fund</b>					
Intergovernmental	82,691	60,000	60,000	0	0.0
Operating Transfers In	0	51,330	49,347	(1,983)	(3.9)
<b>Total 2220 DHA - Policing</b>	<b>82,691</b>	<b>111,330</b>	<b>109,347</b>	<b>(1,983)</b>	<b>(1.8)</b>
<b>2245 DHHS - Assistance Programs</b>					
Intergovernmental	123,715	185,505	169,577	(15,928)	(8.6)
Operating Transfers In	14,604	0	18,580	18,580	0.0
<b>Total 2245 DHHS - Assistance Programs</b>	<b>138,319</b>	<b>185,505</b>	<b>188,157</b>	<b>2,652</b>	<b>1.4</b>
<b>2800 School Cafeteria Fund</b>					
Education	1,461,931	1,521,164	1,524,919	3,755	0.2
<b>Total 2800 School Cafeteria Fund</b>	<b>1,461,931</b>	<b>1,521,164</b>	<b>1,524,919</b>	<b>3,755</b>	<b>0.2</b>
<b>2820 School DOE Federal Grants Fund</b>					
Education	3,028,902	2,786,174	2,736,174	(50,000)	(1.8)
<b>Total 2820 School DOE Federal Grants</b>	<b>3,028,902</b>	<b>2,786,174</b>	<b>2,736,174</b>	<b>(50,000)</b>	<b>(1.8)</b>
<b>2900 School Special Pgms &amp; Grants Fund</b>					
Education	61,468	60,000	48,000	(12,000)	(20.0)
<b>Total 2900 School Special Pgms &amp; Grants</b>	<b>61,468</b>	<b>60,000</b>	<b>48,000</b>	<b>(12,000)</b>	<b>(20.0)</b>
<b>3207 Public Safety Special Details</b>					
Charges for Services	306,441	281,500	247,181	(34,319)	(12.2)
Other Financing Sources	813	63,000	63,000	0	0.0
<b>Total 3207 Public Safety Special Details</b>	<b>307,254</b>	<b>344,500</b>	<b>310,181</b>	<b>(34,319)</b>	<b>(10.0)</b>
<b>3213 Parking Activity Fund</b>					
Charges for Services	340,860	310,000	371,408	61,408	19.8
Misc. Revenue	136,673	150,000	160,408	10,408	6.9
Licenses & Permits	106,503	101,280	96,120	(5,160)	(5.1)
<b>Total 3213 Parking Activity Fund</b>	<b>584,036</b>	<b>561,280</b>	<b>627,936</b>	<b>66,656</b>	<b>11.9</b>
<b>3320 Residential Solid Waste Fund</b>					
Charges for Services	883,250	950,663	930,000	(20,663)	(2.2)
Intergovernmental	0	0	9,556	9,556	100.0
Misc. Revenue	973	0	0	0	0.0
Other Financing Sources	0	0	52,557	52,557	100.0
<b>Total 3320 Residential Solid Waste</b>	<b>884,223</b>	<b>950,663</b>	<b>992,113</b>	<b>41,450</b>	<b>4.4</b>
<b>3381 McConnell Center Fund</b>					
Misc. Revenue	628,242	625,628	670,081	44,453	7.1
Operating Transfers In	221,479	168,110	138,069	(30,041)	(17.9)
<b>Total 3381 McConnell Center Fund</b>	<b>849,721</b>	<b>793,738</b>	<b>808,150</b>	<b>14,412</b>	<b>1.8</b>

**City of Dover**  
**Fiscal Year 2015 Budget**  
**July 1, 2014 - June 30, 2015**

Description	Estimated Revenue Summary by Fund				
	FY13 Prior Year Actual	FY14 Current Year Budget	FY15 City Mgr Proposed	Dollar Change	% Chng
<b>3410 Recreation Programs Fund</b>					
Charges for Services	329,594	428,123	366,855	(61,268)	(14.3)
Operating Transfers In	15,500	15,500	15,500	0	0.0
Misc. Revenue	18,169	18,000	15,500	(2,500)	(13.9)
Other Financing Sources	0	119,100	87,421	(31,679)	(26.6)
<b>Total 3410 Recreation Programs</b>	<b>363,263</b>	<b>580,723</b>	<b>485,276</b>	<b>(95,447)</b>	<b>(16.4)</b>
<b>3455 Library Fines Fund</b>					
Misc. Revenue	37,708	36,900	34,900	(2,000)	(5.4)
Other Financing Sources	0	23,952	23,952	0	0.0
<b>Total 3455 Library Fines</b>	<b>37,708</b>	<b>60,852</b>	<b>58,852</b>	<b>(2,000)</b>	<b>(3.3)</b>
<b>3500 OPEB Liability Fund</b>					
Operating Transfers In	1,684,600	1,385,130	1,564,477	179,347	12.9
<b>Total 3381 McConnell Center Fund</b>	<b>1,684,600</b>	<b>1,385,130</b>	<b>1,564,477</b>	<b>179,347</b>	<b>12.9</b>
<b>3810 School Tuition Programs Fund</b>					
Education	133,395	147,000	147,044	44	0.0
<b>Total 3810 School Tuition Programs</b>	<b>133,395</b>	<b>147,000</b>	<b>147,044</b>	<b>44</b>	<b>0.0</b>
<b>3825 Alternative Education Fund</b>					
Education	718,207	546,700	663,682	116,982	21.4
<b>Total 3825 Alternative Education Fund</b>	<b>718,207</b>	<b>546,700</b>	<b>663,682</b>	<b>116,982</b>	<b>21.4</b>
<b>3830 School Facilities Fund</b>					
Education	152,742	159,848	172,131	12,283	7.7
<b>Total 3830 School Facilities Fund</b>	<b>152,742</b>	<b>159,848</b>	<b>172,131</b>	<b>12,283</b>	<b>7.7</b>
<b>5300 Water Fund</b>					
Intergovernmental	600,000	0	0	0	0.0
Charges for Services	4,845,621	4,828,014	4,782,457	(45,557)	(0.9)
Misc. Revenue	106,137	25,500	70,500	45,000	176.5
Operating Transfers In	0	0	0	0	0.0
Other Financing Sources	0	0	0	0	0.0
<b>Total 5300 Water Fund</b>	<b>5,551,758</b>	<b>4,853,514</b>	<b>4,852,957</b>	<b>(557)</b>	<b>(0.0)</b>
<b>5320 Sewer Fund</b>					
Intergovernmental	6,840	6,240	5,688	(552)	(8.8)
Charges for Services	5,355,134	5,692,809	6,191,047	498,238	8.8
Misc. Revenue	111,944	36,000	57,000	21,000	58.3
Operating Transfers In	0	0	0	0	0.0
Other Financing Sources	279,157	1,012,476	942,687	(69,789)	(6.9)
<b>Total 5320 Sewer Fund</b>	<b>5,753,075</b>	<b>6,747,525</b>	<b>7,196,422</b>	<b>448,897</b>	<b>6.7</b>
<b>6100 DoverNet Fund</b>					
Charges for Services	533,129	513,481	544,113	30,632	6.0
Misc. Revenue	25,000	25,000	25,000	0	0.0
Operating Transfers In	96,000	24,000	0	(24,000)	(100.0)
Other Financing Sources	0	75,289	75,289	0	0.0
<b>Total 6100 DoverNet Fund</b>	<b>654,129</b>	<b>637,770</b>	<b>644,402</b>	<b>6,632</b>	<b>1.0</b>
<b>6110 Central Stores Fund</b>					
Charges for Services	90,461	105,154	105,154	0	0.0
<b>Total 6110 Central Stores Fund</b>	<b>90,461</b>	<b>105,154</b>	<b>105,154</b>	<b>0</b>	<b>0.0</b>
<b>6310 Fleet Maintenance Fund</b>					
Charges for Services	838,691	759,377	754,377	(5,000)	(0.7)
Misc. Revenue	28,973	27,725	27,725	0	0.0
Other Financing Sources	0	0	14,477	14,477	100.0
<b>Total 6310 Fleet Maintenance Fund</b>	<b>867,664</b>	<b>787,102</b>	<b>796,579</b>	<b>9,477</b>	<b>1.2</b>
<b>6800 Workers Compensation Fund</b>					
Charges for Services	378,957	670,772	670,772	0	0.0
Misc. Revenue	0	0	0	0	0.0
<b>Total 6800 Workers Compensation Fund</b>	<b>378,957</b>	<b>670,772</b>	<b>670,772</b>	<b>0</b>	<b>0.0</b>
<b>Total for All Budgeted Funds</b>	<b>113,444,005</b>	<b>115,501,809</b>	<b>119,604,923</b>	<b>4,103,114</b>	<b>3.6</b>

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.3918.00000.00.000	Transfer From Trust Fund	\$0	(\$149,963)	(\$152,828)	(\$152,828)	(\$2,865)	1.91
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: COAST - TIP Reserve Transfer	(\$152,828)		TIP Capital Res			
	Column Total:	(\$152,828.00)					
Budg_Cat:	Operating Transfers In - R80	\$0	(\$149,963)	(\$152,828)	(\$152,828)	(\$2,865)	1.91
Func:	City Council - 41110	\$0	(\$149,963)	(\$152,828)	(\$152,828)	(\$2,865)	1.91



City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance

Round to whole dollars

Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.3599.00000.00.000	Legal - Misc Revenue	(\$375)	\$0	(\$375)	(\$375)	(\$375)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Revenue	(\$375)					
	Column Total:	(\$375.00)					
Budg_Cat:	Misc. Revenue - R50	(\$375)	\$0	(\$375)	(\$375)	(\$375)	0.00
Func:	City Attorney - 41530	(\$375)	\$0	(\$375)	(\$375)	(\$375)	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.3595.00000.00.000	Finance - Variances	\$524	\$0	\$0	\$0	\$0	0.00
1000.1.150.41511.3599.00000.00.000	Finance-Misc Revenue	(\$7,288)	(\$5,000)	(\$5,000)	(\$5,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Bid Plans, Specs & Listings	(\$5,000)					
	Column Total:	(\$5,000.00)					
1000.1.150.41511.3610.00000.00.000	Finance-Investment Income	\$23,414	(\$100,000)	(\$100,000)	(\$100,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest earned on investments	(\$100,000)					
	Column Total:	(\$100,000.00)					
Budg_Cat: Misc. Revenue - R50		\$16,651	(\$105,000)	(\$105,000)	(\$105,000)	\$0	0.00
Func: Finance - 41511		\$16,651	(\$105,000)	(\$105,000)	(\$105,000)	\$0	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.3599.00000.00.000	Tax Assessment - Misc Rever	(\$3,101)	(\$1,400)	(\$2,000)	(\$2,000)	(\$600)	42.86
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Tax Cards and Lists	(\$2,000)					
	Column Total:	(\$2,000.00)					
Budg_Cat:	Misc. Revenue - R50	(\$3,101)	(\$1,400)	(\$2,000)	(\$2,000)	(\$600)	42.86
Func:	Tax Assessment - 41513	(\$3,101)	(\$1,400)	(\$2,000)	(\$2,000)	(\$600)	42.86

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3110.00000.00.000	City Clerk/Tax Collection-Prop	(\$65,841,334)	(\$67,445,751)	(\$71,344,423)	(\$69,986,681)	(\$2,540,930)	3.77
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Local City - City Manager Reduction	\$1,357,742					
	Description: Local City Property Tax Levy	(\$27,896,167)					
	Description: Local School Property Tax Levy	(\$28,757,595)					
	Description: State Ed Property Tax Levy	(\$6,710,193)					
	Description: Strafford County Property Tax Levy	(\$7,980,468)					
	Description: z County Tax Levy \$28,931,512 x 27.58%	\$0					
	Column Total:	(\$69,986,681.00)					
1000.1.150.41520.3184.00000.00.000	City Clerk/Tax Collection-Boat	(\$18,283)	(\$15,000)	(\$20,000)	(\$20,000)	(\$5,000)	33.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boat Registration Taxes	(\$20,000)					
	Column Total:	(\$20,000.00)					
1000.1.150.41520.3185.00000.00.000	City Clerk/Tax Collection-Yield	(\$2,027)	(\$1,500)	(\$2,000)	(\$2,000)	(\$500)	33.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Taxes on timber cuts	(\$2,000)					
	Column Total:	(\$2,000.00)					
1000.1.150.41520.3186.00000.00.000	City Clerk/Tax Collection-Payr	(\$76,435)	(\$70,000)	(\$75,000)	(\$75,000)	(\$5,000)	7.14
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dover Housing Authority	(\$75,000)					
	Column Total:	(\$75,000.00)					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3187.00000.00.000	City Clerk/Tax Collection-Excavation Tax	(\$7,214)	(\$5,000)	(\$5,000)	(\$5,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Excavation Tax	(\$5,000)					
	Column Total:	(\$5,000.00)					
1000.1.150.41520.3190.00000.00.000	City Clerk/Tax Collection-Tax	(\$442,619)	(\$325,000)	(\$500,000)	(\$500,000)	(\$175,000)	53.85
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest paid on late payment of taxes	(\$500,000)					
	Column Total:	(\$500,000.00)					
Budg_Cat: Taxes - R10		(\$66,387,912)	(\$67,862,251)	(\$71,946,423)	(\$70,588,681)	(\$2,726,430)	4.02
1000.1.150.41520.3212.00000.00.000	City Clerk/Tax Collector-Taxi License	(\$1,060)	(\$500)	(\$500)	(\$500)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Drivers License 10 @ \$15	(\$150)					
	Description: Operators License 2 @ \$100	(\$200)					
	Description: Taxi Cab License 5 @ \$30	(\$150)					
	Column Total:	(\$500.00)					
1000.1.150.41520.3213.00000.00.000	City Clerk/Tax Collector-Videocassette	(\$420)	(\$1,200)	(\$1,200)	(\$1,200)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arcade License 3 @ \$100	(\$300)					
	Description: Video 30 @ \$30	(\$900)					
	Column Total:	(\$1,200.00)					
1000.1.150.41520.3214.00000.00.000	City Clerk/Tax Collector-Peddler License	(\$370)	(\$900)	(\$900)	(\$900)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekly Licenses 10 @ \$10	(\$100)					
	Description: Yearly Licenses 4 @ \$200	(\$800)					
	Column Total:	(\$900.00)					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3220.00000.00.000	City Clerk/Tax Collection-Mot	(\$3,926,905)	(\$3,850,000)	(\$4,050,000)	(\$4,050,000)	(\$200,000)	5.19
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Registration Fees related to vehicles	(\$4,050,000)					
	Column Total:	(\$4,050,000.00)					
1000.1.150.41520.3291.00000.00.000	City Clerk/Tax Collector-Dog L	(\$17,386)	(\$17,403)	(\$17,403)	(\$17,403)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dog License Late Fees	(\$1,200)					
	Description: Group Licenses	(\$1,200)					
	Description: License Fee Altered M/F 2554 @ \$5	(\$12,770)					
	Description: License Fee Unaltered M/F 223 @ \$7.5	(\$1,673)					
	Description: Serior Citizens Dog License Fee 224 @ \$2.5	(\$560)					
	Column Total:	(\$17,403.00)					
1000.1.150.41520.3293.00000.00.000	City Clerk/Tax Collector-Marri	(\$1,114)	(\$2,450)	(\$2,450)	(\$2,450)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Application Fees 350 @ \$7	(\$2,450)					
	Column Total:	(\$2,450.00)					
1000.1.150.41520.3295.00000.00.000	City Clerk/Tax Collector-Birth	(\$18,312)	(\$22,002)	(\$22,002)	(\$22,002)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1st Copy of Certificate 3438 @ \$4	(\$13,752)					
	Description: 2nd Copy of Certificate 2750 @ \$3	(\$8,250)					
	Column Total:	(\$22,002.00)					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3299.00000.00.000	City Clerk/Tax Collector-Misc	(\$340)	(\$300)	(\$300)	(\$300)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pole Licenses 60 @ \$10	(\$60)					
	Description: Wetland Applications 24 @ \$10	(\$240)					
	Column Total:	(\$300.00)					
Budg_Cat: Licenses & Permits - R20		(\$3,965,906)	(\$3,894,755)	(\$4,094,755)	(\$4,094,755)	(\$200,000)	5.14
1000.1.150.41520.3352.00000.00.000	City Clerk/Tax Collection-Room	(\$1,345,341)	(\$1,400,000)	(\$1,450,000)	(\$1,450,000)	(\$50,000)	3.57
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State allocation of Rooms & Meals income	(\$1,450,000)					
	Column Total:	(\$1,450,000.00)					
1000.1.150.41520.3359.00000.00.000	City Clerk/Tax Collection-Railr	(\$155)	(\$910)	(\$910)	(\$910)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Railroad Tax	(\$910)					
	Column Total:	(\$910.00)					
Budg_Cat: Intergovernmental - R30		(\$1,345,496)	(\$1,400,910)	(\$1,450,910)	(\$1,450,910)	(\$50,000)	3.57
1000.1.150.41520.3410.00000.00.000	Sales & Service Charges	\$90	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Licenses & Permits - R20		\$90	\$0	\$0	\$0	\$0	0.00
1000.1.150.41520.3410.00000.00.000	City Clerk/Tax Collector-Sales	(\$5,092)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boca Books 10 @ \$50 ea	(\$500)					
	Description: Ward, Street Maps, Zoning Maps 50 @ \$10 ea	(\$500)					
	Column Total:	(\$1,000.00)					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Charges for Services - R40		(\$5,092)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
1000.1.150.41520.3490.00000.00.000	Misc Service Charges	(\$2)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Licenses & Permits - R20		(\$2)	\$0	\$0	\$0	\$0	0.00
1000.1.150.41520.3490.00000.00.000	City Clerk/Tax Collector-Misc	(\$10,130)	(\$9,000)	(\$10,000)	(\$10,000)	(\$1,000)	11.11
Column: [FY15CityManagerProposed]	Budget		FTE	Position Desc.			
Description:	Articles of Agreement 5 EA \$5	(\$25)					
Description:	Lamination Fees 1,200 EA \$1	(\$1,200)					
Description:	Misc. Service Charges	(\$500)					
Description:	Notary Fees 1,173 EA \$5	(\$5,865)					
Description:	Photocopy Fees 500 EA \$0.5	(\$250)					
Description:	State Tax Liens - Auto Deposit 4 EA \$15	(\$60)					
Description:	Voter Cards & City Seal 280 EA \$5	(\$1,400)					
Description:	VSX, VSCR, Delayed Birth 70 EA \$10	(\$700)					
Column Total:		(\$10,000.00)					
Budg_Cat: Charges for Services - R40		(\$10,130)	(\$9,000)	(\$10,000)	(\$10,000)	(\$1,000)	11.11
1000.1.150.41520.3521.00000.00.000	City Clerk/Tax Collection-Distr	(\$8,499)	(\$25,000)	(\$25,000)	(\$25,000)	\$0	0.00
Column: [FY15CityManagerProposed]	Budget		FTE	Position Desc.			
Description:	Receipts from District Court	(\$25,000)					
Column Total:		(\$25,000.00)					



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3529.00000.00.000	City Clerk/Tax Collector-Misc	(\$6,501)	(\$4,500)	(\$4,500)	(\$4,500)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dog Fines 180 @ \$25 ea	(\$4,500)					
	Column Total:	(\$4,500.00)					
1000.1.150.41520.3595.00000.00.000	City Clerk/Tax Collector-Varia	(\$9,120)	\$0	\$0	\$0	\$0	0.00
1000.1.150.41520.3599.00000.00.000	City Clerk/Tax Collection-Misc	(\$78)	(\$5,000)	(\$5,000)	(\$5,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Revenue not otherwise anticipated	(\$5,000)					
	Column Total:	(\$5,000.00)					
1000.1.150.41520.3611.00000.00.000	Interest on Arrears	(\$18)	\$0	\$0	\$0	\$0	0.00
1000.1.150.41520.3621.00000.00.000	City Clerk/Tax Collector-Sale	(\$5,662)	(\$747,375)	(\$7,375)	(\$7,375)	\$740,000	(99.01)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Back Packs 10 @ \$8 ea	(\$80)					
	Description: Bricks 1 @ \$75 ea	(\$75)					
	Description: Cards, Magnets, Bulkey Items Tags 700 @ \$3	(\$2,100)					
	Description: City Maps, City Pins 25 @ \$1 ea	(\$25)					
	Description: Denim Shirts 10 @ \$25 ea	(\$250)					
	Description: Freon Tags 150 @ \$10 ea	(\$1,500)					
	Description: Hats 30 @ \$9 ea	(\$270)					
	Description: Mugs 20 @ \$6 ea	(\$120)					
	Description: Sale of City Property - City Auction	(\$2,500)					
	Description: Sweatshirts 9 @ \$15	(\$135)					
	Description: T- Shirts / Bags 20 @ \$10 ea	(\$200)					
	Description: Travel Mugs 15 @ \$8 ea	(\$120)					
	Column Total:	(\$7,375.00)					

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3631.00000.00.000	City Clerk/Tax Collector-Facili	(\$42,532)	(\$31,002)	(\$41,002)	(\$41,002)	(\$10,000)	32.26
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Lease of Cocheco Falls Dam - 1st Half	(\$12,500)					
	Description: Lease of Cocheco Falls Dam - 2nd Half	(\$12,500)					
	Description: Lease to Children's Museum	(\$1)					
	Description: Mast Road Monopole Lease	(\$1)					
	Description: Rental of City Hall Auditorium	(\$16,000)					
	Column Total:	(\$41,002.00)					
Budg_Cat:	Misc. Revenue - R50	(\$72,410)	(\$812,877)	(\$82,877)	(\$82,877)	\$730,000	(89.80)
Func:	Finance - City Clerk & Tax Collection - 41520	(\$71,786,857)	(\$73,980,793)	(\$77,585,965)	(\$76,228,223)	(\$2,247,430)	3.04

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.3311.00000.00.000	Federal Grant Reimbrsmt	\$0	(\$29,500)	(\$29,500)	(\$29,500)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Grant Revenue	(\$29,500)					
	Column Total:	(\$29,500.00)					
Budg_Cat: Intergovernmental - R30		\$0	(\$29,500)	(\$29,500)	(\$29,500)	\$0	0.00
1000.1.180.41910.3410.00000.00.000	Planning-Sales & Service Cha	(\$56,821)	(\$60,000)	(\$60,000)	(\$60,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning Board Fees	(\$55,000)					
	Description: Zoning Board Fees	(\$5,000)					
	Column Total:	(\$60,000.00)					
1000.1.180.41910.3411.00000.00.000	Planning-Copy Sales	(\$2)	(\$300)	(\$300)	(\$300)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photocopy Sales	(\$300)					
	Column Total:	(\$300.00)					
Budg_Cat: Charges for Services - R40		(\$56,823)	(\$60,300)	(\$60,300)	(\$60,300)	\$0	0.00
1000.1.180.41910.3912.00000.00.000	Transfer From Special Rev	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Conservation Fund to pay for Planner	(\$75,000)	0.2000	City Planner			
	Column Total:	(\$75,000.00)					
Budg_Cat: Other Financing Sources - R90		(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	\$0	0.00
Func: Planning - 41910		(\$131,823)	(\$164,800)	(\$164,800)	(\$164,800)	\$0	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.3390.00000.00.000	Misc Gen Gov't - Misc Intergo	(\$23,540)	(\$50,000)	(\$28,540)	(\$28,540)	\$21,460	(42.92)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Gen Gov't - Misc Intergovernmental	(\$28,540)					
	Column Total:	(\$28,540.00)					
Budg_Cat: Intergovernmental - R30		(\$23,540)	(\$50,000)	(\$28,540)	(\$28,540)	\$21,460	(42.92)
1000.1.190.41991.3480.00000.00.000	Misc Gen Gov't - Dept Overhe	(\$375,100)	(\$375,100)	(\$397,500)	(\$397,500)	(\$22,400)	5.97
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer Fund Admin Allocation	(\$239,400)					
	Description: Water Fund Admin Allocation	(\$158,100)					
	Column Total:	(\$397,500.00)					
Budg_Cat: Charges for Services - R40		(\$375,100)	(\$375,100)	(\$397,500)	(\$397,500)	(\$22,400)	5.97
1000.1.190.41991.3599.00000.00.000	Misc Revenue	(\$28,092)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$28,092)	\$0	\$0	\$0	\$0	0.00
Func: Misc Gen Gov't - 41991		(\$426,733)	(\$425,100)	(\$426,040)	(\$426,040)	(\$940)	0.22

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.3299.00000.00.000	Police Admin-Misc Licenses F	(\$8,213)	(\$8,200)	(\$8,350)	(\$8,350)	(\$150)	1.83
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarms (original)	(\$1,300)					
	Description: Alarms (renewals)	(\$6,450)					
	Description: Dance Licenses	(\$560)					
	Description: Pistol Permit (to sell)	(\$40)					
	Column Total:	(\$8,350.00)					
Budg_Cat: Licenses & Permits - R20		(\$8,213)	(\$8,200)	(\$8,350)	(\$8,350)	(\$150)	1.83
1000.1.210.42110.3341.00000.00.000	Police Admin-State Reimburs	(\$5,084)	(\$8,000)	(\$1,612)	(\$1,612)	\$6,388	(79.85)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Witness Fees	(\$1,612)					
	Column Total:	(\$1,612.00)					
Budg_Cat: Intergovernmental - R30		(\$5,084)	(\$8,000)	(\$1,612)	(\$1,612)	\$6,388	(79.85)
1000.1.210.42110.3490.00000.00.000	Police Admin-Misc Service Ch	(\$21,343)	(\$24,500)	(\$21,140)	(\$21,140)	\$3,360	(13.71)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fingerprints	(\$4,800)					
	Description: Photos	(\$280)					
	Description: Police Reports	(\$14,800)					
	Description: Police VIN Checks	(\$1,200)					
	Description: Record Check Fees	(\$60)					
	Column Total:	(\$21,140.00)					
Budg_Cat: Charges for Services - R40		(\$21,343)	(\$24,500)	(\$21,140)	(\$21,140)	\$3,360	(13.71)

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Definition: FY15 City Manager Proposed

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1000.1.210.42110.3529.00000.00.000	Police Admin-Misc Fines & Fo	(\$8,551)	(\$12,650)	(\$11,000)	(\$11,000)	\$1,650	(13.04)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dog Officer Fines	(\$2,200)					
	Description: False Alarm Fees	(\$8,800)					
	Column Total:	(\$11,000.00)					
1000.1.210.42110.3599.00000.00.000	Police Admin-Misc Revenue	(\$868)	(\$2,000)	(\$2,000)	(\$2,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Other Misc. Revenue	(\$2,000)					
	Column Total:	(\$2,000.00)					
1000.1.210.42110.3611.00000.00.000	Police Admin - Interest on Arr	(\$83)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$9,502)	(\$14,650)	(\$13,000)	(\$13,000)	\$1,650	(11.26)
Func: Police Admin - 42110		(\$44,142)	(\$55,350)	(\$44,102)	(\$44,102)	\$11,248	(20.32)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.3410.00000.00.000	Police Operations-Sales & Se	(\$147)	(\$60)	(\$60)	(\$60)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Operations-Sales & Services Charges	(\$60)					
	Column Total:	(\$60.00)					
Budg_Cat:	Charges for Services - R40	(\$147)	(\$60)	(\$60)	(\$60)	\$0	0.00
Func:	Police Operations - 42120	(\$147)	(\$60)	(\$60)	(\$60)	\$0	0.00

## City of Dover, New Hampshire

## General Fund Revenue Detail Report

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.3390.00000.00.000	Police Support-Misc Intergove	(\$45,907)	(\$45,907)	(\$45,907)	(\$45,907)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: SAU Transfer - High School Resc Officer	(\$45,907)					
	Column Total:	(\$45,907.00)					
Budg_Cat:	Intergovernmental - R30	(\$45,907)	(\$45,907)	(\$45,907)	(\$45,907)	\$0	0.00
Func:	Police Support - 42150	(\$45,907)	(\$45,907)	(\$45,907)	(\$45,907)	\$0	0.00



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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.3410.00000.00.000	Police Dispatch -Sales & Serv	(\$4,705)	(\$4,846)	(\$5,016)	(\$5,016)	(\$170)	3.51
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dispatch Service- Rollinsford 3% Increase	(\$5,016)					
	Column Total:	(\$5,016.00)					
Budg_Cat:	Charges for Services - R40	(\$4,705)	(\$4,846)	(\$5,016)	(\$5,016)	(\$170)	3.51
Func:	PS Dispatch - 42180	(\$4,705)	(\$4,846)	(\$5,016)	(\$5,016)	(\$170)	3.51

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.3425.00000.00.000	F&R Admin-Ambulance Serv	(\$839,631)	(\$1,000,000)	(\$1,100,000)	(\$1,100,000)	(\$100,000)	10.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Billing for Ambulance Services	(\$1,100,000)					
	Column Total:	(\$1,100,000.00)					
1000.1.220.42210.3490.00000.00.000	F&R Admin-Misc Service Cha	(\$2,302)	(\$600)	(\$1,500)	(\$1,500)	(\$900)	150.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Reports	(\$1,500)					
	Column Total:	(\$1,500.00)					
Budg_Cat: Charges for Services - R40		(\$841,932)	(\$1,000,600)	(\$1,101,500)	(\$1,101,500)	(\$100,900)	10.08
Func: F&R Admin - 42210		(\$841,932)	(\$1,000,600)	(\$1,101,500)	(\$1,101,500)	(\$100,900)	10.08

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.3211.00000.00.000	Inspection-Health Licenses &	(\$38,535)	(\$30,000)	(\$38,000)	(\$38,000)	(\$8,000)	26.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Yearly Licenses and Permits	(\$38,000)					
	Column Total:	(\$38,000.00)					
1000.1.220.42250.3231.00000.00.000	Inspection-Building Permits	(\$473,202)	(\$315,000)	(\$415,000)	(\$415,000)	(\$100,000)	31.75
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Permits	(\$415,000)					
	Column Total:	(\$415,000.00)					
1000.1.220.42250.3232.00000.00.000	Inspection-Electrical Permits	(\$88,716)	(\$73,500)	(\$100,000)	(\$100,000)	(\$26,500)	36.05
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical Permits	(\$100,000)					
	Column Total:	(\$100,000.00)					
1000.1.220.42250.3234.00000.00.000	Inspection-Plumbing Permits	(\$97,891)	(\$68,250)	(\$120,000)	(\$120,000)	(\$51,750)	75.82
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Plumbing Permits	(\$120,000)					
	Column Total:	(\$120,000.00)					
1000.1.220.42250.3235.00000.00.000	Inspection-Trailer Park Permit	(\$150)	(\$175)	(\$175)	(\$175)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Permits for Trailer Parks	(\$175)					
	Column Total:	(\$175.00)					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.3236.00000.00.000	Inspection Services - Fire Blasting	(\$19,129)	(\$2,900)	(\$3,200)	(\$3,200)	(\$300)	10.34
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Blasting Permits	(\$2,700)					
	Description: Fireworks Permit Fees	(\$500)					
	Column Total:	(\$3,200.00)					
1000.1.220.42250.3299.00000.00.000	Inspection-Misc Licenses Permits	\$455	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Licenses & Permits - R20		(\$717,168)	(\$489,825)	(\$676,375)	(\$676,375)	(\$186,550)	38.09
1000.1.220.42250.3410.00000.00.000	Inspection-Sales & Service Charges	\$0	(\$26,000)	(\$26,000)	(\$26,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Inspection Fees	(\$26,000)					
	Column Total:	(\$26,000.00)					
1000.1.220.42250.3411.00000.00.000	Inspection-Copy Sales	(\$76)	(\$50)	(\$50)	(\$50)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Inspection-Copy Sales	(\$50)					
	Column Total:	(\$50.00)					
Budg_Cat: Charges for Services - R40		(\$76)	(\$26,050)	(\$26,050)	(\$26,050)	\$0	0.00
1000.1.220.42250.3611.00000.00.000	Inspection-Interest on Arrears	(\$41)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$41)	\$0	\$0	\$0	\$0	0.00
Func: Inspection Services - 42250		(\$717,284)	(\$515,875)	(\$702,425)	(\$702,425)	(\$186,550)	36.16

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.3918.00000.00.000	Gen Gov't Buildings - Transfer	\$0	(\$30,725)	(\$30,725)	(\$30,725)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from TIP Reserve for Train Station Expens	(\$30,725)					
	Column Total:	(\$30,725.00)					
Budg_Cat:	Operating Transfers In - R80	\$0	(\$30,725)	(\$30,725)	(\$30,725)	\$0	0.00
Func:	Gen Gov't Buildings - 41941	\$0	(\$30,725)	(\$30,725)	(\$30,725)	\$0	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.3432.00000.00.000	CS - Cemetery-Interment Cha	(\$37,070)	(\$49,800)	(\$49,800)	(\$49,800)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cremations - Summer 16 @ \$300	(\$4,800)					
	Description: Cremations - Winter 1 @ \$400	(\$400)					
	Description: Summer - Regular 29 @ \$600	(\$17,400)					
	Description: Winter - Regular 32 @ \$850	(\$27,200)					
	Column Total:	(\$49,800.00)					
1000.1.300.41951.3434.00000.00.000	CS - Cemetery-Headstone Fo	(\$5,118)	(\$1,000)	(\$4,000)	(\$4,000)	(\$3,000)	300.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Headstone Foundation Construction	(\$4,000)					
	Column Total:	(\$4,000.00)					
Budg_Cat: Charges for Services - R40		(\$42,188)	(\$50,800)	(\$53,800)	(\$53,800)	(\$3,000)	5.91
1000.1.300.41951.3918.00000.00.000	CS - Cemetery-Transfer From	\$0	(\$42,000)	(\$62,000)	(\$62,000)	(\$20,000)	47.62
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from Perpetual Care Trust Funds	(\$62,000)					
	Column Total:	(\$62,000.00)					
Budg_Cat: Operating Transfers In - R80		\$0	(\$42,000)	(\$62,000)	(\$62,000)	(\$20,000)	47.62
Func: CS - Cemetery - 41951		(\$42,188)	(\$92,800)	(\$115,800)	(\$115,800)	(\$23,000)	24.78

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.3353.00000.00.000	CS - Admin-Highway Block Gr	(\$496,409)	(\$501,952)	(\$502,271)	(\$502,271)	(\$319)	0.06
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Share Block Grant for Highway	(\$502,271)					
	Column Total:	(\$502,271.00)					
Budg_Cat:	Intergovernmental - R30	(\$496,409)	(\$501,952)	(\$502,271)	(\$502,271)	(\$319)	0.06
Func:	CS - Admin - 43111	(\$496,409)	(\$501,952)	(\$502,271)	(\$502,271)	(\$319)	0.06

## City of Dover, New Hampshire

## General Fund Revenue Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.3410.00000.00.000	CS - Engineering-Sales & Ser	(\$45,880)	(\$60,425)	(\$60,425)	(\$60,425)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Administer excavation permits/inspection 80 @ \$100	(\$8,000)					
	Description: Blueprints and Misc. Copies	(\$100)					
	Description: Construction Inspections 600hrs @ \$75	(\$45,000)					
	Description: Driveway Permits 75 @ \$75	(\$5,625)					
	Description: GIS Maps	(\$200)					
	Description: Paving Licenses 25 @ \$20	(\$500)					
	Description: Septic Design Reviews 20 @ \$50	(\$1,000)					
	Column Total:	(\$60,425.00)					
Budg_Cat:	Charges for Services - R40	(\$45,880)	(\$60,425)	(\$60,425)	(\$60,425)	\$0	0.00
1000.1.300.43112.3611.00000.00.000	CS - Engineering - Interest on	(\$519)	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Misc. Revenue - R50	(\$519)	\$0	\$0	\$0	\$0	0.00
Func:	CS - Engineering - 43112	(\$46,399)	(\$60,425)	(\$60,425)	(\$60,425)	\$0	0.00



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.3912.00000.00.000	CS Snow Removal - Transfer	(\$32,569)	(\$30,000)	(\$30,000)	(\$30,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Downtown Parking Snow Removal	(\$30,000)					
	Column Total:	(\$30,000.00)					
	Budg_Cat: Operating Transfers In - R80	(\$32,569)	(\$30,000)	(\$30,000)	(\$30,000)	\$0	0.00
	Func: CS - Snow Rmvl - 43125	(\$32,569)	(\$30,000)	(\$30,000)	(\$30,000)	\$0	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.3341.00000.00.000	CS - Recycling Mgmt-State R	(\$6,388)	(\$5,900)	\$0	\$0	\$5,900	(100.00)
1000.1.300.43240.3390.00000.00.000	CS - Recycling Mgmt - Misc Ir	(\$7,955)	(\$12,243)	(\$6,912)	(\$6,912)	\$5,331	(43.54)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Town of Madbury Recycling Center Use	(\$6,912)					
	Column Total:	(\$6,912.00)					
Budg_Cat: Intergovernmental - R30		(\$14,343)	(\$18,143)	(\$6,912)	(\$6,912)	\$11,231	(61.90)
1000.1.300.43240.3410.00000.00.000	CS - Recycling Mgmt-Sales &	(\$131,622)	(\$152,000)	(\$146,500)	(\$146,500)	\$5,500	(3.62)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,700,000 lbs @ .08 lb Construction Debris	(\$136,000)					
	Description: 50,000 lbs @ .13 lb Construction Debris	(\$6,500)					
	Description: Freon revenue (extraction) 400 @ \$10	(\$4,000)					
	Column Total:	(\$146,500.00)					
Budg_Cat: Charges for Services - R40		(\$131,622)	(\$152,000)	(\$146,500)	(\$146,500)	\$5,500	(3.62)
1000.1.300.43240.3621.00000.00.000	CS - Recycling Mgmt-Sale of	(\$33,269)	(\$40,000)	(\$37,500)	(\$37,500)	\$2,500	(6.25)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 250 tons @ \$150 ton scrap metal	(\$37,500)					
	Column Total:	(\$37,500.00)					
Budg_Cat: Misc. Revenue - R50		(\$33,269)	(\$40,000)	(\$37,500)	(\$37,500)	\$2,500	(6.25)
Func: CS - Recycling Mgmt - 43240		(\$179,234)	(\$210,143)	(\$190,912)	(\$190,912)	\$19,231	(9.15)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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1000.1.350.45124.3410.00000.00.000	Indoor Pool-Sales & Service C	(\$358)	(\$500)	(\$500)	(\$500)	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Caps	(\$250)					
	Description: Misc. Items	(\$250)					
	Column Total:	(\$500.00)					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3442.00000.00.000	Indoor Pool-Recreation Chrg	(\$33,351)	(\$32,145)	(\$32,595)	(\$32,595)	(\$450)	1.40

Column: [FY15CityManagerProposed]

Budget    FTE    Position Desc.

Description: Daily Admission Resident Adult 800 @ \$5.00	(\$4,000)		
Description: Daily Admission Resident Senior 90 @ \$3.00	(\$270)		
Description: Daily Admission Resident Youth 900 @ \$3.00	(\$2,700)		
Description: Membership Masters Resident 30 @ \$100.00	(\$3,000)		
Description: Membership Resident Adult 60 @ \$160	(\$9,600)		
Description: Membership Resident Adult-3 mo. 15 @ \$50	(\$750)		
Description: Membership Resident Adult-6 mo. 21 @ \$95	(\$2,000)		
Description: Membership Resident Senior 30 @ \$75.00	(\$2,250)		
Description: Membership Resident Senior-3 mo. 10 @ \$25	(\$250)		
Description: Membership Resident Senior-6 mo. 25 @ \$40	(\$1,000)		
Description: Membership Resident Youth 10 @ \$75.00	(\$750)		
Description: Membership Resident Youth-3 mo. 15 @ \$25	(\$325)		
Description: Membership Resident Youth-6 mo. 5 @ \$40	(\$200)		
Description: Punch Pass Resident Adult 64 @ \$50.00	(\$3,200)		
Description: Punch Pass Resident Senior 66 @ \$30.00	(\$2,000)		
Description: Punch Pass Resident Youth 10 @ \$30.00	(\$300)		

Column Total: (\$32,595.00)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3443.00000.00.000	Indoor Pool - Non-Resident Cl	(\$34,751)	(\$36,390)	(\$36,200)	(\$36,200)	\$190	(0.52)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Daily Admission Non-Resident Adult 390 @ \$7	(\$2,730)					
	Description: Daily Admission Non-Resident Senior 70 @ \$4	(\$280)					
	Description: Daily Admission Non-Resident Youth 375 @ \$4	(\$1,500)					
	Description: Membership Masters Non-Resident 25 @ \$160	(\$4,000)					
	Description: Membership Non-Resident Adult 37 @ \$320	(\$12,000)					
	Description: Membership Non-Resident Adult-3 mo. 5 @ \$100	(\$500)					
	Description: Membership Non-Resident Adult-6 mo. 15 @ \$186	(\$2,790)					
	Description: Membership Non-Resident Senior 35 @ \$150	(\$5,250)					
	Description: Membership Non-Resident Senior-3 mo. 20 @ \$50	(\$1,000)					
	Description: Membership Non-Resident Senior-6 mo. 12 @ \$84	(\$1,000)					
	Description: Membership Non-Resident Youth 3 @ \$150	(\$400)					
	Description: Membership Non-Resident Youth-3 mo. 5 @ \$50	(\$250)					
	Description: Membership Non-Resident Youth-6 mo. 2 @ \$84	(\$200)					
	Description: Punch Pass Non-Resident Adult 36 @ \$70	(\$2,500)					
	Description: Punch Pass Non-Resident Senior 25 @ \$40	(\$1,000)					
	Description: Punch Pass Non-Resident Youth 20 @ \$40	(\$800)					
	Column Total:	(\$36,200.00)					
Budg_Cat:	Charges for Services - R40	(\$68,460)	(\$69,035)	(\$69,295)	(\$69,295)	(\$260)	0.38

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3593.00000.00.000	Indoor Pool - Fund Raising	(\$3,545)	(\$10,000)	(\$3,000)	(\$3,000)	\$7,000	(70.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fundraising-additional revenue	(\$3,000)					
	Column Total:	(\$3,000.00)					
1000.1.350.45124.3611.00000.00.000	Indoor Pool - Interest on Arrez	(\$16)	\$0	\$0	\$0	\$0	0.00
1000.1.350.45124.3631.00000.00.000	Indoor Pool-Facilities Rental	(\$81,272)	(\$88,550)	(\$90,550)	(\$90,550)	(\$2,000)	2.26
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	(\$2,000)					
	Description: Dive Well 10 @ \$40.00	(\$400)					
	Description: Lane Rentals 20 @ \$40.00	(\$800)					
	Description: Misc. Rentals 50 @ \$140.00	(\$7,000)					
	Description: Swim Teams In Season 40 @ \$125.00	(\$5,000)					
	Description: Swim Teams Off Season 685 @ \$110.00	(\$75,350)					
	Column Total:	(\$90,550.00)					
1000.1.350.45124.3632.00000.00.000	Indoor Pool-Equipment Renta	(\$2,370)	(\$2,000)	(\$2,000)	(\$2,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Large Locker 8 @ \$125.00	(\$1,000)					
	Description: Small Locker 13 @ \$75.00	(\$1,000)					
	Column Total:	(\$2,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$87,203)	(\$100,550)	(\$95,550)	(\$95,550)	\$5,000	(4.97)
Func: Indoor Pool - 45124		(\$155,662)	(\$169,585)	(\$164,845)	(\$164,845)	\$4,740	(2.80)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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1000.1.350.45125.3410.00000.00.000	Thompson Pool-Sales & Servi	(\$2)	(\$150)	(\$150)	(\$150)	\$0	0.00
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Column: [FY15CityManagerProposed]

Budget FTE Position Desc.

Description: Caps (\$25)

Description: Goggles (\$100)

Description: Misc. Items (\$25)

Column Total: (\$150.00)

1000.1.350.45125.3442.00000.00.000	Thompson Pool-Recreation C	(\$11,188)	(\$15,120)	(\$15,120)	(\$15,120)	\$0	0.00
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Column: [FY15CityManagerProposed]

Budget FTE Position Desc.

Description: Daily Admission Resident Adult 800 @ \$5 (\$4,000)

Description: Daily Admission Resident Senior 40 @ \$3 (\$120)

Description: Daily Admission Resident Youth 2,000 @ \$3 (\$6,000)

Description: Membership Masters Resident 15 @ \$100 (\$1,500)

Description: Membership Resident Adult 30 @ \$70 (\$2,100)

Description: Membership Resident Senior 20 @ \$40 (\$800)

Description: Membership Resident Youth 15 @ \$40 (\$600)

Column Total: (\$15,120.00)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.3443.00000.00.000	Thompson Pool - Non-Reside	(\$9,988)	(\$8,420)	(\$8,420)	(\$8,420)	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Daily Admission Non-Resident Adult 200 @ \$7	(\$1,400)					
	Description: Daily Admission Non-Resident Senior 20 @ \$4	(\$80)					
	Description: Daily Admission Non-Resident Youth 1,000 @ \$4	(\$4,000)					
	Description: Membership Masters Non-Resident 10 @ \$140.00	(\$1,400)					
	Description: Membership Non-Resident Adult 7 @ \$140.00	(\$980)					
	Description: Membership Non-Resident Senior 2 @ \$80	(\$160)					
	Description: Membership Non-Resident Youth 5 @ \$80	(\$400)					
	Column Total:	(\$8,420.00)					
Budg_Cat:	Charges for Services - R40	(\$21,178)	(\$23,690)	(\$23,690)	(\$23,690)	\$0	0.00
1000.1.350.45125.3593.00000.00.000	Fund Raising	(\$150)	(\$10,000)	(\$10,000)	(\$10,000)	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Fundraising-Additional Revenue	(\$10,000)					
	Column Total:	(\$10,000.00)					
1000.1.350.45125.3631.00000.00.000	Thompson Pool-Facilities Ren	(\$49,606)	(\$48,160)	(\$48,160)	(\$48,160)	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Seacoast Swim Assoc. 280 @ \$115.00	(\$32,200)					
	Description: Swim Meet 12 @ \$1,330.00	(\$15,960)					
	Column Total:	(\$48,160.00)					
Budg_Cat:	Misc. Revenue - R50	(\$49,756)	(\$58,160)	(\$58,160)	(\$58,160)	\$0	0.00
Func:	Thompson Pool - 45125	(\$70,934)	(\$81,850)	(\$81,850)	(\$81,850)	\$0	0.00



City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3410.00000.00.000	Arena -Sales & Service Charg	(\$814,750)	(\$898,780)	(\$871,790)	(\$871,790)	\$26,990	(3.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Group Rental - Non-Prime 200 @ \$175.00	(\$35,000)					
	Description: Contract Group Rental - Prime 2100 @ \$274.00	(\$575,400)					
	Description: Regular Ice Rental - Non-Prime I 32 @ \$195.00	(\$6,240)					
	Description: Regular Ice Rental - Non-Prime II 250 @ \$240.00	(\$60,000)					
	Description: Regular Ice Rental - Prime 440 @ \$305.00	(\$134,200)					
	Description: Summer Ice Day Rate 265 @ \$230.00	(\$60,950)					
	Column Total:	(\$871,790.00)					
1000.1.350.45149.3412.00000.00.000	Arena -Vending Machine Sale	(\$4,545)	(\$4,000)	(\$4,000)	(\$4,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall	(\$1,000)					
	Description: Jenny Thompson Pool	(\$200)					
	Description: McConnell Gym	(\$2,000)					
	Description: Public Works	(\$800)					
	Column Total:	(\$4,000.00)					
1000.1.350.45149.3413.00000.00.000	Arena -Commissions	(\$6,280)	(\$5,050)	(\$5,050)	(\$5,050)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Commissions from Payphones & Video Games	(\$1,250)					
	Description: Vending	(\$3,800)					
	Column Total:	(\$5,050.00)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2014-2015

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3441.00000.00.000	Arena -Pro Shop	(\$15,190)	(\$15,000)	(\$15,000)	(\$15,000)	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Pro Shop Sales,Sharpening, Skate Rentals	(\$15,000)					
	Column Total:	(\$15,000.00)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3442.00000.00.000	Arena -Recreation Charge	(\$294,118)	(\$310,397)	(\$306,317)	(\$306,317)	\$4,080	(1.31)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 3 on 3 Spring 150 @ \$150.00	(\$22,500)					
	Description: Adult Coed Pickup 80 @ \$100.00	(\$8,000)					
	Description: Adult Intro to Hockey #1 20 @ \$175.00	(\$3,500)					
	Description: Adult Intro to Hockey #2 20 @ \$200.00	(\$4,000)					
	Description: Chix with Stix #1 20 @ \$175.00	(\$3,500)					
	Description: Chix with Stix #2 20 @ \$200.00	(\$4,000)					
	Description: Chix with Stix #3 20 @ \$200.00	(\$4,000)					
	Description: Coed League Season #1 78 @ \$290.00	(\$22,620)					
	Description: Coed League Season #2 78 @ \$250.00	(\$19,500)					
	Description: Coed League Season #3 78 @ \$290.00	(\$22,620)					
	Description: Flex Figure 560 @ \$15.00	(\$8,400)					
	Description: Intro to Hockey-Fall 20 @ \$150.00	(\$3,000)					
	Description: Intro to Hockey-Spring 20 @ \$150.00	(\$3,000)					
	Description: Intro to Hockey-Summer 20 @ \$150.00	(\$3,000)					
	Description: Learn to Skate 70 @ \$90.00	(\$6,300)					
	Description: Over 30 League 72 @ \$166.00	(\$11,952)					
	Description: Over 45 League #1 44 @ \$210.00	(\$9,240)					
	Description: Over 45 League #2 44 @ \$210.00	(\$9,240)					
	Description: Over 45 League #3 44 @ \$185.00	(\$8,140)					
	Description: Public Skating (adult) 5,715 @ \$7.00	(\$40,005)					
	Description: Public Skating (youth) 2,600 @ \$5.00	(\$13,000)					
	Description: Public Stick Practice (adult) 2,335 @ \$10.00	(\$23,350)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
	Description: Public Stick Practice (high school) 412 @ \$8.00	(\$3,296)					
	Description: Public Stick Practice (youth) 859 @ \$6.00	(\$5,154)					
	Description: Rock Night 4,500 @ \$10.00	(\$45,000)					
	Column Total:	(\$306,317.00)					
1000.1.350.45149.3444.00000.00.000	Arena -Food Sales	(\$39,717)	(\$48,000)	(\$44,000)	(\$44,000)	\$4,000	(8.33)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Food Sales	(\$44,000)					
	Column Total:	(\$44,000.00)					
1000.1.350.45149.3445.00000.00.000	Arena -Vending Sales	(\$8,764)	(\$12,000)	(\$10,000)	(\$10,000)	\$2,000	(16.67)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vending Sales	(\$10,000)					
	Column Total:	(\$10,000.00)					
Budg_Cat: Charges for Services - R40		(\$1,183,364)	(\$1,293,227)	(\$1,256,157)	(\$1,256,157)	\$37,070	(2.87)
1000.1.350.45149.3599.00000.00.000	Arena -Misc Revenue	(\$102)	(\$600)	(\$600)	(\$600)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reimbursement for Damages	(\$600)					
	Column Total:	(\$600.00)					
1000.1.350.45149.3611.00000.00.000	Arena -Interest on Arrears	(\$238)	\$0	\$0	\$0	\$0	0.00
1000.1.350.45149.3631.00000.00.000	Arena -Facilities Rental	(\$39,121)	(\$34,450)	(\$38,150)	(\$38,150)	(\$3,700)	10.74
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	(\$16,000)					
	Description: Building Rental	(\$18,500)					
	Description: Parties	(\$3,650)					
	Column Total:	(\$38,150.00)					
Budg_Cat: Misc. Revenue - R50		(\$39,461)	(\$35,050)	(\$38,750)	(\$38,750)	(\$3,700)	10.56

City of Dover, New Hampshire

General Fund Revenue Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Func: Arena - 45149		(\$1,222,824)	(\$1,328,277)	(\$1,294,907)	(\$1,294,907)	\$33,370	(2.51)

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45220.3631.00000.00.000	Parks - Facilities Rental	(\$470)	\$0	(\$500)	(\$500)	(\$500)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Facilities Rental	(\$500)					
	Column Total:	(\$500.00)					
Budg_Cat:	Misc. Revenue - R50	(\$470)	\$0	(\$500)	(\$500)	(\$500)	0.00
Func:	Parks - 45220	(\$470)	\$0	(\$500)	(\$500)	(\$500)	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.3443.00000.00.000	Public Library-Non-Resident C	(\$8,947)	(\$8,160)	(\$6,590)	(\$6,590)	\$1,570	(19.24)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Non-Resident 12 mo. Family Membership	(\$3,400)	17 @	\$200			
	Description: Non-Resident 12 mo. Senior Membership	(\$2,100)	14 @	\$150			
	Description: Non-Resident 12 mo. Student Membership	(\$80)	1 @	\$80			
	Description: Non-Resident 6 mo. Family Membership	(\$600)	5 @	\$120			
	Description: Non-Resident 6 mo. Senior Membership	(\$360)	4 @	\$90			
	Description: Non-Resident 6 mo. Student Membership	(\$50)	1 @	\$50			
	Column Total:	(\$6,590.00)					
1000.1.390.45500.3490.00000.00.000	Public Library-Misc Service Cl	(\$435)	(\$460)	(\$460)	(\$460)	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Exam Proctoring Fees	(\$90)	6 @	\$15			
	Description: Genealogy research fee (non-local)	(\$100)	2 @	\$50			
	Description: Lecture Hall rental by for-profits	(\$180)	3 @	\$60			
	Description: Trustees Room rental by for-profits	(\$90)	3 @	\$30			
	Column Total:	(\$460.00)					
Budg_Cat: Charges for Services - R40		(\$9,382)	(\$8,620)	(\$7,050)	(\$7,050)	\$1,570	(18.21)
Func: Public Library - 45500		(\$9,382)	(\$8,620)	(\$7,050)	(\$7,050)	\$1,570	(18.21)

## City of Dover, New Hampshire

## General Fund Revenue Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.3311.00000.00.000	Federal Grant Reimbrsmt	(\$24,305)	(\$10,000)	(\$20,000)	(\$20,000)	(\$10,000)	100.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Social Security Interim Assistance	(\$20,000)					
	Column Total:	(\$20,000.00)					
1000.1.400.44410.3341.00000.00.000	State Reimbursement	\$0	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reimbursement from State Medicaid/APT	(\$1,000)					
	Column Total:	(\$1,000.00)					
Budg_Cat: Intergovernmental - R30		(\$24,305)	(\$11,000)	(\$21,000)	(\$21,000)	(\$10,000)	90.91
1000.1.400.44410.3599.00000.00.000	Misc Revenue	(\$12,963)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Client Repayment, Other towns, Liens	(\$1,000)					
	Column Total:	(\$1,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$12,963)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
Func: Public Welfare - Admin - 44410		(\$37,268)	(\$12,000)	(\$22,000)	(\$22,000)	(\$10,000)	83.33



City of Dover, New Hampshire

General Fund Revenue Detail Report

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.550.49000.3599.00000.00.000	Misc Revenue	\$0	(\$148,118)	(\$228,913)	(\$228,913)	(\$80,795)	54.55
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Ins. Premium Rebate	(\$6,576)		City Portion			
	Description: Health Ins. Premium Rebate	(\$222,337)		City Portion			
	Column Total:	(\$228,913.00)					
Budg_Cat: Misc. Revenue - R50		\$0	(\$148,118)	(\$228,913)	(\$228,913)	(\$80,795)	54.55
Func: Transfers - 49000		\$0	(\$148,118)	(\$228,913)	(\$228,913)	(\$80,795)	54.55

## City of Dover, New Hampshire

## Education General Fund Revenue Detail Report

Fiscal Year: 2014-2015

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted	FY15 Board Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$11,336,460)	(\$11,510,032)	(\$12,355,916)	(\$12,355,916)	(\$ 845,884)	7.34
	Detail: [FY15CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Adult Basic Ed Reimbursement	(\$65,000)					
	Description: Advertising Revenue	(\$50,000)					
	Description: Athletic Transportation Fees	(\$52,000)					
	Description: Career Tech Transportation Aid	(\$10,000)					
	Description: Career Technical Center - State Aid	(\$100,000)					
	Description: Catastrophic Aid	(\$170,000)					
	Description: DHS Student Bud Transportation Fees	(\$ 17,250)					
	Description: Indirect Costs	(\$ 85,000)					
	Description: Medicaid	(\$250,000)					
	Description: Impact Aid	(\$2,500)					
	Description: School Building Aid - State Aid	(\$675,018)					
	Description: State Adequate Education Grant	(\$7,058,518)					
	Description: Tuition Revenue	(\$3,820,630)					
	<b>Detail Total:</b>	<b>(\$12,355,916.00)</b>					
Budg_Cat: Education - R70		(\$12,355,916)	(\$11,510,032)	(\$12,355,916)	(\$12,355,916)	\$ (845,884)	7.34
1000.1.600.46900.3918.00000.00.000.000.R80	Transfer From Trust Funds	(\$766,583)	(\$200,000)	(\$200,000)	(\$200,000)	(\$ )	-
	Detail: [FY15CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Use of School Facilities Impact Fees	(\$200,000)					
	<b>Detail Total:</b>	<b>(\$ 200,000.00)</b>					
Budg_Cat: Operating Transfers In - R80		(\$766,583)	(\$200,000)	(\$200,000)	(\$200,000)	\$ -	-
Func: Education - 46900		(\$13,122,499)	(\$11,710,032)	(\$12,555,916)	(\$12,555,916)	\$ (845,884)	7.34

**City of Dover, New Hampshire**

**General Fund Revenue Detail Report**

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$88,876,317)	(\$91,032,811)	(\$95,622,132)	(\$94,264,390)	(\$3,231,579)	3.5

End of Report

City of Dover, New Hampshire

HUD/CDBG Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.3311.06311.14.000	Federal Grant Reimbrsmt	\$0	\$0	(\$284,090)	(\$284,090)	(\$284,090)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Federal Entitlement Grant	(\$284,090)					
	Column Total:	(\$284,090.00)					
2100.1.180.46311.3421.06311.14.000	Parking Income	\$0	\$0	(\$3,240)	(\$3,240)	(\$3,240)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Street Lot Lease Revenue	(\$3,240)					
	Column Total:	(\$3,240.00)					
Func: CDBG Admin - 46311		\$0	\$0	(\$287,330)	(\$287,330)	(\$287,330)	0.00
2100.1.180.46525.3599.06621.14.000	CDBG - Economic Developme	\$0	\$0	(\$249,305)	(\$249,305)	(\$249,305)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Economic Loan Program Proceeds	(\$39,305)					
	Description: Housing Partnership Loan Proceeds	(\$210,000)					
	Column Total:	(\$249,305.00)					
Func: Econ Dev Assist - 46525		\$0	\$0	(\$249,305)	(\$249,305)	(\$249,305)	0.00
Grand Total:		\$0	\$0	(\$536,635)	(\$536,635)	(\$536,635)	0.00

End of Report

City of Dover, New Hampshire

Police Drug Task Force Grant Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.3311.02302.14.000	Federal Grant Reimbrsmt	\$0	\$0	(\$30,000)	(\$30,000)	(\$30,000)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dover Drug Task Force Federal Grant Reimbursement	(\$30,000)					
	Column Total:	(\$30,000.00)					
Budg_Cat: Intergovernmental - R30		\$0	\$0	(\$30,000)	(\$30,000)	(\$30,000)	0.00
2210.1.210.42150.3911.02302.14.000	Transfer From General Fund	\$0	\$0	(\$71,173)	(\$71,173)	(\$71,173)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Drug Task Force Local Match	(\$71,173)					
	Column Total:	(\$71,173.00)					
Budg_Cat: Operating Transfers In - R80		\$0	\$0	(\$71,173)	(\$71,173)	(\$71,173)	0.00
Year: FY14 - 14		\$0	\$0	(\$101,173)	(\$101,173)	(\$101,173)	0.00

## City of Dover, New Hampshire

## Police Drug Task Force Grant Revenue Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Dover Drug Task Force - 02302		\$0	\$0	(\$101,173)	(\$101,173)	(\$101,173)	0.00

City of Dover, New Hampshire

Police DHA Grant Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.3390.02305.14.000	Misc Intergovernmental	\$0.00	\$0.00	(\$60,000.00)	(\$60,000.00)	(\$60,000.00)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: DHA Policing Grant FY15	(\$60,000.00)					
	Column Total:	(\$60,000.00)					
Budg_Cat: Intergovernmental - R30		\$0.00	\$0.00	(\$60,000.00)	(\$60,000.00)	(\$60,000.00)	0.00
2220.1.210.42120.3911.02305.14.000	Transfer From General Fund	\$0.00	\$0.00	(\$49,347.00)	(\$49,347.00)	(\$49,347.00)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: DHA Policing Local Share	(\$49,347.00)					
	Column Total:	(\$49,347.00)					
Budg_Cat: Operating Transfers In - R80		\$0.00	\$0.00	(\$49,347.00)	(\$49,347.00)	(\$49,347.00)	0.00
Year: FY14 - 14		\$0.00	\$0.00	(\$109,347.00)	(\$109,347.00)	(\$109,347.00)	0.00

City of Dover, New Hampshire

Police DHA Grant Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: 02305	Police - Dover DHA Neighborhood Officer -	\$0.00	\$0.00	(\$109,347.00)	(\$109,347.00)	(\$109,347.00)	0.00



City of Dover, New Hampshire

Police Drug Free Communities Grant Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.3311.02327.14.000	Federal Grant Reimbrsmt	\$0	\$0	(\$87,135)	(\$87,135)	(\$87,135)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Drug Free Communities Federal Grant	(\$87,135)					
	Column Total:	(\$87,135.00)					
Budg_Cat: Intergovernmental - R30		\$0	\$0	(\$87,135)	(\$87,135)	(\$87,135)	0.00
2245.1.210.42150.3911.02327.14.000	Transfer From General Fund	\$0	\$0	(\$2,560)	(\$2,560)	(\$2,560)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Drug Free Communities - Local Share	(\$2,560)					
	Column Total:	(\$2,560.00)					
Budg_Cat: Other Financing Sources - R90		\$0	\$0	(\$2,560)	(\$2,560)	(\$2,560)	0.00
Year: FY14 - 14		\$0	\$0	(\$89,695)	(\$89,695)	(\$89,695)	0.00

City of Dover, New Hampshire

Police Drug Free Communities Grant Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Drug Free Communities - 02327		\$0	\$0	(\$89,695)	(\$89,695)	(\$89,695)	0.00

City of Dover, New Hampshire

Police STOP Act Grant Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.3311.02383.14.000	Federal Grant Reimbrsmt	\$0	\$0	(\$43,282)	(\$43,282)	(\$43,282)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: STOP Act Grant Funding FY15	(\$43,282)					
	Column Total:	(\$43,282.00)					
Budg_Cat: Intergovernmental - R30		\$0	\$0	(\$43,282)	(\$43,282)	(\$43,282)	0.00
2245.1.210.42150.3911.02383.14.000	Transfer From General Fund	\$0	\$0	(\$16,020)	(\$16,020)	(\$16,020)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: STOP Act Program Local Portion	(\$16,020)					
	Column Total:	(\$16,020.00)					
Budg_Cat: Operating Transfers In - R80		\$0	\$0	(\$16,020)	(\$16,020)	(\$16,020)	0.00
Year: FY14 - 14		\$0	\$0	(\$59,302)	(\$59,302)	(\$59,302)	0.00

City of Dover, New Hampshire

Police STOP Act Grant Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Stop Act Grant - 02383		\$0	\$0	(\$59,302)	(\$59,302)	(\$59,302)	0.00

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Revenue

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.3311.02393.14.000	GYA - Federal Grant Reimbrs	\$0	\$0	(\$25,000)	(\$25,000)	(\$25,000)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Granite Youth Alliance Grant	(\$25,000)					
	Column Total:	(\$25,000.00)					
2245.1.210.42150.3390.02393.14.000	GYA - Misc Intergovernmental	\$0	\$0	(\$11,500)	(\$11,500)	(\$11,500)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Intergovernmental Reimbursements	(\$11,500)					
	Column Total:	(\$11,500.00)					
2245.1.210.42150.3911.02393.14.000	Transfer From General Fund	\$0	\$0	(\$2,660)	(\$2,660)	(\$2,660)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Youth Alliance Local Share	(\$2,660)					
	Column Total:	(\$2,660.00)					
Budg_Cat: Intergovernmental - R30		\$0	\$0	(\$39,160)	(\$39,160)	(\$39,160)	0.00
Year: FY14 - 14		\$0	\$0	(\$39,160)	(\$39,160)	(\$39,160)	0.00

## City of Dover, New Hampshire

## Police Granite Youth Alliance Grant Revenue

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant:	Granite Youth Alliance - 02393	\$0	\$0	(\$39,160)	(\$39,160)	(\$39,160)	0.00

City of Dover, New Hampshire

**Education - Estimated Revenues School Cafeteria Fund**

Fiscal Year: 2014-2015

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted	FY15 Board Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2800.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$1,461,931)	(\$1,521,164)	(\$1,524,919)	(\$1,524,919)	(\$ 3,755)	0.00
	Detail: [FY15CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: School Cafeterias Revenue	(\$1,524,919)					
	<b>Detail Total:</b>	<b>(\$1,524,919.00)</b>					
Budg_Cat: Education - R70		(\$1,461,931)	(\$1,521,164)	(\$1,524,919)	(\$1,524,919)	(\$ 3,755)	0.00
Func: Education - 46900		(\$1,461,931)	(\$1,521,164)	(\$1,524,919)	(\$1,524,919)	(\$ 3,755)	0.00
Fund: School Cafeteria Fund - 2800		(\$1,461,931)	(\$1,521,164)	(\$1,524,919)	(\$1,524,919)	(\$ 3,755)	0.00

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School DOE Federal Grants

Fiscal Year: 2014-2015

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted	FY15 Board Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2820.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$3,028,902)	(\$2,786,174)	(\$2,736,174)	(\$2,736,174)	\$ 50,000	(1.79)
	Detail: [FY15CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Federal DOE Grant Revenues	(\$2,736,174)					
	<b>Detail Total:</b>	<b>(\$2,736,174.00)</b>					
Budg_Cat: Education - R70		(\$3,028,902)	(\$2,786,174)	(\$2,736,174)	(\$2,736,174)	\$ 50,000	(1.79)
Func: Education - 46900		(\$3,028,902)	(\$2,786,174)	(\$2,736,174)	(\$2,736,174)	\$ 50,000	(1.79)
Fund: School - DOE Federal Grants - 2820		(\$3,028,902)	(\$2,786,174)	(\$2,736,174)	(\$2,736,174)	\$ 50,000	(1.79)

rptGLGenBudgetRptUsingDefinition



**City of Dover, New Hampshire**

**Education - Estimated Revenues School Special Pgms & Grants Fund**

Fiscal Year: 2014-2015

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

<b>Account</b>	<b>Description</b>	<b>FY13 Actual</b>	<b>FY14 Adopted</b>	<b>FY15 Board Request</b>	<b>FY15 City Manager Proposed</b>	<b>Dollar Change</b>	<b>Percent Change</b>
2900.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$ 61,468)	\$ (60,000)	(\$ 48,000)	(\$ 48,000)	\$ 12,000	(20.00)
	Detail: [FY15CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Special Pgms & Grants Fund	(\$ 48,000)					
	<b>Detail Total:</b>	<b>(\$ 48,000.00)</b>					
Budg_Cat: Education - R70		(\$ 61,468)	\$ (60,000)	(\$ 48,000)	(\$ 48,000)	\$ 12,000	(20.00)
Func: Education - 46900		(\$ 61,468)	\$ (60,000)	(\$ 48,000)	(\$ 48,000)	\$ 12,000	(20.00)
Fund: School - Special Pgms & Grants - 2900		(\$ 61,468)	\$ (60,000)	(\$ 48,000)	(\$ 48,000)	\$ 12,000	(20.00)

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Police Special Details Fund Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.3424.00000.00.000	Police Sp Details-Outside Ser	(\$306,265)	(\$255,500)	(\$220,959)	(\$220,959)	\$34,541	(13.52)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Overtime and Cruiser Surcharge	(\$220,959)					
	Column Total:	(\$220,959.00)					
3207.1.210.42160.3611.00000.00.000	Police Sp Details-Interest on /	(\$813)	\$0	\$0	\$0	\$0	0.00
3207.1.210.42160.3999.00000.00.000	Police Sp Details - Budgetary	\$0	(\$63,000)	(\$63,000)	(\$63,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer to Capital Reserve for Police Vehicles	(\$63,000)					
	Column Total:	(\$63,000.00)					
Func: Police Sp Details - 42160		(\$307,078)	(\$318,500)	(\$283,959)	(\$283,959)	\$34,541	(10.84)
Grand Total:		(\$307,078)	(\$318,500)	(\$283,959)	(\$283,959)	\$34,541	(10.84)

End of Report

City of Dover, New Hampshire

Fire Special Details Fund Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.3424.00000.00.000	F&R Special Details-Outside	(\$176)	(\$26,000)	(\$26,222)	(\$26,222)	(\$222)	0.85
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reimbursements for services performed	(\$26,222)					
	Column Total:	(\$26,222.00)					
Func: F&R Special Details - 42290		(\$176)	(\$26,000)	(\$26,222)	(\$26,222)	(\$222)	0.85
Grand Total:		(\$176)	(\$26,000)	(\$26,222)	(\$26,222)	(\$222)	0.85

End of Report

## City of Dover, New Hampshire

## Parking Activity Fund Revenue Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.3299.00000.00.000	Parking Permits	(\$106,503)	(\$101,280)	(\$96,120)	(\$96,120)	\$5,160	(5.09)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parking Permit Fees	(\$96,120)					
	Column Total:	(\$96,120.00)					
Budg_Cat: Licenses & Permits - R20		(\$106,503)	(\$101,280)	(\$96,120)	(\$96,120)	\$5,160	(5.09)
3213.1.210.42130.3421.00000.00.000	Parking Income	(\$340,860)	(\$310,000)	(\$371,408)	(\$371,408)	(\$61,408)	19.81
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parking Meters-Credit Card, Coin and Tokens	(\$371,408)					
	Column Total:	(\$371,408.00)					
Budg_Cat: Charges for Services - R40		(\$340,860)	(\$310,000)	(\$371,408)	(\$371,408)	(\$61,408)	19.81
3213.1.210.42130.3525.00000.00.000	Parking Fines	(\$136,328)	(\$150,000)	(\$160,408)	(\$160,408)	(\$10,408)	6.94
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parking Tickets & Violation Notices	(\$160,408)					
	Column Total:	(\$160,408.00)					
3213.1.210.42130.3595.00000.00.000	Variances	\$2	\$0	\$0	\$0	\$0	0.00
3213.1.210.42130.3611.00000.00.000	Interest on Arrears	(\$348)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$136,673)	(\$150,000)	(\$160,408)	(\$160,408)	(\$10,408)	6.94
Func: Police Parking - 42130		(\$584,036)	(\$561,280)	(\$627,936)	(\$627,936)	(\$66,656)	11.88
Grand Total:		(\$584,036)	(\$561,280)	(\$627,936)	(\$627,936)	(\$66,656)	11.88

End of Report

City of Dover, New Hampshire

Solid Waste Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.3341.00000.00.000	State Reimbursement	\$0	\$0	(\$4,856)	(\$4,856)	(\$4,856)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State reimbursement HHW grant	(\$4,856)					
	Column Total:	(\$4,856.00)					
3320.1.300.43230.3390.00000.00.000	Misc Intergovernmental	\$0	\$0	(\$4,700)	(\$4,700)	(\$4,700)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HHW reimbursement-towns	(\$4,700)					
	Column Total:	(\$4,700.00)					
Budg_Cat: Intergovernmental - R30		\$0	\$0	(\$9,556)	(\$9,556)	(\$9,556)	0.00
3320.1.300.43230.3410.00000.00.000	CS - Waste Mgmt-Sales & Se	(\$883,250)	(\$950,663)	(\$930,000)	(\$930,000)	\$20,663	(2.17)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Waste Bags, Tags	(\$930,000)					
	Column Total:	(\$930,000.00)					
Budg_Cat: Charges for Services - R40		(\$883,250)	(\$950,663)	(\$930,000)	(\$930,000)	\$20,663	(2.17)
3320.1.300.43230.3611.00000.00.000	CS - Waste Mgmt - Interest or	(\$973)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$973)	\$0	\$0	\$0	\$0	0.00
3320.1.300.43230.3999.00000.00.000	CS - Waste Mgmt - Budgetary	\$0	\$0	(\$52,557)	(\$52,557)	(\$52,557)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary Use of Fund Balance	(\$52,557)					
	Column Total:	(\$52,557.00)					
Budg_Cat: Other Financing Sources - R90		\$0	\$0	(\$52,557)	(\$52,557)	(\$52,557)	0.00

## City of Dover, New Hampshire

## Solid Waste Fund Revenue Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Func: CS - Waste Mgmt - 43230		(\$884,223)	(\$950,663)	(\$992,113)	(\$992,113)	(\$41,450)	4.36
Grand Total:		(\$884,223)	(\$950,663)	(\$992,113)	(\$992,113)	(\$41,450)	4.36

End of Report

City of Dover, New Hampshire

McConnell Center Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.3631.00000.00.000	McConnell Ctr-Facilities Rent	(\$628,242)	(\$625,628)	(\$670,081)	(\$670,081)	(\$44,453)	7.11
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cafeteria room for non profit orgs 70 @ \$30	(\$2,100)					
	Description: Cafeteria room for profit orgs 40 @ \$60	(\$2,400)					
	Description: CASA (839 sf)	(\$10,957)					
	Description: Community Partners (768 sf)	(\$10,030)					
	Description: Conference room for profit orgs 175 @ \$20	(\$3,500)					
	Description: Conference Room non-profit orgs 100 @ \$10	(\$1,000)					
	Description: DALC-City Council Subsidy \$22,468	(\$22,468)					
	Description: Dover Adult Learning (5,696 sf)	(\$49,643)					
	Description: Dover Child Center (3,666 sf)	(\$46,411)					
	Description: Dover Human Services (964 sf 1/1/07)	(\$11,754)					
	Description: Dover Police Outreach (5,964 sf 1/1/07)	(\$77,889)					
	Description: Dover Rec (15,621 sf)	(\$204,010)					
	Description: Educ/Govt Access (2,572 sf)	(\$33,590)					
	Description: Food Service (849 sf)	(\$5,909)					
	Description: GreenPath (683 sf)	(\$8,919)					
	Description: Lutheran Social Serv HPOP (285 sf)	(\$3,722)					
	Description: NH Easter Seals (4,486 sf)	(\$58,587)					
	Description: Northeast Ballett Theater (1,108 sf)	(\$14,470)					
	Description: SAU 11 (5,562 sf)	(\$34,261)					
	Description: SAU 11-City Council Subsidy \$23,812	(\$23,812)					
	Description: State of NH JPPO (1,676 sf, 1/1/07)	(\$22,592)					
	Description: Strafford CAP (1,462 sf)	(\$19,093)					
	Description: Zebra Crossings (227 sf)	(\$2,964)					

## City of Dover, New Hampshire

## McConnell Center Revenue Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Column Total:		(\$670,081.00)					
Budg_Cat: Misc. Revenue - R50		(\$628,242)	(\$625,628)	(\$670,081)	(\$670,081)	(\$44,453)	7.11
3381.1.350.41941.3911.00000.00.000. Transfer From General Fund		(\$221,479)	(\$168,110)	(\$138,069)	(\$138,069)	\$30,041	(17.87)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: City Council Bldg. Subsidy (unallocated space)		(\$25,911)		1,984 sq ft			
Description: City Council Subsidy (general)		(\$97,592)		General subsidy			
Description: School Portion - Building Debt		(\$14,566)					
Column Total:		(\$138,069.00)					
Budg_Cat: Operating Transfers In - R80		(\$221,479)	(\$168,110)	(\$138,069)	(\$138,069)	\$30,041	(17.87)
Func: Gen Gov't Buildings - 41941		(\$849,721)	(\$793,738)	(\$808,150)	(\$808,150)	(\$14,412)	1.82
Grand Total:		(\$849,721)	(\$793,738)	(\$808,150)	(\$808,150)	(\$14,412)	1.82

End of Report



City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.3410.00000.00.000	Recr Pgm - Sales & Service C	(\$65,202)	(\$68,310)	(\$70,650)	(\$70,650)	(\$2,340)	3.43
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 5th & 6th Grade Basketball 80 @ \$80	(\$6,400)					
	Description: 5th & 6th Grade League Sponsors 10 @ \$125	(\$1,250)					
	Description: Basketball Clinics 50 @ \$40	(\$2,000)					
	Description: Jr. High Basketball - boys 50 @ \$80	(\$4,000)					
	Description: Kinder Shots 40 @ \$70	(\$2,800)					
	Description: Lil Shots Basketball - grades 1 & 2, 110 @ \$70	(\$7,700)					
	Description: Midget Basketball - grades 3 & 4, 80 @ \$70	(\$5,600)					
	Description: Northeast League Basketball 60 @ \$90	(\$5,400)					
	Description: On Track 20 @ \$50	(\$1,000)					
	Description: Playground Memberships - Youth 100 @ \$320	(\$32,000)					
	Description: Playground Trip Fees	(\$2,500)					
	Column Total:	(\$70,650.00)					
3410.1.350.45120.3443.00000.00.000	Programs - Non-Resident Che	(\$740)	(\$420)	(\$640)	(\$640)	(\$220)	52.38
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Basketball HS, Non-Resident, 5 @ \$110	(\$550)					
	Description: Lil Shots Basketball - Non Resident 1 @ \$90	(\$90)					
	Column Total:	(\$640.00)					
Budg_Cat: Charges for Services - R40		(\$65,942)	(\$68,730)	(\$71,290)	(\$71,290)	(\$2,560)	3.72

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.3911.00000.00.000	Programs - Transfer From Ge	(\$12,985)	(\$15,500)	(\$15,500)	(\$15,500)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hardship Subsidy Program Scholarships	(\$15,500)					
	Column Total:	(\$15,500.00)					
Budg_Cat: Operating Transfers In - R80		(\$12,985)	(\$15,500)	(\$15,500)	(\$15,500)	\$0	0.00
3410.1.350.45120.3999.00000.00.000	Programs - Budgetary Use of	\$0	(\$119,100)	(\$87,421)	(\$87,421)	\$31,679	(26.60)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary Use of Fund Balance	(\$87,421)					
	Column Total:	(\$87,421.00)					
Budg_Cat: Other Financing Sources - R90		\$0	(\$119,100)	(\$87,421)	(\$87,421)	\$31,679	(26.60)
Func: Programs - 45120		(\$78,927)	(\$203,330)	(\$174,211)	(\$174,211)	\$29,119	(14.32)

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.3442.00000.00.000	Rec - McConnell Recreation-F	(\$55,441)	(\$51,055)	(\$53,405)	(\$53,405)	(\$2,350)	4.60
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Daily Admission Resident Adult 1,200 @ \$5	(\$6,000)					
	Description: Daily Admission Resident Senior 20 @ \$3	(\$60)					
	Description: Daily Admission Resident Youth 1200 @ \$3	(\$3,600)					
	Description: Fitness Program 300 @ \$48	(\$14,400)					
	Description: Membership Resident Adult 70 @ \$120	(\$8,400)					
	Description: Membership Resident Adult-3 mo. 200 @ \$40	(\$8,000)					
	Description: Membership Resident Adult-6 mo. 60 @ \$70	(\$4,200)					
	Description: Membership Resident Senior 30 @ \$65	(\$1,950)					
	Description: Membership Resident Senior-3 mo. 15 @ \$25	(\$375)					
	Description: Membership Resident Senior-6 mo. 15 @ \$40	(\$600)					
	Description: Membership Resident Youth 40 @ \$65	(\$2,600)					
	Description: Membership Resident Youth-3 mo. 50 \$ 25	(\$1,250)					
	Description: Membership Resident Youth-6 mo. 40 @ \$40	(\$1,600)					
	Description: Punch Passes Resident Adult 5 @ \$50	(\$250)					
	Description: Punch Passes Resident Senior 2 @ \$30	(\$60)					
	Description: Punch Passes Resident Youth 2 @ \$30	(\$60)					
	Column Total:	(\$53,405.00)					

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.3443.00000.00.000	McConnell Recreation - Non-F	(\$7,496)	(\$14,860)	(\$10,700)	(\$10,700)	\$4,160	(27.99)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Daily Admission Non-Resident Adult 150 @ \$7	(\$1,050)					
	Description: Daily Admission Non-Resident Senior 25 @ \$4	(\$100)					
	Description: Daily Admission Non-Resident Youth 50 @ \$4	(\$200)					
	Description: Fitness - Non Resident 35 @ \$96	(\$3,360)					
	Description: Membership Non-Resident Adult 5 @ \$150	(\$750)					
	Description: Membership Non-Resident Adult-3 mo. 40 @ \$50	(\$2,000)					
	Description: Membership Non-Resident Adult-6 mo. 10 @ \$80	(\$800)					
	Description: Membership Non-Resident Senior 5 @ \$80	(\$400)					
	Description: Membership Non-Resident Senior-3 mo. 10 @ \$35	(\$350)					
	Description: Membership Non-Resident Senior-6 mo.5 @ \$50	(\$250)					
	Description: Membership Non-Resident Youth 5 @ \$80	(\$400)					
	Description: Membership Non-Resident Youth-3 mo. 10 @ \$35	(\$350)					
	Description: Membership Non-Resident Youth-6 mo. 5 @ \$50	(\$250)					
	Description: Punch Passes Non-Resident Adult 4 @ \$70	(\$280)					
	Description: Punch Passes Non-Resident Senior 2 @ \$40	(\$80)					
	Description: Punch Passes Non-Resident Youth 2 @ \$40	(\$80)					
	Column Total:	(\$10,700.00)					
Budg_Cat: Charges for Services - R40		(\$63,369)	(\$65,915)	(\$64,105)	(\$64,105)	\$1,810	(2.75)

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.3631.00000.00.000	Rec - McConnell Recreation-F	(\$4,483)	(\$8,000)	(\$5,500)	(\$5,500)	\$2,500	(31.25)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gym Rental 100 @ \$55	(\$5,500)					
	Column Total:	(\$5,500.00)					
3410.1.350.45121.3632.00000.00.000	Rec - McConnell Recreation-E	(\$9)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$4,492)	(\$8,000)	(\$5,500)	(\$5,500)	\$2,500	(31.25)
Func: McConnell Recreation - 45121		(\$67,860)	(\$73,915)	(\$69,605)	(\$69,605)	\$4,310	(5.83)

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.3442.00000.00.000	Indoor Pool - Recreation Char	(\$24,159)	(\$31,800)	(\$31,800)	(\$31,800)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lessons and Programs 615 @ \$50	(\$30,750)					
	Description: Private Lessons 21 @ \$50	(\$1,050)					
	Column Total:	(\$31,800.00)					
3410.1.350.45124.3443.00000.00.000	Indoor Pool - Non-Resident Cl	(\$6,160)	(\$4,620)	(\$4,620)	(\$4,620)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Private Lessons - Non Resident 3 @ \$70	(\$210)					
	Description: Swimming Lessons - Non Resident 63 @ \$70	(\$4,410)					
	Column Total:	(\$4,620.00)					
Budg_Cat: Charges for Services - R40		(\$30,319)	(\$36,420)	(\$36,420)	(\$36,420)	\$0	0.00
Func: Indoor Pool - 45124		(\$30,319)	(\$36,420)	(\$36,420)	(\$36,420)	\$0	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45125.3442.00000.00.000.	Thompson Pool - Recreation (	(\$1,315)	(\$6,250)	(\$6,250)	(\$6,250)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lessons and Programs 125 @ \$50	(\$6,250)					
	Column Total:	(\$6,250.00)					
3410.1.350.45125.3443.00000.00.000.	Thompson Pool - Non-Reside	(\$770)	(\$840)	(\$840)	(\$840)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Swimming Lessons - Non Resident 12 @ \$70	(\$840)					
	Column Total:	(\$840.00)					
Budg_Cat:	Charges for Services - R40	(\$2,085)	(\$7,090)	(\$7,090)	(\$7,090)	\$0	0.00
Func:	Thompson Pool - 45125	(\$2,085)	(\$7,090)	(\$7,090)	(\$7,090)	\$0	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.3410.00000.00.000	McConnell Ctr Senior Prgms/T	(\$70,968)	(\$170,000)	(\$95,000)	(\$95,000)	\$75,000	(44.12)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sr. Travel Program	(\$95,000)					
	Column Total:	(\$95,000.00)					
3410.1.350.45126.3442.00000.00.000	McConnell Ctr Senior Prgms/T	(\$21,202)	(\$18,468)	(\$21,850)	(\$21,850)	(\$3,382)	18.31
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sr. Center Memberships-Resident 800 @ \$15	(\$12,000)					
	Description: Sr. Center Misc. Program Revenue 1,576 @ \$6.25	(\$9,850)					
	Column Total:	(\$21,850.00)					
3410.1.350.45126.3443.00000.00.000	McConnell Senior Programs/T	(\$3,750)	(\$7,500)	(\$7,500)	(\$7,500)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sr. Center Memberships- Non Resident 300 @ \$25	(\$7,500)					
	Column Total:	(\$7,500.00)					
Budg_Cat: Charges for Services - R40		(\$95,920)	(\$195,968)	(\$124,350)	(\$124,350)	\$71,618	(36.55)
3410.1.350.45126.3593.00000.00.000	McConnell Senior Progs - Fur	(\$11,737)	\$0	\$0	\$0	\$0	0.00
3410.1.350.45126.3599.00000.00.000	McConnell Ctr Senior Prgms/T	(\$1,760)	(\$10,000)	(\$10,000)	(\$10,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Revenue	(\$10,000)					
	Column Total:	(\$10,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$13,497)	(\$10,000)	(\$10,000)	(\$10,000)	\$0	0.00
Func: McConnell Senior Programs/Travel - 45126		(\$109,417)	(\$205,968)	(\$134,350)	(\$134,350)	\$71,618	(34.77)



City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.3442.00000.00.000	Camp Kool -Recreation Charg	(\$63,016)	(\$54,000)	(\$63,600)	(\$63,600)	(\$9,600)	17.78
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool 8wks (53 campers/wk) 424 @ \$150	(\$63,600)					
	Column Total:	(\$63,600.00)					
Budg_Cat: Charges for Services - R40		(\$63,016)	(\$54,000)	(\$63,600)	(\$63,600)	(\$9,600)	17.78
3410.1.350.45149.3911.00000.00.000	Transfer From General Fund	(\$2,515)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Operating Transfers In - R80		(\$2,515)	\$0	\$0	\$0	\$0	0.00
Func: Arena - 45149		(\$65,531)	(\$54,000)	(\$63,600)	(\$63,600)	(\$9,600)	17.78

## City of Dover, New Hampshire

## Budgeted Special Revenue Revenue Detail

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$354,140)	(\$580,723)	(\$485,276)	(\$485,276)	\$95,447	(16.44)

End of Report

City of Dover, New Hampshire

Public Library Fines Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.3529.00000.00.000	Public Library-Misc Fines & F	(\$37,708)	(\$36,900)	(\$34,900)	(\$34,900)	\$2,000	(5.42)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fines collected for overdue materials	(\$26,000)					
	Description: Headphone sales	(\$160)					
	Description: Lost library card fees	(\$240)					
	Description: Lost or damaged payments	(\$1,500)					
	Description: Printing, scanning, faxing fees	(\$7,000)					
	Column Total:	(\$34,900.00)					
Budg_Cat: Misc. Revenue - R50		(\$37,708)	(\$36,900)	(\$34,900)	(\$34,900)	\$2,000	(5.42)
3455.1.390.45500.3999.00000.00.000	Public Library - Budgetary Use	\$0	(\$23,952)	(\$23,952)	(\$23,952)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary use of fund balance	(\$23,952)					
	Column Total:	(\$23,952.00)					
Budg_Cat: Other Financing Sources - R90		\$0	(\$23,952)	(\$23,952)	(\$23,952)	\$0	0.00
Func: Public Library - 45500		(\$37,708)	(\$60,852)	(\$58,852)	(\$58,852)	\$2,000	(3.29)
Grand Total:		(\$37,708)	(\$60,852)	(\$58,852)	(\$58,852)	\$2,000	(3.29)

End of Report

City of Dover, New Hampshire

OPEB Liability Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.3311.00000.00.000	OPEB - Federal Grant Reimbr	\$705	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Intergovernmental - R30		\$705	\$0	\$0	\$0	\$0	0.00
3500.1.190.41991.3911.00000.00.000	OPEB - Misc Gen Gov't - Trar	(\$1,547,757)	(\$1,278,536)	(\$1,429,714)	(\$1,429,714)	(\$151,178)	11.82
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 Retiree - Life Insurance Premiums		(\$3,800)					
Description: 10 Retirees - Dental Insurance Premiums		(\$13,297)					
Description: 95 Retirees - Health Insurance Premiums		(\$1,412,617)					
Column Total:		(\$1,429,714.00)					
3500.1.190.41991.3912.00000.00.000	Transfer From Special Rev	(\$1,184)	\$0	(\$15,007)	(\$15,007)	(\$15,007)	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 Retiree (Parking Fund) - Health Insurance		(\$15,007)					
Column Total:		(\$15,007.00)					
3500.1.190.41991.3915.00000.00.000	OPEB - Misc Gen Gov't - Trar	(\$95,382)	(\$75,539)	(\$87,570)	(\$87,570)	(\$12,031)	15.93
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 2 Retiree (Sewer Fund) - Health Insurance Premiums		(\$21,665)					
Description: 5 Retirees (Water Fund) - Health Insurance Premium		(\$65,905)					
Column Total:		(\$87,570.00)					
3500.1.190.41991.3916.00000.00.000	OPEB - Misc Gen Gov't - Trar	(\$40,277)	(\$31,055)	(\$32,186)	(\$32,186)	(\$1,131)	3.64
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 Retiree (Fleet Mntc Fund) - Health Insurance Pre		(\$32,186)					
Column Total:		(\$32,186.00)					

City of Dover, New Hampshire

OPEB Liability Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Operating Transfers In - R80		(\$1,684,600)	(\$1,385,130)	(\$1,564,477)	(\$1,564,477)	(\$179,347)	12.95
Func: Misc Gen Gov't - 41991		(\$1,683,895)	(\$1,385,130)	(\$1,564,477)	(\$1,564,477)	(\$179,347)	12.95

## City of Dover, New Hampshire

## Education - Estimated Revenues School Tuition Programs

Fiscal Year: 2014-2015

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted	FY15 Board Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3810.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$133,395)	(\$147,000)	(\$147,044)	(\$147,044)	(\$ 44)	0.00
	Detail: [FY15 CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Dover Adult Learning Center Tuition Revenue	(\$147,044)					
	<b>Detail Total:</b>	<b>(\$147,044.00)</b>					
Budg_Cat: Education - R70		(\$133,395)	(\$147,000)	(\$147,044)	(\$147,044)	(\$ 44)	0.00
Func: Education - 46900		(\$133,395)	(\$147,000)	(\$147,044)	(\$147,044)	(\$ 44)	0.00
Fund: School Tuition Programs - DALC - 3810		(\$133,395)	(\$147,000)	(\$147,044)	(\$147,044)	(\$ 44)	0.00

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School Alternative Education Fund

Fiscal Year: 2014-2015

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted	FY15 Board Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3825.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$718,207)	(\$546,700)	(\$663,682)	(\$663,682)	(\$116,982)	21.39
	Detail: [FY15CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Alternative Education Program Revenue	(\$663,682)					
	<b>Detail Total:</b>	<b>(\$663,682.00)</b>					
Budg_Cat: Education - R70		(\$718,207)	(\$546,700)	(\$663,682)	(\$663,682)	(\$116,982)	21.39
Func: Education - 46900		(\$718,207)	(\$546,700)	(\$663,682)	(\$663,682)	(\$116,982)	21.39
Fund: School Alternative Education Fund - 3825		(\$718,207)	(\$546,700)	(\$663,682)	(\$663,682)	(\$116,982)	21.39

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School Facilities Fund

Fiscal Year: 2014-2015

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted	FY15 Board Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3830.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$152,742)	(\$159,848)	(\$172,131)	(\$172,131)	(\$ 12,283)	7.68
	Detail: [FY15CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: School Facilities Rental Revenue	(\$172,131)					
	<b>Detail Total:</b>	<b>(\$172,131.00)</b>					
Budg_Cat: Education - R70		(\$152,742)	(\$159,848)	(\$172,131)	(\$172,131)	(\$ 12,283)	7.68
Func: Education - 46900		(\$152,742)	(\$159,848)	(\$172,131)	(\$172,131)	(\$ 12,283)	7.68
Fund: School Facilities Fund - 3830		(\$152,742)	(\$159,848)	(\$172,131)	(\$172,131)	(\$ 12,283)	7.68



City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.3410.00000.00.000	CS - Water-Sales & Service C	(\$4,501,439)	(\$4,500,308)	(\$4,444,877)	(\$4,444,877)	\$55,431	(1.23)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Charges for water - billable volume	(\$4,444,877)					
	947,574 HCF						
	Column Total:	(\$4,444,877.00)					
5300.1.300.43320.3451.00000.00.000	CS - Water-Meter Rent	(\$184,607)	(\$154,418)	(\$179,852)	(\$179,852)	(\$25,434)	16.47
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 1/2" 32 @ \$43.10	(\$1,379)					
	Description: 1" 878 @ \$21.60	(\$18,965)					
	Description: 2" 219 @ \$56.90	(\$12,461)					
	Description: 2" Compound 8 @ \$174.70	(\$1,398)					
	Description: 3" 21 @ \$192.10	(\$4,034)					
	Description: 3" Compound 7 @ \$241.90	(\$1,693)					
	Description: 3/4" 1,381 @ \$19.20	(\$26,515)					
	Description: 4" 10 @ \$415.80	(\$4,158)					
	Description: 4" Compound 3 @ \$371.20	(\$1,114)					
	Description: 5/8" 6,647 @ \$15.80	(\$105,023)					
	Description: 6" Compound 6 @ \$518.70	(\$3,112)					
	Column Total:	(\$179,852.00)					
5300.1.300.43320.3453.00000.00.000	CS - Water-Sprinkler Standby	(\$48,148)	(\$53,288)	(\$52,728)	(\$52,728)	\$560	(1.05)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2" Line - 160 @ \$8 per quarter	(\$5,120)					
	Description: 4" Line - 22 @ \$16 per quarter	(\$1,408)					
	Description: 6" Line - 186 @ \$35 per quarter	(\$26,040)					
	Description: 8" Line - 84 @ \$60 per quarter	(\$20,160)					
	Column Total:	(\$52,728.00)					

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.3454.00000.00.000	CS - Water-Maintenance Char	(\$111,428)	(\$120,000)	(\$105,000)	(\$105,000)	\$15,000	(12.50)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance charges	(\$105,000)					
	Column Total:	(\$105,000.00)					
	Budg_Cat: Charges for Services - R40	(\$4,845,621)	(\$4,828,014)	(\$4,782,457)	(\$4,782,457)	\$45,557	(0.94)
5300.1.300.43320.3555.00000.00.000	CS - Water - Special Assesme	(\$868)	\$0	\$0	\$0	\$0	0.00
5300.1.300.43320.3599.00000.00.000	CS - Water-Misc Revenue	(\$4,075)	(\$5,500)	(\$20,500)	(\$20,500)	(\$15,000)	272.73
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Parts Sales to Outside Sources	(\$20,000)					
	Description: Miscellaneous Revenue	(\$500)					
	Column Total:	(\$20,500.00)					
5300.1.300.43320.3611.00000.00.000	CS - Water-Interest on Arrear:	(\$101,195)	(\$20,000)	(\$50,000)	(\$50,000)	(\$30,000)	150.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest charges for late payment (12%)	(\$50,000)					
	Column Total:	(\$50,000.00)					
	Budg_Cat: Misc. Revenue - R50	(\$106,137)	(\$25,500)	(\$70,500)	(\$70,500)	(\$45,000)	176.47
	Func: CS - Water - 43320	(\$4,951,759)	(\$4,853,514)	(\$4,852,957)	(\$4,852,957)	\$557	(0.01)
	Grand Total:	(\$4,951,759)	(\$4,853,514)	(\$4,852,957)	(\$4,852,957)	\$557	(0.01)

End of Report

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.3341.00000.00.000	CS - Sewer-State Reimbursr	(\$6,840)	(\$6,240)	(\$5,688)	(\$5,688)	\$552	(8.85)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grant C-705 Inflow/Infiltration State Aid	(\$905)					
	Description: Grant C-772 Varney Brook FM State Aid	(\$4,783)					
	Column Total:	(\$5,688.00)					
Budg_Cat: Intergovernmental - R30		(\$6,840)	(\$6,240)	(\$5,688)	(\$5,688)	\$552	(8.85)
5320.1.300.43250.3410.00000.00.000	CS - Sewer-Sales & Service C	(\$5,318,328)	(\$5,656,509)	(\$6,147,997)	(\$6,147,997)	(\$491,488)	8.69
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Charges for Sewer - billable volume 844,781 HCF	(\$6,147,997)					
	Column Total:	(\$6,147,997.00)					
5320.1.300.43250.3454.00000.00.000	CS - Sewer-Maintenance Cha	(\$195)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Charges for Services - R40		(\$5,318,523)	(\$5,656,509)	(\$6,147,997)	(\$6,147,997)	(\$491,488)	8.69
5320.1.300.43250.3555.00000.00.000	CS - Sewer - Special Assesm	(\$3,706)	\$0	\$0	\$0	\$0	0.00
5320.1.300.43250.3599.00000.00.000	CS - Sewer-Misc Revenue	(\$373)	(\$5,000)	(\$5,000)	(\$5,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts Sales to Outside Sources	(\$5,000)					
	Column Total:	(\$5,000.00)					
5320.1.300.43250.3611.00000.00.000	CS - Sewer-Interest on Arrear	(\$106,815)	(\$31,000)	(\$52,000)	(\$52,000)	(\$21,000)	67.74
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest on late payments (12%)	(\$52,000)					
	Column Total:	(\$52,000.00)					

## City of Dover, New Hampshire

## Sewer Fund Revenue Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Misc. Revenue - R50		(\$110,894)	(\$36,000)	(\$57,000)	(\$57,000)	(\$21,000)	58.33
5320.1.300.43250.3998.00000.00.000	CS - Sewer - Invested in Capi	\$0	(\$1,012,476)	(\$942,687)	(\$942,687)	\$69,789	(6.89)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GASB 34 - Invested in Capital Assets	(\$942,687)					
	Column Total:	(\$942,687.00)					
Budg_Cat: Other Financing Sources - R90		\$0	(\$1,012,476)	(\$942,687)	(\$942,687)	\$69,789	(6.89)
Func: CS - Sewer - 43250		(\$5,436,257)	(\$6,711,225)	(\$7,153,372)	(\$7,153,372)	(\$442,147)	6.59

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.3410.00000.00.000	CS - Sewer - WWTP - Sales 8	(\$7,299)	(\$5,000)	(\$7,000)	(\$7,000)	(\$2,000)	40.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lab services	(\$7,000)					
	Column Total:	(\$7,000.00)					
5320.1.300.43256.3461.00000.00.000	CS - Sewer - WWTP - Septic	(\$12,483)	(\$12,000)	(\$17,000)	(\$17,000)	(\$5,000)	41.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Septic Tank Discharges	(\$17,000)					
	Column Total:	(\$17,000.00)					
5320.1.300.43256.3490.00000.00.000	CS - Sewer - WWTP - Misc St	(\$16,829)	(\$19,300)	(\$19,050)	(\$19,050)	\$250	(1.30)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Class I Permit 6 YR @ \$1,500	(\$9,000)					
	Description: Class II Permit 63 YR @ \$100	(\$6,300)					
	Description: Restaurant 75 YR @ \$50	(\$3,750)					
	Column Total:	(\$19,050.00)					
Budg_Cat: Charges for Services - R40		(\$36,611)	(\$36,300)	(\$43,050)	(\$43,050)	(\$6,750)	18.60
5320.1.300.43256.3611.00000.00.000	CS - Sewer - WWTP - Interest	(\$1,083)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$1,083)	\$0	\$0	\$0	\$0	0.00
Func: CS - Sewer - WWTP - 43256		(\$37,694)	(\$36,300)	(\$43,050)	(\$43,050)	(\$6,750)	18.60

## City of Dover, New Hampshire

## Sewer Fund Revenue Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$5,473,951)	(\$6,747,525)	(\$7,196,422)	(\$7,196,422)	(\$448,897)	6.65

End of Report

City of Dover, New Hampshire

Dover Net Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.3633.01206.00.000	Franchise Fees	(\$273,661)	(\$257,673)	(\$274,533)	(\$274,533)	(\$16,860)	6.54
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cable Franchise Licensing Fee 2.75%	(\$274,533)					
	Column Total:	(\$274,533.00)					
Budg_Cat: Charges for Services - R40		(\$273,661)	(\$257,673)	(\$274,533)	(\$274,533)	(\$16,860)	6.54
6100.1.550.49200.3911.01206.00.000	Transfer From General Fund	(\$96,000)	(\$24,000)	\$0	\$0	\$24,000	(100.00)
Budg_Cat: Operating Transfers In - R80		(\$96,000)	(\$24,000)	\$0	\$0	\$24,000	(100.00)
Proj_Grant: Dover Communications Studio - 01206		(\$369,661)	(\$281,673)	(\$274,533)	(\$274,533)	\$7,140	(2.53)

City of Dover, New Hampshire

Dover Net Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.3410.09100.00.000	DoverNet Fund - Sales & Ser	(\$259,468)	(\$255,808)	(\$269,580)	(\$269,580)	(\$13,772)	5.38
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Balance of Funding - Misc Gen Govt	(\$140,657)					
	Description: CS Public Works - PC Repl & Maint	(\$5,446)					
	Description: Executive - IT Support	(\$3,501)					
	Description: Executive - PC Repl & Maint	(\$2,274)					
	Description: Finance - IT Support	(\$10,097)					
	Description: Finance - PC Repl & Maint	(\$4,971)					
	Description: Fire & Rescue	(\$10,836)					
	Description: Fleet Fund - IT Support	(\$816)					
	Description: Fleet Fund - PC Repl & Maint	(\$373)					
	Description: Planning - IT Support	(\$2,780)					
	Description: Planning - PC Repl & Maint	(\$1,357)					
	Description: Police - PC Repl & Maint	(\$10,403)					
	Description: Public Library - IT Support	(\$4,296)					
	Description: Public Library - PC Repl & Maint	(\$3,698)					
	Description: Public Welfare - IT Support	(\$2,458)					
	Description: Recreation - IT Support	(\$6,841)					
	Description: Recreation - PC Repl & Maint	(\$3,761)					
	Description: Sewer Fund - IT Support	(\$35,260)					
	Description: Sewer Fund - PC Repl & Maint	(\$1,544)					
	Description: Water Fund - IT Support	(\$17,457)					
	Description: Water Fund - PC Repl & Maint	(\$754)					
	Column Total:	(\$269,580.00)					
Budg_Cat: Charges for Services - R40		(\$259,468)	(\$255,808)	(\$269,580)	(\$269,580)	(\$13,772)	5.38



City of Dover, New Hampshire

Dover Net Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.3599.09100.00.000	DoverNet Fund - Misc Revenu	(\$25,000)	(\$25,000)	(\$25,000)	(\$25,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Comcast Technology Grant	(\$25,000)					
	Column Total:	(\$25,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$25,000)	(\$25,000)	(\$25,000)	(\$25,000)	\$0	0.00
6100.1.550.49200.3999.09100.00.000	DoverNet Fund - Budgetary U	\$0	(\$75,289)	(\$75,289)	(\$75,289)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Use of Fund Balance	(\$75,289)					
	Column Total:	(\$75,289.00)					
Budg_Cat: Other Financing Sources - R90		\$0	(\$75,289)	(\$75,289)	(\$75,289)	\$0	0.00
Proj_Grant: Administration - 09100		(\$284,468)	(\$356,097)	(\$369,869)	(\$369,869)	(\$13,772)	3.87
Grand Total:		(\$654,129)	(\$637,770)	(\$644,402)	(\$644,402)	(\$6,632)	1.04

End of Report

## City of Dover, New Hampshire

## Central Stores Fund Revenue Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.3410.00000.00.000	Central Stores Fund - Sales &	(\$90,461)	(\$105,154)	(\$105,154)	(\$105,154)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bathroom paper products	(\$30,000)					
	Description: Copy sales	(\$24,754)					
	Description: Postage Charges	(\$50,400)					
	Column Total:	(\$105,154.00)					
Budg_Cat:	Charges for Services - R40	(\$90,461)	(\$105,154)	(\$105,154)	(\$105,154)	\$0	0.00
Func:	Internal Service - 49200	(\$90,461)	(\$105,154)	(\$105,154)	(\$105,154)	\$0	0.00

City of Dover, New Hampshire

Fleet Maintenance Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.3410.00000.00.000	Fleet Maintenance Fund - Sal	(\$36,181)	(\$37,000)	(\$37,000)	(\$37,000)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Outside Contracted Services	(\$37,000)					
	Column Total:	(\$37,000.00)					
6310.1.550.49200.3471.00000.00.000	Fleet Maintenance Fund - Sal	(\$359,983)	(\$250,351)	(\$250,351)	(\$250,351)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Fund Dept Parts Costs	(\$132,343)					
	Description: Outside Services Parts Costs	(\$52,853)					
	Description: Parking Activity Fund Parts Costs	(\$829)					
	Description: Sewer Fund Parts Costs	(\$27,061)					
	Description: Water Fund Parts Costs	(\$37,265)					
	Column Total:	(\$250,351.00)					
6310.1.550.49200.3472.00000.00.000	Fleet Maintenance Fund - Fuel	(\$124)	(\$5,000)	\$0	\$0	\$5,000	(100.00)
6310.1.550.49200.3473.00000.00.000	Fleet Maintenance Fund - Veh	(\$442,403)	(\$467,026)	(\$467,026)	(\$467,026)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Fund	(\$314,507)					
	Description: Parking Activity Fund	(\$1,518)					
	Description: Sewer Fund	(\$71,213)					
	Description: Water Fund	(\$79,788)					
	Column Total:	(\$467,026.00)					
Budg_Cat: Charges for Services - R40		(\$838,691)	(\$759,377)	(\$754,377)	(\$754,377)	\$5,000	(0.66)

City of Dover, New Hampshire

Fleet Maintenance Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.3599.00000.00.000	Fleet Maintenance Fund - Mis	(\$28,973)	(\$27,725)	(\$27,725)	(\$27,725)	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fleet Maintenance Fund - Misc Revenue	(\$27,725)					
	Column Total:	(\$27,725.00)					
Budg_Cat: Misc. Revenue - R50		(\$28,973)	(\$27,725)	(\$27,725)	(\$27,725)	\$0	0.00
6310.1.550.49200.3999.00000.00.000	Internal Service - Budgetary U	\$0	\$0	(\$14,477)	(\$14,477)	(\$14,477)	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary Use of Fund Balance	(\$14,477)					
	Column Total:	(\$14,477.00)					
Budg_Cat: Other Financing Sources - R90		\$0	\$0	(\$14,477)	(\$14,477)	(\$14,477)	0.00
Func: Internal Service - 49200		(\$867,664)	(\$787,102)	(\$796,579)	(\$796,579)	(\$9,477)	1.20

City of Dover, New Hampshire

Workers Compensation Fund Revenue Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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6800.1.550.49200.3410.09100.00.000	Workers Compensation Fund	(\$378,957)	(\$670,772)	(\$670,772)	(\$670,772)	\$0	0.00
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Column: [FY15CityManagerProposed]

Budget FTE Position Desc.

Description: CS-PW	(\$103,470)		
Description: DoverNet	(\$916)		
Description: Executive	(\$4,589)		
Description: Finance	(\$1,661)		
Description: Fire	(\$191,195)		
Description: Fleet	(\$10,904)		
Description: Library	(\$2,471)		
Description: McConnell Center	(\$1,611)		
Description: Parking	(\$2,861)		
Description: Planning	(\$667)		
Description: Planning CDBG Grant	(\$126)		
Description: Police	(\$103,465)		
Description: Police Grants	(\$5,236)		
Description: Public Welfare	(\$314)		
Description: Rec Special Revenue Programs	(\$6,186)		
Description: Recreation	(\$20,823)		
Description: School	(\$147,700)		
Description: Sewer	(\$38,406)		
Description: Solid Waste	(\$287)		
Description: Water	(\$27,884)		

Column Total: (\$670,772.00)

Budg_Cat: Charges for Services - R40	(\$378,957)	(\$670,772)	(\$670,772)	(\$670,772)	\$0	0.00
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Proj_Grant: Administration - 09100	(\$378,957)	(\$670,772)	(\$670,772)	(\$670,772)	\$0	0.00
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# **APPROPRIATION SUMMARIES**

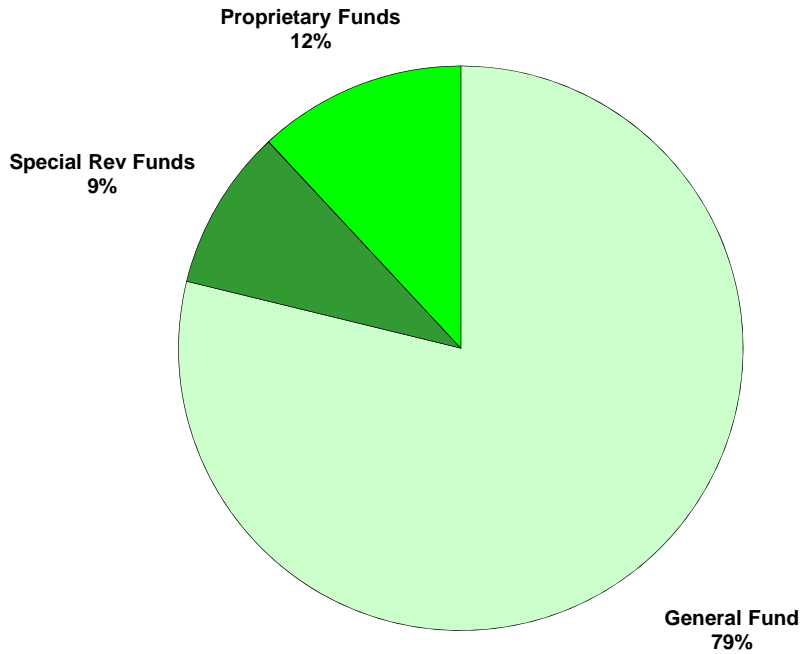
## **TAB 4**

# **APPROPRIATION SUMMARIES**

**TAB 4**



# APPROPRIATIONS ALL BUDGETED FUNDS



Fund Type	FY13 Actual Realized	FY14 Council Adopted	FY15 City Mgr Proposed	Dollar Increase (Decrease)	Percent Incr(Decr) City Mgr
General Fund	85,726,389	91,032,811	94,264,390	3,231,579	3.5%
Special Rev Funds	10,765,028	10,667,161	11,074,247	407,086	3.8%
Proprietary Funds	12,681,286	13,801,837	14,266,286	464,449	3.4%
<b>Totals</b>	<b>109,172,703</b>	<b>115,501,809</b>	<b>119,604,923</b>	<b>4,103,114</b>	<b>3.6%</b>

**General Fund:** Activities accounted for in the General Fund include Public Safety (Police and Fire & Rescue), Public Works functions such as upkeep of streets and drains, Recreation functions such as the Indoor Pool and the McConnell Center, the Public Library and Public Welfare. These are mainly Property Tax supported.

**Special Revenue:** Activities accounted for where revenues have been restricted to the activity. These include Federal and State grants as well as locally restricted money such as parking receipts for the Parking Activity Fund, the receipts for sale of waste bags restricted to the Residential Waste Fund and the OPEB Liability Fund.

**Proprietary:** Activities that are usually self supporting and accounted for in the same nature as private enterprise. These include Enterprise funds like the Water and Sewer Utility Funds. This Fund type also includes the Internal Service Funds which service departments.

**City of Dover**  
**Fiscal Year 2015 Budget**  
 July 1, 2014 - June 30, 2015

**Appropriations**  
**Summary by Fund**

<b>Fund Description</b>	<b>FY13 Prior Year Actual</b>	<b>FY14 Current Year Budget</b>	<b>FY15 City Mgr. Proposed</b>	<b>Dollar Change</b>	<b>Percent Change</b>
<b>1000 General Fund</b>					
City Council	422,733	411,699	372,192	(39,507)	(9.6)
Executive	742,964	805,318	810,105	4,787	0.6
Finance	1,495,234	1,620,731	1,632,713	11,982	0.7
Planning	449,927	491,541	512,334	20,793	4.2
Misc. Gen Gov't	540,888	1,036,623	922,975	(113,648)	(11.0)
Police	6,559,755	7,188,131	7,430,749	242,618	3.4
Fire & Rescue	6,522,513	7,285,481	7,502,246	216,765	3.0
Comm Serv PW	4,476,192	5,882,719	6,036,576	153,857	2.6
Recreation	1,870,148	2,008,829	2,067,609	58,780	2.9
Public Library	992,318	1,056,082	1,102,491	46,409	4.4
Public Welfare	855,995	843,167	843,870	703	0.1
Debt Service	9,625,698	9,785,929	9,912,389	126,460	1.3
Other Financing Sources/Uses	2,122,757	2,581,172	3,006,318	425,146	16.5
School	41,528,013	42,263,590	44,131,355	1,867,765	4.4
Intergovernmental	7,521,254	7,771,799	7,980,468	208,669	2.7
<b>Total 1000 General Fund</b>	<b>85,726,389</b>	<b>91,032,811</b>	<b>94,264,390</b>	<b>3,231,579</b>	<b>3.5</b>
<b>2100 CDBG - Entitlement</b>					
Planning	465,503	373,900	536,635	162,735	43.5
<b>Total 2100 CDBG - Entitlement</b>	<b>465,503</b>	<b>373,900</b>	<b>536,635</b>	<b>162,735</b>	<b>43.5</b>
<b>2210 DOJ - Drug Ed &amp; Enforce</b>					
Police	283,702	98,654	101,173	2,519	2.6
<b>Total 2210 DOJ - Drug Ed &amp; Enforce</b>	<b>283,702</b>	<b>98,654</b>	<b>101,173</b>	<b>2,519</b>	<b>2.6</b>
<b>2220 DHA - Policing</b>					
Police	105,671	111,330	109,347	(1,983)	(1.8)
<b>Total 2220 DHA - Policing</b>	<b>105,671</b>	<b>111,330</b>	<b>109,347</b>	<b>(1,983)</b>	<b>(1.8)</b>
<b>2245 DHHS - Assistance Programs</b>					
Police	154,852	185,505	188,157	2,652	1.4
<b>Total 2245 DHHS - Assistance Programs</b>	<b>154,852</b>	<b>185,505</b>	<b>188,157</b>	<b>2,652</b>	<b>1.4</b>
<b>2800 School Cafeteria Fund</b>					
Education	1,415,239	1,521,164	1,524,919	3,755	0.2
<b>Total 2800 School Cafeteria Fund</b>	<b>1,415,239</b>	<b>1,521,164</b>	<b>1,524,919</b>	<b>3,755</b>	<b>0.2</b>
<b>2820 School - DOE Federal Grants</b>					
Education	3,028,961	2,786,174	2,736,174	(50,000)	(1.8)
<b>Total 2820 DOE Federal Grants</b>	<b>3,028,961</b>	<b>2,786,174</b>	<b>2,736,174</b>	<b>(50,000)</b>	<b>(1.8)</b>
<b>2900 School Special Pgms &amp; Grants</b>					
Education	61,285	60,000	48,000	(12,000)	(20.0)
<b>Total 2900 School Special Pgms &amp; Grants</b>	<b>61,285</b>	<b>60,000</b>	<b>48,000</b>	<b>(12,000)</b>	<b>(20.0)</b>
<b>3207 Public Safety Special Details</b>					
Police	224,201	318,500	283,959	(34,541)	(10.8)
Fire & Rescue	36,241	26,000	26,222	222	0.9
<b>Total 3207 Public Safety Special Details</b>	<b>260,442</b>	<b>344,500</b>	<b>310,181</b>	<b>(34,319)</b>	<b>(10.0)</b>

**City of Dover**  
**Fiscal Year 2015 Budget**  
 July 1, 2014 - June 30, 2015

		<b>Appropriations Summary by Fund</b>				
<b>Fund Description</b>	<b>FY13 Prior Year Actual</b>	<b>FY14 Current Year Budget</b>	<b>FY15 City Mgr. Proposed</b>	<b>Dollar Change</b>	<b>Percent Change</b>	
<b>3213 Parking Activity Fund</b>						
Police	657,093	561,280	627,936	66,656	11.9	
<b>Total 3213 Parking Activity Fund</b>	<b>657,093</b>	<b>561,280</b>	<b>627,936</b>	<b>66,656</b>	<b>11.9</b>	
<b>3320 Residential Solid Waste</b>						
Comm Serv PW	817,587	950,663	992,113	41,450	4.4	
<b>Total 3320 Residential Solid Waste</b>	<b>817,587</b>	<b>950,663</b>	<b>992,113</b>	<b>41,450</b>	<b>4.4</b>	
<b>3381 McConnell Center</b>						
Recreation	742,262	793,738	808,150	14,412	1.8	
<b>Total 3381 McConnell Center</b>	<b>742,262</b>	<b>793,738</b>	<b>808,150</b>	<b>14,412</b>	<b>1.8</b>	
<b>3410 Recreation Programs Fund</b>						
Recreation	330,141	580,723	485,276	(95,447)	(16.4)	
<b>Total 3410 Recreation Programs</b>	<b>330,141</b>	<b>580,723</b>	<b>485,276</b>	<b>(95,447)</b>	<b>(16.4)</b>	
<b>3455 Library Fines</b>						
Public Library	35,352	60,852	58,852	(2,000)	(3.3)	
<b>Total 3455 Library Fines</b>	<b>35,352</b>	<b>60,852</b>	<b>58,852</b>	<b>(2,000)</b>	<b>(3.3)</b>	
<b>3500 OPEB Liability Fund</b>						
Misc Gen Gov't	1,437,506	1,385,130	1,564,477	179,347	12.9	
<b>Total 3500 OPEB Liability Fund</b>	<b>1,437,506</b>	<b>1,385,130</b>	<b>1,564,477</b>	<b>179,347</b>	<b>12.9</b>	
<b>3810 School Tuition Programs</b>						
Education	133,397	147,000	147,044	44	0.0	
<b>Total 3810 School Tuition Programs</b>	<b>133,397</b>	<b>147,000</b>	<b>147,044</b>	<b>44</b>	<b>0.0</b>	
<b>3825 Alternative Education Fund</b>						
Education	731,546	546,700	663,682	116,982	21.4	
<b>Total 3825 School Tuition Programs</b>	<b>731,546</b>	<b>546,700</b>	<b>663,682</b>	<b>116,982</b>	<b>21.4</b>	
<b>3830 School Facilities Fund</b>						
Education	104,489	159,848	172,131	12,283	7.7	
<b>Total 3830 School Facilities Fund</b>	<b>104,489</b>	<b>159,848</b>	<b>172,131</b>	<b>12,283</b>	<b>7.7</b>	
<b>5300 Water Fund</b>						
Comm Serv PW	4,387,057	4,853,514	4,852,957	(557)	(0.0)	
<b>Total 5300 Water Fund</b>	<b>4,387,057</b>	<b>4,853,514</b>	<b>4,852,957</b>	<b>(557)</b>	<b>(0.0)</b>	
<b>5320 Sewer Fund</b>						
Comm Serv PW	6,049,062	6,747,525	7,196,422	448,897	6.7	
<b>Total 5320 Sewer Fund</b>	<b>6,049,062</b>	<b>6,747,525</b>	<b>7,196,422</b>	<b>448,897</b>	<b>6.7</b>	
<b>6100 DoverNet Fund</b>						
Other Financing Sources/Uses	537,936	637,770	644,402	6,632	1.0	
<b>Total 6100 DoverNet Fund</b>	<b>537,936</b>	<b>637,770</b>	<b>644,402</b>	<b>6,632</b>	<b>1.0</b>	
<b>6110 Central Stores Fund</b>						
Other Financing Sources/Uses	85,400	105,154	105,154	0	0.0	
<b>Total 6110 Central Stores Fund</b>	<b>85,400</b>	<b>105,154</b>	<b>105,154</b>	<b>0</b>	<b>0.0</b>	

**City of Dover**  
**Fiscal Year 2015 Budget**  
 July 1, 2014 - June 30, 2015

		<b>Appropriations Summary by Fund</b>				
<u>Fund Description</u>	<u>FY13 Prior Year Actual</u>	<u>FY14 Current Year Budget</u>	<u>FY15 City Mgr. Proposed</u>	<u>Dollar Change</u>	<u>Percent Change</u>	
<b>6310 Fleet Maintenance Fund</b>						
Other Financing Sources/Uses	834,915	787,102	796,579	9,477	1.2	
<b>Total 6310 Fleet Maintenance Fund</b>	<b>834,915</b>	<b>787,102</b>	<b>796,579</b>	<b>9,477</b>	<b>1.2</b>	
<b>6800 Workers Compensation Fund</b>						
Other Financing Sources/Uses	786,916	670,772	670,772	0	0.0	
<b>Total 6800 Workers Compensation Fund</b>	<b>786,916</b>	<b>670,772</b>	<b>670,772</b>	<b>0</b>	<b>0.0</b>	
<b>Total All Funds</b>	<b>109,172,703</b>	<b>115,501,809</b>	<b>119,604,923</b>	<b>4,103,114</b>	<b>3.6%</b>	

**City of Dover**  
**Fiscal Year 2015 Budget**  
July 1, 2014 - June 30, 2015

**Appropriations**  
**Summary by Department**

<b>Description</b>		<b>Prior Year Actual</b>	<b>Current Year Budget</b>	<b>City Mgr. Proposed</b>	<b>Dollar Change</b>	<b>% Chng</b>
<b>City Council</b>						
1000	General Fund	422,733	411,699	372,192	(39,507)	(9.6)
<b>Total</b>	<b>City Council</b>	<b>422,733</b>	<b>411,699</b>	<b>372,192</b>	<b>(39,507)</b>	<b>(9.6)</b>
<b>Executive</b>						
1000	General Fund	742,964	805,318	810,105	4,787	0.6
<b>Total</b>	<b>Executive</b>	<b>742,964</b>	<b>805,318</b>	<b>810,105</b>	<b>4,787</b>	<b>0.6</b>
<b>Finance</b>						
1000	General Fund	1,495,234	1,620,731	1,632,713	11,982	0.7
<b>Total</b>	<b>Finance</b>	<b>1,495,234</b>	<b>1,620,731</b>	<b>1,632,713</b>	<b>11,982</b>	<b>0.7</b>
<b>Planning</b>						
1000	General Fund	449,927	491,541	512,334	20,793	4.2
2100	CDBG - Entitlement	465,503	373,900	536,635	162,735	43.5
<b>Total</b>	<b>Planning</b>	<b>915,430</b>	<b>865,441</b>	<b>1,048,969</b>	<b>183,528</b>	<b>21.2</b>
<b>Misc. Gen Gov't</b>						
1000	General Fund	540,888	1,036,623	922,975	(113,648)	(11.0)
3500	OPEB Liability Fund	1,437,506	1,385,130	1,564,477	179,347	12.9
<b>Total</b>	<b>Misc. Gen Gov't</b>	<b>1,978,394</b>	<b>2,421,753</b>	<b>2,487,452</b>	<b>65,699</b>	<b>2.7</b>
<b>Police</b>						
1000	General Fund	6,559,755	7,188,131	7,430,749	242,618	3.4
2210	DOJ - Drug Ed & Enforce	283,702	98,654	101,173	2,519	2.6
2220	DHA - Policing	105,671	111,330	109,347	(1,983)	(1.8)
2245	DHHS - Assistance Programs	154,852	185,505	188,157	2,652	1.4
3207	Public Safety Special Details	224,201	318,500	283,959	(34,541)	(10.8)
3213	Parking Activity Fund	657,093	561,280	627,936	66,656	11.9
<b>Total</b>	<b>Police</b>	<b>7,985,274</b>	<b>8,463,400</b>	<b>8,741,321</b>	<b>277,921</b>	<b>3.3</b>
<b>Fire &amp; Rescue</b>						
1000	General Fund	6,522,513	7,285,481	7,502,246	216,765	3.0
3207	Public Safety Special details	36,241	26,000	26,222	222	0.9
<b>Total</b>	<b>Fire &amp; Rescue</b>	<b>6,558,754</b>	<b>7,311,481</b>	<b>7,528,468</b>	<b>216,987</b>	<b>3.0</b>
<b>Comm Serv PW</b>						
1000	General Fund	4,476,192	5,882,719	6,036,576	153,857	2.6
3320	Residential Solid Waste	817,587	950,663	992,113	41,450	4.4
5300	Water Fund	4,387,057	4,853,514	4,852,957	(557)	(0.0)
5320	Sewer Fund	6,049,062	6,747,525	7,196,422	448,897	6.7
<b>Total</b>	<b>Comm Serv PW</b>	<b>15,729,898</b>	<b>18,434,421</b>	<b>19,078,068</b>	<b>643,647</b>	<b>3.5</b>

**City of Dover**  
**Fiscal Year 2015 Budget**  
 July 1, 2014 - June 30, 2015

**Appropriations**  
**Summary by Department**

<u>Description</u>	<u>Prior Year Actual</u>	<u>Current Year Budget</u>	<u>City Mgr. Proposed</u>	<u>Dollar Change</u>	<u>% Chng</u>
<b>Recreation</b>					
1000 General Fund	1,870,148	2,008,829	2,067,609	58,780	2.9
3381 McConnell Center	742,262	793,738	808,150	14,412	1.8
3410 Recreation Programs Fund	330,141	580,723	485,276	(95,447)	(16.4)
<b>Total Recreation</b>	<b>2,942,551</b>	<b>3,383,290</b>	<b>3,361,035</b>	<b>(22,255)</b>	<b>(0.7)</b>
<b>Public Library</b>					
1000 General Fund	992,318	1,056,082	1,102,491	46,409	4.4
3455 Library Fines	35,352	60,852	58,852	(2,000)	(3.3)
<b>Total Public Library</b>	<b>1,027,670</b>	<b>1,116,934</b>	<b>1,161,343</b>	<b>44,409</b>	<b>4.0</b>
<b>Public Welfare</b>					
1000 General Fund	855,995	843,167	843,870	703	0.1
<b>Total Public Welfare</b>	<b>855,995</b>	<b>843,167</b>	<b>843,870</b>	<b>703</b>	<b>0.1</b>
<b>Debt Service</b>					
1000 General Fund	9,625,698	9,785,929	9,912,389	126,460	1.3
<b>Total Debt Service</b>	<b>9,625,698</b>	<b>9,785,929</b>	<b>9,912,389</b>	<b>126,460</b>	<b>1.3</b>
<b>Other Financing Uses</b>					
1000 General Fund	2,122,757	2,581,172	3,006,318	425,146	16.5
6100 DoverNet Fund	537,936	637,770	644,402	6,632	1.0
6110 Central Stores Fund	85,400	105,154	105,154	0	0.0
6310 Fleet Maintenance Fund	834,915	787,102	796,579	9,477	1.2
6800 Workers Compensation Fund	786,916	670,772	670,772	0	0.0
<b>Total Other Financing Sources/Uses</b>	<b>4,367,924</b>	<b>4,781,970</b>	<b>5,223,225</b>	<b>441,255</b>	<b>9.2</b>
<b>Education</b>					
1000 General Fund	41,528,013	42,263,590	44,131,355	1,867,765	4.4
2800 School Cafeteria Fund	1,415,239	1,521,164	1,524,919	3,755	0.2
2820 DOE Federal Grants	3,028,961	2,786,174	2,736,174	(50,000)	(1.8)
2900 School Special Pgms & Grants	61,285	60,000	48,000	(12,000)	(20.0)
3810 School Tuition Programs	133,397	147,000	147,044	44	0.0
3825 Alternative Education Fund	731,546	546,700	663,682	116,982	21.4
3830 School Facilities Fund	104,489	159,848	172,131	12,283	7.7
<b>Total Education</b>	<b>47,002,930</b>	<b>47,484,476</b>	<b>49,423,305</b>	<b>1,938,829</b>	<b>4.1</b>
<b>Intergovernmental</b>					
1000 General Fund	7,521,254	7,771,799	7,980,468	208,669	2.7
<b>Total Intergovernmental</b>	<b>7,521,254</b>	<b>7,771,799</b>	<b>7,980,468</b>	<b>208,669</b>	<b>2.7</b>
<b>Total All Funds</b>	<b>109,172,703</b>	<b>115,501,809</b>	<b>119,604,923</b>	<b>4,103,114</b>	<b>3.6</b>

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>1000 General Fund</b>							
1000.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$2,006,324	\$2,122,174	\$2,144,309	\$2,144,309	\$22,135	1.04
1000.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$8,962,746	\$9,524,621	\$9,893,664	\$9,763,292	\$238,671	2.51
1000.0.000.00000.4120.00000.00.000	Temporary Employees	\$405,224	\$418,476	\$435,967	\$435,967	\$17,491	4.18
1000.0.000.00000.4125.00000.00.000	Elected Officials	\$18,270	\$14,884	\$20,518	\$20,518	\$5,634	37.85
1000.0.000.00000.4130.00000.00.000	Overtime Pay	\$888,033	\$1,003,725	\$1,105,913	\$1,045,913	\$42,188	4.20
1000.0.000.00000.4170.00000.00.000	Longevity Pay	\$152,655	\$163,493	\$174,274	\$174,274	\$10,781	6.59
1000.0.000.00000.4211.00000.00.000	Health Insurance	\$3,013,511	\$3,161,014	\$3,342,966	\$3,128,337	(\$32,677)	(1.03)
1000.0.000.00000.4212.00000.00.000	Dental Insurance	\$107,006	\$113,269	\$112,912	\$111,438	(\$1,831)	(1.62)
1000.0.000.00000.4213.00000.00.000	Life Insurance	\$22,529	\$25,481	\$26,129	\$26,129	\$648	2.54
1000.0.000.00000.4214.00000.00.000	Disability Insurance	\$6,131	\$7,341	\$7,337	\$7,337	(\$4)	(0.05)
1000.0.000.00000.4220.00000.00.000	FICA	\$382,872	\$381,054	\$395,160	\$393,022	\$11,968	3.14
1000.0.000.00000.4225.00000.00.000	Medicare	\$179,494	\$180,583	\$188,909	\$187,019	\$6,436	3.56
1000.0.000.00000.4230.00000.00.000	Retirement	\$1,737,777	\$2,438,317	\$2,505,589	\$2,483,411	\$45,094	1.85
1000.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$51,194	\$66,952	\$71,681	\$71,681	\$4,729	7.06
1000.0.000.00000.4250.00000.00.000	Unemployment	\$2,688	\$25,000	\$25,000	\$20,000	(\$5,000)	(20.00)
1000.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$236,475	\$428,655	\$428,655	\$428,655	\$0	0.00
1000.0.000.00000.4290.00000.00.000	FSA Fees	\$3,472	\$4,163	\$3,431	\$3,431	(\$732)	(17.58)
1000.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$30,768	\$42,091	\$42,091	\$42,091	\$0	0.00
1000.0.000.00000.4295.00000.00.000	Compensated Absences	\$228,941	\$231,578	\$231,578	\$231,578	\$0	0.00
Budg_Cat: Personal Services - 100		\$18,436,111	\$20,352,871	\$21,156,083	\$20,718,402	\$365,531	1.80
1000.0.000.00000.4311.00000.00.000	Administrative Services	\$0	\$4,300	\$4,300	\$4,300	\$0	0.00

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4312.00000.00.000	Management Services	\$154,722	\$201,900	\$210,000	\$210,000	\$8,100	4.01
1000.0.000.00000.4334.00000.00.000	Legal Services	\$35,265	\$93,000	\$93,000	\$93,000	\$0	0.00
1000.0.000.00000.4335.00000.00.000	Auditing Services	\$15,133	\$15,133	\$15,133	\$15,133	\$0	0.00
1000.0.000.00000.4336.00000.00.000	Medical Services	\$9,361	\$13,126	\$14,577	\$13,577	\$451	3.44
1000.0.000.00000.4337.00000.00.000	Dental Services	\$0	\$300	\$500	\$500	\$200	66.67
1000.0.000.00000.4339.00000.00.000	Consulting Services	\$20,333	\$39,869	\$50,932	\$50,932	\$11,063	27.75
1000.0.000.00000.4341.00000.00.000	Technical Services	\$14,683	\$16,881	\$20,301	\$20,301	\$3,420	20.26
1000.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$54,140	\$65,220	\$67,288	\$67,288	\$2,068	3.17
1000.0.000.00000.4420.00000.00.000	Waste Collection Services	\$363,281	\$376,000	\$352,000	\$352,000	(\$24,000)	(6.38)
1000.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$69,895	\$96,600	\$91,700	\$91,700	(\$4,900)	(5.07)
1000.0.000.00000.4422.00000.00.000	Contract Snow Plowing	\$74,832	\$70,000	\$70,000	\$70,000	\$0	0.00
1000.0.000.00000.4423.00000.00.000	Cleaning Services	\$40	\$3,599	\$3,599	\$3,599	\$0	0.00
1000.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$86,156	\$138,665	\$146,465	\$146,465	\$7,800	5.63
1000.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$96,078	\$212,000	\$212,500	\$212,500	\$500	0.24
1000.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$33,841	\$43,990	\$57,275	\$57,275	\$13,285	30.20
1000.0.000.00000.4434.00000.00.000	Maint Chrgs - Vehicles	\$56,002	\$56,050	\$60,206	\$60,206	\$4,156	7.41
1000.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$339,732	\$341,834	\$357,608	\$357,608	\$15,774	4.61
1000.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$838,527	\$775,703	\$898,839	\$808,839	\$33,136	4.27
1000.0.000.00000.4443.00000.00.000	Rental of Equipment	\$46,825	\$82,105	\$59,015	\$59,015	(\$23,090)	(28.12)
1000.0.000.00000.4521.00000.00.000	Property Insurance	\$55,540	\$56,415	\$49,683	\$49,683	(\$6,732)	(11.93)
1000.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$45,490	\$46,375	\$46,824	\$46,824	\$449	0.97
1000.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$55,228	\$55,228	\$56,507	\$56,507	\$1,279	2.32
1000.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$137,438	\$135,816	\$147,305	\$147,305	\$11,489	8.46
1000.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$220	\$10,000	\$10,000	\$10,000	\$0	0.00
1000.0.000.00000.4531.00000.00.000	Telecommunications	\$134,997	\$157,676	\$158,574	\$158,574	\$898	0.57



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4534.00000.00.000	Postage	\$65,810	\$71,873	\$71,091	\$71,091	(\$782)	(1.09)
1000.0.000.00000.4540.00000.00.000	Advertising	\$15,709	\$22,391	\$22,391	\$22,391	\$0	0.00
1000.0.000.00000.4550.00000.00.000	Printing & Binding	\$2,938	\$16,325	\$15,625	\$15,625	(\$700)	(4.29)
1000.0.000.00000.4580.00000.00.000	Travel Expense	\$16,157	\$19,485	\$22,105	\$22,105	\$2,620	13.45
1000.0.000.00000.4591.00000.00.000	Special Programs	\$713	\$2,500	\$8,500	\$8,500	\$6,000	240.00
1000.0.000.00000.4592.00000.00.000	Emergency Shelter	\$2,510	\$2,000	\$2,000	\$2,000	\$0	0.00
Budg_Cat: Purchased Services - 300		\$2,841,595	\$3,242,359	\$3,395,843	\$3,304,843	\$62,484	1.93
1000.0.000.00000.4611.00000.00.000	Office Supplies	\$70,125	\$78,660	\$80,830	\$80,830	\$2,170	2.76
1000.0.000.00000.4612.00000.00.000	Operating Supplies	\$286,228	\$287,353	\$310,848	\$310,848	\$23,495	8.18
1000.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$69,259	\$77,639	\$78,442	\$78,442	\$803	1.03
1000.0.000.00000.4619.00000.00.000	Supplies for Resale	\$2,982	\$2,000	\$2,000	\$2,000	\$0	0.00
1000.0.000.00000.4621.00000.00.000	Natural Gas	\$159,035	\$143,424	\$164,243	\$164,243	\$20,819	14.52
1000.0.000.00000.4622.00000.00.000	Electricity	\$630,454	\$663,373	\$675,518	\$675,518	\$12,145	1.83
1000.0.000.00000.4623.00000.00.000	Propane	\$12,598	\$16,686	\$19,186	\$19,186	\$2,500	14.98
1000.0.000.00000.4624.00000.00.000	Heating Oil	\$66,519	\$70,675	\$61,294	\$61,294	(\$9,381)	(13.27)
1000.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$268,605	\$255,449	\$258,492	\$258,492	\$3,043	1.19
1000.0.000.00000.4631.00000.00.000	Food/Food Services	\$8,893	\$10,100	\$11,150	\$11,150	\$1,050	10.40
1000.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$42,445	\$55,764	\$55,764	\$45,764	(\$10,000)	(17.93)
1000.0.000.00000.4640.00000.00.000	Books/Publications	\$15,267	\$21,192	\$20,898	\$20,898	(\$294)	(1.39)
1000.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$52,815	\$53,603	\$56,976	\$56,976	\$3,373	6.29
1000.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$80,954	\$122,800	\$130,600	\$130,600	\$7,800	6.35
1000.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$25,893	\$22,300	\$29,650	\$29,650	\$7,350	32.96
1000.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$182,933	\$129,543	\$129,403	\$129,403	(\$140)	(0.11)
1000.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$297,793	\$314,508	\$312,989	\$312,989	(\$1,519)	(0.48)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$45,413	\$46,879	\$54,900	\$54,900	\$8,021	17.11
Budg_Cat: Supplies - 600		\$2,318,213	\$2,371,948	\$2,453,183	\$2,443,183	\$71,235	3.00
1000.0.000.00000.4715.00000.00.000	Land Improvements	\$225,988	\$1,085,000	\$2,100,000	\$1,300,000	\$215,000	19.82
1000.0.000.00000.4725.00000.00.000	Building Improvements	\$0	\$3,000	\$15,500	\$15,500	\$12,500	416.67
1000.0.000.00000.4730.00000.00.000	Improvements o/t Buildings	\$0	\$111,817	\$82,000	\$82,000	(\$29,817)	(26.67)
1000.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$10,970	\$23,000	\$35,300	\$35,300	\$12,300	53.48
1000.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$0	\$0	\$2,500	\$2,500	\$2,500	0.00
1000.0.000.00000.4745.00000.00.000	Computers & Communication:	\$103,154	\$35,830	\$26,334	\$26,334	(\$9,496)	(26.50)
1000.0.000.00000.4748.00000.00.000	Books and Collections	\$88,464	\$97,786	\$99,742	\$99,742	\$1,956	2.00
1000.0.000.00000.4752.00000.00.000	Bridges	\$75,000	\$100,000	\$100,000	\$100,000	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$503,576	\$1,456,433	\$2,461,376	\$1,661,376	\$204,943	14.07
1000.0.000.00000.4810.00000.00.000	Membership Dues	\$47,493	\$45,914	\$68,903	\$49,842	\$3,928	8.56
1000.0.000.00000.4819.00000.00.000	Fees & Charges	\$7,934	\$14,595	\$13,145	\$13,145	(\$1,450)	(9.93)
1000.0.000.00000.4835.00000.00.000	Grants/Subsidy	\$197,304	\$384,248	\$354,799	\$354,799	(\$29,449)	(7.66)
1000.0.000.00000.4840.00000.00.000	Contingency	\$63,503	\$276,704	\$312,010	\$312,010	\$35,306	12.76
1000.0.000.00000.4891.00000.00.000	Abatements	\$0	\$50,000	\$50,000	\$50,000	\$0	0.00
1000.0.000.00000.4895.00000.00.000	Cost of Sales	(\$61)	\$1,500	\$1,500	\$1,500	\$0	0.00
1000.0.000.00000.4896.00000.00.000	Cost of Sales - Food	\$26,378	\$25,000	\$25,000	\$25,000	\$0	0.00
1000.0.000.00000.4897.00000.00.000	Cost of Sales - Misc	\$7,653	\$10,000	\$10,000	\$10,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$350,206	\$807,961	\$835,357	\$816,296	\$8,335	1.03
1000.0.000.00000.4911.00000.00.000	Transfer To General Fund	\$4,821	\$0	\$0	\$0	\$0	0.00
1000.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$1,891,902	\$2,141,656	\$2,588,578	\$2,588,578	\$446,922	20.87

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4915.00000.00.000	Transfer to Enterprise	\$130,000	\$130,000	\$132,500	\$132,500	\$2,500	1.92
1000.0.000.00000.4918.00000.00.000	Transfer to Trust	\$575,000	\$575,000	\$575,000	\$575,000	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$2,601,723	\$2,846,656	\$3,296,078	\$3,296,078	\$449,422	15.79
1000.0.000.00000.4920.00000.00.000	Principal Payments	\$6,563,165	\$6,738,461	\$6,607,794	\$6,607,794	(\$130,667)	(1.94)
1000.0.000.00000.4921.00000.00.000	Interest - Bonds	\$3,062,534	\$3,047,468	\$3,304,595	\$3,304,595	\$257,127	8.44
Budg_Cat: Debt Service - 920		\$9,625,698	\$9,785,929	\$9,912,389	\$9,912,389	\$126,460	1.29
1000.0.000.00000.4950.00000.00.000	Education	\$0	\$0	\$44,131,355	\$44,131,355	\$44,131,355	0.00
Budg_Cat: Education - 950		\$0	\$0	\$44,131,355	\$44,131,355	\$44,131,355	0.00
1000.0.000.00000.4990.00000.00.000	County Tax	\$7,521,254	\$7,706,474	\$7,980,468	\$7,980,468	\$273,994	3.56
Budg_Cat: Intergovernmental - 990		\$7,521,254	\$7,706,474	\$7,980,468	\$7,980,468	\$273,994	3.56
Func: UNDESIGNATED - 00000		\$44,198,376	\$48,570,631	\$95,622,132	\$94,264,390	\$45,693,759	94.08

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: General Fund - 1000		\$44,198,376	\$48,570,631	\$95,622,132	\$94,264,390	\$45,693,759	94.08

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>2100 HUD/CDBG - Entitlement</b>							
2100.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$59,334	\$62,084	\$62,557	\$62,557	\$473	0.76
2100.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$11,203	\$11,898	\$11,860	\$11,860	(\$38)	(0.32)
2100.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,600	\$1,444	\$1,444	\$1,444	\$0	0.00
2100.0.000.00000.4211.00000.00.000	Health Insurance	\$21,043	\$23,710	\$24,574	\$24,574	\$864	3.64
2100.0.000.00000.4212.00000.00.000	Dental Insurance	\$723	\$755	\$755	\$755	\$0	0.00
2100.0.000.00000.4213.00000.00.000	Life Insurance	\$170	\$178	\$176	\$176	(\$2)	(1.12)
2100.0.000.00000.4214.00000.00.000	Disability Insurance	\$33	\$24	\$33	\$33	\$9	37.50
2100.0.000.00000.4220.00000.00.000	FICA	\$4,094	\$4,148	\$4,273	\$4,273	\$125	3.01
2100.0.000.00000.4225.00000.00.000	Medicare	\$953	\$969	\$1,001	\$1,001	\$32	3.30
2100.0.000.00000.4230.00000.00.000	Retirement	\$6,238	\$8,125	\$8,172	\$8,172	\$47	0.58
2100.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$0	\$300	\$300	\$300	\$0	0.00
2100.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$610	\$126	\$126	\$126	\$0	0.00
2100.0.000.00000.4290.00000.00.000	FSA Fees	\$57	\$79	\$79	\$79	\$0	0.00
Budg_Cat: Personal Services - 100		\$106,058	\$113,840	\$115,350	\$115,350	\$1,510	1.33
2100.0.000.00000.4335.00000.00.000	Auditing Services	\$4,185	\$3,605	\$3,605	\$3,605	\$0	0.00
2100.0.000.00000.4339.00000.00.000	Consulting Services	\$0	\$200	\$15,806	\$15,806	\$15,606	7,803.00
2100.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmen	\$320	\$656	\$693	\$693	\$37	5.64
2100.0.000.00000.4531.00000.00.000	Telecommunications	\$188	\$400	\$400	\$400	\$0	0.00
2100.0.000.00000.4534.00000.00.000	Postage	\$1	\$100	\$100	\$100	\$0	0.00
2100.0.000.00000.4540.00000.00.000	Advertising	\$918	\$166	\$166	\$166	\$0	0.00
2100.0.000.00000.4580.00000.00.000	Travel Expense	\$63	\$545	\$255	\$255	(\$290)	(53.21)
Budg_Cat: Purchased Services - 300		\$5,675	\$5,672	\$21,025	\$21,025	\$15,353	270.68

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2100.0.000.00000.4611.00000.00.000	Office Supplies	\$168	\$228	\$228	\$228	\$0	0.00
Budg_Cat: Supplies - 600		\$168	\$228	\$228	\$228	\$0	0.00
2100.0.000.00000.4832.00000.00.000	Disbursement to Borrower	\$210,000	\$0	\$0	\$0	\$0	0.00
2100.0.000.00000.4835.00000.00.000	Grants/Subsidy	\$143,603	\$254,160	\$400,032	\$400,032	\$145,872	57.39
Budg_Cat: Other Expenses - 800		\$353,603	\$254,160	\$400,032	\$400,032	\$145,872	57.39
Func: UNDESIGNATED - 00000		\$465,503	\$373,900	\$536,635	\$536,635	\$162,735	43.52

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: HUD/CDBG - Entitlement - 2100		\$465,503	\$373,900	\$536,635	\$536,635	\$162,735	43.52

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>2210 DOJ - Drug Ed &amp; Enforcement</b>							
2210.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$114,830	\$63,713	\$66,655	\$66,655	\$2,942	4.62
2210.0.000.00000.4130.00000.00.000	Overtime Pay	\$20,705	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4170.00000.00.000	Longevity Pay	\$400	\$400	\$400	\$400	\$0	0.00
2210.0.000.00000.4211.00000.00.000	Health Insurance	\$32,156	\$11,502	\$11,921	\$11,921	\$419	3.64
2210.0.000.00000.4212.00000.00.000	Dental Insurance	\$1,093	\$369	\$369	\$369	\$0	0.00
2210.0.000.00000.4213.00000.00.000	Life Insurance	\$215	\$139	\$143	\$143	\$4	2.88
2210.0.000.00000.4220.00000.00.000	FICA	\$190	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4225.00000.00.000	Medicare	\$2,095	\$942	\$947	\$947	\$5	0.53
2210.0.000.00000.4230.00000.00.000	Retirement	\$25,536	\$16,104	\$16,532	\$16,532	\$428	2.66
2210.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$5,975	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$1,330	\$1,968	\$1,968	\$1,968	\$0	0.00
2210.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$1,200	\$112	\$112	\$112	\$0	0.00
Budg_Cat: Personal Services - 100		\$205,724	\$95,249	\$99,047	\$99,047	\$3,798	3.99
2210.0.000.00000.4335.00000.00.000	Auditing Services	\$847	\$847	\$847	\$847	\$0	0.00
2210.0.000.00000.4339.00000.00.000	Consulting Services	\$1,459	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$2,558	\$2,558	\$1,279	\$1,279	(\$1,279)	(50.00)
2210.0.000.00000.4612.00000.00.000	Operating Supplies	\$6,006	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$10,870	\$3,405	\$2,126	\$2,126	(\$1,279)	(37.56)
2210.0.000.00000.4612.00000.00.000	Operating Supplies	\$22,630	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$2,076	\$0	\$0	\$0	\$0	0.00



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2210.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$13,338	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$38,044	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$19,421	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4745.00000.00.000	Computers & Communication:	\$9,644	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$29,065	\$0	\$0	\$0	\$0	0.00
Func: UNDESIGNATED - 00000		\$283,702	\$98,654	\$101,173	\$101,173	\$2,519	2.55

## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: DOJ - Drug Ed & Enforce - 2210		\$283,702	\$98,654	\$101,173	\$101,173	\$2,519	2.55

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>2220 DHA - Policing</b>							
2220.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$69,352	\$69,318	\$69,393	\$69,393	\$75	0.11
2220.0.000.00000.4170.00000.00.000	Longevity Pay	\$400	\$400	\$400	\$400	\$0	0.00
2220.0.000.00000.4211.00000.00.000	Health Insurance	\$17,804	\$15,528	\$16,093	\$16,093	\$565	3.64
2220.0.000.00000.4212.00000.00.000	Dental Insurance	\$732	\$737	\$737	\$737	\$0	0.00
2220.0.000.00000.4213.00000.00.000	Life Insurance	\$134	\$154	\$154	\$154	\$0	0.00
2220.0.000.00000.4225.00000.00.000	Medicare	\$1,074	\$987	\$1,006	\$1,006	\$19	1.93
2220.0.000.00000.4230.00000.00.000	Retirement	\$13,367	\$19,020	\$17,657	\$17,657	(\$1,363)	(7.17)
2220.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$869	\$1,944	\$1,944	\$1,944	\$0	0.00
2220.0.000.00000.4290.00000.00.000	FSA Fees	\$0	\$75	\$75	\$75	\$0	0.00
2220.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$600	\$450	\$450	\$450	\$0	0.00
Budg_Cat: Personal Services - 100		\$104,333	\$108,613	\$107,909	\$107,909	(\$704)	(0.65)
2220.0.000.00000.4335.00000.00.000	Auditing Services	\$59	\$159	\$159	\$159	\$0	0.00
2220.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$1,279	\$2,558	\$1,279	\$1,279	(\$1,279)	(50.00)
Budg_Cat: Purchased Services - 300		\$1,338	\$2,717	\$1,438	\$1,438	(\$1,279)	(47.07)
Func: UNDESIGNATED - 00000		\$105,671	\$111,330	\$109,347	\$109,347	(\$1,983)	(1.78)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: DHA - Policing - 2220		\$105,671	\$111,330	\$109,347	\$109,347	(\$1,983)	(1.78)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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2245 DHHS - Assistance Programs

2245.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$75,828	\$82,705	\$85,547	\$85,547	\$2,842	3.44
2245.0.000.00000.4120.00000.00.000	Temporary Employees	\$0	\$14,000	\$14,000	\$14,000	\$0	0.00
2245.0.000.00000.4170.00000.00.000	Longevity Pay	\$400	\$400	\$800	\$800	\$400	100.00
2245.0.000.00000.4211.00000.00.000	Health Insurance	\$27,794	\$36,230	\$37,480	\$37,480	\$1,250	3.45
2245.0.000.00000.4212.00000.00.000	Dental Insurance	\$904	\$1,113	\$1,113	\$1,113	\$0	0.00
2245.0.000.00000.4213.00000.00.000	Life Insurance	\$114	\$121	\$196	\$196	\$75	61.98
2245.0.000.00000.4220.00000.00.000	FICA	\$4,236	\$4,517	\$5,353	\$5,353	\$836	18.51
2245.0.000.00000.4225.00000.00.000	Medicare	\$991	\$1,056	\$1,252	\$1,252	\$196	18.56
2245.0.000.00000.4230.00000.00.000	Retirement	\$4,182	\$8,951	\$6,004	\$6,004	(\$2,947)	(32.92)
Budg_Cat: Personal Services - 100		\$114,448	\$149,093	\$151,745	\$151,745	\$2,652	1.78
2245.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$1,160	\$4,125	\$4,125	\$4,125	\$0	0.00
Budg_Cat: Purchased Services - 300		\$1,160	\$4,125	\$4,125	\$4,125	\$0	0.00
2245.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$0	\$1,326	\$1,326	\$1,326	\$0	0.00
Budg_Cat: Personal Services - 100		\$0	\$1,326	\$1,326	\$1,326	\$0	0.00
2245.0.000.00000.4339.00000.00.000	Consulting Services	\$18,313	\$15,975	\$15,975	\$15,975	\$0	0.00
2245.0.000.00000.4341.00000.00.000	Technical Services	\$400	\$0	\$0	\$0	\$0	0.00
2245.0.000.00000.4531.00000.00.000	Telecommunications	\$283	\$600	\$600	\$600	\$0	0.00
Budg_Cat: Purchased Services - 300		\$18,996	\$16,575	\$16,575	\$16,575	\$0	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2245.0.000.00000.4534.00000.00.000	Postage	\$524	\$240	\$0	\$0	(\$240)	(100.00)
Budg_Cat: Personal Services - 100		\$524	\$240	\$0	\$0	(\$240)	(100.00)
2245.0.000.00000.4534.00000.00.000	Postage	\$924	\$0	\$240	\$240	\$240	0.00
2245.0.000.00000.4540.00000.00.000	Advertising	\$4,318	\$949	\$949	\$949	\$0	0.00
2245.0.000.00000.4580.00000.00.000	Travel Expense	\$3,097	\$8,540	\$8,540	\$8,540	\$0	0.00
Budg_Cat: Purchased Services - 300		\$8,339	\$9,489	\$9,729	\$9,729	\$240	2.53
2245.0.000.00000.4612.00000.00.000	Operating Supplies	\$9,751	\$4,222	\$4,222	\$4,222	\$0	0.00
Budg_Cat: Supplies - 600		\$9,751	\$4,222	\$4,222	\$4,222	\$0	0.00
2245.0.000.00000.4745.00000.00.000	Computers & Communication:	\$1,000	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$1,000	\$0	\$0	\$0	\$0	0.00
2245.0.000.00000.4810.00000.00.000	Membership Dues	\$635	\$435	\$435	\$435	\$0	0.00
Budg_Cat: Other Expenses - 800		\$635	\$435	\$435	\$435	\$0	0.00
Func: UNDESIGNATED - 00000		\$154,852	\$185,505	\$188,157	\$188,157	\$2,652	1.43

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: DHHS - Assistance Programs - 2245		\$154,852	\$185,505	\$188,157	\$188,157	\$2,652	1.43

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>2800 School Cafeteria Fund</b>							
2800.0.000.00000.4950.00000.00.000	Education	\$0	\$0	\$1,524,919	\$1,524,919	\$1,524,919	0.00
Budg_Cat:	Education - 950	\$0	\$0	\$1,524,919	\$1,524,919	\$1,524,919	0.00
Func:	UNDESIGNATED - 00000	\$0	\$0	\$1,524,919	\$1,524,919	\$1,524,919	0.00



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: School Cafeteria Fund - 2800		\$0	\$0	\$1,524,919	\$1,524,919	\$1,524,919	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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2820 School - DOE Federal Grants

2820.0.000.00000.4950.00000.00.000	Education	\$0	\$0	\$2,736,174	\$2,736,174	\$2,736,174	0.00
Budg_Cat:	Education - 950	\$0	\$0	\$2,736,174	\$2,736,174	\$2,736,174	0.00
Func:	UNDESIGNATED - 00000	\$0	\$0	\$2,736,174	\$2,736,174	\$2,736,174	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: School - DOE Federal Grants - 2820		\$0	\$0	\$2,736,174	\$2,736,174	\$2,736,174	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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## 2900 School Special Pgms &amp; Grants

2900.0.000.00000.4950.00000.00.000	Education	\$0	\$0	\$48,000	\$48,000	\$48,000	0.00
Budg_Cat:	Education - 950	\$0	\$0	\$48,000	\$48,000	\$48,000	0.00
Func:	UNDESIGNATED - 00000	\$0	\$0	\$48,000	\$48,000	\$48,000	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: School Special Pgms & Grants - HUB - 2900		\$0	\$0	\$48,000	\$48,000	\$48,000	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>3207 Public Safety Special Details</b>							
3207.0.000.00000.4130.00000.00.000	Overtime Pay	\$212,157	\$209,765	\$162,673	\$162,673	(\$47,092)	(22.45)
3207.0.000.00000.4211.00000.00.000	Health Insurance	\$860	\$0	\$0	\$0	\$0	0.00
3207.0.000.00000.4212.00000.00.000	Dental Insurance	\$27	\$0	\$0	\$0	\$0	0.00
3207.0.000.00000.4220.00000.00.000	FICA	\$16	\$100	\$100	\$100	\$0	0.00
3207.0.000.00000.4225.00000.00.000	Medicare	\$2,761	\$3,995	\$4,379	\$4,379	\$384	9.61
3207.0.000.00000.4230.00000.00.000	Retirement	\$42,121	\$64,078	\$76,659	\$76,659	\$12,581	19.63
3207.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$1,027	\$1,027	\$0	\$0	(\$1,027)	(100.00)
Budg_Cat: Personal Services - 100		\$258,969	\$278,965	\$243,811	\$243,811	(\$35,154)	(12.60)
3207.0.000.00000.4335.00000.00.000	Auditing Services	\$42	\$42	\$42	\$42	\$0	0.00
3207.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$1,432	\$1,428	\$2,263	\$2,263	\$835	58.47
Budg_Cat: Purchased Services - 300		\$1,474	\$1,470	\$2,305	\$2,305	\$835	56.80
3207.0.000.00000.4612.00000.00.000	Operating Supplies	\$0	\$500	\$500	\$500	\$0	0.00
3207.0.000.00000.4631.00000.00.000	Food/Food Services	\$0	\$565	\$565	\$565	\$0	0.00
Budg_Cat: Supplies - 600		\$0	\$1,065	\$1,065	\$1,065	\$0	0.00
3207.0.000.00000.4918.00000.00.000	Transfer to Trust	\$0	\$63,000	\$63,000	\$63,000	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$0	\$63,000	\$63,000	\$63,000	\$0	0.00
Func: UNDESIGNATED - 00000		\$260,443	\$344,500	\$310,181	\$310,181	(\$34,319)	(9.96)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: Public Safety Special Details - 3207		\$260,443	\$344,500	\$310,181	\$310,181	(\$34,319)	(9.96)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>3213 Parking Activity Fund</b>							
3213.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$172,203	\$183,413	\$179,141	\$179,141	(\$4,272)	(2.33)
3213.0.000.00000.4130.00000.00.000	Overtime Pay	\$0	\$500	\$500	\$500	\$0	0.00
3213.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,450	\$1,450	\$1,600	\$1,600	\$150	10.34
3213.0.000.00000.4211.00000.00.000	Health Insurance	\$57,141	\$60,824	\$23,842	\$23,842	(\$36,982)	(60.80)
3213.0.000.00000.4212.00000.00.000	Dental Insurance	\$2,558	\$2,588	\$1,482	\$1,482	(\$1,106)	(42.74)
3213.0.000.00000.4213.00000.00.000	Life Insurance	\$178	\$349	\$301	\$301	(\$48)	(13.75)
3213.0.000.00000.4220.00000.00.000	FICA	\$10,699	\$10,617	\$11,256	\$11,256	\$639	6.02
3213.0.000.00000.4225.00000.00.000	Medicare	\$2,496	\$2,483	\$2,632	\$2,632	\$149	6.00
3213.0.000.00000.4230.00000.00.000	Retirement	\$5,342	\$7,517	\$7,764	\$7,764	\$247	3.29
3213.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$12	\$200	\$200	\$200	\$0	0.00
3213.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$2,711	\$2,861	\$2,861	\$2,861	\$0	0.00
3213.0.000.00000.4290.00000.00.000	FSA Fees	\$0	\$75	\$75	\$75	\$0	0.00
3213.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$2,076	\$2,343	\$2,375	\$2,375	\$32	1.37
Budg_Cat: Personal Services - 100		\$256,867	\$275,220	\$234,029	\$234,029	(\$41,191)	(14.97)
3213.0.000.00000.4335.00000.00.000	Auditing Services	\$500	\$500	\$500	\$500	\$0	0.00
3213.0.000.00000.4341.00000.00.000	Technical Services	\$11,290	\$1,000	\$1,800	\$1,800	\$800	80.00
3213.0.000.00000.4422.00000.00.000	Contract Snow Plowing	\$1,043	\$4,920	\$26,920	\$26,920	\$22,000	447.15
3213.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0	\$0	\$2,000	\$2,000	\$2,000	0.00
3213.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$37,800	\$38,000	\$38,000	\$38,000	\$0	0.00
3213.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$3,836	\$4,043	\$4,250	\$4,250	\$207	5.12
3213.0.000.00000.4521.00000.00.000	Property Insurance	\$323	\$327	\$327	\$327	\$0	0.00



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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$449	\$449	\$897	\$897	\$448	99.78
3213.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$1,864	\$1,859	\$1,876	\$1,876	\$17	0.91
3213.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$0	\$500	\$500	\$500	\$0	0.00
3213.0.000.00000.4531.00000.00.000	Telecommunications	\$0	\$700	\$700	\$700	\$0	0.00
3213.0.000.00000.4534.00000.00.000	Postage	\$2,131	\$4,300	\$4,300	\$4,300	\$0	0.00
3213.0.000.00000.4540.00000.00.000	Advertising	\$0	\$200	\$200	\$200	\$0	0.00
3213.0.000.00000.4550.00000.00.000	Printing & Binding	\$84	\$3,000	\$2,500	\$2,500	(\$500)	(16.67)
3213.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$285	\$285	\$285	\$0	0.00
Budg_Cat: Purchased Services - 300		\$59,319	\$60,083	\$85,055	\$85,055	\$24,972	41.56
3213.0.000.00000.4611.00000.00.000	Office Supplies	\$1,097	\$2,725	\$2,000	\$2,000	(\$725)	(26.61)
3213.0.000.00000.4612.00000.00.000	Operating Supplies	\$5,876	\$20,350	\$16,050	\$16,050	(\$4,300)	(21.13)
3213.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$1,644	\$1,600	\$1,600	\$1,600	\$0	0.00
3213.0.000.00000.4622.00000.00.000	Electricity	\$8,711	\$12,000	\$15,000	\$15,000	\$3,000	25.00
3213.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$1,020	\$800	\$800	\$800	\$0	0.00
3213.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$1,536	\$500	\$500	\$500	\$0	0.00
3213.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$1,437	\$1,518	\$1,518	\$1,518	\$0	0.00
3213.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$0	\$1,500	\$750	\$750	(\$750)	(50.00)
Budg_Cat: Supplies - 600		\$21,321	\$40,993	\$38,218	\$38,218	(\$2,775)	(6.77)
3213.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$0	\$3,500	\$3,500	\$3,500	\$0	0.00
3213.0.000.00000.4745.00000.00.000	Computers & Communication:	\$2,787	\$2,350	\$6,315	\$6,315	\$3,965	168.72
Budg_Cat: Capital Outlay - 700		\$2,787	\$5,850	\$9,815	\$9,815	\$3,965	67.78
3213.0.000.00000.4810.00000.00.000	Membership Dues	\$0	\$50	\$50	\$50	\$0	0.00

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.0.000.00000.4819.00000.00.000	Fees & Charges	\$33,453	\$19,840	\$19,840	\$19,840	\$0	0.00
3213.0.000.00000.4840.00000.00.000	Contingency	\$0	\$45,055	\$3,000	\$3,000	(\$42,055)	(93.34)
Budg_Cat: Other Expenses - 800		\$33,453	\$64,945	\$22,890	\$22,890	(\$42,055)	(64.75)
3213.0.000.00000.4911.00000.00.000	Transfer To General Fund	\$32,569	\$30,000	\$30,000	\$30,000	\$0	0.00
3213.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$826	\$2,932	\$118,916	\$118,916	\$115,984	3,955.80
3213.0.000.00000.4918.00000.00.000	Transfer to Trust	\$172,841	\$10,000	\$0	\$0	(\$10,000)	(100.00)
Budg_Cat: Operating Transfers Out - 910		\$206,236	\$42,932	\$148,916	\$148,916	\$105,984	246.86
3213.0.000.00000.4920.00000.00.000	Principal Payments	\$58,235	\$55,000	\$65,000	\$65,000	\$10,000	18.18
3213.0.000.00000.4921.00000.00.000	Interest - Bonds	\$18,875	\$16,257	\$24,013	\$24,013	\$7,756	47.71
Budg_Cat: Debt Service - 920		\$77,110	\$71,257	\$89,013	\$89,013	\$17,756	24.92
Func: UNDESIGNATED - 00000		\$657,093	\$561,280	\$627,936	\$627,936	\$66,656	11.88

City of Dover, New Hampshire

Appropriations Summary by Object Code

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: Parking Activity Fund - 3213		\$657,093	\$561,280	\$627,936	\$627,936	\$66,656	11.88

## City of Dover, New Hampshire

## Appropriations Summary by Object Code

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To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>3320 Residential Solid Waste</b>							
3320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$5,647	\$5,756	\$5,978	\$5,978	\$222	3.86
3320.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$83,995	\$86,010	\$85,820	\$85,820	(\$190)	(0.22)
3320.0.000.00000.4130.00000.00.000	Overtime Pay	\$161	\$0	\$3,000	\$3,000	\$3,000	0.00
3320.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,600	\$1,540	\$2,060	\$2,060	\$520	33.77
3320.0.000.00000.4211.00000.00.000	Health Insurance	\$10,161	\$23,154	\$23,997	\$23,997	\$843	3.64
3320.0.000.00000.4212.00000.00.000	Dental Insurance	\$914	\$944	\$944	\$944	\$0	0.00
3320.0.000.00000.4213.00000.00.000	Life Insurance	\$200	\$220	\$220	\$220	\$0	0.00
3320.0.000.00000.4214.00000.00.000	Disability Insurance	\$37	\$43	\$45	\$45	\$2	4.65
3320.0.000.00000.4220.00000.00.000	FICA	\$5,489	\$5,527	\$5,575	\$5,575	\$48	0.87
3320.0.000.00000.4225.00000.00.000	Medicare	\$1,269	\$1,294	\$1,318	\$1,318	\$24	1.85
3320.0.000.00000.4230.00000.00.000	Retirement	\$7,856	\$10,049	\$10,108	\$10,108	\$59	0.59
3320.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$279	\$925	\$925	\$925	\$0	0.00
3320.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$54	\$287	\$287	\$287	\$0	0.00
3320.0.000.00000.4290.00000.00.000	FSA Fees	\$0	\$56	\$56	\$56	\$0	0.00
Budg_Cat: Personal Services - 100		\$117,662	\$135,805	\$140,333	\$140,333	\$4,528	3.33
3320.0.000.00000.4335.00000.00.000	Auditing Services	\$878	\$878	\$878	\$878	\$0	0.00
3320.0.000.00000.4420.00000.00.000	Waste Collection Services	\$350,500	\$350,500	\$350,500	\$350,500	\$0	0.00
3320.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$264,963	\$333,000	\$367,500	\$367,500	\$34,500	10.36
3320.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$392	\$376	\$376	\$376	\$0	0.00
3320.0.000.00000.4443.00000.00.000	Rental of Equipment	\$0	\$296	\$296	\$296	\$0	0.00
3320.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$1,449	\$1,445	\$987	\$987	(\$458)	(31.70)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3320.0.000.00000.4531.00000.00.000	Telecommunications	\$1,090	\$2,197	\$2,425	\$2,425	\$228	10.38
3320.0.000.00000.4534.00000.00.000	Postage	\$0	\$500	\$500	\$500	\$0	0.00
3320.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$400	\$400	\$400	\$0	0.00
Budg_Cat: Purchased Services - 300		\$619,272	\$689,592	\$723,862	\$723,862	\$34,270	4.97
3320.0.000.00000.4611.00000.00.000	Office Supplies	\$438	\$800	\$800	\$800	\$0	0.00
3320.0.000.00000.4612.00000.00.000	Operating Supplies	\$80,215	\$100,000	\$100,000	\$100,000	\$0	0.00
3320.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$0	\$0	\$823	\$823	\$823	0.00
3320.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$0	\$1,245	\$1,245	\$1,245	\$0	0.00
3320.0.000.00000.4631.00000.00.000	Food/Food Services	\$0	\$50	\$50	\$50	\$0	0.00
Budg_Cat: Supplies - 600		\$80,653	\$102,095	\$102,918	\$102,918	\$823	0.81
3320.0.000.00000.4742.00000.00.000	Light Vehicles	\$0	\$0	\$20,000	\$20,000	\$20,000	0.00
Budg_Cat: Capital Outlay - 700		\$0	\$0	\$20,000	\$20,000	\$20,000	0.00
3320.0.000.00000.4840.00000.00.000	Contingency	\$0	\$23,171	\$5,000	\$5,000	(\$18,171)	(78.42)
Budg_Cat: Other Expenses - 800		\$0	\$23,171	\$5,000	\$5,000	(\$18,171)	(78.42)
Func: UNDESIGNATED - 00000		\$817,587	\$950,663	\$992,113	\$992,113	\$41,450	4.36

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: Residential Solid Waste - 3320		\$817,587	\$950,663	\$992,113	\$992,113	\$41,450	4.36

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>3381 McConnell Center</b>							
3381.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$19,396	\$19,584	\$19,657	\$19,657	\$73	0.37
3381.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$28,205	\$30,119	\$31,030	\$31,030	\$911	3.02
3381.0.000.00000.4120.00000.00.000	Temporary Employees	\$19,847	\$22,000	\$22,000	\$22,000	\$0	0.00
3381.0.000.00000.4130.00000.00.000	Overtime Pay	\$256	\$750	\$750	\$750	\$0	0.00
3381.0.000.00000.4170.00000.00.000	Longevity Pay	\$400	\$800	\$800	\$800	\$0	0.00
3381.0.000.00000.4211.00000.00.000	Health Insurance	\$14,484	\$9,134	\$9,466	\$9,466	\$332	3.63
3381.0.000.00000.4212.00000.00.000	Dental Insurance	\$554	\$377	\$377	\$377	\$0	0.00
3381.0.000.00000.4213.00000.00.000	Life Insurance	\$141	\$73	\$73	\$73	\$0	0.00
3381.0.000.00000.4214.00000.00.000	Disability Insurance	\$126	\$143	\$143	\$143	\$0	0.00
3381.0.000.00000.4220.00000.00.000	FICA	\$3,945	\$4,262	\$4,328	\$4,328	\$66	1.55
3381.0.000.00000.4225.00000.00.000	Medicare	\$920	\$997	\$1,012	\$1,012	\$15	1.50
3381.0.000.00000.4230.00000.00.000	Retirement	\$4,042	\$5,520	\$5,627	\$5,627	\$107	1.94
3381.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$512	\$1,611	\$1,611	\$1,611	\$0	0.00
Budg_Cat: Personal Services - 100		\$92,829	\$95,370	\$96,874	\$96,874	\$1,504	1.58
3381.0.000.00000.4335.00000.00.000	Auditing Services	\$180	\$180	\$180	\$180	\$0	0.00
3381.0.000.00000.4339.00000.00.000	Consulting Services	\$1,609	\$2,500	\$2,500	\$2,500	\$0	0.00
3381.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$7,544	\$8,500	\$8,500	\$8,500	\$0	0.00
3381.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$59,785	\$69,500	\$69,500	\$69,500	\$0	0.00
3381.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
3381.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$1,206	\$5,000	\$5,000	\$5,000	\$0	0.00
3381.0.000.00000.4521.00000.00.000	Property Insurance	\$11,281	\$11,114	\$11,114	\$11,114	\$0	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3381.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$4,921	\$4,909	\$738	\$738	(\$4,171)	(84.97)
3381.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	(\$6,100)	\$0	\$0	\$0	\$0	0.00
3381.0.000.00000.4531.00000.00.000	Telecommunications	\$2,001	\$2,200	\$2,200	\$2,200	\$0	0.00
Budg_Cat: Purchased Services - 300		\$82,428	\$104,903	\$100,732	\$100,732	(\$4,171)	(3.98)
3381.0.000.00000.4612.00000.00.000	Operating Supplies	\$8,174	\$8,000	\$8,200	\$8,200	\$200	2.50
3381.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$594	\$500	\$600	\$600	\$100	20.00
3381.0.000.00000.4621.00000.00.000	Natural Gas	\$38,144	\$43,000	\$43,000	\$43,000	\$0	0.00
3381.0.000.00000.4622.00000.00.000	Electricity	\$99,532	\$85,000	\$100,000	\$100,000	\$15,000	17.65
3381.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$7,789	\$14,000	\$14,000	\$14,000	\$0	0.00
3381.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$1,948	\$0	\$2,000	\$2,000	\$2,000	0.00
3381.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$265	\$3,200	\$3,200	\$3,200	\$0	0.00
Budg_Cat: Supplies - 600		\$156,447	\$153,700	\$171,000	\$171,000	\$17,300	11.26
3381.0.000.00000.4725.00000.00.000	Building Improvements	\$0	\$30,000	\$30,000	\$30,000	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$0	\$30,000	\$30,000	\$30,000	\$0	0.00
3381.0.000.00000.4840.00000.00.000	Contingency	\$2,606	\$4,134	\$4,134	\$4,134	\$0	0.00
Budg_Cat: Other Expenses - 800		\$2,606	\$4,134	\$4,134	\$4,134	\$0	0.00
3381.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$358	\$537	\$716	\$716	\$179	33.33
Budg_Cat: Operating Transfers Out - 910		\$358	\$537	\$716	\$716	\$179	33.33
3381.0.000.00000.4920.00000.00.000	Principal Payments	\$250,000	\$260,000	\$270,000	\$270,000	\$10,000	3.85
3381.0.000.00000.4921.00000.00.000	Interest - Bonds	\$157,594	\$145,094	\$134,694	\$134,694	(\$10,400)	(7.17)
Budg_Cat: Debt Service - 920		\$407,594	\$405,094	\$404,694	\$404,694	(\$400)	(0.10)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: McConnell Center - 3381		\$742,262	\$793,738	\$808,150	\$808,150	\$14,412	1.82

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>3410 Recreation Programs Fund</b>							
3410.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$60,563	\$63,622	\$64,285	\$64,285	\$663	1.04
3410.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$10,278	\$11,269	\$11,101	\$11,101	(\$168)	(1.49)
3410.0.000.00000.4120.00000.00.000	Temporary Employees	\$115,990	\$157,516	\$148,346	\$148,346	(\$9,170)	(5.82)
3410.0.000.00000.4130.00000.00.000	Overtime Pay	\$1,281	\$300	\$300	\$300	\$0	0.00
3410.0.000.00000.4170.00000.00.000	Longevity Pay	\$0	\$0	\$800	\$800	\$800	0.00
3410.0.000.00000.4211.00000.00.000	Health Insurance	\$12,851	\$13,700	\$14,199	\$14,199	\$499	3.64
3410.0.000.00000.4212.00000.00.000	Dental Insurance	\$542	\$553	\$553	\$553	\$0	0.00
3410.0.000.00000.4213.00000.00.000	Life Insurance	\$231	\$106	\$206	\$206	\$100	94.34
3410.0.000.00000.4220.00000.00.000	FICA	\$11,493	\$14,285	\$13,627	\$13,627	(\$658)	(4.61)
3410.0.000.00000.4225.00000.00.000	Medicare	\$2,683	\$3,341	\$3,194	\$3,194	(\$147)	(4.40)
3410.0.000.00000.4230.00000.00.000	Retirement	\$5,329	\$6,226	\$6,306	\$6,306	\$80	1.28
3410.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$6,896	\$6,186	\$6,186	\$6,186	\$0	0.00
Budg_Cat: Personal Services - 100		\$228,138	\$277,104	\$269,103	\$269,103	(\$8,001)	(2.89)
3410.0.000.00000.4335.00000.00.000	Auditing Services	\$113	\$113	\$113	\$113	\$0	0.00
3410.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$714	\$2,000	\$2,000	\$2,000	\$0	0.00
3410.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$0	\$3,100	\$3,100	\$3,100	\$0	0.00
3410.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmer	\$0	\$1,026	\$2,292	\$2,292	\$1,266	123.39
3410.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$2,839	\$3,000	\$3,000	\$3,000	\$0	0.00
3410.0.000.00000.4443.00000.00.000	Rental of Equipment	\$73,976	\$196,113	\$103,902	\$103,902	(\$92,211)	(47.02)
3410.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$2,341	\$2,383	\$2,082	\$2,082	(\$301)	(12.63)
3410.0.000.00000.4531.00000.00.000	Telecommunications	\$0	\$800	\$800	\$800	\$0	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.0.000.00000.4534.00000.00.000	Postage	\$0	\$50	\$50	\$50	\$0	0.00
3410.0.000.00000.4550.00000.00.000	Printing & Binding	\$0	\$2,000	\$500	\$500	(\$1,500)	(75.00)
3410.0.000.00000.4591.00000.00.000	Special Programs	\$8,373	\$18,500	\$15,000	\$15,000	(\$3,500)	(18.92)
Budg_Cat: Purchased Services - 300		\$88,356	\$229,085	\$132,839	\$132,839	(\$96,246)	(42.01)
3410.0.000.00000.4611.00000.00.000	Office Supplies	\$313	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4612.00000.00.000	Operating Supplies	\$7,687	\$11,578	\$12,328	\$12,328	\$750	6.48
3410.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$3,231	\$4,564	\$4,714	\$4,714	\$150	3.29
3410.0.000.00000.4631.00000.00.000	Food/Food Services	\$139	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$396	\$300	\$300	\$300	\$0	0.00
3410.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$1,880	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Supplies - 600		\$13,646	\$17,442	\$18,342	\$18,342	\$900	5.16
3410.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$0	\$0	\$10,600	\$10,600	\$10,600	0.00
Budg_Cat: Capital Outlay - 700		\$0	\$0	\$10,600	\$10,600	\$10,600	0.00
3410.0.000.00000.4840.00000.00.000	Contingency	\$0	\$57,092	\$54,392	\$54,392	(\$2,700)	(4.73)
Budg_Cat: Other Expenses - 800		\$0	\$57,092	\$54,392	\$54,392	(\$2,700)	(4.73)
Func: UNDESIGNATED - 00000		\$330,141	\$580,723	\$485,276	\$485,276	(\$95,447)	(16.44)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: Recreation Pgms - 3410		\$330,141	\$580,723	\$485,276	\$485,276	(\$95,447)	(16.44)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>3455 Library Fines</b>							
3455.0.000.00000.4335.00000.00.000	Auditing Services	\$300	\$300	\$300	\$300	\$0	0.00
3455.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$900	\$0	\$0	\$0	\$0	0.00
3455.0.000.00000.4443.00000.00.000	Rental of Equipment	\$0	\$3,816	\$3,816	\$3,816	\$0	0.00
Budg_Cat: Purchased Services - 300		\$1,200	\$4,116	\$4,116	\$4,116	\$0	0.00
3455.0.000.00000.4611.00000.00.000	Office Supplies	\$2,424	\$2,664	\$2,494	\$2,494	(\$170)	(6.38)
3455.0.000.00000.4640.00000.00.000	Books/Publications	\$14,366	\$19,219	\$19,598	\$19,598	\$379	1.97
Budg_Cat: Supplies - 600		\$16,790	\$21,883	\$22,092	\$22,092	\$209	0.96
3455.0.000.00000.4748.00000.00.000	Books and Collections	\$17,362	\$34,853	\$32,644	\$32,644	(\$2,209)	(6.34)
Budg_Cat: Capital Outlay - 700		\$17,362	\$34,853	\$32,644	\$32,644	(\$2,209)	(6.34)
Func: UNDESIGNATED - 00000		\$35,352	\$60,852	\$58,852	\$58,852	(\$2,000)	(3.29)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: Library Fines - 3455		\$35,352	\$60,852	\$58,852	\$58,852	(\$2,000)	(3.29)

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>3500 OPEB Liability Fund</b>							
3500.0.000.00000.4211.00000.00.000	Health Insurance	\$1,419,671	\$1,368,033	\$1,547,380	\$1,547,380	\$179,347	13.11
3500.0.000.00000.4212.00000.00.000	Dental Insurance	\$13,949	\$13,297	\$13,297	\$13,297	\$0	0.00
3500.0.000.00000.4213.00000.00.000	Life Insurance	\$3,706	\$3,800	\$3,800	\$3,800	\$0	0.00
Budg_Cat: Personal Services - 100		\$1,437,325	\$1,385,130	\$1,564,477	\$1,564,477	\$179,347	12.95
3500.0.000.00000.4335.00000.00.000	Auditing Services	\$181	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$181	\$0	\$0	\$0	\$0	0.00
Func: UNDESIGNATED - 00000		\$1,437,506	\$1,385,130	\$1,564,477	\$1,564,477	\$179,347	12.95

## City of Dover, New Hampshire

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: OPEB Liability Fund - 3500		\$1,437,506	\$1,385,130	\$1,564,477	\$1,564,477	\$179,347	12.95



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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3810 School Tuition Programs

3810.0.000.00000.4950.00000.00.000	Education	\$0	\$0	\$147,044	\$147,044	\$147,044	0.00
Budg_Cat:	Education - 950	\$0	\$0	\$147,044	\$147,044	\$147,044	0.00
Func:	UNDESIGNATED - 00000	\$0	\$0	\$147,044	\$147,044	\$147,044	0.00

## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: School Tuition Programs - DALC - 3810		\$0	\$0	\$147,044	\$147,044	\$147,044	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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3825 Alternative Education Fund

3825.0.000.00000.4950.00000.00.000	Education	\$0	\$0	\$663,682	\$663,682	\$663,682	0.00
Budg_Cat:	Education - 950	\$0	\$0	\$663,682	\$663,682	\$663,682	0.00
Func:	UNDESIGNATED - 00000	\$0	\$0	\$663,682	\$663,682	\$663,682	0.00

## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: School Alternative Education Fund - 3825		\$0	\$0	\$663,682	\$663,682	\$663,682	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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3830 School Facilities Fund

3830.0.000.00000.4950.00000.00.000	Education	\$0	\$0	\$172,131	\$172,131	\$172,131	0.00
Budg_Cat: Education - 950		\$0	\$0	\$172,131	\$172,131	\$172,131	0.00
Func: UNDESIGNATED - 00000		\$0	\$0	\$172,131	\$172,131	\$172,131	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: School Facilities Fund - 3830		\$0	\$0	\$172,131	\$172,131	\$172,131	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>5300 Water Fund</b>							
5300.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$91,591	\$99,749	\$101,732	\$101,732	\$1,983	1.99
5300.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$558,853	\$557,921	\$546,614	\$546,614	(\$11,307)	(2.03)
5300.0.000.00000.4120.00000.00.000	Temporary Employees	\$636	\$7,000	\$7,000	\$7,000	\$0	0.00
5300.0.000.00000.4130.00000.00.000	Overtime Pay	\$38,363	\$50,000	\$50,000	\$50,000	\$0	0.00
5300.0.000.00000.4170.00000.00.000	Longevity Pay	\$9,200	\$10,164	\$8,888	\$8,888	(\$1,276)	(12.55)
5300.0.000.00000.4211.00000.00.000	Health Insurance	\$228,881	\$259,528	\$262,963	\$262,963	\$3,435	1.32
5300.0.000.00000.4212.00000.00.000	Dental Insurance	\$6,690	\$7,544	\$7,487	\$7,487	(\$57)	(0.76)
5300.0.000.00000.4213.00000.00.000	Life Insurance	\$1,475	\$1,532	\$1,471	\$1,471	(\$61)	(3.98)
5300.0.000.00000.4214.00000.00.000	Disability Insurance	\$257	\$302	\$314	\$314	\$12	3.97
5300.0.000.00000.4220.00000.00.000	FICA	\$46,884	\$41,518	\$38,240	\$38,240	(\$3,278)	(7.90)
5300.0.000.00000.4225.00000.00.000	Medicare	\$10,989	\$9,722	\$8,962	\$8,962	(\$760)	(7.82)
5300.0.000.00000.4230.00000.00.000	Retirement	\$61,055	\$79,785	\$71,136	\$71,136	(\$8,649)	(10.84)
5300.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$2,876	\$3,500	\$4,000	\$4,000	\$500	14.29
5300.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$21,058	\$27,884	\$27,884	\$27,884	\$0	0.00
5300.0.000.00000.4290.00000.00.000	FSA Fees	\$225	\$281	\$206	\$206	(\$75)	(26.69)
5300.0.000.00000.4295.00000.00.000	Compensated Absences	\$11,580	\$1,000	\$12,000	\$12,000	\$11,000	1,100.00
Budg_Cat: Personal Services - 100		\$1,090,612	\$1,157,430	\$1,148,897	\$1,148,897	(\$8,533)	(0.74)
5300.0.000.00000.4311.00000.00.000	Administrative Services	\$40	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$40	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4331.00000.00.000	Study Services	\$17,750	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$17,750	\$0	\$0	\$0	\$0	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4335.00000.00.000.	Auditing Services	\$4,688	\$3,938	\$3,938	\$3,938	\$0	0.00
5300.0.000.00000.4336.00000.00.000.	Medical Services	\$740	\$650	\$650	\$650	\$0	0.00
5300.0.000.00000.4339.00000.00.000.	Consulting Services	\$19,208	\$29,339	\$29,865	\$29,865	\$526	1.79
5300.0.000.00000.4341.00000.00.000.	Technical Services	\$15,069	\$18,110	\$18,783	\$18,783	\$673	3.72
5300.0.000.00000.4411.00000.00.000.	Water & Sewer Expense	\$67,964	\$67,500	\$67,500	\$67,500	\$0	0.00
5300.0.000.00000.4431.00000.00.000.	Maint Chrgs - Buildings	\$6,191	\$16,000	\$16,000	\$16,000	\$0	0.00
5300.0.000.00000.4432.00000.00.000.	Maint Chrgs - Impr o/t Building	\$67,271	\$60,000	\$91,400	\$91,400	\$31,400	52.33
5300.0.000.00000.4433.00000.00.000.	Maint Chrgs - Equipment	\$21,779	\$31,250	\$31,250	\$31,250	\$0	0.00
5300.0.000.00000.4435.00000.00.000.	Maint Chrgs - Office Equipme	\$16,225	\$19,927	\$33,877	\$33,877	\$13,950	70.01
5300.0.000.00000.4443.00000.00.000.	Rental of Equipment	\$3,162	\$9,776	\$11,336	\$11,336	\$1,560	15.96
5300.0.000.00000.4460.00000.00.000.	Taxes	\$12,815	\$22,234	\$14,145	\$14,145	(\$8,089)	(36.38)
5300.0.000.00000.4521.00000.00.000.	Property Insurance	\$6,106	\$6,748	\$8,137	\$8,137	\$1,389	20.58
5300.0.000.00000.4522.00000.00.000.	Vehicle & Equip Insurance	\$5,832	\$5,383	\$5,383	\$5,383	\$0	0.00
5300.0.000.00000.4524.00000.00.000.	Public Liab Insurance	\$11,404	\$11,377	\$7,619	\$7,619	(\$3,758)	(33.03)
5300.0.000.00000.4529.00000.00.000.	Insurance Deductible Paymen	(\$647)	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4531.00000.00.000.	Telecommunications	\$8,250	\$11,566	\$10,212	\$10,212	(\$1,354)	(11.71)
5300.0.000.00000.4534.00000.00.000.	Postage	\$14,555	\$12,000	\$12,308	\$12,308	\$308	2.57
5300.0.000.00000.4540.00000.00.000.	Advertising	\$0	\$350	\$350	\$350	\$0	0.00
5300.0.000.00000.4550.00000.00.000.	Printing & Binding	\$3,008	\$3,000	\$3,100	\$3,100	\$100	3.33
5300.0.000.00000.4580.00000.00.000.	Travel Expense	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Purchased Services - 300		\$283,618	\$330,148	\$366,853	\$366,853	\$36,705	11.12
5300.0.000.00000.4611.00000.00.000.	Office Supplies	\$1,872	\$2,500	\$2,500	\$2,500	\$0	0.00
5300.0.000.00000.4612.00000.00.000.	Operating Supplies	\$109,486	\$111,500	\$111,500	\$111,500	\$0	0.00
5300.0.000.00000.4615.00000.00.000.	Clothing & Uniforms	\$7,480	\$8,500	\$6,150	\$6,150	(\$2,350)	(27.65)



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4619.00000.00.000	Supplies for Resale	\$0	\$4,000	\$4,000	\$4,000	\$0	0.00
5300.0.000.00000.4621.00000.00.000	Natural Gas	\$7,813	\$12,321	\$12,653	\$12,653	\$332	2.69
5300.0.000.00000.4622.00000.00.000	Electricity	\$267,509	\$267,588	\$250,022	\$250,022	(\$17,566)	(6.56)
5300.0.000.00000.4623.00000.00.000	Propane	\$18,436	\$27,030	\$22,517	\$22,517	(\$4,513)	(16.70)
5300.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$32,505	\$44,765	\$41,210	\$41,210	(\$3,555)	(7.94)
5300.0.000.00000.4631.00000.00.000	Food/Food Services	\$28	\$100	\$100	\$100	\$0	0.00
5300.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$36	\$100	\$100	\$100	\$0	0.00
5300.0.000.00000.4640.00000.00.000	Books/Publications	\$328	\$200	\$300	\$300	\$100	50.00
5300.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$2,990	\$3,000	\$3,648	\$3,648	\$648	21.60
5300.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$24,207	\$65,000	\$65,000	\$65,000	\$0	0.00
5300.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$16,615	\$15,000	\$15,000	\$15,000	\$0	0.00
5300.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$42,456	\$37,265	\$37,265	\$37,265	\$0	0.00
5300.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$75,548	\$79,788	\$79,788	\$79,788	\$0	0.00
5300.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$3,375	\$4,500	\$4,500	\$4,500	\$0	0.00
Budg_Cat: Supplies - 600		\$610,684	\$683,157	\$656,253	\$656,253	(\$26,904)	(3.94)
5300.0.000.00000.4710.00000.00.000	Land	\$84,678	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4715.00000.00.000	Land Improvements	\$4,472	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$122,673	\$150,000	\$175,000	\$175,000	\$25,000	16.67
5300.0.000.00000.4742.00000.00.000	Light Vehicles	\$0	\$12,500	\$12,500	\$12,500	\$0	0.00
5300.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$0	\$0	\$1,250	\$1,250	\$1,250	0.00
5300.0.000.00000.4745.00000.00.000	Computers & Communication:	\$8,638	\$0	\$5,697	\$5,697	\$5,697	0.00
5300.0.000.00000.4757.00000.00.000	Utility Systems	\$1,649,415	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4760.00000.00.000	Depreciation Expense	\$1,171,666	\$1,189,276	\$1,179,480	\$1,179,480	(\$9,796)	(0.82)
Budg_Cat: Capital Outlay - 700		\$3,041,542	\$1,351,776	\$1,373,927	\$1,373,927	\$22,151	1.64

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5300.0.000.00000.4810.00000.00.000	Membership Dues	\$3,128	\$4,285	\$4,500	\$4,500	\$215	5.02
5300.0.000.00000.4820.00000.00.000	Dept Overhead Charges	\$155,500	\$155,500	\$158,100	\$158,100	\$2,600	1.67
5300.0.000.00000.4840.00000.00.000	Contingency	\$847	\$17,500	\$21,400	\$21,400	\$3,900	22.29
5300.0.000.00000.4891.00000.00.000	Abatements	\$0	\$10,000	\$10,000	\$10,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$159,475	\$187,285	\$194,000	\$194,000	\$6,715	3.59
5300.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$75,005	\$89,130	\$96,570	\$96,570	\$7,440	8.35
5300.0.000.00000.4918.00000.00.000	Transfer to Trust	\$500,000	\$500,000	\$500,000	\$500,000	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$575,005	\$589,130	\$596,570	\$596,570	\$7,440	1.26
5300.0.000.00000.4921.00000.00.000	Interest - Bonds	\$386,937	\$554,588	\$516,457	\$516,457	(\$38,131)	(6.88)
Budg_Cat: Debt Service - 920		\$386,937	\$554,588	\$516,457	\$516,457	(\$38,131)	(6.88)
Func: UNDESIGNATED - 00000		\$6,165,664	\$4,853,514	\$4,852,957	\$4,852,957	(\$557)	(0.01)

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: Water Fund - 5300		\$6,165,664	\$4,853,514	\$4,852,957	\$4,852,957	(\$557)	(0.01)

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>5320 Sewer Fund</b>							
5320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$225,582	\$236,815	\$239,030	\$239,030	\$2,215	0.94
5320.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$685,245	\$784,177	\$820,444	\$820,444	\$36,267	4.62
5320.0.000.00000.4130.00000.00.000	Overtime Pay	\$27,744	\$46,000	\$46,000	\$46,000	\$0	0.00
5320.0.000.00000.4170.00000.00.000	Longevity Pay	\$10,800	\$14,748	\$14,288	\$14,288	(\$460)	(3.12)
5320.0.000.00000.4211.00000.00.000	Health Insurance	\$308,425	\$362,097	\$376,469	\$376,469	\$14,372	3.97
5320.0.000.00000.4212.00000.00.000	Dental Insurance	\$9,728	\$11,057	\$11,374	\$11,374	\$317	2.87
5320.0.000.00000.4213.00000.00.000	Life Insurance	\$1,951	\$2,402	\$2,295	\$2,295	(\$107)	(4.45)
5320.0.000.00000.4214.00000.00.000	Disability Insurance	\$257	\$302	\$314	\$314	\$12	3.97
5320.0.000.00000.4220.00000.00.000	FICA	\$59,346	\$62,241	\$59,052	\$59,052	(\$3,189)	(5.12)
5320.0.000.00000.4225.00000.00.000	Medicare	\$13,893	\$14,567	\$13,830	\$13,830	(\$737)	(5.06)
5320.0.000.00000.4230.00000.00.000	Retirement	\$79,809	\$112,079	\$110,015	\$110,015	(\$2,064)	(1.84)
5320.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$4,615	\$6,200	\$6,200	\$6,200	\$0	0.00
5320.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$5,659	\$38,406	\$38,406	\$38,406	\$0	0.00
5320.0.000.00000.4290.00000.00.000	FSA Fees	\$282	\$244	\$244	\$244	\$0	0.00
5320.0.000.00000.4295.00000.00.000	Compensated Absences	\$15,894	\$8,000	\$12,000	\$12,000	\$4,000	50.00
Budg_Cat: Personal Services - 100		\$1,449,230	\$1,699,335	\$1,749,961	\$1,749,961	\$50,626	2.98
5320.0.000.00000.4331.00000.00.000	Study Services	\$4,628	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$4,628	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4334.00000.00.000	Legal Services	\$478,481	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4335.00000.00.000	Auditing Services	\$5,205	\$4,455	\$4,455	\$4,455	\$0	0.00

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4336.00000.00.000	Medical Services	\$556	\$900	\$900	\$900	\$0	0.00
5320.0.000.00000.4339.00000.00.000	Consulting Services	\$135,298	\$119,339	\$119,864	\$119,864	\$525	0.44
5320.0.000.00000.4341.00000.00.000	Technical Services	\$19,968	\$11,400	\$12,673	\$12,673	\$1,273	11.17
5320.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$15,951	\$35,800	\$29,800	\$29,800	(\$6,000)	(16.76)
5320.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$162,046	\$214,500	\$213,500	\$213,500	(\$1,000)	(0.47)
5320.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$9,111	\$12,000	\$12,000	\$12,000	\$0	0.00
5320.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$24,556	\$31,200	\$31,200	\$31,200	\$0	0.00
5320.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$32,335	\$32,855	\$44,593	\$44,593	\$11,738	35.73
5320.0.000.00000.4443.00000.00.000	Rental of Equipment	\$18,430	\$27,776	\$27,776	\$27,776	\$0	0.00
5320.0.000.00000.4521.00000.00.000	Property Insurance	\$21,776	\$21,662	\$22,953	\$22,953	\$1,291	5.96
5320.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$7,848	\$8,075	\$7,627	\$7,627	(\$448)	(5.55)
5320.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$16,341	\$16,301	\$10,074	\$10,074	(\$6,227)	(38.20)
5320.0.000.00000.4531.00000.00.000	Telecommunications	\$21,753	\$25,028	\$22,667	\$22,667	(\$2,361)	(9.43)
5320.0.000.00000.4534.00000.00.000	Postage	\$7,433	\$7,500	\$8,308	\$8,308	\$808	10.77
5320.0.000.00000.4540.00000.00.000	Advertising	\$919	\$650	\$650	\$650	\$0	0.00
5320.0.000.00000.4550.00000.00.000	Printing & Binding	\$83	\$900	\$900	\$900	\$0	0.00
5320.0.000.00000.4580.00000.00.000	Travel Expense	\$1,089	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Purchased Services - 300		\$979,178	\$571,341	\$570,940	\$570,940	(\$401)	(0.07)
5320.0.000.00000.4611.00000.00.000	Office Supplies	\$3,495	\$4,000	\$4,000	\$4,000	\$0	0.00
5320.0.000.00000.4612.00000.00.000	Operating Supplies	\$79,636	\$102,500	\$102,500	\$102,500	\$0	0.00
5320.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$14,937	\$14,750	\$13,305	\$13,305	(\$1,445)	(9.80)
5320.0.000.00000.4619.00000.00.000	Supplies for Resale	\$0	\$4,000	\$4,000	\$4,000	\$0	0.00
5320.0.000.00000.4621.00000.00.000	Natural Gas	\$5,395	\$6,450	\$8,819	\$8,819	\$2,369	36.73
5320.0.000.00000.4622.00000.00.000	Electricity	\$324,011	\$385,835	\$362,500	\$362,500	(\$23,335)	(6.05)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4623.00000.00.000	Propane	\$27,828	\$38,567	\$35,600	\$35,600	(\$2,967)	(7.69)
5320.0.000.00000.4624.00000.00.000	Heating Oil	\$34,561	\$31,816	\$34,420	\$34,420	\$2,604	8.18
5320.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$27,313	\$39,217	\$37,429	\$37,429	(\$1,788)	(4.56)
5320.0.000.00000.4631.00000.00.000	Food/Food Services	\$79	\$100	\$100	\$100	\$0	0.00
5320.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$165	\$150	\$150	\$150	\$0	0.00
5320.0.000.00000.4640.00000.00.000	Books/Publications	\$529	\$400	\$400	\$400	\$0	0.00
5320.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$180	\$3,500	\$3,916	\$3,916	\$416	11.89
5320.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$168,346	\$140,000	\$140,000	\$140,000	\$0	0.00
5320.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$18,040	\$25,000	\$25,000	\$25,000	\$0	0.00
5320.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$43,445	\$27,061	\$27,061	\$27,061	\$0	0.00
5320.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$67,428	\$71,213	\$71,213	\$71,213	\$0	0.00
5320.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$5,246	\$7,000	\$7,000	\$7,000	\$0	0.00
Budg_Cat: Supplies - 600		\$820,634	\$901,559	\$877,413	\$877,413	(\$24,146)	(2.68)
5320.0.000.00000.4725.00000.00.000	Building Improvements	\$216,249	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$1,066,220	\$75,000	\$75,000	\$75,000	\$0	0.00
5320.0.000.00000.4742.00000.00.000	Light Vehicles	\$31,176	\$12,500	\$12,500	\$12,500	\$0	0.00
5320.0.000.00000.4745.00000.00.000	Computers & Communication:	\$0	\$0	\$5,697	\$5,697	\$5,697	0.00
5320.0.000.00000.4757.00000.00.000	Utility Systems	\$303,082	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4760.00000.00.000	Depreciation Expense	\$2,152,449	\$2,209,486	\$2,420,114	\$2,420,114	\$210,628	9.53
Budg_Cat: Capital Outlay - 700		\$3,769,175	\$2,296,986	\$2,513,311	\$2,513,311	\$216,325	9.42
5320.0.000.00000.4810.00000.00.000	Membership Dues	\$1,487	\$2,300	\$2,300	\$2,300	\$0	0.00
5320.0.000.00000.4819.00000.00.000	Fees & Charges	\$1,545	\$1,600	\$1,600	\$1,600	\$0	0.00
5320.0.000.00000.4820.00000.00.000	Dept Overhead Charges	\$219,600	\$219,600	\$239,400	\$239,400	\$19,800	9.02

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4840.00000.00.000	Contingency	\$7,589	\$18,500	\$22,800	\$22,800	\$4,300	23.24
5320.0.000.00000.4891.00000.00.000	Abatements	\$0	\$10,000	\$10,000	\$10,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$230,221	\$252,000	\$276,100	\$276,100	\$24,100	9.56
5320.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$20,377	\$33,542	\$53,844	\$53,844	\$20,302	60.53
5320.0.000.00000.4918.00000.00.000	Transfer to Trust	\$440,000	\$500,000	\$500,000	\$500,000	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$460,377	\$533,542	\$553,844	\$553,844	\$20,302	3.81
5320.0.000.00000.4921.00000.00.000	Interest - Bonds	\$392,232	\$492,762	\$654,853	\$654,853	\$162,091	32.89
Budg_Cat: Debt Service - 920		\$392,232	\$492,762	\$654,853	\$654,853	\$162,091	32.89
Func: UNDESIGNATED - 00000		\$8,105,676	\$6,747,525	\$7,196,422	\$7,196,422	\$448,897	6.65

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: Sewer Fund - 5320		\$8,105,676	\$6,747,525	\$7,196,422	\$7,196,422	\$448,897	6.65



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>6100 DoverNet Fund</b>							
6100.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$171,478	\$177,022	\$179,367	\$179,367	\$2,345	1.32
6100.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$31,177	\$59,125	\$52,743	\$52,743	(\$6,382)	(10.79)
6100.0.000.00000.4170.00000.00.000	Longevity Pay	\$600	\$1,280	\$1,280	\$1,280	\$0	0.00
6100.0.000.00000.4211.00000.00.000	Health Insurance	\$31,833	\$33,795	\$35,025	\$35,025	\$1,230	3.64
6100.0.000.00000.4212.00000.00.000	Dental Insurance	\$1,093	\$1,106	\$1,106	\$1,106	\$0	0.00
6100.0.000.00000.4213.00000.00.000	Life Insurance	\$226	\$267	\$269	\$269	\$2	0.75
6100.0.000.00000.4220.00000.00.000	FICA	\$13,215	\$14,528	\$14,153	\$14,153	(\$375)	(2.58)
6100.0.000.00000.4225.00000.00.000	Medicare	\$3,085	\$3,427	\$3,326	\$3,326	(\$101)	(2.95)
6100.0.000.00000.4230.00000.00.000	Retirement	\$9,428	\$12,104	\$12,433	\$12,433	\$329	2.72
6100.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$2,980	\$4,500	\$4,500	\$4,500	\$0	0.00
6100.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$200	\$916	\$916	\$916	\$0	0.00
6100.0.000.00000.4290.00000.00.000	FSA Fees	\$75	\$75	\$75	\$75	\$0	0.00
Budg_Cat: Personal Services - 100		\$265,390	\$308,145	\$305,193	\$305,193	(\$2,952)	(0.96)
6100.0.000.00000.4335.00000.00.000	Auditing Services	\$433	\$433	\$433	\$433	\$0	0.00
6100.0.000.00000.4341.00000.00.000	Technical Services	\$22,668	\$47,700	\$43,300	\$43,300	(\$4,400)	(9.22)
6100.0.000.00000.4423.00000.00.000	Cleaning Services	\$5,980	\$6,000	\$0	\$0	(\$6,000)	(100.00)
6100.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmer	\$40,788	\$62,692	\$61,231	\$61,231	(\$1,461)	(2.33)
Budg_Cat: Purchased Services - 300		\$69,869	\$116,825	\$104,964	\$104,964	(\$11,861)	(10.15)
6100.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$0	\$31,276	\$0	\$0	(\$31,276)	(100.00)
Budg_Cat: Personal Services - 100		\$0	\$31,276	\$0	\$0	(\$31,276)	(100.00)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$31,635	\$0	\$33,591	\$33,591	\$33,591	0.00
6100.0.000.00000.4521.00000.00.000	Property Insurance	\$82	\$83	\$84	\$84	\$1	1.20
6100.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$0	\$0	\$2,180	\$2,180	\$2,180	0.00
6100.0.000.00000.4531.00000.00.000	Telecommunications	\$56,100	\$40,660	\$44,570	\$44,570	\$3,910	9.62
6100.0.000.00000.4534.00000.00.000	Postage	\$16	\$75	\$75	\$75	\$0	0.00
6100.0.000.00000.4580.00000.00.000	Travel Expense	\$712	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Purchased Services - 300		\$88,545	\$41,818	\$81,500	\$81,500	\$39,682	94.89
6100.0.000.00000.4611.00000.00.000	Office Supplies	\$264	\$500	\$500	\$500	\$0	0.00
6100.0.000.00000.4612.00000.00.000	Operating Supplies	\$1,551	\$5,500	\$5,500	\$5,500	\$0	0.00
6100.0.000.00000.4640.00000.00.000	Books/Publications	\$3,865	\$4,946	\$4,976	\$4,976	\$30	0.61
Budg_Cat: Supplies - 600		\$5,679	\$10,946	\$10,976	\$10,976	\$30	0.27
6100.0.000.00000.4725.00000.00.000	Building Improvements	\$16,958	\$2,500	\$2,500	\$2,500	\$0	0.00
6100.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$12,216	\$5,500	\$4,000	\$4,000	(\$1,500)	(27.27)
6100.0.000.00000.4745.00000.00.000	Computers & Communication	\$78,529	\$71,107	\$79,297	\$79,297	\$8,190	11.52
Budg_Cat: Capital Outlay - 700		\$107,703	\$79,107	\$85,797	\$85,797	\$6,690	8.46
6100.0.000.00000.4810.00000.00.000	Membership Dues	\$585	\$850	\$880	\$880	\$30	3.53
Budg_Cat: Other Expenses - 800		\$585	\$850	\$880	\$880	\$30	3.53
6100.0.000.00000.4840.00000.00.000	Contingency	\$0	\$46,704	\$52,704	\$52,704	\$6,000	12.85
Budg_Cat: Personal Services - 100		\$0	\$46,704	\$52,704	\$52,704	\$6,000	12.85
6100.0.000.00000.4840.00000.00.000	Contingency	\$0	\$1,741	\$1,910	\$1,910	\$169	9.71
Budg_Cat: Other Expenses - 800		\$0	\$1,741	\$1,910	\$1,910	\$169	9.71

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$165	\$358	\$478	\$478	\$120	33.52
Budg_Cat:	Operating Transfers Out - 910	\$165	\$358	\$478	\$478	\$120	33.52
Func:	UNDESIGNATED - 00000	\$537,936	\$637,770	\$644,402	\$644,402	\$6,632	1.04

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: DoverNet Fund - 6100		\$537,936	\$637,770	\$644,402	\$644,402	\$6,632	1.04

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>6110 Central Stores Fund</b>							
6110.0.000.00000.4335.00000.00.000	Auditing Services	\$154	\$154	\$154	\$154	\$0	0.00
6110.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$0	\$100	\$100	\$100	\$0	0.00
6110.0.000.00000.4443.00000.00.000	Rental of Equipment	\$10,456	\$14,600	\$14,600	\$14,600	\$0	0.00
6110.0.000.00000.4531.00000.00.000	Telecommunications	\$0	\$450	\$450	\$450	\$0	0.00
6110.0.000.00000.4534.00000.00.000	Postage	\$40,204	\$50,400	\$50,400	\$50,400	\$0	0.00
Budg_Cat: Purchased Services - 300		\$50,813	\$65,704	\$65,704	\$65,704	\$0	0.00
6110.0.000.00000.4611.00000.00.000	Office Supplies	\$5,637	\$7,500	\$7,500	\$7,500	\$0	0.00
6110.0.000.00000.4612.00000.00.000	Operating Supplies	\$28,949	\$31,950	\$31,950	\$31,950	\$0	0.00
Budg_Cat: Supplies - 600		\$34,586	\$39,450	\$39,450	\$39,450	\$0	0.00
Func: UNDESIGNATED - 00000		\$85,400	\$105,154	\$105,154	\$105,154	\$0	0.00

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: Central Stores Fund - 6110		\$85,400	\$105,154	\$105,154	\$105,154	\$0	0.00

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>6310 Fleet Maintenance Fund</b>							
6310.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$249,960	\$261,852	\$260,969	\$260,969	(\$883)	(0.34)
6310.0.000.00000.4120.00000.00.000	Temporary Employees	\$1,730	\$2,142	\$2,142	\$2,142	\$0	0.00
6310.0.000.00000.4130.00000.00.000	Overtime Pay	\$4,351	\$3,000	\$3,000	\$3,000	\$0	0.00
6310.0.000.00000.4170.00000.00.000	Longevity Pay	\$6,000	\$6,000	\$6,400	\$6,400	\$400	6.67
6310.0.000.00000.4211.00000.00.000	Health Insurance	\$98,471	\$103,749	\$107,527	\$107,527	\$3,778	3.64
6310.0.000.00000.4212.00000.00.000	Dental Insurance	\$2,915	\$3,317	\$3,317	\$3,317	\$0	0.00
6310.0.000.00000.4213.00000.00.000	Life Insurance	\$551	\$628	\$628	\$628	\$0	0.00
6310.0.000.00000.4220.00000.00.000	FICA	\$15,445	\$15,241	\$15,189	\$15,189	(\$52)	(0.34)
6310.0.000.00000.4225.00000.00.000	Medicare	\$3,598	\$3,564	\$3,552	\$3,552	(\$12)	(0.34)
6310.0.000.00000.4230.00000.00.000	Retirement	\$22,388	\$29,171	\$29,119	\$29,119	(\$52)	(0.18)
6310.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$198	\$4,000	\$500	\$500	(\$3,500)	(87.50)
6310.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$4,767	\$10,904	\$10,904	\$10,904	\$0	0.00
6310.0.000.00000.4290.00000.00.000	FSA Fees	\$0	\$75	\$0	\$0	(\$75)	(100.00)
Budg_Cat: Personal Services - 100		\$410,373	\$443,643	\$443,247	\$443,247	(\$396)	(0.09)
6310.0.000.00000.4335.00000.00.000	Auditing Services	\$259	\$259	\$259	\$259	\$0	0.00
6310.0.000.00000.4336.00000.00.000	Medical Services	\$0	\$50	\$50	\$50	\$0	0.00
6310.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmen	\$1,175	\$1,316	\$2,689	\$2,689	\$1,373	104.33
6310.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$449	\$449	\$897	\$897	\$448	99.78
6310.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$0	\$0	\$2,755	\$2,755	\$2,755	0.00
6310.0.000.00000.4531.00000.00.000	Telecommunications	\$4,625	\$4,260	\$5,437	\$5,437	\$1,177	27.63
6310.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$500	\$0	\$0	(\$500)	(100.00)
Budg_Cat: Purchased Services - 300		\$6,508	\$6,834	\$12,087	\$12,087	\$5,253	76.87

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6310.0.000.00000.4611.00000.00.000	Office Supplies	\$481	\$800	\$800	\$800	\$0	0.00
6310.0.000.00000.4612.00000.00.000	Operating Supplies	\$3,102	\$3,716	\$3,716	\$3,716	\$0	0.00
6310.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$8,376	\$3,440	\$4,430	\$4,430	\$990	28.78
6310.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$43,393	\$5,000	\$5,000	\$5,000	\$0	0.00
6310.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$794	\$1,000	\$1,000	\$1,000	\$0	0.00
6310.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$27	\$300	\$300	\$300	\$0	0.00
6310.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$2,435	\$4,500	\$4,500	\$4,500	\$0	0.00
Budg_Cat: Supplies - 600		\$58,610	\$18,756	\$19,746	\$19,746	\$990	5.28
6310.0.000.00000.4742.00000.00.000	Light Vehicles	\$49,980	\$27,725	\$27,725	\$27,725	\$0	0.00
6310.0.000.00000.4745.00000.00.000	Computers & Communication:	\$0	\$5,000	\$0	\$0	(\$5,000)	(100.00)
Budg_Cat: Capital Outlay - 700		\$49,980	\$32,725	\$27,725	\$27,725	(\$5,000)	(15.28)
6310.0.000.00000.4840.00000.00.000	Contingency	\$0	\$4,000	\$4,000	\$4,000	\$0	0.00
6310.0.000.00000.4895.00000.00.000	Cost of Sales	\$269,333	\$227,594	\$227,594	\$227,594	\$0	0.00
Budg_Cat: Other Expenses - 800		\$269,333	\$231,594	\$231,594	\$231,594	\$0	0.00
6310.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$40,112	\$53,550	\$62,180	\$62,180	\$8,630	16.12
Budg_Cat: Operating Transfers Out - 910		\$40,112	\$53,550	\$62,180	\$62,180	\$8,630	16.12
Func: UNDESIGNATED - 00000		\$834,915	\$787,102	\$796,579	\$796,579	\$9,477	1.20



City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: Fleet Maintenance Fund - 6310		\$834,915	\$787,102	\$796,579	\$796,579	\$9,477	1.20

## City of Dover, New Hampshire

## Appropriations Summary by Object Code

Fiscal Year: 2014-2015

 Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
<b>6800 Workers Compensation Fund</b>							
6800.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$564	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$51,826	\$55,000	\$601,436	\$601,436	\$546,436	993.52
6800.0.000.00000.4261.00000.00.000	Worker's Comp Claims	\$90,110	\$534,371	\$0	\$0	(\$534,371)	(100.00)
Budg_Cat: Personal Services - 100		\$142,500	\$589,371	\$601,436	\$601,436	\$12,065	2.05
6800.0.000.00000.4312.00000.00.000	Management Services	\$47,784	\$31,380	\$11,700	\$11,700	(\$19,680)	(62.72)
6800.0.000.00000.4334.00000.00.000	Legal Services	\$6,993	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4335.00000.00.000	Auditing Services	\$741	\$741	\$741	\$741	\$0	0.00
6800.0.000.00000.4336.00000.00.000	Medical Services	\$535,183	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4580.00000.00.000	Travel Expense	\$2,590	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$593,291	\$32,121	\$12,441	\$12,441	(\$19,680)	(61.27)
6800.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$302	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$302	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4810.00000.00.000	Membership Dues	\$0	\$900	\$900	\$900	\$0	0.00
6800.0.000.00000.4819.00000.00.000	Fees & Charges	\$50,825	\$46,380	\$53,995	\$53,995	\$7,615	16.42
6800.0.000.00000.4840.00000.00.000	Contingency	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$50,825	\$49,280	\$56,895	\$56,895	\$7,615	15.45
Func: UNDESIGNATED - 00000		\$786,916	\$670,772	\$670,772	\$670,772	\$0	0.00

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Fund: Workers Compensation Fund - 6800		\$786,916	\$670,772	\$670,772	\$670,772	\$0	0.00

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# **CITY COUNCIL**

## **TAB 5**

# **CITY COUNCIL**

**TAB 5**

# EXECUTIVE

**Division: City Council**

**Function: 41110**

***Mission Statement:***

To provide leadership and vision for the City of Dover. To ensure affordable, high quality services, and to provide opportunities through responsive and accessible government.

***Major Services/Responsibilities:***

- Establish policies and to set forth the long term direction of municipal services.
- Authorize a careful plan of expenditures and appropriations deemed necessary for municipal services. To work together in keeping communication open with other City Councilors, the City Manager, and citizens of Dover.
- Enact codes, ordinances and resolutions to preserve the general well-being of residents and businesses in the community

***Key Fiscal Year Objectives:***

- A financially stable and fiscally sound municipal operation
- Efficient and effective services
- A safe and secure community
- A diversity of cultural and recreational opportunities
- An enhanced physical and natural environment
- Support quality education

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Conduct Regular Council Meetings	24	25	25
Review and adopt ordinances and resolutions	161	150	150
Conduct Public hearings	13	15	15

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4125.00000.00.000	City Council-Elected Officials	\$9,250	\$9,250	\$9,250	\$9,250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Carrier, Robert	\$1,050		Deputy Mayor			
	Description: Cheney, Catherine	\$1,000		Ward 5 Councilo			
	Description: Gagnon, Jason	\$1,000		Ward 6 Councilo			
	Description: Garrison, William III	\$1,000		Ward 2 Councilo			
	Description: Hooper, Dorothea	\$1,000		Ward 4 Councilo			
	Description: McManus, Anthony	\$1,000		At Large Council			
	Description: O'Connor, John	\$1,000		Ward 1 Councilo			
	Description: Thibodeaux, Deborah	\$1,000		Ward 3 Councilo			
	Description: Weston, Karen	\$1,200		Mayor			
	Column Total:	\$9,250.00					
1000.1.100.41110.4213.00000.00.000	City Council-Life Insurance	\$92	\$104	\$104	\$104	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$104					
	Column Total:	\$104.00					
1000.1.100.41110.4220.00000.00.000	City Council-FICA	\$574	\$574	\$574	\$574	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2% of Wages	\$574					
	Column Total:	\$574.00					
1000.1.100.41110.4225.00000.00.000	City Council-Medicare	\$134	\$134	\$134	\$134	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$134					
	Column Total:	\$134.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4240.00000.00.000	City Council - Staff Developm	\$452	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Conferences, Seminars-Boards & Commissions	\$500					
	Column Total:	\$500.00					
Budg_Cat: Personal Services - 100		\$10,502	\$10,562	\$10,562	\$10,562	\$0	0.00
1000.1.100.41110.4335.00000.00.000	City Council-Auditing Services	\$15,133	\$15,133	\$15,133	\$15,133	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Independent Audit as required by law	\$15,133					
	Column Total:	\$15,133.00					
1000.1.100.41110.4339.00000.00.000	City Council-Consulting Servic	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consulting Services - Council Retreat	\$2,000					
	Column Total:	\$2,000.00					
1000.1.100.41110.4341.00000.00.000	City Council - Technical Servi	\$1,109	\$0	\$0	\$0	\$0	0.00
1000.1.100.41110.4524.00000.00.000	City Council-Public Liab Insur	\$156	\$156	\$98	\$98	(\$58)	(37.18)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$98					
	Column Total:	\$98.00					
1000.1.100.41110.4534.00000.00.000	City Council-Postage	\$20	\$400	\$400	\$400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$400					
	Column Total:	\$400.00					

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4540.00000.00.000	City Council-Advertising	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising as required by law	\$500					
	Column Total:	\$500.00					
1000.1.100.41110.4550.00000.00.000	City Council-Printing And Binc	\$0	\$1,500	\$1,500	\$1,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Council Brochures	\$1,000					
	Description: City Council-Business Cards	\$500					
	Column Total:	\$1,500.00					
1000.1.100.41110.4580.00000.00.000	City Council-Travel Expense	\$0	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mileage Reimbursement	\$200					
	Column Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$16,418	\$19,889	\$19,831	\$19,831	(\$58)	(0.29)
1000.1.100.41110.4611.00000.00.000	City Council-Office Supplies	\$2,523	\$4,000	\$4,000	\$4,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Council-Office Supplies	\$2,000					
	Description: Inauguration & Orientation Supplies	\$2,000					
	Column Total:	\$4,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4631.00000.00.000	City Council-Food	\$74	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Council Retreat	\$500					
	Description: Council Workshops	\$500					
	Description: Inauguration	\$1,500					
	Description: Public Events	\$500					
	Column Total:	\$3,000.00					
1000.1.100.41110.4640.00000.00.000	City Council - Publications	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Educational Materials	\$500					
	Column Total:	\$500.00					
Budg_Cat: Supplies - 600		\$2,597	\$7,500	\$7,500	\$7,500	\$0	0.00
1000.1.100.41110.4835.00000.00.000	City Council-Grants/Subsidy	\$186,304	\$373,248	\$333,799	\$333,799	(\$39,449)	(10.57)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CC McConnell Subsidy (General Fund)	\$97,592		FY14 \$114,645			
	Description: COAST Bus - \$152,828(req recd-cb)	\$152,828		FY14 \$149,963			
	Description: Dover Main Street - \$12,000 (req recd)	\$12,000		FY14 \$12,000			
	Description: FastTrans - Dover Public Transit	\$20,000					
	Description: McConnell DALC Tenant Subsidy	\$22,468		FY14 \$24,747			
	Description: McConnell Unrented Space Subsidy	\$25,911		FY14 \$38,899			
	Description: Woodman Institute Museum Municipal Archive	\$3,000		FY15 New Reques			
	Column Total:	\$333,799.00					

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4840.00000.00.000	City Council-Contingency	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for unforeseen expenses	\$500					
	Column Total:	\$500.00					
Budg_Cat: Other Expenses - 800		\$186,304	\$373,748	\$334,299	\$334,299	(\$39,449)	(10.55)
1000.1.100.41110.4912.00000.00.000	Transfer to Special Rev	\$206,913	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$206,913	\$0	\$0	\$0	\$0	0.00
Func: City Council - 41110		\$422,733	\$411,699	\$372,192	\$372,192	(\$39,507)	(9.60)

# **EXECUTIVE**

## **TAB 6**

# **EXECUTIVE**

## **TAB 6**

# EXECUTIVE

**Division: City Manager's Office**

**Function 41320**

***Mission Statement:***

To provide effective leadership and direction in the administration of policies established by the Mayor and City Council and to coordinate and supervise the efficient operation of all city departments.

***Major Services/Responsibilities:***

- Coordinate the development and analysis of policy recommendations presented to the Mayor and City Council.
- Implement policies enacted by the Mayor and City Council and manage the overall administrative affairs of the City.
- Direct and coordinate personnel responsibilities for all City departments, including development of policies, maintenance of records and recruitment, selection and hiring of new employees.
- Direct the technical, operational and administrative activities between departments related to the management of the City's information systems.
- Human Resource Management

***Key Fiscal Year Objectives:***

- Assure the continued economical, efficient and effective management of city government.
- Advise the Mayor and City Council on policy making matters related to the overall administration of the city government.
- Recommend proposals and programs, which address the long term needs of the community.
- Continue revision and implementation of City personnel policies.
- Administer ongoing programs for employee, supervisor and management skills training.
- Identify and support opportunities for improving quality service delivery.

***Performance Measures:***

Description	FY11Act	FY13 Act	FY15 Est
Overall favorable quality of services delivered (NCS Survey)	72 %	83%	80%
Full time equivalents	290.76	261.76	265
Policy and program reports/updates to City Council (Electronic communication)	284	237	250
Citizen communication for programs/services (web visits)	673,949	855,572	870,000
Overall favorable quality of life (NCS Survey)	84%	83%	84%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4110.00000.00.000	City Manager-Regular Salarie	\$159,467	\$182,073	\$189,599	\$189,599	\$7,526	4.13
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Joyal, J Michael	\$135,405	1.0000	City Manager			
	Description: Webb, Alison	\$54,194	1.0000	HR Director			
	Column Total:	\$189,599.00					
1000.1.130.41320.4115.00000.00.000	City Manager-Regular Hourly	\$55,800	\$55,030	\$54,856	\$54,856	(\$174)	(0.32)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bessette, Colleen E	\$54,856	1.0000	Executive Assis			
	Column Total:	\$54,856.00					
1000.1.130.41320.4115.01500.13.000	NHMMA Grant -Regular Hourl	\$6,415	\$0	\$0	\$0	\$0	0.00
1000.1.130.41320.4170.00000.00.000	City Manager-Longevity Pay	\$13,055	\$15,147	\$17,253	\$17,253	\$2,106	13.90
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-20 years	\$1,200					
	Description: ICMA-RC Contribution	\$16,053					
	Column Total:	\$17,253.00					
1000.1.130.41320.4211.00000.00.000	City Manager-Health Insuranc	\$45,996	\$52,072	\$54,594	\$51,105	(\$967)	(1.86)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$54,594					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$3,489)					
	Column Total:	\$51,105.00					
1000.1.130.41320.4212.00000.00.000	City Manager-Dental Insuranc	\$2,790	\$2,944	\$2,944	\$2,944	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,944					
	Column Total:	\$2,944.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4213.00000.00.000	City Manager-Life Insurance	\$716	\$891	\$914	\$914	\$23	2.58
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$914					
	Column Total:	\$914.00					
1000.1.130.41320.4214.00000.00.000	City Manager-Disability Insura	\$931	\$1,336	\$1,382	\$1,382	\$46	3.44
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$1,382					
	Column Total:	\$1,382.00					
1000.1.130.41320.4220.00000.00.000	City Manager-FICA	\$12,597	\$13,492	\$13,838	\$13,838	\$346	2.56
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$13,838					
	Column Total:	\$13,838.00					
1000.1.130.41320.4220.01500.13.000	NHMMA Grant - FICA	\$398	\$0	\$0	\$0	\$0	0.00
1000.1.130.41320.4225.00000.00.000	City Manager-Medicare	\$3,242	\$3,514	\$3,635	\$3,635	\$121	3.44
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,635					
	Column Total:	\$3,635.00					
1000.1.130.41320.4225.01500.13.000	NHMMA Grant - Medicare	\$93	\$0	\$0	\$0	\$0	0.00
1000.1.130.41320.4230.00000.00.000	City Manager-Retirement	\$19,952	\$27,415	\$28,188	\$28,188	\$773	2.82
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$28,188					
	Column Total:	\$28,188.00					

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4240.00000.00.000	City Manager-Staff Developm	\$12,704	\$10,000	\$10,000	\$10,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Manager-Staff Development	\$2,000					
	Description: Community Acknowledgment	\$2,000					
	Description: Employee Recognition	\$2,000					
	Description: Employee Skills Training Programs	\$3,000					
	Description: Labor Relations	\$1,000					
	Column Total:	\$10,000.00					
1000.1.130.41320.4260.00000.00.000	City Manager-Worker's Comp	\$198	\$4,256	\$4,256	\$4,256	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$4,256					
	Column Total:	\$4,256.00					
1000.1.130.41320.4290.00000.00.000	City Manager-FSA Fees	\$75	\$75	\$75	\$75	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$334,430	\$368,245	\$381,534	\$378,045	\$9,800	2.66
1000.1.130.41320.4336.00000.00.000	City Manager - Medical Servic	\$105	\$0	\$0	\$0	\$0	0.00
1000.1.130.41320.4339.00000.00.000	City Manager - Consulting Ser	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consulting	\$1,000					
	Column Total:	\$1,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4341.00000.00.000	City Manager - Technical Serv	\$0	\$2,700	\$2,700	\$2,700	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: MMANH Student Fellowship Match	\$2,700					
	Column Total:	\$2,700.00					
1000.1.130.41320.4435.00000.00.000	City Manager-Maint Chrgs - O	\$2,632	\$3,617	\$3,684	\$3,684	\$67	1.85
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$2,632					
	Description: Division Share of PC Maintenance	\$1,052					
	Column Total:	\$3,684.00					
1000.1.130.41320.4524.00000.00.000	City Manager-Public Liab Insu	\$2,112	\$2,107	\$2,535	\$2,535	\$428	20.31
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$2,535					
	Column Total:	\$2,535.00					
1000.1.130.41320.4531.00000.00.000	Telecommunications	\$3,763	\$4,300	\$4,000	\$4,000	(\$300)	(6.98)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,000					
	Column Total:	\$4,000.00					
1000.1.130.41320.4534.00000.00.000	City Manager-Postage	\$306	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence - Express & Parcel Post	\$500					
	Column Total:	\$500.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4540.00000.00.000	City Manager-Advertising	\$1,053	\$3,000	\$3,500	\$3,500	\$500	16.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising Positions	\$3,000					
	Description: Communications with Public	\$500					
	Column Total:	\$3,500.00					
1000.1.130.41320.4550.00000.00.000	City Manager-Printing And Bir	\$0	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Documents/reports	\$300					
	Column Total:	\$300.00					
1000.1.130.41320.4580.00000.00.000	City Manager-Travel Expense	\$1,966	\$2,500	\$3,000	\$3,000	\$500	20.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expense for Conferences & Seminars	\$3,000					
	Column Total:	\$3,000.00					
Budg_Cat: Purchased Services - 300		\$11,937	\$20,024	\$21,219	\$21,219	\$1,195	5.97
1000.1.130.41320.4611.00000.00.000	City Manager-Office Supplies	\$2,518	\$4,000	\$4,000	\$4,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Color Copies & Black/White Copies - City Manager's	\$2,000					
	Description: Various Supplies - City Manager's Office & HR	\$2,000					
	Column Total:	\$4,000.00					
1000.1.130.41320.4612.00000.00.000	City Manager-Operating Supp	\$150	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Software	\$400					
	Description: Printer Cartridges/Refills	\$600					
	Column Total:	\$1,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4631.00000.00.000	City Manager-Food	\$1,807	\$800	\$1,000	\$1,000	\$200	25.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Events & Meetings	\$1,000					
	Column Total:	\$1,000.00					
1000.1.130.41320.4640.00000.00.000	City Manager-Books & Publica	\$2,157	\$2,910	\$2,960	\$2,960	\$50	1.72
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fosters Daily Democrat	\$200					
	Description: HR Comply	\$160					
	Description: Labor & Employment Supplement	\$200					
	Description: Misc HR Publications	\$500					
	Description: NH Register	\$100					
	Description: NH Revised/Updated Statutes	\$1,000					
	Description: Training Books	\$600					
	Description: Union Leader	\$200					
	Column Total:	\$2,960.00					
Budg_Cat: Supplies - 600		\$6,632	\$8,710	\$8,960	\$8,960	\$250	2.87
1000.1.130.41320.4745.00000.00.000	City Manager-Computers & C	\$777	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Manager-Computers & Comm Equip	\$300					
	Column Total:	\$300.00					
Budg_Cat: Capital Outlay - 700		\$777	\$300	\$300	\$300	\$0	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4810.00000.00.000	City Manager-Membership Du	\$26,945	\$22,685	\$25,535	\$25,535	\$2,850	12.56
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chamber of Commerce	\$300					
	Description: Intl City Management Assoc.	\$995					
	Description: IPMA	\$100					
	Description: Municipal Management Assoc.	\$250					
	Description: NH LOGIN	\$60					
	Description: NHMA	\$23,000					
	Description: SHRM - HR Director	\$600					
	Description: World At Work	\$230					
	Column Total:	\$25,535.00					
1000.1.130.41320.4819.00000.00.000	City Manager - Fees & Charge	\$80	\$2,100	\$500	\$500	(\$1,600)	(76.19)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Miscellaneous Fees	\$400					
	Description: New Hire Background & Motor Vehicle Reports	\$100					
	Column Total:	\$500.00					
Budg_Cat: Other Expenses - 800		\$27,025	\$24,785	\$26,035	\$26,035	\$1,250	5.04
1000.1.130.41320.4911.00000.00.000	Transfer To General Fund	\$4,821	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$4,821	\$0	\$0	\$0	\$0	0.00
Func: City Manager - 41320		\$385,620	\$422,064	\$438,048	\$434,559	\$12,495	2.96

# EXECUTIVE

**Division: General Legal Counsel**

**Function 41530**

***Mission Statement:***

The mission of the General Legal Counsel is to provide proactive, high quality, efficient, timely and cost effective legal services, advocacy and advice to the City Manager, City Council and all departments delivered with a consumer focus, integrity, innovation, accountability and stewardship.

***Major Services/Responsibilities:***

- Represent and advocate for the City in court systems
- Drafting and reviewing ordinances and resolutions to assure lawful compliance.
- Assist staff in the lawful completion of their duties and responsibilities
- Draft and review contracts, deeds, leases and other documents to minimize risk
- Conduct legal research and render legal opinions to support the decision-making of the City.
- Attend City Council meetings.
- Assist Boards, Commissions and Committees with procedures and laws.

***Key Fiscal Year Objectives:***

- Keep outside legal costs to a reasonable level

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Questions of Law	302	144	150
Resolutions & Ordinances	45	46	50
Document Review/Misc.	145	128	130
91-A Requests	43	50	55

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4110.00000.00.000	Legal - Regular Salaried Empl	\$107,580	\$107,360	\$92,540	\$92,540	(\$14,820)	(13.80)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Blenkinsop, Anthony	\$92,540	1.0000	General Legal C			
	Column Total:	\$92,540.00					
1000.1.130.41530.4115.00000.00.000	Legal-Regular Hourly Employ	\$38,801	\$40,043	\$39,512	\$39,512	(\$531)	(1.33)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fournier, Amber	\$39,512	0.7250	Legal Assistant			
	Column Total:	\$39,512.00					
1000.1.130.41530.4170.00000.00.000	Legal-Longevity Pay	\$400	\$400	\$0	\$0	(\$400)	(100.00)
1000.1.130.41530.4211.00000.00.000	Legal-Health Insurance	\$11,631	\$15,350	\$25,558	\$23,925	\$8,575	55.86
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$25,558					
	Description: z CM Reduction - Savings Actual vs GMR	(\$1,633)					
	Column Total:	\$23,925.00					
1000.1.130.41530.4212.00000.00.000	Legal-Dental Insurance	\$362	\$369	\$737	\$737	\$368	99.73
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$737					
	Column Total:	\$737.00					
1000.1.130.41530.4213.00000.00.000	Legal-Life Insurance	\$214	\$258	\$218	\$218	(\$40)	(15.50)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$218					
	Column Total:	\$218.00					



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4214.00000.00.000	Legal - Disability Insurance	\$669	\$716	\$605	\$605	(\$111)	(15.50)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$605					
	Column Total:	\$605.00					
1000.1.130.41530.4220.00000.00.000	Legal-FICA	\$9,069	\$9,164	\$7,740	\$7,740	(\$1,424)	(15.54)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$7,740					
	Column Total:	\$7,740.00					
1000.1.130.41530.4225.00000.00.000	Legal-Medicare	\$2,299	\$2,143	\$1,811	\$1,811	(\$332)	(15.49)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,811					
	Column Total:	\$1,811.00					
1000.1.130.41530.4230.00000.00.000	Legal-Retirement	\$9,392	\$11,606	\$9,967	\$9,967	(\$1,639)	(14.12)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$9,967					
	Column Total:	\$9,967.00					
1000.1.130.41530.4240.00000.00.000	Legal-Staff Development	\$1,130	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bar Association & Miscellaneous	\$1,000					
	Column Total:	\$1,000.00					
1000.1.130.41530.4260.00000.00.000	Legal-Worker's Comp Insuran	\$1,057	\$333	\$333	\$333	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$333					
	Column Total:	\$333.00					
Budg_Cat: Personal Services - 100		\$182,604	\$188,742	\$180,021	\$178,388	(\$10,354)	(5.49)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4334.00000.00.000	Legal-Legal Services	\$33,882	\$50,000	\$50,000	\$50,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal services and opinions	\$50,000					
	Column Total:	\$50,000.00					
1000.1.130.41530.4339.00000.00.000	Legal - Consulting Services	\$500	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal - Consulting Services	\$500					
	Column Total:	\$500.00					
1000.1.130.41530.4341.00000.00.000	Technical Services	\$0	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services	\$200					
	Column Total:	\$200.00					
1000.1.130.41530.4435.00000.00.000	Legal-Maint Chrgs - Office Eq	\$869	\$1,551	\$1,294	\$1,294	(\$257)	(16.57)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support	\$869					
	Description: Division Share PC Maintenance	\$425					
	Column Total:	\$1,294.00					
1000.1.130.41530.4524.00000.00.000	Legal-Public Liab Insurance	\$1,163	\$1,161	\$1,564	\$1,564	\$403	34.71
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,564					
	Column Total:	\$1,564.00					
1000.1.130.41530.4531.00000.00.000	Telecommunications	\$1,070	\$2,750	\$2,750	\$2,750	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,750					
	Column Total:	\$2,750.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4534.00000.00.000	Legal-Postage	\$146	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$500					
	Column Total:	\$500.00					
1000.1.130.41530.4540.00000.00.000	Legal-Advertising	\$885	\$0	\$0	\$0	\$0	0.00
1000.1.130.41530.4550.00000.00.000	Legal - Printing & Binding	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing Services	\$500					
	Column Total:	\$500.00					
1000.1.130.41530.4580.00000.00.000	Legal-Travel Expense	\$186	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expenses	\$200					
	Column Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$38,702	\$57,362	\$57,508	\$57,508	\$146	0.25
1000.1.130.41530.4611.00000.00.000	Legal-Office Supplies	\$1,539	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Supplies	\$2,000					
	Column Total:	\$2,000.00					
1000.1.130.41530.4612.00000.00.000	Legal - Operating Supplies	\$273	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printer & Scanner Supplies	\$300					
	Column Total:	\$300.00					

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4640.00000.00.000	Legal-Books & Publications	\$1,298	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Law Books, Publications and Updates	\$2,000					
	Column Total:	\$2,000.00					
Budg_Cat: Supplies - 600		\$3,111	\$4,300	\$4,300	\$4,300	\$0	0.00
1000.1.130.41530.4810.00000.00.000	Legal - Membership Dues	\$25	\$850	\$850	\$850	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Membership dues	\$850					
	Column Total:	\$850.00					
1000.1.130.41530.4819.00000.00.000	Legal - Fees & Charges	\$2,902	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal - Filing & Service Fees	\$2,000					
	Column Total:	\$2,000.00					
Budg_Cat: Other Expenses - 800		\$2,927	\$2,850	\$2,850	\$2,850	\$0	0.00
Func: City Attorney - 41530		\$227,344	\$253,254	\$244,679	\$243,046	(\$10,208)	(4.03)

# EXECUTIVE

<b>Division: Economic Development</b>		<b>Function 46510</b>		
<b>Mission Statement:</b>				
<ul style="list-style-type: none"> <li>It is the mission of the Dover Business and Industrial Development Authority to add wealth to the community through the retention and expansion of existing businesses, the attraction of new businesses, the enhancement of tourism, and the growth of quality jobs and tax ratables while preserving the quality of place and life of the City of Dover.</li> </ul>				
<b>Major Services/Responsibilities:</b>				
<ul style="list-style-type: none"> <li>Encourage local economic development and growth by interacting with local firms on issues pertinent to their continued success</li> <li>Recruitment of new businesses and industry</li> <li>Connect school and college training with local industry needs</li> </ul>				
<b>Key Fiscal Year Objectives:</b>				
<ul style="list-style-type: none"> <li>Strengthen the cooperative and coordinated partnership with the Dover Business and Industrial Development Authority in sustaining a renewed economic development effort.</li> <li>Continue and enhance the communication between existing businesses and the City of Dover so that the City understands and can address the needs of our business community.</li> <li>Increase public and market awareness of Dover, related economic growth opportunities and capabilities.</li> <li>Assist and manage progress towards development of Dover's waterfront area, mill occupancy enhancement, and infill projects on City parking lots.</li> <li>Add a college/industry bridge to the BizEd Connect program.</li> </ul>				
<b>Performance Measures:</b>				
	<b>Description</b>	<b>FY13 Est</b>	<b>FY14 Est</b>	<b>FY15 Est</b>
	Internal Contacts – assisting Dover businesses regarding various topics	75	77	80
	External Contacts - businesses looking to relocate expand via mail, phone, email	167	170	174

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4915.00000.00.000	Business Assistance - Transfe	\$130,000	\$130,000	\$132,500	\$132,500	\$2,500	1.92
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: DBIDA Economic Development Services	\$132,500		Contractual Amo			
	Column Total:	\$132,500.00					
Budg_Cat:	Operating Transfers Out - 910	\$130,000	\$130,000	\$132,500	\$132,500	\$2,500	1.92
Func:	Business Assistance - 46510	\$130,000	\$130,000	\$132,500	\$132,500	\$2,500	1.92

# **FINANCE**

## **TAB 7**

# **FINANCE**

## **TAB 7**



# FINANCE

**Division: Finance and Accounting**

**Function 41511**

***Mission Statement:***

Handle the financial resources of the City in a safe, fair, accurate, efficient and professional manner to meet all areas of responsibilities, including compliance with Federal, State and local laws and generally accepted accounting principals, and to timely report the financial position and performance of the City to the City Council, management, debt underwriters and rating agencies.

***Major Services/Responsibilities:***

- Cash management
- Financial projections
- Electronic transfer of funds
- Debt financing
- Annual budget preparation and control
- Tax and utility rate setting
- Compliance to generally accepted accounting principles
- Preparation of financial statements
- Preparation of Federal, State and misc. reports and surveys
- Capital Improvements Program preparation
- Trust Fund Administration
- Preparation of bid solicitations, analysis and resolutions
- Contract Processing
- Audit and processing of accounts payable, payroll and cash receipts
- Accounting accruals
- Assist independent auditors
- Account and bank reconciliations
- Reconciliation of receivable subledgers accounts to general ledger
- Research and analysis
- Property-Liability Claims Management

***Key Fiscal Year Objectives:***

- Expansion of use of electronic imaging and record retention.
- Disseminate financial information through the City's website to include Transparent Dover, Channel 22 and additional print media.
- Finalize implementation of accounting software upgrades.

***Performance Measures:***

Description	FY13 Actual	FY14 Estimate	FY15 Estimate
Average Daily Cash Balance (includes major bond issue)	\$29 m	\$30 m	\$31 m
Purchase Requisitions handled	1,332	1,350	1,400
Competitive Bids solicited	78	85	89
Formal Quotes solicited	22	25	26
Purchase Orders issued (including Field POs)	9,091	9,500	9,700
Separate funds administered	206	392	395
General Ledger Accounts Administered (Including School)	21,853	21,900	22,000
General Ledger transactions processed	120,451	120,000	120,000
Batches processed	6,130	6,000	6,000
Electronic Funds Transfers initiated	\$54m	\$55m	\$57m
Accounts Payable vouchers processed	22,622	24,000	24,000
Accounts Payable disbursements	\$45.8m	\$45m	\$46m
Employees paid (Including School)	1,416	1,420	1,420
Payroll Disbursements (Including School)	\$49.5m	\$52.8m	\$56.0m
Total checks reconciled (Including School)	18,224	19,700	19,200

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4110.00000.00.000	Finance-Regular Salaried Empl	\$295,262	\$308,074	\$311,511	\$311,511	\$3,437	1.12
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$520		457 Incentive			
	Description: Labonte, Julie M	\$53,810	1.0000	Treasurer			
	Description: Legere, Ann M	\$73,328	1.0000	Purchasing Agen			
	Description: Lynch, Daniel R	\$101,871	1.0000	Director of Fin			
	Description: Madden, Kevin J	\$81,982	1.0000	Accountant II			
	Column Total:	\$311,511.00					
1000.1.150.41511.4115.00000.00.000	Finance-Regular Hourly Empl	\$159,897	\$165,516	\$167,485	\$167,485	\$1,969	1.19
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$1,196		457 Incentive			
	Description: Groulx, Dorothy J	\$46,945	0.9250	Accountant I			
	Description: Nunan, Kimberly J	\$36,488	0.9250	Secretary II			
	Description: Treadwell, Cynthia L	\$38,557	0.9250	Bookkeeper			
	Description: Tsouramanis, Jean M	\$44,299	1.0000	Payroll Benefit			
	Column Total:	\$167,485.00					
1000.1.150.41511.4170.00000.00.000	Finance-Longevity Pay	\$4,000	\$4,400	\$4,800	\$4,800	\$400	9.09
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-20 Years	\$1,200		\$1,200 each			
	Description: 3 @ 10-14 Years	\$2,400		\$800 each			
	Description: 3 @ 5-9 Years	\$1,200		\$400 each			
	Column Total:	\$4,800.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4211.00000.00.000	Finance-Health Insurance	\$137,615	\$140,923	\$138,283	\$129,447	(\$11,476)	(8.14)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$138,283					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$8,836)					
	Column Total:	\$129,447.00					
1000.1.150.41511.4212.00000.00.000	Finance-Dental Insurance	\$4,744	\$4,800	\$4,431	\$4,431	(\$369)	(7.69)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$4,431					
	Column Total:	\$4,431.00					
1000.1.150.41511.4213.00000.00.000	Finance-Life Insurance	\$1,174	\$1,132	\$1,132	\$1,132	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,132					
	Column Total:	\$1,132.00					
1000.1.150.41511.4214.00000.00.000	Finance-Disability Insurance	\$659	\$688	\$688	\$688	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$688					
	Column Total:	\$688.00					
1000.1.150.41511.4220.00000.00.000	Finance-FICA	\$28,231	\$27,371	\$32,799	\$32,799	\$5,428	19.83
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$32,799					
	Column Total:	\$32,799.00					
1000.1.150.41511.4225.00000.00.000	Finance-Medicare	\$6,585	\$6,401	\$7,671	\$7,671	\$1,270	19.84
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$7,671					
	Column Total:	\$7,671.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4230.00000.00.000	Finance-Retirement	\$39,454	\$51,480	\$52,105	\$52,105	\$625	1.21
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$52,105					
	Column Total:	\$52,105.00					
1000.1.150.41511.4240.00000.00.000	Finance-Staff Development	\$370	\$1,575	\$1,575	\$1,575	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NESGFOA Annual Conf Reg Fee	\$300					
	Description: NGIP Annual Conference	\$975					
	Description: NHGFOA Annual Conf Regist Fee	\$200					
	Description: NHMA Annual Conf Registration Fee	\$100					
	Column Total:	\$1,575.00					
1000.1.150.41511.4260.00000.00.000	Finance-Worker's Comp Insur	\$202	\$797	\$797	\$797	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$797					
	Column Total:	\$797.00					
1000.1.150.41511.4290.00000.00.000	Finance-FSA Fees	\$432	\$432	\$432	\$432	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$432					
	Column Total:	\$432.00					
Budg_Cat: Personal Services - 100		\$678,626	\$713,589	\$723,709	\$714,873	\$1,284	0.18
1000.1.150.41511.4341.00000.00.000	Finance-Technical Services	\$543	\$0	\$0	\$0	\$0	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4435.00000.00.000	Finance-Maint Chrgs - Office I	\$30,363	\$34,549	\$36,134	\$36,134	\$1,585	4.59
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$3,569					
	Description: Division Share of PC Maintenance	\$1,889					
	Description: Finance legacy system maintenance	\$1,229					
	Description: Financial Management Software Support	\$29,327					
	Description: Typewriter Annual Maintenance	\$120					
	Column Total:	\$36,134.00					
1000.1.150.41511.4443.00000.00.000	Finance - Rental of Equipmen	\$842	\$960	\$960	\$960	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier Scanner Printer 12 mo. @ \$80 each	\$960					
	Column Total:	\$960.00					
1000.1.150.41511.4524.00000.00.000	Finance-Public Liab Insurance	\$3,106	\$3,099	\$4,960	\$4,960	\$1,861	60.05
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$4,960					
	Column Total:	\$4,960.00					
1000.1.150.41511.4531.00000.00.000	Telecommunications	\$3,063	\$4,000	\$4,000	\$4,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,000					
	Column Total:	\$4,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4534.00000.00.000	Finance-Postage	\$1,668	\$5,638	\$4,856	\$4,856	(\$782)	(13.87)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1099 Information returns 375 EA \$0.46	\$173					
	Description: Bad check notifications-Rest/Certifd 150 EA \$6.57	\$986					
	Description: Bid Invitations 750 EA \$0.87	\$1,392					
	Description: FedEx Stnd Overnight services 6 EA \$18	\$108					
	Description: General Correspondence 600 EA \$0.46	\$276					
	Description: Monthly statements 100 EA \$0.46	\$46					
	Description: Reg & Field POs 540 EA \$0.46	\$248					
	Description: Special mailings 100 EA \$0.63	\$63					
	Description: Vendor Payments 3,300 EA \$0.46	\$1,518					
	Description: W-9 verifications 100 EA \$0.46	\$46					
	Column Total:	\$4,856.00					
1000.1.150.41511.4540.00000.00.000	Finance-Advertising	\$4,307	\$5,966	\$5,966	\$5,966	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Auction Legal Notice 1 EA \$200	\$200					
	Description: Bid solicitations 93 EA \$62	\$5,766					
	Column Total:	\$5,966.00					
1000.1.150.41511.4550.00000.00.000	Finance-Printing And Binding	\$0	\$925	\$925	\$925	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Citys Fiscal Year Budget 37 EA \$25	\$925					
	Column Total:	\$925.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4580.00000.00.000	Finance-Travel Expense	\$615	\$750	\$750	\$750	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences	\$750					
	Column Total:	\$750.00					
Budg_Cat: Purchased Services - 300		\$44,506	\$55,887	\$58,551	\$58,551	\$2,664	4.77
1000.1.150.41511.4611.00000.00.000	Finance-Office Supplies	\$4,341	\$5,524	\$5,524	\$5,524	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Binders for Council Budget Copies 15 EA \$8.75	\$131					
	Description: Binding materials for reports 270 EA \$0.65	\$176					
	Description: Copies Comp Annl Fin Rpt (25 copies) 4,000 EA \$0.06	\$240					
	Description: Copies for bids 53,000 EA \$0.06	\$3,180					
	Description: Copies of Budget Sum (25 copies) 2,500 EA \$0.06	\$150					
	Description: Copies of Cap Imp. Bgt. (30 copies) 3,900 EA \$0.06	\$234					
	Description: Duplexer 1 EA \$250	\$250					
	Description: Fee Schedule (25 copies) 1,000 EA \$0.06	\$60					
	Description: File Folders 10 BX \$14 ea	\$140					
	Description: Micro Toner 3 ea @ \$290	\$870					
	Description: Paper 3 CS \$31.10	\$93					
	Column Total:	\$5,524.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4612.00000.00.000	Finance-Operating Supplies	\$3,237	\$5,774	\$5,774	\$5,774	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1099 Information Returns	\$200					
	Description: Binding Materials 92 EA \$.65	\$60					
	Description: Check Stock 24,000 @ \$.23 each	\$558					
	Description: Copies - Misc 16,000 EA \$.06	\$960					
	Description: Copies of financial reports 27,700 EA @ \$.06	\$1,662					
	Description: Copies of invoices to departments 4,700 EA @ \$.10	\$470					
	Description: Envelopes 6X9 (4 boxes) 4 EA @ \$20	\$80					
	Description: Envelopes 9 X12 (4 boxes) 4 EA @ \$23	\$92					
	Description: Laid Buff Paper for report 6 EA @ \$24.6	\$148					
	Description: Paper for laser printer 24 CS @ \$31.10	\$746					
	Description: Statements 100 EA @ \$.02	\$2					
	Description: W-2 Wage Statements	\$310					
	Description: Window envelopes for checks 4 CS @ \$50	\$200					
	Description: Window Envelopes for Statements 1,300 EA \$.22	\$286					
	Column Total:	\$5,774.00					
1000.1.150.41511.4640.00000.00.000	Finance-Books & Publications	\$115	\$515	\$515	\$515	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: City & State subscription	\$35					
	Description: GASB annual subscription	\$230					
	Description: Governmental GAAP Guide	\$250					
	Column Total:	\$515.00					
Budg_Cat: Supplies - 600		\$7,693	\$11,813	\$11,813	\$11,813	\$0	0.00



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4810.00000.00.000	Finance-Membership Dues	\$1,105	\$1,145	\$1,145	\$1,145	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GFOA CAFR Filing Fee 1 @ \$580	\$580					
	Description: Government Fin Officers Association 1 @ \$230	\$230					
	Description: National Institute of Govt Purchasing 1 @ \$200	\$200					
	Description: NE GFOA 2 @ \$10 ea	\$20					
	Description: NH GFOA 2 @ \$35 ea	\$70					
	Description: NH LOGIN 3 @ \$15 ea	\$45					
	Column Total:	\$1,145.00					
1000.1.150.41511.4819.00000.00.000	Finance - Fees & Charges	\$403	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$1,508	\$1,145	\$1,145	\$1,145	\$0	0.00
Func: Finance - 41511		\$732,332	\$782,434	\$795,218	\$786,382	\$3,948	0.50

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# FINANCE

**Division: Tax Assessment**

**Function 41513**

***Mission Statement:***

To increase the quantity and quality of professional appraisal and assessment services to the taxpayers and the public at large, through the application of advanced technology and modern management practices. To ensure equity and fairness in assessments each year, and to do this in a cost-effective manner.

***Major Services/Responsibilities:***

- Annual assessment of properties at market value
- Administration of tax exemptions and credits
- Field inspection of all properties -> property inspections on a cyclical basis
- Field appraisal reviews
- Valuation of new building construction and subdivisions/mergers
- Maintain CAMA database (property database)
- Process and resolve abatement applications
- Represent the City at the Board of Tax and Land Appeals and Superior Court
- Administer timber cutting and excavation permits and tax
- Administer current use assessments and land use change tax
- Preparation of reports to the State
- 5- Year re-certification process

***Key Fiscal Year Objectives:***

- Continue annual assessment changes to maintain consistency with market value

***Performance Measures:***

Description	FY13/TY12 Actual	FY14/TY13 Actual	FY15/TY14 Estimate
Assessment to Market Ratio	99%	95.6%	100%
Coefficient of Dispersion (measure of equity)	9%	8.8%	7.5%
Taxable parcels	9,950	10,026	10,050
# Parcels related to abatement applications filed	98	56	150
% of abatement appl. parcels to taxable parcels	.98%	.56%	1.5%
Elderly, disabled, deaf and blind exemptions	334	332	335
Tax credits - Veterans	1,205	1182	1,200
Property transfers (estimated FY12 & FY13)	915	950	975
Number of inspections of taxable parcels (per EQ year)	1522	1821	2000
Percent of taxable parcels inspected	15.3%	18.2%	20%

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4115.00000.00.000	Tax Assessment-Regular Hou	\$143,766	\$146,908	\$146,648	\$146,648	(\$260)	(0.18)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$901	1.0000	457 Incentive			
	Description: Frankie, Jane B	\$40,089	1.0000	Account Clerk I			
	Description: Langley, Donna L	\$65,469	1.0000	Assistant Tax A			
	Description: Vermette, Claire I	\$40,189	1.0000	Account Clerk I			
	Column Total:	\$146,648.00					
1000.1.150.41513.4170.00000.00.000	Tax Assessment - Longevity F	\$2,400	\$2,400	\$2,800	\$2,800	\$400	16.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 Years	\$1,200		\$1,200 each			
	Description: 2 @ 10-14 Years	\$1,600		\$800 each			
	Column Total:	\$2,800.00					
1000.1.150.41513.4211.00000.00.000	Tax Assessment-Health Insur:	\$45,829	\$47,118	\$49,400	\$46,243	(\$875)	(1.86)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$49,400					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$3,157)					
	Column Total:	\$46,243.00					
1000.1.150.41513.4212.00000.00.000	Tax Assessment-Dental Insur:	\$1,822	\$1,843	\$1,843	\$1,843	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,843					
	Column Total:	\$1,843.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4213.00000.00.000	Tax Assessment-Life Insuranc	\$309	\$350	\$350	\$350	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$350					
	Column Total:	\$350.00					
1000.1.150.41513.4220.00000.00.000	Tax Assessment-FICA	\$10,008	\$8,720	\$10,790	\$10,790	\$2,070	23.74
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$10,790					
	Column Total:	\$10,790.00					
1000.1.150.41513.4225.00000.00.000	Tax Assessment-Medicare	\$2,334	\$2,039	\$2,523	\$2,523	\$484	23.74
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,523					
	Column Total:	\$2,523.00					
1000.1.150.41513.4230.00000.00.000	Tax Assessment-Retirement	\$12,443	\$16,080	\$16,096	\$16,096	\$16	0.10
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$16,096					
	Column Total:	\$16,096.00					
1000.1.150.41513.4240.00000.00.000	Tax Assessment-Staff Develo	\$575	\$2,018	\$2,018	\$2,018	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: AI or IAAO Courses 3 EA \$500	\$1,500					
	Description: IAAO Conference 1 EA \$500	\$500					
	Description: NHMA Conference 2 EA \$90	\$18					
	Column Total:	\$2,018.00					
1000.1.150.41513.4260.00000.00.000	Tax Assessment-Worker's Co	\$532	\$350	\$350	\$350	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$350					
	Column Total:	\$350.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4290.00000.00.000	Tax Assessment-FSA Fees	\$57	\$75	\$75	\$75	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$220,075	\$227,901	\$232,893	\$229,736	\$1,835	0.81
1000.1.150.41513.4312.00000.00.000	Tax Assessment-Managemen	\$132,500	\$135,200	\$143,300	\$143,300	\$8,100	5.99
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Assessing Services 1 @ \$88,000	\$88,000					
	Description: Data Collection 1 @ \$49,300	\$49,300					
	Description: Data Collection 1 @ \$6,000	\$6,000					
	Column Total:	\$143,300.00					
1000.1.150.41513.4334.00000.00.000	Tax Assessment - Legal Servi	\$1,382	\$8,000	\$8,000	\$8,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal Services	\$8,000					
	Column Total:	\$8,000.00					
1000.1.150.41513.4341.00000.00.000	Tax Assessment - Technical S	\$307	\$1,759	\$2,259	\$2,259	\$500	28.43
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mailing Notifications Changed Assessments	\$606					
	Description: Mailing Release & Rent Verification notices	\$153					
	Description: Map Geo property photos and building scketches	\$1,500					
	Column Total:	\$2,259.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4435.00000.00.000	Tax Assessment-Maint Chrgs	\$12,129	\$14,365	\$14,467	\$14,467	\$102	0.71
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: CAMA Software Maintenance	\$8,700					
	Description: Division Share of DoverNet support	\$3,159					
	Description: Division Share of PC Replacement Costs	\$1,448					
	Description: ESRI ArcView User Fee	\$500					
	Description: PC Software Upgrades	\$600					
	Description: Typewriter Annual Maintenance 1 @ \$60 ea	\$60					
	Column Total:	\$14,467.00					
1000.1.150.41513.4522.00000.00.000	Tax Assessment-Vehicle & Ec	\$449	\$449	\$0	\$0	(\$449)	(100.00)
1000.1.150.41513.4524.00000.00.000	Tax Assessment-Public Liab I	\$1,219	\$1,216	\$1,579	\$1,579	\$363	29.85
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$1,579					
	Column Total:	\$1,579.00					
1000.1.150.41513.4531.00000.00.000	Telecommunications	\$1,459	\$2,400	\$2,400	\$2,400	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,400					
	Column Total:	\$2,400.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4534.00000.00.000	Tax Assessment-Postage	\$2,899	\$7,110	\$7,110	\$7,110	\$0	0.00
Column:	[FY15CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Abatement Notifications 250 @ \$.46 ea	\$115					
Description:	Call Back Correspondence 1,000 @ \$.46 ea	\$460					
Description:	Charitable Exemptions Forms 100 @ \$.46 ea	\$46					
Description:	Cycle Inspection Notices 2,000 @ \$.46 ea	\$920					
Description:	General Correspondence 1500 @ \$.46 ea	\$690					
Description:	Inc & Exp Forms to Commercials 850 @ \$.78 ea	\$663					
Description:	New Owner/Sales Verification 1000 @ \$.46 ea	\$460					
Description:	Notifications for Changed Assessmnt 10,100 @ \$.34	\$3,434					
Description:	Re-mailing of returned Tax Bills 500 @ \$.46 ea	\$230					
Description:	Tax Exemption & Credit Applications 200 @ \$.46 ea	\$92					
Column Total:		\$7,110.00					
1000.1.150.41513.4540.00000.00.000	Tax Assessment-Advertising	\$0	\$75	\$75	\$75	\$0	0.00
Column:	[FY15CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Newspaper ads and legal notices	\$75					
Column Total:		\$75.00					
1000.1.150.41513.4580.00000.00.000	Tax Assessment-Travel Expei	\$267	\$1,500	\$1,000	\$1,000	(\$500)	(33.33)
Column:	[FY15CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Travel expenses for seminars, conferences, mileage	\$1,000					
Column Total:		\$1,000.00					
Budg_Cat: Purchased Services - 300		\$152,611	\$172,074	\$180,190	\$180,190	\$8,116	4.72



City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4611.00000.00.000.	Tax Assessment-Office Suppl	\$2,947	\$5,108	\$5,108	\$5,108	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Assessment notice stuffers 10,100 @ \$0.04 ea	\$404					
	Description: Copies 33,000 @ \$0.06 ea	\$1,980					
	Description: Copies Report of Assessed Val (25) 300 @ \$0.06 ea	\$18					
	Description: Envlpes for notification notices 10,100 @ \$0.03 ea	\$303					
	Description: Envlpes I&E rspns (850 every oth yr) 850 @ \$0.03 ea	\$26					
	Description: Envlpes I&E stuff (850 every oth yr) 850 @ \$0.03 ea	\$26					
	Description: HP 1100 Laser Cartridges 4 @ \$45 ea	\$180					
	Description: HP 1320 Cartridges 4 @ \$75 ea	\$300					
	Description: HP 4000N Laser Cartridges 4 @ \$75 ea	\$300					
	Description: I&E stuffers (850 pcs every other year) 85 @ \$0.04	\$34					
	Description: Paper, pencils, envelopes, folders	\$1,200					
	Description: Tax Bill Info Stuffer 3417 @ \$0.04 ea	\$137					
	Description: Tax Map Supplies	\$200					
	Column Total:	\$5,108.00					
1000.1.150.41513.4626.00000.00.000.	Tax Assessment-Vehicle Fuel	\$0	\$180	\$0	\$0	(\$180)	(100.00)

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4640.00000.00.000	Tax Assessment-Books & Put	\$1,045	\$1,205	\$1,205	\$1,205	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Appraisal Journals	\$150					
	Description: Marshall Swift Commercial	\$550					
	Description: Marshall Swift Residential	\$265					
	Description: Registry Review	\$200					
	Description: Tax Assessment-Books & Publications	\$40					
	Column Total:	\$1,205.00					
1000.1.150.41513.4654.00000.00.000	Tax Assessment-Maint Suppli	\$11	\$250	\$0	\$0	(\$250)	(100.00)
1000.1.150.41513.4661.00000.00.000	Tax Assessment-Fleet Mainte	\$1,438	\$1,519	\$0	\$0	(\$1,519)	(100.00)
1000.1.150.41513.4681.00000.00.000	Tax Assessment-Minor Equip	\$0	\$200	\$200	\$200	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Camera Supplies	\$100					
	Description: Measuring Tapes & Refills 4 @ \$25 ea	\$100					
	Column Total:	\$200.00					
Budg_Cat: Supplies - 600		\$5,441	\$8,462	\$6,513	\$6,513	(\$1,949)	(23.03)
1000.1.150.41513.4810.00000.00.000	Tax Assessment-Membership	\$842	\$842	\$842	\$842	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Board of Realtors	\$155					
	Description: IAAO 1 @ \$175	\$175					
	Description: NHAAO 2 @ \$20 ea	\$40					
	Description: NNREN 2 @ \$236 ea	\$472					
	Column Total:	\$842.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4819.00000.00.000	Tax Assessment-Fees & Char	\$66	\$250	\$250	\$250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Current use, tax deeds, recording	\$250					
	Column Total:	\$250.00					
Budg_Cat:	Other Expenses - 800	\$908	\$1,092	\$1,092	\$1,092	\$0	0.00
Func:	Tax Assessment - 41513	\$379,035	\$409,529	\$420,688	\$417,531	\$8,002	1.95

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# FINANCE

**Division: City Clerk/Tax Collection Office**

**Function 41520**

***Mission Statement:***

To serve all our customers in a timely and professional manner; which includes the governing body, legislative body, residents and city staff. To dutifully record and preserve the Vital Records of this community for historical continuity as mandated by New Hampshire Statute and serve as an election official for all elections held in Dover. The safe and accurate collection and timely deposit of city moneys while serving customers in a profession and courteous manner. (City Clerk moved from Executive, Function 41410 , Tax Collection moved from Finance, Function 41514)

***Major Services/Responsibilities:***

- Provide quality service to the public
- Record, change and issue vital records
- Record and maintain city records
- Record financial statements (liens, releases, writs)
- Record Cemetery Deeds, Contracts, Road changes
- Utility bill payment processing
- Licensing Bureau for marriages, dogs, parades, raffles, peddlers, videos and taxi cabs
- Processing and issuance of motor vehicle permits and title applications
- Collection and deposit of property taxes, motor vehicle permits, utility payments and departmental deposits
- Daily deposit of and accounting of collections
- Preparation of reports to the State

***Key Fiscal Year Objectives:***

- To provide efficient quality service to the Public.
- Improve online Transaction processing functions for our customers.
- To preserve public records through utilization of the Treneo System for easier public accessibility.
- To continue to update the City’s website with items of overall interest to our customers.
- Investigate expansion of online payment for other types of transactions.
- To continue to work with the Department of Motor Vehicles as Municipal agents for Motor vehicle registrations

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Increase the number of licensed dogs	3,600	3,600	3,600
Departmental Cash Balancing Reports Processed	4,300	4,400	4,500
Total deposit items to bank	94,900	95,000	95,800
Vital Records Document Requests	5,680	5,700	5,700
Notary Public & Justice of the Peace Service Request	362	370	370
Motor Vehicle Permits issued	30,516	30,500	30,500
Motor Vehicle Permits processed per full time employee	5,137	5,100	5,100
Portion of Motor Vehicles Permits Renewed by mail	3,291	3,300	3,300
Portion of Vehicle Permits renewed thru website	3,725	3,725	3,725
Percent of vehicles renewed by mail & website	23%	23%	23%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4110.00000.00.000	City Clerk & Tax Collection-Re	\$53,782	\$59,116	\$58,964	\$58,964	(\$152)	(0.26)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lavertu, Karen S	\$58,964	1.0000	City Clerk Tax			
	Column Total:	\$58,964.00					
1000.1.150.41520.4115.00000.00.000	City Clerk & Tax Collection-Re	\$155,884	\$186,177	\$175,510	\$175,510	(\$10,667)	(5.73)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$1,378		457 Incentive			
	Description: Bennett, Diane	\$44,299	1.0000	Deputy Tax Coll			
	Description: Fontaine, Lauren	\$21,298	0.7250	Account Clerk I			
	Description: McCassey, Holly	\$21,146	0.7250	Account Clerk I			
	Description: Mistretta, Susan M	\$41,553	1.0000	Deputy City Cle			
	Description: Russell, Kathy A	\$24,189	0.7250	Account Clerk I			
	Description: Vansylyvong, Jerrica	\$21,647	0.7250	Account Clerk I			
	Column Total:	\$175,510.00					
1000.1.150.41520.4130.00000.00.000	City Clerk & Tax Collection-Ov	\$24	\$0	\$0	\$0	\$0	0.00
1000.1.150.41520.4170.00000.00.000	City Clerk & Tax Collection-Lo	\$2,650	\$2,800	\$2,800	\$2,800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 36 Years	\$1,600		\$1,600 each			
	Description: 3 @ 5-9 Years	\$1,200		\$400 each			
	Column Total:	\$2,800.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4211.00000.00.000	City Clerk & Tax Collection-He	\$31,833	\$33,407	\$35,025	\$32,787	(\$620)	(1.86)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$35,025					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$2,238)					
	Column Total:	\$32,787.00					
1000.1.150.41520.4212.00000.00.000	City Clerk & Tax Collection-De	\$1,109	\$1,851	\$1,851	\$1,851	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,851					
	Column Total:	\$1,851.00					
1000.1.150.41520.4213.00000.00.000	City Clerk & Tax Collection-Lif	\$399	\$345	\$345	\$345	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$345					
	Column Total:	\$345.00					
1000.1.150.41520.4214.00000.00.000	City Clerk & Tax Collection-Di	\$366	\$394	\$394	\$394	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$394					
	Column Total:	\$394.00					
1000.1.150.41520.4220.00000.00.000	City Clerk & Tax Collection-FI	\$13,804	\$15,113	\$14,424	\$14,424	(\$689)	(4.56)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$14,424					
	Column Total:	\$14,424.00					
1000.1.150.41520.4225.00000.00.000	City Clerk & Tax Collection-Mi	\$3,220	\$3,534	\$3,370	\$3,370	(\$164)	(4.64)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,370					
	Column Total:	\$3,370.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4230.00000.00.000	City Clerk & Tax Collection-Re	\$11,798	\$15,879	\$16,172	\$16,172	\$293	1.85
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$16,172					
	Column Total:	\$16,172.00					
1000.1.150.41520.4240.00000.00.000	City Clerk & Tax Collection-St	\$95	\$530	\$530	\$530	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Workshop	\$30					
	Description: Computer training, quality customer, Continuing Ed	\$250					
	Description: Tax Convention (Mandated per RSA 31:8)	\$250					
	Column Total:	\$530.00					
1000.1.150.41520.4260.00000.00.000	City Clerk & Tax Collection-W	\$152	\$462	\$462	\$462	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$462					
	Column Total:	\$462.00					
Budg_Cat: Personal Services - 100		\$275,116	\$319,608	\$309,847	\$307,609	(\$11,999)	(3.75)
1000.1.150.41520.4336.00000.00.000	City Clerk & Tax Collection-Me	\$315	\$180	\$180	\$180	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Clerk & Tax Collection-Medical Services	\$180	3 @ \$60.00 ea				
	Column Total:	\$180.00					



City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4341.00000.00.000	City Clerk & Tax Collection-Te	\$4,451	\$3,272	\$3,272	\$3,272	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Mail Svc for Motor Vehicle Renewa 29,000 @ \$.05 ea	\$1,450					
	Description: MV Folding Fee	\$290					
	Description: Pickup of billings 15 @ \$12.5 ea	\$188					
	Description: Proc Tax Bill mailing (twice a year) 19,800 @ \$.04	\$792					
	Description: Process lien notices 1,200 @ \$.46 ea	\$552					
	Column Total:	\$3,272.00					
1000.1.150.41520.4435.00000.00.000	City Clerk & Tax Collection-M	\$15,137	\$16,620	\$16,620	\$16,620	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Computerized MV Registration Support and License F	\$10,650					
	Description: Division Share of DoverNet support	\$3,369					
	Description: Division Share of PC Replacement Costs	\$1,635					
	Description: Misc Office Machine Repairs	\$200					
	Description: Sentry System rental/maintenance	\$480					
	Description: Time Stamp Machine	\$226					
	Description: Typewriter Annual Maintenance 1 @ \$60	\$60					
	Column Total:	\$16,620.00					
1000.1.150.41520.4524.00000.00.000	City Clerk & Tax Collection-Pt	\$2,177	\$2,172	\$2,298	\$2,298	\$126	5.80
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$2,298					
	Column Total:	\$2,298.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4531.00000.00.000	Telecommunications	\$4,013	\$7,140	\$7,140	\$7,140	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Services/equipment for voice, fax, data, wireless		\$7,140					
Column Total:		\$7,140.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4534.00000.00.000	City Clerk & Tax Collection-Pc	\$33,259	\$30,650	\$30,650	\$30,650	\$0	0.00

Column: [FY15CityManagerProposed]

Description:	Budget	FTE	Position Desc.
Annual 1st class presort fee	\$185		
Cert Impending Deeding Notices 125 @ \$6.11 ea	\$764		
Cert Impending Deeding to Lienhldr 125 @ \$6.11 ea	\$764		
Certified Lien Notice to Mortgagee 200 @ \$6.11 ea	\$1,222		
Certified Tax Lien Notices 650 @ \$6.11 ea	\$3,972		
Lock Box Rental	\$410		
Misc postage for correspondence 1,560 @ \$.46 ea	\$718		
Prop Tax Bills (mailed twice a year) 19,800 @ \$.46	\$9,108		
Prop Tax Bills (other mailings) 888 @ \$.46 ea	\$408		
Quarterly Tax Statements 1,859 @ \$.46 ea	\$855		
Tax Delinquent Notices 700 @ \$.46 ea	\$322		
Vehicle Renewal by Mail - Other 2,000 @ \$.46 ea	\$920		
Vehicle Renewal by Mail 29,000 @ \$.29 ea	\$8,410		
Vehicle Renewal no post enclosed 570 @ \$.46 ea	\$262		
Vital Record Correspondence	\$2,330		
Column Total:	\$30,650.00		

City of Dover, New Hampshire

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4540.00000.00.000	City Clerk & Tax Collection-Ac	\$1,803	\$1,450	\$1,450	\$1,450	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Council Meeting Advertisments	\$725					
	Description: Passage of Ordinances	\$725					
	Column Total:	\$1,450.00					
1000.1.150.41520.4550.00000.00.000	City Clerk & Tax Collection-Pr	\$0	\$1,550	\$1,550	\$1,550	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Binding-Certs, Ordinances, Resolutions	\$1,000					
	Description: Printing of Ordinances for Resale	\$300					
	Description: Printing Vaious Flyers/Notices	\$250					
	Column Total:	\$1,550.00					
1000.1.150.41520.4580.00000.00.000	City Clerk & Tax Collection-Tr	\$159	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, confrences, mileage	\$500					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$61,314	\$63,534	\$63,660	\$63,660	\$126	0.20
1000.1.150.41520.4611.00000.00.000	City Clerk & Tax Collection-Of	\$11,427	\$7,430	\$7,430	\$7,430	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Central Stores Copies 80,500 @ \$.06 ea	\$4,830					
	Description: Stationery, envelopes, forms, toner, pen	\$2,600					
	Column Total:	\$7,430.00					

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1000.1.150.41520.4612.00000.00.000	City Clerk & Tax Collection-Of	\$1,950	\$6,374	\$6,374	\$6,374	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: #10 Billing envelopes (taxes) 19,200 @ \$.03	\$576					
	Description: #10 Window Envelopes (liens) 1,100 @ \$.04 ea	\$44					
	Description: #9 Return envelopes (white) 19,200 @ \$.04	\$768					
	Description: 10 Billing Envelopes-Vehicle Renew 29,000 @ \$.03 e	\$870					
	Description: 10 Plain Envelopes- Misc Corresp 1,000 @ \$.04 ea	\$40					
	Description: 2-part receipts 2,500 @ \$.10 ea	\$250					
	Description: 9 Retn Env Vhicle Renewal Yellow 29,000 @ \$.04 ea	\$1,160					
	Description: Annual Update of Law (Taxes)	\$10					
	Description: Automobile "Red" Books 6 @ \$75	\$450					
	Description: Dog Tags 3,400 @ \$.18 ea	\$626					
	Description: E Reg Check Stock 3,000 @ \$.18 ea	\$540					
	Description: Property Tax bill forms 22,000 @ \$.02 ea	\$440					
	Description: Supplies for Printers, Scanners	\$600					
	Column Total:	\$6,374.00					
1000.1.150.41520.4619.00000.00.000	City Clerk & Tax Collection-Su	\$2,982	\$1,500	\$1,500	\$1,500	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: City of Dover Souvenirs	\$1,500					
	Column Total:	\$1,500.00					
1000.1.150.41520.4640.00000.00.000	City Clerk & Tax Collection-Pt	\$0	\$150	\$150	\$150	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Various Publications	\$150					
	Column Total:	\$150.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4681.00000.00.000	City Clerk & Tax Collection-Mi	\$0	\$0	\$700	\$700	\$700	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printer 5th Workstation	\$300					
	Description: Tables - Clerk Works State Printer Project	\$400					
	Column Total:	\$700.00					
Budg_Cat: Supplies - 600		\$16,360	\$15,454	\$16,154	\$16,154	\$700	4.53
1000.1.150.41520.4745.00000.00.000	City Clerk & Tax Collection-Cc	\$684	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$684	\$0	\$0	\$0	\$0	0.00
1000.1.150.41520.4810.00000.00.000	City Clerk & Tax Collection-Mi	\$1,179	\$80	\$80	\$80	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Municipal Clerk Associates 2 @ \$20	\$40					
	Description: NH Town & City Clerks 1 @ \$20	\$20					
	Description: NHTCA 1 @ \$20	\$20					
	Column Total:	\$80.00					
1000.1.150.41520.4819.00000.00.000	City Clerk & Tax Collection-Fe	\$832	\$3,875	\$3,875	\$3,875	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Current Use, Tax deeds, etc.	\$175					
	Description: Mortgagee search 90 @ \$10 ea	\$900					
	Description: Redemptions 700 @ \$2 ea	\$1,400					
	Description: Tax lien recording 700 @ \$2 ea	\$1,400					
	Column Total:	\$3,875.00					
Budg_Cat: Other Expenses - 800		\$2,011	\$3,955	\$3,955	\$3,955	\$0	0.00
Func: Finance - City Clerk & Tax Collection - 41520		\$355,485	\$402,551	\$393,616	\$391,378	(\$11,173)	(2.78)

# FINANCE

**Division: Election Division**

**Function 41525**

## ***Mission Statement:***

To act as an agent for the State of New Hampshire for the purpose of administering elections in an efficient and professional manner and to uphold the rules and laws of the City and State with the new Statewide Voter Registration System (SVRS).(Moved from Executive, Function 1000-41430)

## ***Major Services/Responsibilities:***

- Provide election services to the public so that each person's vote will count.
- Record, change and update voter registration information in accordance with state law.
- Provide registration opportunities for new voters, including same day registration.
- Plan, organize and administer all local, state and federal elections.
- Provide training to election volunteers and/or workers so that election day is carried out in an organized and efficient manner.

## ***Key Fiscal Year Objectives:***

- To continue to recruit able volunteers to assist in managing the elections when vacancies exist.
- To provide better education for citizens on the local and state changes in the election law process.
- To ensure smooth procedures are in place to secure accurate and timely election results.
- Continue ongoing training of all election staff

## ***Performance Measures:***

Description	FY13 ACTUAL	FY14 Est	FY15 Est
Total number of new registered voters	4205	400	1000
Manage Municipal, State, Federal elections	2	1	2
Recruit and train staff for election activities	60	60	60
Total number of voters that registered on election day	4023	320	900

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4115.00000.00.000	Elections-Regular Hourly Emp	\$80	\$0	\$0	\$0	\$0	0.00
1000.1.150.41525.4120.00000.00.000	Elections-Temporary Employee	\$6,470	\$3,348	\$6,696	\$6,696	\$3,348	100.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 12 Counters - 4 hrs per election 12 PD \$33.00	\$792		x Two Elections			
	Description: 24 Inspectors 15 hours per election 24 PD \$123.00	\$5,904		x Two Elections			
	Column Total:	\$6,696.00					
1000.1.150.41525.4125.00000.00.000	Elections-Elected Officials	\$9,021	\$5,634	\$11,268	\$11,268	\$5,634	100.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Supervr of ChrcklistChair 13 hr/elec 1 PD \$222	\$444		x Two Elections			
	Description: 18 Selectmen - 15 hours per election 18 PD \$131	\$4,716		x Two Elections			
	Description: 5 Supervr of Checklist 13 hrs/election 5 PD \$222	\$2,220		x Two Elections			
	Description: 6 Clerks - 15 hrs ea per election 6 PD \$139	\$1,668		x Two Elections			
	Description: 6 Moderators - 15 hrs ea per election 6 PD \$185	\$2,220		x Two Elections			
	Column Total:	\$11,268.00					
1000.1.150.41525.4130.00000.00.000	Elections-Overtime Pay	\$2,062	\$880	\$1,760	\$1,760	\$880	100.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Set up / Dismantling of voting booths, chairs, tab	\$1,760		x Two Elections			
	Column Total:	\$1,760.00					



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4220.00000.00.000	Elections-FICA	\$1,093	\$819	\$1,223	\$1,223	\$404	49.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$1,223					
	Column Total:	\$1,223.00					
1000.1.150.41525.4225.00000.00.000	Elections-Medicare	\$256	\$192	\$286	\$286	\$94	48.96
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$286					
	Column Total:	\$286.00					
1000.1.150.41525.4230.00000.00.000	Elections-Retirement	\$181	\$0	\$0	\$0	\$0	0.00
1000.1.150.41525.4260.00000.00.000	Elections-Workers Comp Insu	\$24	\$52	\$52	\$52	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$52					
	Column Total:	\$52.00					
Budg_Cat: Personal Services - 100		\$19,187	\$10,925	\$21,285	\$21,285	\$10,360	94.83
1000.1.150.41525.4341.00000.00.000	Elections-Technical Services	\$2,683	\$3,850	\$3,850	\$3,850	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accu Vote - Set-up charges-Coding, & Memory cards	\$2,500					
	Description: Programming- Ballot Coding & Printing	\$1,350					
	Column Total:	\$3,850.00					
1000.1.150.41525.4435.00000.00.000	Elections-Maint Chrgs - Office	\$2,262	\$1,200	\$1,200	\$1,200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accuvote Machines 6 @ \$200 ea	\$1,200					
	Column Total:	\$1,200.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4524.00000.00.000	Elections-Public Liab Insuranc	\$142	\$142	\$187	\$187	\$45	31.69
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$187					
	Column Total:	\$187.00					
1000.1.150.41525.4534.00000.00.000	Elections-Postage	\$1,784	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$2,000					
	Column Total:	\$2,000.00					
1000.1.150.41525.4540.00000.00.000	Elections-Advertising	\$193	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising as required by law 1 @ \$1,000 ea	\$1,000					
	Column Total:	\$1,000.00					
1000.1.150.41525.4550.00000.00.000	Elections-Printing & Binding	\$0	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing ballots, check lists, letters for voters	\$3,000					
	Column Total:	\$3,000.00					
Budg_Cat: Purchased Services - 300		\$7,064	\$11,192	\$11,237	\$11,237	\$45	0.40
1000.1.150.41525.4611.00000.00.000	Elections-Office Supplies	\$871	\$2,500	\$2,500	\$2,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Color Copies, Black/White Copies	\$1,000					
	Description: Supplies, forms, etc.	\$1,500					
	Column Total:	\$2,500.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4631.00000.00.000	Elections-Food	\$1,044	\$800	\$1,600	\$1,600	\$800	100.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Meals for Elections 2 @ \$800 ea	\$1,600					
	Column Total:	\$1,600.00					
1000.1.150.41525.4681.00000.00.000	Elections-Minor Equip Furnitu	\$215	\$800	\$800	\$800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Voting Booths, Signs, Tables, Cones Stanchions	\$800					
	Column Total:	\$800.00					
Budg_Cat: Supplies - 600		\$2,130	\$4,100	\$4,900	\$4,900	\$800	19.51
Func: Finance - Elections - 41525		\$28,382	\$26,217	\$37,422	\$37,422	\$11,205	42.74

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# PLANNING

## TAB 8

# **PLANNING**

**TAB 8**

# PLANNING

**Division: Planning**

**Function 41910**

***Mission Statement:***

To work with the community to preserve and shape a safe, sustainable, vital and well planned City through long-range planning that reflects the Community's vision. To be a trusted resource that provides innovative solutions, engages with the community and serves the public as a source of information and data about the community.

***Major Services/Responsibilities:***

- Maintain and implement the City's Master Plan
- Foster context sensitive development by working with residents to identify the community's character, and tailoring regulations that support that character.
- Maintain and administer the approval process for commercial and industrial development subdivision of land, and extraction of gravel.
- Advise the Planning Board, Open Lands Committee, Zoning Board of Adjustment, City Council, Conservation Commission and other land use boards for their respective land use and development issues
- Participate in the review and improvement of Dover's parking and transportation network
- Serve as a resource on the City and the development process for stakeholders
- Monitor and oversee conservation easements and land preservation efforts within Dover
- Facilitate communications between the development community, the City and the public
- Work with property/business owners to understand and operate within the land use ordinances in place.
- Represent the City on regional and state committees and projects
- Conduct research and grant writing
- Oversee and maintain an efficient and customer oriented zoning enforcement process
- Conduct special projects as assigned by the City Manager

***Key Fiscal Year Objectives:***

- To reflect the highest ethical and professional standards, demonstrating respect for our customers and the public.
- Complete the Land Use and Stewardship of Community Resources Master Plan chapters
- Oversee and Coordinate the downtown traffic efficiency project
- Continue to act as a liaison to COAST.
- Oversee and coordinate the Capital Improvement's Program
- Propose rezoning initiatives to meet the goals and objectives of the City's Master Plan
- Increase the efficiency of the department through the use of technology and social media
- Support economic development within the City including waterfront development, downtown redevelopment and the gateway rezoning initiatives
- Assist other City departments with program development and long-range planning
- Assert Dover's priorities in regional and state projects such as the State Ten Year Transportation Improvement Plan, Newington/Dover Bridge Project, Regional Economic Development, climate change evaluation project, and the NH Main Street Program
- Continue to increase the interaction with citizens and community organizations in an ongoing effort to familiarize the department with the wants and needs of the community
- Continue to preserve conservation land by supporting the efforts of the Open Lands Committee and Conservation Commission

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Interact and process public inquiries	26,200	26,200	26,200
Subdivision: Number of Lots/Housing units:	21 lots 142 units	21 lots 180 units	25 lots 92 units
Site Review: Building Square Footage	14,000	150,000	100,000
Site Review: Parking Lot Square Footage	112,260	320,000	125,000

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4110.00000.00.000	Planning-Regular Salaried Err	\$231,777	\$245,297	\$250,643	\$250,643	\$5,346	2.18
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bird, Steven L	\$79,568	1.0000	City Planner			
	Description: Corwin, Timothy	\$64,622	1.0000	Assistant Plann			
	Description: Jones, Richard E	(\$58,085)	-0.7300	CDBG Allocation			
	Description: Jones, Richard E	\$79,568	1.0000	Program Coordin			
	Description: Parker, Christopher G	\$89,442	1.0000	Director of Pla			
	Description: Parker, Christopher G	(\$4,472)	-0.0500	Prorate CDBG			
	Column Total:	\$250,643.00					
1000.1.180.41910.4115.00000.00.000	Planning-Regular Hourly Emp	\$50,813	\$49,803	\$83,938	\$49,444	(\$359)	(0.72)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Payment	\$52		457 Incentive P			
	Description: Britt, Diane	\$17,325	0.5000	Clerk Typist II			
	Description: Glidden, Jean M	\$43,927	1.0000	Office Manager			
	Description: Glidden, Jean M	(\$11,860)	-0.2700	Prorate CDBG			
	Description: TBD - Management Analyst	\$34,494	1.0000	Mgmt Analyst			
	Description: z CM Reduction - Management Analyst	(\$34,494)	-1.0000				
	Column Total:	\$49,444.00					
1000.1.180.41910.4170.00000.00.000	Planning-Longevity Pay	\$2,400	\$3,356	\$3,356	\$3,356	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 Years	\$800		\$800 each			
	Description: 1 @ 25-29 Years	\$1,600		\$1,600 each			
	Description: 2 @ 15-19 Years	\$2,400		\$1,200 each			
	Description: Prorate to CDBG	(\$1,444)					
	Column Total:	\$3,356.00					



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4211.00000.00.000.	Planning-Health Insurance	\$76,030	\$83,102	\$87,126	\$81,559	(\$1,543)	(1.86)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$87,126					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$5,567)					
	Column Total:	\$81,559.00					
1000.1.180.41910.4212.00000.00.000.	Planning-Dental Insurance	\$2,553	\$2,562	\$2,562	\$2,562	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,562					
	Column Total:	\$2,562.00					
1000.1.180.41910.4213.00000.00.000.	Planning-Life Insurance	\$724	\$667	\$667	\$667	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$667					
	Column Total:	\$667.00					
1000.1.180.41910.4214.00000.00.000.	Planning-Disability Insurance	\$502	\$610	\$625	\$625	\$15	2.46
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$625					
	Column Total:	\$625.00					
1000.1.180.41910.4220.00000.00.000.	Planning-FICA	\$17,090	\$17,048	\$19,655	\$17,517	\$469	2.75
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2%	\$19,655					
	Description: z CM Reduction - Management Analyst	(\$2,138)					
	Column Total:	\$17,517.00					

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General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4225.00000.00.000	Planning-Medicare	\$3,987	\$3,987	\$4,597	\$4,097	\$110	2.76
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,597					
	Description: z CM Reduction - Management Analyst	(\$500)					
	Column Total:	\$4,097.00					
1000.1.180.41910.4230.00000.00.000	Planning-Retirement	\$22,912	\$30,248	\$34,528	\$34,528	\$4,280	14.15
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$34,528					
	Column Total:	\$34,528.00					
1000.1.180.41910.4240.00000.00.000	Planning-Staff Development	\$1,668	\$2,500	\$2,800	\$2,800	\$300	12.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars & conf. for staff/board members	\$2,800					
	Column Total:	\$2,800.00					
1000.1.180.41910.4260.00000.00.000	Planning-Worker's Comp Insu	\$211	\$667	\$667	\$667	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$667					
	Column Total:	\$667.00					
1000.1.180.41910.4290.00000.00.000	Planning-FSA Fees	\$207	\$221	\$221	\$221	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$221					
	Column Total:	\$221.00					
Budg_Cat: Personal Services - 100		\$410,874	\$440,068	\$491,385	\$448,686	\$8,618	1.96

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4339.00000.00.000.	Planning - Consulting Service:	\$457	\$15,000	\$25,000	\$25,000	\$10,000	66.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Master Plan Consulting	\$25,000		Transportation			
	Column Total:	\$25,000.00					
1000.1.180.41910.4341.00000.00.000.	Technical Services	\$50	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Peer Review	\$300		Traffic Study R			
	Column Total:	\$300.00					
1000.1.180.41910.4435.00000.00.000.	Planning-Maint Chrgs - Office	\$2,960	\$3,513	\$3,445	\$3,445	(\$68)	(1.94)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support	\$2,460					
	Description: Division Share of PC Maintenance	\$985					
	Column Total:	\$3,445.00					
1000.1.180.41910.4524.00000.00.000.	Planning-Public Liab Insuranc	\$1,875	\$1,870	\$3,068	\$3,068	\$1,198	64.06
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$3,068					
	Column Total:	\$3,068.00					
1000.1.180.41910.4531.00000.00.000.	Telecommunications	\$2,486	\$4,095	\$4,095	\$4,095	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, data,	\$4,095					
	Column Total:	\$4,095.00					
1000.1.180.41910.4534.00000.00.000.	Planning-Postage	\$11,329	\$10,000	\$10,000	\$10,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$4,000					
	Description: Planning Postage	\$6,000					
	Column Total:	\$10,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4540.00000.00.000	Planning-Advertising	\$5,707	\$6,000	\$6,000	\$6,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal ads for posting public hearings	\$4,000					
	Description: ZBA Advertising (partially reimbursed)	\$2,000					
	Column Total:	\$6,000.00					
1000.1.180.41910.4550.00000.00.000	Planning-Printing And Binding	\$1,752	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pamphlets for rezoning information, legal records	\$3,000					
	Column Total:	\$3,000.00					
1000.1.180.41910.4580.00000.00.000	Planning-Travel Expense	\$1,207	\$1,500	\$1,800	\$1,800	\$300	20.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expenses for seminars, conferences, mileage	\$1,800					
	Column Total:	\$1,800.00					
Budg_Cat: Purchased Services - 300		\$27,823	\$45,278	\$56,708	\$56,708	\$11,430	25.24
1000.1.180.41910.4611.00000.00.000	Planning-Office Supplies	\$3,284	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning-Office Supplies	\$3,000					
	Column Total:	\$3,000.00					
1000.1.180.41910.4612.00000.00.000	Planning - Operating Supplies	\$1	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Operating Supplies	\$500					
	Column Total:	\$500.00					
1000.1.180.41910.4626.00000.00.000	Planning - Vehicle Fuels	\$152	\$225	\$0	\$0	(\$225)	(100.00)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4631.00000.00.000	Planning - Food	\$1,108	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$500					
	Column Total:	\$500.00					
1000.1.180.41910.4640.00000.00.000	Planning-Books & Publication:	\$419	\$400	\$400	\$400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical planning books/publications	\$400					
	Column Total:	\$400.00					
1000.1.180.41910.4681.00000.00.000	Planning - Minor Equip Furnit	\$77	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$5,040	\$4,625	\$4,400	\$4,400	(\$225)	(4.86)
1000.1.180.41910.4745.00000.00.000	Planning - Computers & Comr	\$197	\$400	\$400	\$400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Computers & Communications Equip	\$400					
	Column Total:	\$400.00					
Budg_Cat: Capital Outlay - 700		\$197	\$400	\$400	\$400	\$0	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4810.00000.00.000	Planning - Membership Dues	\$980	\$1,070	\$21,101	\$2,040	\$970	90.65
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: American Planning Association	\$600					
	Description: Floodplain Managers Association	\$170					
	Description: NH Association of Conservation Commissions	\$870					
	Description: NH Planning Association	\$150					
	Description: PlanNH	\$250					
	Description: Strafford Regional Planning Dues	\$19,060		FY15 Request			
	Description: z CM Reduction - SRP Dues	(\$19,060)					
	Column Total:	\$2,040.00					
1000.1.180.41910.4819.00000.00.000	Planning - Fees & Charges	\$12	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Deed recording costs	\$100					
	Column Total:	\$100.00					
Budg_Cat: Other Expenses - 800		\$992	\$1,170	\$21,201	\$2,140	\$970	82.91
1000.1.180.41910.4912.00000.00.000	Planning - Transfer to Special	\$5,000	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$5,000	\$0	\$0	\$0	\$0	0.00
Func: Planning - 41910		\$449,927	\$491,541	\$574,094	\$512,334	\$20,793	4.23

# PLANNING

**Division: Community Development Fund      Function: 2100-46311**

***Mission Statement:***

Create a viable urban environment through the improvement of housing and employment opportunities for low and moderate income people and through improving and/or expanding public facilities and services.

***Major Services/Responsibilities:***

- Review loan applications to the Economic Loan Program.
- Preparation of all closing documents and payment administration of all approved loans.
- Prepare scope of work, solicit bids, prepare bid analysis/results, contracts and change orders and inspection reports of projects.
- Develop annual CDBG grant application to HUD.
- Solicit CDBG grant proposals.
- Verify compliance with Federal laws (Davis-Bacon Wage Rates) for all CDBG-funded projects.
- Develop the annual Grantee Performance Report.
- Create annual consolidated Plan Performance Report for HUD.
- Monitor 30 to 40 outstanding loans, projects and sub recipients.
- Oversee implementation of energy efficiency improvements to City facilities

***Key Fiscal Year Objectives:***

- To provide increased employment opportunities to low/moderate income persons through loans to local businesses.
- To rehabilitate and improve the housing stock of the City of Dover.
- Close out all public facility projects and human service contracts by year's end.
- To complete all tenant fit out and other approved construction work at the McConnell Center financed with CDBG funding.
- To provide increased education health and human services to Dover's low and moderate income residents.
- To complete the Performance Measures integration into the CDBG process.
- Set-up and draw down of Federal funds owed to the City as required for the program.
- Address the needs of older housing, which pose lead-based paint hazards and life safety hazards.
- Complete the FY2010 – 2014 Consolidated Plan
- Complete quarterly Recovery Aid Reporting

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Public Facilities Grants	81,628	250,000	253,500
Public Service Expenditures	65,500	39,400	41,500

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4110.06311.14.000	Regular Salaried Employees	\$0	\$0	\$42,665	\$42,665	\$42,665	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Jones, Richard	(\$19,892)	-0.2500	DELP Allocation			
	Description: Jones, Richard	(\$21,483)	-0.2700	Planning Alloca			
	Description: Jones, Richard	\$79,568	1.0000	Program Coordin			
	Description: Parker, Christopher	(\$84,970)	-0.9500	95% Planning			
	Description: Parker, Christopher	\$89,442	1.0000	Director of Pla			
	Column Total:	\$42,665.00					
2100.1.180.46311.4115.06311.14.000	Regular Hourly Employees	\$0	\$0	\$11,860	\$11,860	\$11,860	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Glidden, Jean	(\$32,067)	-0.7300	73% Planning			
	Description: Glidden, Jean	\$43,927	1.0000	Office Manager			
	Column Total:	\$11,860.00					
2100.1.180.46311.4170.06311.14.000	Longevity Pay	\$0	\$0	\$1,044	\$1,044	\$1,044	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years	\$1,600					
	Description: 1@ 20-24 years proration	(\$832)					
	Description: Proration from Planning	\$276					
	Column Total:	\$1,044.00					
2100.1.180.46311.4211.06311.14.000	Health Insurance	\$0	\$0	\$18,184	\$18,184	\$18,184	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$18,184					
	Column Total:	\$18,184.00					



City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4212.06311.14.000	Dental Insurance	\$0	\$0	\$571	\$571	\$571	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$571					
	Column Total:	\$571.00					
2100.1.180.46311.4213.06311.14.000	Life Insurance	\$0	\$0	\$128	\$128	\$128	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums to Health Trust	\$128					
	Column Total:	\$128.00					
2100.1.180.46311.4214.06311.14.000	Disability Insurance	\$0	\$0	\$33	\$33	\$33	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$33					
	Column Total:	\$33.00					
2100.1.180.46311.4220.06311.14.000	FICA	\$0	\$0	\$3,132	\$3,132	\$3,132	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA- 6.2% of Wages	\$3,132					
	Column Total:	\$3,132.00					
2100.1.180.46311.4225.06311.14.000	Medicare	\$0	\$0	\$734	\$734	\$734	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$734					
	Column Total:	\$734.00					
2100.1.180.46311.4230.06311.14.000	Retirement	\$0	\$0	\$5,986	\$5,986	\$5,986	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$5,986					
	Column Total:	\$5,986.00					

## City of Dover, New Hampshire

## HUD/CDBG Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4240.06311.14.000	Staff Development Reimbursa	\$0	\$0	\$300	\$300	\$300	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars & Conferences for Staff	\$300					
	Column Total:	\$300.00					
2100.1.180.46311.4260.06311.14.000	Workers Comp Insurance	\$0	\$0	\$126	\$126	\$126	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$126					
	Column Total:	\$126.00					
2100.1.180.46311.4290.06311.14.000	FSA Fees	\$0	\$0	\$60	\$60	\$60	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees- Flexible Spending Accts	\$60					
	Column Total:	\$60.00					
2100.1.180.46311.4335.06311.14.000	Auditing Services	\$0	\$0	\$3,605	\$3,605	\$3,605	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG Administration - Auditing Services	\$3,605					
	Column Total:	\$3,605.00					
2100.1.180.46311.4339.06311.14.000	Consulting Services	\$0	\$0	\$15,806	\$15,806	\$15,806	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Master Plan Consulting	\$15,806		CDBG Admin Cons			
	Column Total:	\$15,806.00					
2100.1.180.46311.4435.06311.14.000	Maint Chrgs - Office Equipmei	\$0	\$0	\$693	\$693	\$693	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support	\$320					
	Description: Division Share of PC replacement and repair costs	\$373					
	Column Total:	\$693.00					

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City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4531.06311.14.000	Telecommunications	\$0	\$0	\$400	\$400	\$400	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$400					
	Column Total:	\$400.00					
2100.1.180.46311.4534.06311.14.000	Postage	\$0	\$0	\$100	\$100	\$100	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express, and parcel delivery	\$100					
	Column Total:	\$100.00					
2100.1.180.46311.4540.06311.14.000	Advertising	\$0	\$0	\$166	\$166	\$166	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal Ads	\$166					
	Column Total:	\$166.00					
2100.1.180.46311.4580.06311.14.000	Travel Expense	\$0	\$0	\$145	\$145	\$145	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel to seminars/conferences	\$145					
	Column Total:	\$145.00					
2100.1.180.46311.4611.06311.14.000	Office Supplies	\$0	\$0	\$228	\$228	\$228	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG-Administration-Office Supplies	\$228					
	Column Total:	\$228.00					
Func: CDBG Admin - 46311		\$0	\$0	\$105,966	\$105,966	\$105,966	0.00
2100.1.180.46323.4110.06321.14.000	Regular Salaried Employees	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46323.4170.06321.14.000	Longevity Pay	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46323.4211.06321.14.000	Health Insurance	\$0	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46323.4212.06321.14.000	Dental Insurance	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46323.4213.06321.14.000	Life Insurance	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46323.4220.06321.14.000	FICA	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46323.4225.06321.14.000	Medicare	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46323.4230.06321.14.000	Retirement	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46323.4290.06321.14.000	FSA Fees	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46323.4580.06321.14.000	Travel Expense	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46323.4835.06335.14.000	Grants/Subsidy-Strafford City	\$0	\$0	\$25,000	\$25,000	\$25,000	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: CAP Weatherization		\$25,000					
Column Total:		\$25,000.00					
Func: Housing Rehab - 46323		\$0	\$0	\$25,000	\$25,000	\$25,000	0.00
2100.1.180.46341.4832.06422.14.000	Housing Partnership - Disburs	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4835.01102.14.000	McConnell Bldg Imp - Grants/	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4835.06342.14.000	CDBG - My Friends Place - G	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4835.06345.14.000	Grants/Subsidy-Triangle Club	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4835.06388.14.000	Grants/Subsidy	\$0	\$0	\$226,000	\$226,000	\$226,000	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dover Childrens Center		\$33,500		FY15 Request			
Description: Dover Housing Authority		\$175,000		FY15 Request			
Description: Southeastern Services		\$17,500		FY15 Request			
Column Total:		\$226,000.00					
Func: Public Facilities - 46341		\$0	\$0	\$226,000	\$226,000	\$226,000	0.00

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46348.4835.06333.14.000	Grants/Subsidy-Community P	\$0	\$0	\$8,000	\$8,000	\$8,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Community Partners	\$8,000					
	Column Total:	\$8,000.00					
2100.1.180.46348.4835.06334.14.000	Grants/Subsidy-MFP Transiti	\$0	\$0	\$3,000	\$3,000	\$3,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: My Friends Place - Trans Housing	\$3,000					
	Column Total:	\$3,000.00					
2100.1.180.46348.4835.06342.14.000	Grants/Subsidy-My Friends Pl	\$0	\$0	\$7,000	\$7,000	\$7,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: My Friends Place	\$7,000					
	Column Total:	\$7,000.00					
2100.1.180.46348.4835.06360.14.000	Welfare Security Deposits	\$0	\$0	\$8,000	\$8,000	\$8,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Welfare Security Deposits	\$8,000					
	Column Total:	\$8,000.00					
2100.1.180.46348.4835.06361.14.000	Grants/Subsidy-A Safe Place	\$0	\$0	\$3,000	\$3,000	\$3,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: A Safe Place	\$3,000					
	Column Total:	\$3,000.00					
2100.1.180.46348.4835.06367.14.000	Grants/Subsidy-Aids Respons	\$0	\$0	\$8,000	\$8,000	\$8,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Aids Response	\$8,000					
	Column Total:	\$8,000.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46348.4835.06377.14.000	Grants/Subsidy-Cross Roads	\$0	\$0	\$5,200	\$5,200	\$5,200	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cross Roads House	\$5,200					
	Column Total:	\$5,200.00					
2100.1.180.46348.4835.06380.14.000	Grants/Subsidy-Strafford Cty	\$0	\$0	\$6,200	\$6,200	\$6,200	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Homeless Center for Strafford County	\$6,200					
	Column Total:	\$6,200.00					
Func: Public Services - 46348		\$0	\$0	\$48,400	\$48,400	\$48,400	0.00
2100.1.180.46525.4110.06621.14.000	Regular Salaried Employees	\$0	\$0	\$19,892	\$19,892	\$19,892	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Jones, Richard	(\$38,193)	-0.4800	CDBG Admin.			
	Description: Jones, Richard	(\$21,483)	-0.2700	Planning Alloca			
	Description: Jones, Richard	\$79,568	1.0000	Program Coordin			
	Column Total:	\$19,892.00					
2100.1.180.46525.4170.06621.14.000	Longevity Pay	\$0	\$0	\$400	\$400	\$400	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG Economic Loan Admin-Longevity Pay	\$400					
	Column Total:	\$400.00					
2100.1.180.46525.4211.06621.14.000	Health Insurance	\$0	\$0	\$6,390	\$6,390	\$6,390	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$6,390					
	Column Total:	\$6,390.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46525.4212.06621.14.000	Dental Insurance	\$0	\$0	\$184	\$184	\$184	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$184					
	Column Total:	\$184.00					
2100.1.180.46525.4213.06621.14.000	Life Insurance	\$0	\$0	\$48	\$48	\$48	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums to Health Trust	\$48					
	Column Total:	\$48.00					
2100.1.180.46525.4220.06621.14.000	FICA	\$0	\$0	\$1,141	\$1,141	\$1,141	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$1,141					
	Column Total:	\$1,141.00					
2100.1.180.46525.4225.06621.14.000	Medicare	\$0	\$0	\$267	\$267	\$267	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1/45% of Wages	\$267					
	Column Total:	\$267.00					
2100.1.180.46525.4230.06621.14.000	Retirement	\$0	\$0	\$2,186	\$2,186	\$2,186	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$2,186					
	Column Total:	\$2,186.00					
2100.1.180.46525.4290.06621.14.000	FSA Fees	\$0	\$0	\$19	\$19	\$19	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admn Fees- Flexible Spending Account	\$19					
	Column Total:	\$19.00					

## City of Dover, New Hampshire

## HUD/CDBG Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46525.4580.06621.14.000	Travel Expense	\$0	\$0	\$110	\$110	\$110	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel to and from conferences and seminars	\$110					
	Column Total:	\$110.00					
2100.1.180.46525.4835.06621.14.000	Grants/Subsidy	\$0	\$0	\$100,632	\$100,632	\$100,632	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Economic Loan Program	\$100,632					
	Column Total:	\$100,632.00					
Func: Econ Dev Assist - 46525		\$0	\$0	\$131,269	\$131,269	\$131,269	0.00
Grand Total:		\$0	\$0	\$536,635	\$536,635	\$536,635	0.00

End of Report



**POLICE**

**TAB 9**

**POLICE**

**TAB 9**

# POLICE

**Division: Administration**

**Function 42110**

***Mission Statement:***

To plan, manage and direct the overall delivery of services provided to the community by field and supporting services in a manner that is appropriate, cost effective, coordinated with other City Services and responsive to the needs and concerns of the citizens of Dover.

***Major Services/Responsibilities:***

- Budget preparation and management
- Planning
- Purchasing
- Oversight of grants
- Administration of collective bargaining agreements
- Oversight of agency discipline and morale of employees
- Overall direction, management and administration of the agency

***Key Fiscal Year Objectives:***

Continue to ensure that the department provides high quality and efficient police services to the community within the resources provided, while making full use of alternative funding sources and superior management practices.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Continuously review all written directives	Ongoing	Ongoing	Ongoing
Complete staff inspections of all major units & functions	Ongoing	Ongoing	Ongoing
Re-Accreditation of Police Department	Ongoing	Ongoing	Ongoing
Complete FY14 Budget per City Schedule	Completed	Completed	In Progress

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4110.00000.00.000	Police Admin-Regular Salaries	\$108,622	\$109,702	\$107,926	\$107,926	(\$1,776)	(1.62)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Colarusso, Anthony F	\$107,926	1.0000	Police Chief			
	Column Total:	\$107,926.00					
1000.1.210.42110.4115.00000.00.000	Police Admin-Regular Hourly	\$45,693	\$46,826	\$46,667	\$46,667	(\$159)	(0.34)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sick Buy Out	\$393					
	Description: Young, Melissa A	\$1,400		Education Incen			
	Description: Young, Melissa A	\$44,874	0.8750	Executive Secre			
	Column Total:	\$46,667.00					
1000.1.210.42110.4170.00000.00.000	Police Admin-Longevity Pay	\$2,650	\$2,650	\$2,650	\$2,650	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years	\$1,050					
	Description: 1 @ 25-29 years	\$1,600					
	Column Total:	\$2,650.00					
1000.1.210.42110.4211.00000.00.000	Police Admin-Health Insuranc	\$37,886	\$39,727	\$41,651	\$38,990	(\$737)	(1.86)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$41,651					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$2,661)					
	Column Total:	\$38,990.00					
1000.1.210.42110.4212.00000.00.000	Police Admin-Dental Insuranc	\$1,093	\$1,106	\$1,106	\$1,106	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,106					
	Column Total:	\$1,106.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4213.00000.00.000	Police Admin-Life Insurance	\$308	\$371	\$371	\$371	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$371					
	Column Total:	\$371.00					
1000.1.210.42110.4214.00000.00.000	Police Admin-Disability Insura	\$732	\$823	\$823	\$823	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$823					
	Column Total:	\$823.00					
1000.1.210.42110.4220.00000.00.000	Police Admin-FICA	\$3,854	\$2,947	\$2,894	\$2,894	(\$53)	(1.80)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,894					
	Column Total:	\$2,894.00					
1000.1.210.42110.4225.00000.00.000	Police Admin-Medicare	\$894	\$689	\$689	\$689	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$689					
	Column Total:	\$689.00					
1000.1.210.42110.4230.00000.00.000	Police Admin-Retirement	\$25,634	\$33,279	\$32,845	\$32,845	(\$434)	(1.30)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$32,845					
	Column Total:	\$32,845.00					
1000.1.210.42110.4240.00000.00.000	Police Admin-Staff Developme	\$0	\$475	\$500	\$500	\$25	5.26
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: IACP Conference & NH Chiefs of Police Conf	\$500					
	Column Total:	\$500.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4260.00000.00.000	Police Admin-Worker's Comp	\$1,403	\$3,898	\$3,898	\$3,898	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$3,898					
	Column Total:	\$3,898.00					
1000.1.210.42110.4291.00000.00.000	Police Admin-Uniform & Clear	\$315	\$315	\$315	\$315	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Young, Melissa A	\$315		Clothing Allow			
	Column Total:	\$315.00					
Budg_Cat: Personal Services - 100		\$229,085	\$242,808	\$242,335	\$239,674	(\$3,134)	(1.29)
1000.1.210.42110.4435.00000.00.000	Police Admin - Maint Chrgs - C	\$0	\$401	\$246	\$246	(\$155)	(38.65)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: DoverNet	\$186					
	Description: Printer Maint	\$52					
	Description: UPS	\$8					
	Column Total:	\$246.00					
1000.1.210.42110.4522.00000.00.000	Police Admin-Vehicle & Equip	\$449	\$449	\$449	\$449	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$449					
	Column Total:	\$449.00					
1000.1.210.42110.4523.00000.00.000	Police Admin-Police Liab Insu	\$1,279	\$1,279	\$1,279	\$1,279	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insurance	\$1,279					
	Column Total:	\$1,279.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4524.00000.00.000	Police Admin-Public Liab Insu	\$1,117	\$1,115	\$1,694	\$1,694	\$579	51.93
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,694					
	Column Total:	\$1,694.00					
1000.1.210.42110.4531.00000.00.000	Telecommunications	\$1,870	\$1,560	\$865	\$865	(\$695)	(44.55)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$865					
	Column Total:	\$865.00					
1000.1.210.42110.4534.00000.00.000	Police Admin-Postage	\$0	\$65	\$65	\$65	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$65					
	Column Total:	\$65.00					
1000.1.210.42110.4580.00000.00.000	Police Admin - Travel Expens	\$1,900	\$1,500	\$1,575	\$1,575	\$75	5.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: IACP and NHCOP Conferences	\$1,575					
	Column Total:	\$1,575.00					
Budg_Cat: Purchased Services - 300		\$6,615	\$6,369	\$6,173	\$6,173	(\$196)	(3.08)
1000.1.210.42110.4626.00000.00.000	Police Admin-Vehicle Fuels	\$723	\$600	\$670	\$670	\$70	11.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 197 gal @ \$3.40/gallon	\$670					
	Column Total:	\$670.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4640.00000.00.000	Police Admin-Books & Publications	\$214	\$0	\$225	\$225	\$225	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Admin-Books & Publications	\$225					
	Column Total:	\$225.00					
1000.1.210.42110.4654.00000.00.000	Police Admin-Maint Supplies -	\$25	\$222	\$222	\$222	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts, maintenance	\$222					
	Column Total:	\$222.00					
1000.1.210.42110.4661.00000.00.000	Police Admin-Fleet Maintenance	\$1,438	\$1,519	\$1,519	\$1,519	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation of Fleet Maintenance Budget	\$1,519					
	Column Total:	\$1,519.00					
Budg_Cat: Supplies - 600		\$2,400	\$2,341	\$2,636	\$2,636	\$295	12.60
1000.1.210.42110.4810.00000.00.000	Police Admin - Membership D	\$220	\$280	\$280	\$280	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: IACP and NHCOP Dues	\$280					
	Column Total:	\$280.00					
Budg_Cat: Other Expenses - 800		\$220	\$280	\$280	\$280	\$0	0.00
Func: Police Admin - 42110		\$238,320	\$251,798	\$251,424	\$248,763	(\$3,035)	(1.21)



# POLICE

**Division: Field Operations**

**Function 42120**

***Mission Statement:***

To provide high quality, exceptional police services to the community in a manner that is helpful, caring and responsive to the actual needs of our citizens and consistent with the overall goal of improving the quality of life in the City of Dover.

***Major Services/Responsibilities:***

- Respond to emergency and routine service requests
- Accident investigation
- Traffic management and direction
- Criminal investigation
- Crime prevention
- Animal Control Services
- Traffic/Pedestrian safety and enforcement

***Key Fiscal Year Objectives:***

- Secure grant funding for a minimum of 490 man hours of overtime enforcement patrols to target pedestrian, speed, traffic signal and DWI related violations
- Reduce the propensity for traffic collisions on municipally controlled roadways in the city through traffic enforcement programs, high visibility patrols, and effective prosecution of offenders.
- Enforce City of Dover Dog Ordinances and educate the public of animal related health issues.
- Purchase enough police vehicles to insure a safe fleet and decrease maintenance costs
- Enhance the safety and atmosphere in the Downtown Business District through use of the Mounted Patrol Unit, Bicycle Patrol Unit and Walking Patrol details, and involvement with various Downtown Business Groups
- Respond to Priority One calls for service, which are those calls requiring an immediate response-such as crimes in progress, accidents, involving injury, and alarms- in less than six (6) minutes.
- Enforce traffic laws to maintain motorist and pedestrian safety.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Total calls for service responded to	32,486	33,000	33,500
Directed Patrol Man Hours	252	560	560
Motor Vehicle Collisions Investigated	725	700	700
Animal Calls Responded To By The Animal Control Officer	235	250	260
Mounted Unit Maintain Proactive patrol in downtown and community trails	Ongoing	Ongoing	Ongoing
Average response time for Priority one calls service	4.39 min	4.50 min	4.30 min
Total motor vehicle stops	13,842	14,000	14,500

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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1000.1.210.42120.4110.00000.00.000	Police Operations - Regular S	\$80,851	\$82,989	\$87,260	\$87,260	\$4,271	5.15
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Column: [FY15CityManagerProposed]

Budget    FTE    Position Desc.

Description: Breault, William M    \$81,722    1.0000    Police Captain

Description: Educational Incentive    \$2,000

Description: Holiday Pay    \$3,538

Column Total:    \$87,260.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4115.00000.00.000	Police Operations-Regular Ho	\$1,835,436	\$1,999,918	\$2,219,055	\$2,123,177	\$123,259	6.16
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$2,059					
	Description: Anderson, Linda	\$70,888	1.0000	Police Sergeant			
	Description: Beaulieu, Carey R	\$82,054	1.0000	Police Lieutena			
	Description: Brown, Matthew	\$49,801	1.0000	Police Officer			
	Description: Caproni, Joseph A	\$62,975	1.0000	Police Officer			
	Description: Carlson, Oake D	\$57,621	1.0000	Police Officer			
	Description: Choi, Andrew S	\$50,547	1.0000	Police Officer			
	Description: Collis, David	\$45,587	1.0000	Police Officer			
	Description: Cooper, Juel K	\$54,266	1.0000	Police Officer			
	Description: Dunne, Brynn L	\$54,334	1.0000	Police Officer			
	Description: Feliciano, Jason M	\$58,006	1.0000	Police Officer			
	Description: Flanagan, Lois	\$4,921	0.2000	Crossing Guard			
	Description: Gaudreault, Adam	\$44,026	1.0000	Police Officer			
	Description: Gebers, Daniel W	\$59,394	1.0000	Police Officer			
	Description: Gould, Brad J	\$79,005	1.0000	Police Lieutena			
	Description: Harnish, Matthew	\$55,032	1.0000	Police Officer			
	Description: Harrington, Janine	\$69,988	1.0000	Police Sergeant			
	Description: Kennedy, Sean K	\$59,398	1.0000	Police Officer			
	Description: Khalsa, Dev Atma	\$57,035	1.0000	Police Officer			
	Description: Ladisheff, Kathy M	\$34,714	1.0000	Animal Control			
	Description: Lazos, Petros	\$46,023	1.0000	Police Officer			
	Description: Letendre, Ronald A	\$58,392	1.0000	Police Officer			
	Description: Levin, Paul R	\$57,582	1.0000	Police Officer			
	Description: Lilyestrom, Benjamin D	\$57,252	1.0000	Police Officer			
	Description: Malsbury, William T	\$70,889	1.0000	Police Sergeant			
	Description: Martinelli, David W	\$79,365	1.0000	Police Lieutena			

## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
	Description: Mask, Sean	\$58,012	1.0000	Police Officer			
	Description: Mitrushi, Alexander	\$57,550	1.0000	Police Officer			
	Description: Murch, Michelle L	\$64,302	1.0000	Police Officer			
	Description: Petrin, Scott M	\$58,570	1.0000	Police Officer			
	Description: Pieniazek, Christopher J	\$47,595	1.0000	Police Officer			
	Description: Plummer, Christopher	\$55,771	1.0000	Police Officer			
	Description: Police Education Incentive	\$55,060					
	Description: Police Holiday pay	\$91,631					
	Description: Sick Buy Out	\$5,610					
	Description: Speidel, Marn E	\$70,895	1.0000	Police Sergeant			
	Description: TBD Police Officer 1	\$43,830	1.0000	New Position			
	Description: TBD Police Officer 2	\$43,830	1.0000	New Position			
	Description: TBD Police Officer 3	\$43,830	1.0000	New Position			
	Description: TBD Police Officer 4	\$43,830	1.0000	New Position			
	Description: Yerardi, James M	\$57,585	1.0000	Police Officer			
	Description: z CM Reduction - TBD Officer 3	(\$47,939)	-1.0000				
	Description: z CM Reduction - TBD Officer 4	(\$47,939)	-1.0000				
	Column Total:	\$2,123,177.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4130.00000.00.000	Police Operations-Overtime P	\$108,763	\$173,614	\$164,200	\$154,200	(\$19,414)	(11.18)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: At 1.5 times - includes Extended workday	\$14,500					
	Description: Call Back Assignment	\$12,100					
	Description: Leave coverage	\$48,000					
	Description: Sick Leave Coverage	\$4,100					
	Description: Special Assisgnments	\$14,100					
	Description: Special Events	\$8,700					
	Description: Training	\$27,000					
	Description: Training Coverage	\$19,800					
	Description: Witness Fees (Court)	\$15,900					
	Description: z CM General Reduction	(\$10,000)					
	Column Total:	\$154,200.00					
1000.1.210.42120.4170.00000.00.000	Police Operations-Longevity F	\$16,000	\$18,800	\$23,600	\$23,600	\$4,800	25.53
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 3 @ 20 and over years	\$4,800		\$1,600 each			
	Description: 6 @ 5-9 years	\$2,400		\$400 each			
	Description: 7 @ 10-14 years	\$5,600		\$800 each			
	Description: 9 @ 15-19 years	\$10,800		\$1,200 each			
	Column Total:	\$23,600.00					
1000.1.210.42120.4211.00000.00.000	Police Operations-Health Insu	\$480,946	\$511,999	\$563,927	\$524,203	\$12,204	2.38
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$563,927					
	Description: z CM Reduction - 2 New Police Officers	(\$35,446)					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$4,278)					
	Column Total:	\$524,203.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4212.00000.00.000	Police Operations-Dental Insu	\$16,563	\$16,494	\$18,130	\$16,656	\$162	0.98
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$18,130					
	Description: z CM Reduction - 2 New Police Officers	(\$1,474)					
	Column Total:	\$16,656.00					
1000.1.210.42120.4213.00000.00.000	Police Operations-Life Insurar	\$3,853	\$4,643	\$5,154	\$5,154	\$511	11.01
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$5,154					
	Column Total:	\$5,154.00					
1000.1.210.42120.4220.00000.00.000	Police Operations-FICA	\$2,452	\$2,786	\$2,842	\$2,842	\$56	2.01
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,842					
	Column Total:	\$2,842.00					
1000.1.210.42120.4225.00000.00.000	Police Operations-Medicare	\$29,627	\$29,794	\$33,341	\$31,951	\$2,157	7.24
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$33,341					
	Description: z CM Reduction - 2 New Police Officers	(\$1,390)					
	Column Total:	\$31,951.00					
1000.1.210.42120.4230.00000.00.000	Police Operations-Retirement	\$384,082	\$561,288	\$580,498	\$558,320	(\$2,968)	(0.53)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$580,498					
	Description: z CM Reduction - 2 New Police Officers	(\$22,178)					
	Column Total:	\$558,320.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4240.00000.00.000	Police Operations-Staff Devel	\$3,401	\$2,700	\$2,385	\$2,385	(\$315)	(11.67)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Armorer's Certification Course	\$585					
	Description: Child Passenger Safety Recertification	\$75					
	Description: IPTM Traffic Crash Reconstruction	\$825					
	Description: SWAT Liability Training	\$900					
	Column Total:	\$2,385.00					
1000.1.210.42120.4260.00000.00.000	Police Operations-Worker's C	\$31,605	\$57,387	\$57,387	\$57,387	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$57,387					
	Column Total:	\$57,387.00					
1000.1.210.42120.4290.00000.00.000	Police Operations-FSA Fees	\$470	\$525	\$600	\$600	\$75	14.29
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$600					
	Column Total:	\$600.00					
1000.1.210.42120.4291.00000.00.000	Police Operations-Uniform & C	\$18,350	\$21,550	\$21,550	\$21,550	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Cleaning Allowance	\$21,550					
	Column Total:	\$21,550.00					
Budg_Cat: Personal Services - 100		\$3,012,399	\$3,484,487	\$3,779,929	\$3,609,285	\$124,798	3.58

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4336.00000.00.000	Police Operations-Medical Se	\$210	\$1,906	\$4,025	\$3,025	\$1,119	58.71
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Critical Incident Debriefings 5 @ \$100 each	\$500					
	Description: Entry Level Medical Exam 4@\$500	\$2,000					
	Description: In-Service Medical Exam 1@\$325 ea	\$325					
	Description: Psych Screening 4@\$300	\$1,200					
	Description: z CM Reduction - 2 New Police Officers	(\$1,000)					
	Column Total:	\$3,025.00					
1000.1.210.42120.4339.00000.00.000	Police Operations - Consulting	\$6,382	\$6,500	\$7,300	\$7,300	\$800	12.31
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual fee, services @ K9 Kaos	\$5,000					
	Description: Miscellaneous Veterinary Services	\$2,300					
	Column Total:	\$7,300.00					
1000.1.210.42120.4435.00000.00.000	Police Operations - Maint Chr	\$691	\$2,735	\$3,651	\$3,651	\$916	33.49
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer Maint (DoverNet) 12@\$186.42	\$2,237					
	Description: Printer Maint 2@\$51.94	\$104					
	Description: Radar Maintenance	\$1,200					
	Description: UPS	\$110					
	Column Total:	\$3,651.00					
1000.1.210.42120.4521.00000.00.000	Police Operations-Property In:	\$2,813	\$2,847	\$2,862	\$2,862	\$15	0.53
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$2,862					
	Column Total:	\$2,862.00					



City of Dover, New Hampshire

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4522.00000.00.000	Police Operations-Vehicle & E	\$8,383	\$7,178	\$7,626	\$7,626	\$448	6.24
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$7,626					
	Column Total:	\$7,626.00					
1000.1.210.42120.4523.00000.00.000	Police Operations-Police Liab	\$42,203	\$42,203	\$43,482	\$43,482	\$1,279	3.03
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insur	\$43,482					
	Column Total:	\$43,482.00					
1000.1.210.42120.4524.00000.00.000	Police Operations-Public Liab	\$16,536	\$16,496	\$22,933	\$22,933	\$6,437	39.02
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$22,933					
	Column Total:	\$22,933.00					
1000.1.210.42120.4531.00000.00.000	Telecommunications	\$8,431	\$8,396	\$7,463	\$7,463	(\$933)	(11.11)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$7,463					
	Column Total:	\$7,463.00					
1000.1.210.42120.4580.00000.00.000	Police Operations - Travel Exp	\$1,836	\$1,560	\$3,235	\$3,235	\$1,675	107.37
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: IPTM Crash Reconstruction	\$1,255					
	Description: SWAT Command -flight, hotel, meals	\$1,980					
	Column Total:	\$3,235.00					
Budg_Cat: Purchased Services - 300		\$87,484	\$89,821	\$102,577	\$101,577	\$11,756	13.09

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4611.00000.00.000	Police Operations-Office Supp	\$0	\$1,150	\$950	\$950	(\$200)	(17.39)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, computer, copier supplies	\$950					
	Column Total:	\$950.00					
1000.1.210.42120.4612.00000.00.000	Police Operations-Operating S	\$16,008	\$18,900	\$19,100	\$19,100	\$200	1.06
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ammunition/TASER Supplies	\$14,800					
	Description: Xing Guard/Traffic Signs/Misc Supplies	\$4,300					
	Column Total:	\$19,100.00					
1000.1.210.42120.4615.00000.00.000	Police Operations-Clothing & I	\$12,890	\$12,200	\$11,900	\$11,900	(\$300)	(2.46)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniform, accessories & clothing	\$11,900					
	Column Total:	\$11,900.00					
1000.1.210.42120.4626.00000.00.000	Police Operations-Vehicle Fue	\$85,132	\$78,200	\$74,929	\$74,929	(\$3,271)	(4.18)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuels 22,038 gallons @3.40/gallon	\$74,929					
	Column Total:	\$74,929.00					
1000.1.210.42120.4631.00000.00.000	Police Operations-Food	\$243	\$375	\$375	\$375	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$375					
	Column Total:	\$375.00					
1000.1.210.42120.4635.00000.00.000	Police Operations - Medicinal	\$188	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid supplies & pharmaceuticals	\$200					
	Column Total:	\$200.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4654.00000.00.000	Police Operations-Maint Supp	\$17,244	\$20,000	\$20,000	\$20,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Oil, lube, filters, tires, replacement	\$20,000					
	Column Total:	\$20,000.00					
1000.1.210.42120.4661.00000.00.000	Police Operations-Fleet Maint	\$46,911	\$49,544	\$49,544	\$49,544	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fleet maintenance budget allocation	\$49,544					
	Column Total:	\$49,544.00					
1000.1.210.42120.4681.00000.00.000	Police Operations - Minor Equ	\$405	\$1,165	\$3,200	\$3,200	\$2,035	174.68
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Kustom Signals Radar Unit	\$2,000					
	Description: Remington 870 Shotgun	\$1,200					
	Column Total:	\$3,200.00					
Budg_Cat: Supplies - 600		\$179,020	\$181,734	\$180,198	\$180,198	(\$1,536)	(0.85)
1000.1.210.42120.4745.00000.00.000	Police Operations-Computers	\$13,588	\$12,600	\$11,600	\$11,600	(\$1,000)	(7.94)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repair of Out-of-Warranty Toughbooks/ UPS Replacem	\$2,600					
	Description: Toughbook Laptops for Cruisers (3)	\$9,000					
	Column Total:	\$11,600.00					
Budg_Cat: Capital Outlay - 700		\$13,588	\$12,600	\$11,600	\$11,600	(\$1,000)	(7.94)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4810.00000.00.000	Police Operations - Memberst	\$100	\$400	\$215	\$215	(\$185)	(46.25)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: National Tactical Officers Assoc	\$40					
	Description: New England State Police Info Network	\$100					
	Description: State of NH-Justice of Peace Renewal	\$75					
	Column Total:	\$215.00					
Budg_Cat:	Other Expenses - 800	\$100	\$400	\$215	\$215	(\$185)	(46.25)
Func:	Police Operations - 42120	\$3,292,592	\$3,769,042	\$4,074,519	\$3,902,875	\$133,833	3.55

# POLICE

**Division: Support Services**

**Function 42150**

***Mission Statement:***

To provide the various auxiliary and advanced services necessary to support, or ensure the success of field units and operations.

***Major Services/Responsibilities:***

- Maintain records of investigations, criminal records, wanted persons, and other activities of the department
- Provide personnel services, to include: recruitment, selection, equipment procurement and management, training, testing, and related responsibilities
- Provide services related to substance abuse prevention, crime prevention, youth safety and community relations
- Provide data processing, word processing, and computer system administration services
- Provide Prosecution support of Field Operations arrests/summons

***Key Fiscal Year Objectives:***

- Obtain additional funding through state or federal sources to support prevention programs/activities
- To continue Community Policing Programs which include DARE, crime watch, crime prevention training, and other programs designed to help residents participate in making their neighborhoods safe and crime free.
- To continue DHS Resource Officer Program.
- Aggressively recruit certified officers and quality entry level candidates.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Provide DARE in Dover Schools 5 <sup>th</sup> grade	256	275	285
Internet Safety Programming (adult and youth) 5 <sup>th</sup> and 6 <sup>th</sup> grade safety talks, PTA,DMA PTA, DHS Admin	800 participants	900 participants	950 participants
Electronically process and store all police case reports	357,180 pages	368,000 pages	375,000 pages
Prosecution Cases	1578	1681	1710
Daily attendees At-Risk Teen Center	27	29	30
Police and Community Together Program (PACT) Attendees	49	55	60
Alcohol/Drug Abuse Prevention Program	1850	1850	1850

# POLICE

**Division: Support Services Division** **Function 1000-42150**  
**– Special Investigations Unit**

***Mission Statement:***

To provide technical investigative support to the agency by assisting officers with the more complicated investigations.  
 To investigate major crimes as thoroughly as possible in order to increase the chances of a successful resolution.  
 To participate in crime prevention activities including providing training to local business and groups on specific prevention topics like scams, robbery and burglary.

***Major Services/Responsibilities:***

- Conduct preliminary and follow-up investigations of complex and specialized cases.
- To conduct all major crimes investigations.
- To provide technical assistance in the form of crime scene investigation or sharing of specialized equipment or investigative personnel working with other members of the agency.
- To conduct crime prevention education and training.
- To thoroughly investigate complicated white collar and financial crimes investigations.
- To monitor and investigate high risk or recurring domestic violence cases.

***Key Fiscal Year Objectives:***

- To participate with crime scene support, equipment, and/or investigative support with at least 75% of all Burglary investigations.
- To participate with crime scene support, equipment, and/or investigative support in at least 80% of all Robbery investigations.
- To participate in at least 25% of all forgery and fraud investigations.
- To conduct at least 8 community crime prevention education training covering robbery, burglary, scam and workplace violence prevention for Dover organizations and groups.

***Performance Measures:***

Description	FY13Act	FY14Est	FY15Est
Percentage of Burglaries participated in	65%	75%	75%
Percentage of Robberies participated in	100%	90%	90%
Percentage of Forgery/Fraud Cases participated in	30%	25%	30%
Community Crime Prevention/Education	17	20	20

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4110.00000.00.000	Police Support - Regular Sala	\$91,605	\$94,050	\$98,715	\$98,715	\$4,665	4.96
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Terlemezian, David A	\$92,303	1.0000	Police Captain			
	Description: z Educational Incentive	\$2,400					
	Description: z Holiday Pay	\$4,012					
Column Total:		\$98,715.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4115.00000.00.000	Police Support-Regular Hourly	\$1,198,071	\$1,280,415	\$1,319,357	\$1,319,357	\$38,942	3.04
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$1,380		457 Incentive P			
	Description: Bortz, Brian D	\$63,982	1.0000	Information Tec			
	Description: Boston, Kerry Anne	\$34,663	0.8625	Secretary I			
	Description: Burt, Timothy J	\$64,303	1.0000	Police Officer			
	Description: Carmichael, John R	\$31,996	0.8625	Secretary I			
	Description: Clark, Ann M	\$44,299	1.0000	Personnel Assis			
	Description: Collopy, Mark	\$69,665	1.0000	Police Sergeant			
	Description: Crowley, Lisa	\$19,050	0.6300	Secretary I			
	Description: Dalton, Lisa C	\$32,653	0.7500	Secretary I			
	Description: Dolleman, Brant M	\$79,005	1.0000	Police Lieutena			
	Description: Estee, Brian	\$54,991	0.8500	Police Prosecut			
	Description: Fenton, D Michael	\$49,880	0.8500	Information Tec			
	Description: Keefe, Timothy	\$61,702	1.0000	Police Officer			
	Description: Kilbreth, Patrick	\$62,926	1.0000	Police Officer			
	Description: Lawson, Lisa M	\$29,137	0.7250	Secretary I			
	Description: Mayo, Henry B	\$15,710	0.5000	Custodian			
	Description: Mitchell, Dana C	\$49,883	0.8000	Police Preventi			
	Description: Nadeau, Mark	\$58,241	1.0000	Police Officer			
	Description: Pappajohn, Stephen	\$60,955	1.0000	Teen Center Cou			
	Description: Pettingill, Scott	\$69,944	1.0000	Police Sergeant			
	Description: Pike, Edward F Jr	\$61,253	1.0000	Police Officer			
	Description: Police Education Incentives	\$23,415					
	Description: Police Holiday Pay	\$32,184					
	Description: Powers, Patti I	\$40,437	0.7500	Police Victim W			
	Description: Sick Buy Out	\$4,590					
	Description: Tarmey, John III	\$62,961	1.0000	Police Officer			



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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
	Description: TBD	\$14,553	0.5000	Secretary I			
	Description: Travaglini, Matthew	\$56,636	1.0000	Police Officer			
	Description: Tweedy, Samuel M	\$13,230	0.4250	Custodian			
	Description: Wingren, Diana L	\$55,733	1.0000	Police Records			
	Column Total:	\$1,319,357.00					
1000.1.210.42150.4130.00000.00.000	Police Support-Overtime Pay	\$38,724	\$34,500	\$31,700	\$31,700	(\$2,800)	(8.12)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: At 1.5 times - includes Extended workday	\$6,500					
	Description: Call back assignment & special invest.	\$7,100					
	Description: In-service Training	\$450					
	Description: Leave Coverage	\$1,500					
	Description: Special Assignments / Major Crimes/Incidents	\$15,300					
	Description: Special Events	\$850					
	Column Total:	\$31,700.00					
1000.1.210.42150.4170.00000.00.000	Police Support-Longevity Pay	\$17,125	\$17,715	\$19,235	\$19,235	\$1,520	8.58
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10 @ 10-14 years prorated	\$6,490		\$800 each			
	Description: 3 @ 20-24 years prorated	\$4,235		\$1,600 each			
	Description: 5 @ 5-9 years	\$2,000		\$400 each			
	Description: 6 @ 15-19 years prorated	\$6,510		\$1,200 each			
	Column Total:	\$19,235.00					

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4211.00000.00.000	Police Support-Health Insuran	\$289,622	\$327,342	\$345,901	\$323,800	(\$3,542)	(1.08)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$345,901					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$22,101)					
	Column Total:	\$323,800.00					
1000.1.210.42150.4212.00000.00.000	Police Support-Dental Insuran	\$13,580	\$14,400	\$14,399	\$14,399	(\$1)	(0.01)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$14,399					
	Column Total:	\$14,399.00					
1000.1.210.42150.4213.00000.00.000	Police Support-Life Insurance	\$2,055	\$2,917	\$3,000	\$3,000	\$83	2.85
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$3,000					
	Column Total:	\$3,000.00					
1000.1.210.42150.4220.00000.00.000	Police Support-FICA	\$37,766	\$35,814	\$39,179	\$39,179	\$3,365	9.40
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$39,179					
	Column Total:	\$39,179.00					
1000.1.210.42150.4225.00000.00.000	Police Support-Medicare	\$19,957	\$19,560	\$20,221	\$20,221	\$661	3.38
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$20,221					
	Column Total:	\$20,221.00					
1000.1.210.42150.4230.00000.00.000	Police Support-Retirement	\$157,132	\$220,395	\$236,190	\$236,190	\$15,795	7.17
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$236,190					
	Column Total:	\$236,190.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4240.00000.00.000	Police Support-Staff Developm	\$6,947	\$8,398	\$8,790	\$8,790	\$392	4.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CACE yearly subscription	\$100					
	Description: CALEA Conference fee	\$700					
	Description: CALEA Fee - Re-accreditation	\$4,065					
	Description: Int'l Assoc of Identification Tests	\$1,400					
	Description: Medicolegal Death Invest Training	\$825					
	Description: NEDIAI Conference	\$1,200					
	Description: NNEPAC Fees	\$50					
	Description: Recruitment flyers	\$450					
	Column Total:	\$8,790.00					
1000.1.210.42150.4260.00000.00.000	Police Support-Worker's Com	\$17,144	\$31,152	\$31,152	\$31,152	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$31,152					
	Column Total:	\$31,152.00					
1000.1.210.42150.4290.00000.00.000	Police Support-FSA Fees	\$678	\$825	\$600	\$600	(\$225)	(27.27)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$600					
	Column Total:	\$600.00					
1000.1.210.42150.4291.00000.00.000	Police Support-Uniform & Cle	\$8,456	\$7,378	\$7,378	\$7,378	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Cleaning Allowances	\$7,378					
	Column Total:	\$7,378.00					
Budg_Cat: Personal Services - 100		\$1,898,861	\$2,094,861	\$2,175,817	\$2,153,716	\$58,855	2.81

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1000.1.210.42150.4336.00000.00.000	Police Support-Medical Servic	\$2,783	\$1,500	\$600	\$600	(\$900)	(60.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical and Psych Screenings	\$600					
	Column Total:	\$600.00					
1000.1.210.42150.4431.00000.00.000	Maint Chrgs - Buildings	\$60	\$125	\$125	\$125	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Extinguisher Inspections within Police Dept	\$125					
	Column Total:	\$125.00					
1000.1.210.42150.4433.00000.00.000	Maint Chrgs - Equipment	\$629	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance on Gym equipment	\$500					
	Column Total:	\$500.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4435.00000.00.000	Police Support-Maint Chrgs -	\$36,475	\$35,464	\$43,915	\$43,915	\$8,451	23.83
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Computer Maintenance (DoverNet)32@\$186.42	\$5,966					
	Description: Copier Maintenance and Supplies	\$1,186					
	Description: Crystal Reports Licenses 2@\$495	\$990					
	Description: Dell PowerEdge R510 Server	\$2,475					
	Description: Device Seizure Upgrade	\$360					
	Description: Footwear Database Subscription	\$3,100					
	Description: Lexis/Nexis Software	\$3,000					
	Description: Power DMS Electronic Manual	\$150					
	Description: Printer Maint (DoverNet) 5@\$51.94	\$260					
	Description: QED Police Records Management Software/Fire Suppor	\$22,858					
	Description: Repair charges (Shredder)	\$600					
	Description: Typewriters 3 @ \$70	\$210					
	Description: UPS	\$260					
	Description: Virtual Evidence Room	\$2,500					
	Column Total:	\$43,915.00					
1000.1.210.42150.4441.00000.00.000	Police Support-Rental of Land	\$73,357	\$73,523	\$78,900	\$78,900	\$5,377	7.31
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Rent McConnell Center Police Outreach 1 Yr	\$77,900					
	Description: Rochester Indoor/Outdoor Range Use	\$1,000					
	Column Total:	\$78,900.00					

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4522.00000.00.000	Police Support-Vehicle & Equi	\$5,569	\$5,832	\$4,935	\$4,935	(\$897)	(15.38)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$4,935					
	Column Total:	\$4,935.00					
1000.1.210.42150.4523.00000.00.000	Police Support-Police Liab Ins	\$11,746	\$11,746	\$11,746	\$11,746	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insurance	\$11,746					
	Column Total:	\$11,746.00					
1000.1.210.42150.4524.00000.00.000	Police Support-Public Liab Ins	\$11,682	\$11,653	\$16,803	\$16,803	\$5,150	44.19
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$16,803					
	Column Total:	\$16,803.00					
1000.1.210.42150.4531.00000.00.000	Telecommunications	\$13,949	\$12,824	\$12,060	\$12,060	(\$764)	(5.96)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data , wireless	\$12,060					
	Column Total:	\$12,060.00					
1000.1.210.42150.4534.00000.00.000	Police Support-Postage	\$5,737	\$4,300	\$4,600	\$4,600	\$300	6.98
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$4,600					
	Column Total:	\$4,600.00					
1000.1.210.42150.4540.00000.00.000	Police Support - Advertising	\$738	\$450	\$450	\$450	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Personnel recruitment and legal ads	\$450					
	Column Total:	\$450.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4580.00000.00.000	Police Support - Travel Expen	\$2,160	\$3,260	\$3,530	\$3,530	\$270	8.28
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CALEA Conference	\$1,800					
	Description: Medicolegal Death Invest	\$1,730					
	Column Total:	\$3,530.00					
Budg_Cat: Purchased Services - 300		\$164,885	\$161,177	\$178,164	\$178,164	\$16,987	10.54
1000.1.210.42150.4611.00000.00.000	Police Support-Office Supplies	\$16,066	\$12,730	\$14,500	\$14,500	\$1,770	13.90
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Back-Up Tapes	\$400					
	Description: Computer, copier & office supplies	\$14,100					
	Column Total:	\$14,500.00					
1000.1.210.42150.4612.00000.00.000	Police Support-Operating Sup	\$7,798	\$9,850	\$8,700	\$8,700	(\$1,150)	(11.68)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Forms and other operation supplies	\$4,300					
	Description: Lab Supplies	\$3,600					
	Description: Miscellaneous Supplies	\$800					
	Column Total:	\$8,700.00					
1000.1.210.42150.4615.00000.00.000	Police Support-Clothing & Uni	\$1,255	\$6,250	\$5,900	\$5,900	(\$350)	(5.60)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms, accessories	\$5,900					
	Column Total:	\$5,900.00					
1000.1.210.42150.4621.00000.00.000	Police Support-Natural Gas	\$1,368	\$1,535	\$1,150	\$1,150	(\$385)	(25.08)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas 966 Therms	\$1,150					
	Column Total:	\$1,150.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4626.00000.00.000	Police Support-Vehicle Fuels	\$11,997	\$11,500	\$12,128	\$12,128	\$628	5.46
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 3,567 gallons @3.40/gallon	\$12,128					
	Column Total:	\$12,128.00					
1000.1.210.42150.4631.00000.00.000	Police Support - Food	\$562	\$525	\$575	\$575	\$50	9.52
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$575					
	Column Total:	\$575.00					
1000.1.210.42150.4640.00000.00.000	Police Support-Books & Public	\$482	\$489	\$495	\$495	\$6	1.23
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Criminal/Motor Vehicle and other Legal Publication	\$495					
	Column Total:	\$495.00					
1000.1.210.42150.4651.00000.00.000	Police Support-Maint Supplies	\$7,307	\$6,200	\$5,800	\$5,800	(\$400)	(6.45)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Janitorial and minor repairs supplies	\$5,800					
	Column Total:	\$5,800.00					
1000.1.210.42150.4654.00000.00.000	Police Support-Maint Supplies	\$2,744	\$5,000	\$5,000	\$5,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, lube, oil & maintenance	\$5,000					
	Column Total:	\$5,000.00					
1000.1.210.42150.4661.00000.00.000	Police Support-Fleet Maintenance	\$32,774	\$34,613	\$34,613	\$34,613	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of fleet maint. budget	\$34,613					
	Column Total:	\$34,613.00					



City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4681.00000.00.000	Police Support - Minor Equip	\$9,658	\$2,040	\$1,650	\$1,650	(\$390)	(19.12)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Chairs (5)	\$1,650					
	Column Total:	\$1,650.00					
Budg_Cat: Supplies - 600		\$92,010	\$90,732	\$90,511	\$90,511	(\$221)	(0.24)
1000.1.210.42150.4745.00000.00.000	Police Support - Computers &	\$48	\$1,500	\$1,925	\$1,925	\$425	28.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Scanners (2)	\$1,500					
	Description: Upgrade of XP Operating Systems 17 @ \$25	\$425					
	Column Total:	\$1,925.00					
Budg_Cat: Capital Outlay - 700		\$48	\$1,500	\$1,925	\$1,925	\$425	28.33
1000.1.210.42150.4810.00000.00.000	Membership Dues	\$50	\$1,140	\$965	\$965	(\$175)	(15.35)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ASCLD-LAB Testing/Certification	\$300					
	Description: IAI/NEDIAI Dues	\$665					
	Column Total:	\$965.00					
Budg_Cat: Other Expenses - 800		\$50	\$1,140	\$965	\$965	(\$175)	(15.35)

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4912.00000.00.000	Police Support-Transfer To St	\$116,732	\$119,984	\$141,760	\$141,760	\$21,776	18.15
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 2302 - Dover Drug Task Force	\$71,173					
	Description: 2305 - DHA Local Share	\$49,347					
	Description: 2327 - Drug Free Communities	\$5,220					
	Description: 2383 - Stop Act	\$16,020					
	Column Total:	\$141,760.00					
Bdg_Cat:	Operating Transfers Out - 910	\$116,732	\$119,984	\$141,760	\$141,760	\$21,776	18.15
Func:	Police Support - 42150	\$2,272,585	\$2,469,394	\$2,589,142	\$2,567,041	\$97,647	3.95

# POLICE

**Division: Public Safety Dispatch**

**Function 42180**

***Mission Statement:***

To provide the means for 24 hour emergency and routine communications between the community and police/fire and ambulance services. Provide a pathway for the expeditious flow of information to and from police and fire units in the field, other outside agencies, and those requesting assistance.

***Major Services/Responsibilities:***

- Provide 24 hour monitoring of emergency and non-emergency calls for service for Police, Fire and Rescue.
- Continuous monitoring of police/fire radio systems
- Management of over 900 police/fire alarms
- Handling of walk-up lobby business and routine telephone calls
- Process information received and sent over state and local computer systems
- Monitor prisoners confined in the holding facility
- Track the status of police/fire field units and dispatch appropriate resources to requests for services.

***Key Fiscal Year Objectives:***

- Continue to provide a full range of emergency and routine communications services to the public and to emergency field units.
- Maintain continual communications with police and fire units via radio, telephone and mobile data terminals
- Field/Handle 10,000+ telephone calls per month
- Process/Handle 35,000+ calls for service per year
- Handle warrant entries, missing person entries

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Telecommunications System	254,556	255,000	257,000
False security alarms handled	908	950	980
Total calls for service dispatched	37,302	37,500	38,000

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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1000.1.210.42180.4115.00000.00.000	PS Dispatch-Regular Hourly E	\$367,631	\$409,628	\$412,041	\$412,041	\$2,413	0.59
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Column: [FY15CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: Cleary, Emily A	\$47,932	1.0000	Police Dispatch
Description: Dwyer, Stephen R	\$47,854	1.0000	Police Dispatch
Description: Foster, Caitlin	\$35,936	1.0000	Police Dispatch
Description: Nelson, John R	\$48,857	1.0000	Police Dispatch
Description: Police Education Incentive	\$10,718		
Description: Police Holiday Pay	\$19,917		
Description: Salantri, Lyndsay	\$47,283	1.0000	Police Dispatch
Description: Schrempf, Amanda M	\$41,905	1.0000	Police Dispatch
Description: Shepherd, Richard W	\$48,857	1.0000	Police Dispatch
Description: Sick Buy Out	\$1,530		
Description: Wentworth, Barbara A	\$61,252	1.0000	Police Communic

Column Total: \$412,041.00

1000.1.210.42180.4130.00000.00.000	PS Dispatch-Overtime Pay	\$75,256	\$27,200	\$35,800	\$35,800	\$8,600	31.62
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Column: [FY15CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: At 1.5 times - includes extended workday	\$2,850		
Description: Call Back	\$2,750		
Description: In-service Training	\$750		
Description: Leave coverage	\$22,300		
Description: Sick leave coverage	\$6,750		
Description: Special Assignment	\$400		

Column Total: \$35,800.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4170.00000.00.000	PS Dispatch-Longevity Pay	\$5,200	\$5,600	\$6,000	\$6,000	\$400	7.14
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years	\$1,600		\$1,600 each			
	Description: 1 @ 5-9 years	\$400		\$400 each			
	Description: 2 @ 10-14 years	\$1,600		\$800 each			
	Description: 2 @ 15-19 years	\$2,400		\$1,200 each			
	Column Total:	\$6,000.00					
1000.1.210.42180.4211.00000.00.000	PS Dispatch-Health Insurance	\$110,398	\$120,985	\$126,845	\$118,740	(\$2,245)	(1.86)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$126,845					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$8,105)					
	Column Total:	\$118,740.00					
1000.1.210.42180.4212.00000.00.000	PS Dispatch-Dental Insurance	\$4,151	\$4,440	\$4,440	\$4,440	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$4,440					
	Column Total:	\$4,440.00					
1000.1.210.42180.4213.00000.00.000	PS Dispatch-Life Insurance	\$738	\$906	\$906	\$906	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$906					
	Column Total:	\$906.00					
1000.1.210.42180.4220.00000.00.000	PS Dispatch-FICA	\$25,910	\$24,983	\$25,885	\$25,885	\$902	3.61
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$25,885					
	Column Total:	\$25,885.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4225.00000.00.000	PS Dispatch-Medicare	\$6,077	\$5,843	\$6,055	\$6,055	\$212	3.63
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$6,055					
	Column Total:	\$6,055.00					
1000.1.210.42180.4230.00000.00.000	PS Dispatch-Retirement	\$38,172	\$47,451	\$48,718	\$48,718	\$1,267	2.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$48,718					
	Column Total:	\$48,718.00					
1000.1.210.42180.4240.00000.00.000	PS Dispatch-Staff Developme	(\$626)	\$1,436	\$1,463	\$1,463	\$27	1.88
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dispatcher Training	\$1,463					
	Column Total:	\$1,463.00					
1000.1.210.42180.4260.00000.00.000	PS Dispatch-Worker's Comp I	\$1,552	\$11,028	\$11,028	\$11,028	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$11,028					
	Column Total:	\$11,028.00					
1000.1.210.42180.4290.00000.00.000	PS Dispatch - FSA Fees	\$75	\$150	\$0	\$0	(\$150)	(100.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: PS Dispatch - FSA Fees	\$0					
	Column Total:	\$0.00					
1000.1.210.42180.4291.00000.00.000	PS Dispatch-Uniform & Clean	\$2,843	\$4,560	\$4,560	\$4,560	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning Allowances	\$4,560					
	Column Total:	\$4,560.00					
Budg_Cat: Personal Services - 100		\$637,378	\$664,210	\$683,741	\$675,636	\$11,426	1.72

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4433.00000.00.000	PS Dispatch-Maint Chrgs - Eq	\$1,730	\$2,900	\$2,200	\$2,200	(\$700)	(24.14)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm Panel	\$1,200					
	Description: Console & Base Stations	\$1,000					
	Column Total:	\$2,200.00					
1000.1.210.42180.4435.00000.00.000	PS Dispatch-Maint Chrgs - Of	\$7,529	\$8,205	\$8,421	\$8,421	\$216	2.63
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: DoverNet 4 PCs @\$186.42	\$746					
	Description: Packet Cluster Computer-Aided Disp Sys	\$7,581					
	Description: UPS	\$94					
	Column Total:	\$8,421.00					
1000.1.210.42180.4524.00000.00.000	PS Dispatch-Public Liab Insur	\$3,528	\$3,520	\$4,851	\$4,851	\$1,331	37.81
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$4,851					
	Column Total:	\$4,851.00					
1000.1.210.42180.4531.00000.00.000	Telecommunications	\$19,328	\$18,012	\$19,912	\$19,912	\$1,900	10.55
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax , data, wireless	\$19,912					
	Column Total:	\$19,912.00					
1000.1.210.42180.4580.00000.00.000	PS Dispatch - Travel Expense	\$0	\$350	\$350	\$350	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$350					
	Column Total:	\$350.00					
Budg_Cat: Purchased Services - 300		\$32,115	\$32,987	\$35,734	\$35,734	\$2,747	8.33

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4612.00000.00.000	PS Dispatch - Operating Supp	\$30	\$0	\$0	\$0	\$0	0.00
1000.1.210.42180.4681.00000.00.000	PS Dispatch - Minor Equip Fu	\$172	\$700	\$700	\$700	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Battery Replacement for Radio UPS	\$700					
	Column Total:	\$700.00					
Budg_Cat: Supplies - 600		\$202	\$700	\$700	\$700	\$0	0.00
1000.1.210.42180.4745.00000.00.000	PS Dispatch - Computers & C	\$86,563	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$86,563	\$0	\$0	\$0	\$0	0.00
Func: PS Dispatch - 42180		\$756,258	\$697,897	\$720,175	\$712,070	\$14,173	2.03



# POLICE

**Division: Drug Enforcement**

**Function 2210-42150**

***Mission Statement:***

To reduce the availability of dangerous and illegal drugs through rigorous enforcement of the laws and arrest of violators.

***Major Services/Responsibilities:***

- To coordinate information and drug investigations with the NH Attorney General’s Drug Task Force and to participate in the Seacoast Team of the Task Force.
- Conduct long-term investigations resulting in arrests and seizure of drugs.
- To support local police agencies by conducting drug investigations in many seacoast communities.

***Key Fiscal Year Objectives:***

- To continue the Community Policing Program, which include patrol, investigation, DARE, crime watch, crime prevention programs, and other programs designed to help residents participate in making their neighborhoods safe and crime-free.
- To continue implementation of the DHS Resource Officer and continue a substance abuse prevention program at that school.
- To conduct narcotic investigations that will result in arrests and seizures of drugs and offset the reduction to the NHAGDTF.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Drug Task Force - Strafford County Cases	120	75	100
Drug Task Force - DOVER Cases	50	20	30
Drug Task Force - Strafford County Arrests	33	15	20
Drug Task Force - DOVER Arrests	20	6	10
SIU Dover Cases	9	20	25
SIU Dover Arrests	8	10	15

City of Dover, New Hampshire

Police Drug Task Force Grant Expenditure Report

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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2210.1.210.42150.4115.02302.14.000 Regular Hourly Employees		\$0	\$0	\$66,655	\$66,655	\$66,655	0.00
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Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$520		
Description: Police Education Incentives	\$1,800		
Description: Police Holiday Pay	\$3,022		
Description: Police Officer	\$60,853	1.0000	Police Officer
Description: Sick Buy Out	\$460		
Column Total:	\$66,655.00		

2210.1.210.42150.4170.02302.14.000 Longevity Pay		\$0	\$0	\$400	\$400	\$400	0.00
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Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.
Description: 1@ 5-9 Years	\$400		
Column Total:	\$400.00		

2210.1.210.42150.4211.02302.14.000 Health Insurance		\$0	\$0	\$11,921	\$11,921	\$11,921	0.00
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Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.
Description: Medical Premiums to Health Trust	\$11,921		
Column Total:	\$11,921.00		

2210.1.210.42150.4212.02302.14.000 Dental Insurance		\$0	\$0	\$369	\$369	\$369	0.00
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Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.
Description: Dental Premiums to Health Trust	\$369		
Column Total:	\$369.00		

City of Dover, New Hampshire

Police Drug Task Force Grant Expenditure Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.4213.02302.14.000	Life Insurance	\$0	\$0	\$143	\$143	\$143	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police-Dover Drug Force-Life Insurance	\$143					
	Column Total:	\$143.00					
2210.1.210.42150.4225.02302.14.000	Medicare	\$0	\$0	\$947	\$947	\$947	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare-1.45% of wages	\$947					
	Column Total:	\$947.00					
2210.1.210.42150.4230.02302.14.000	Retirement	\$0	\$0	\$16,532	\$16,532	\$16,532	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$16,532					
	Column Total:	\$16,532.00					
2210.1.210.42150.4260.02302.14.000	Workers Comp Insurance	\$0	\$0	\$1,968	\$1,968	\$1,968	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police-Dover Drug Task Force-Workers Comp Insuranc	\$1,968					
	Column Total:	\$1,968.00					
2210.1.210.42150.4291.02302.14.000	Uniform & Cleaning Allowance	\$0	\$0	\$112	\$112	\$112	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police-Dover Drug Task Force-Uniform & Cleaning	\$112					
	Column Total:	\$112.00					
Budg_Cat: Personal Services - 100		\$0	\$0	\$99,047	\$99,047	\$99,047	0.00

## City of Dover, New Hampshire

## Police Drug Task Force Grant Expenditure Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.4335.02302.14.000	Auditing Services	\$0	\$0	\$847	\$847	\$847	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Dover Drug Task Force-Auditing Services	\$847					
	Column Total:	\$847.00					
2210.1.210.42150.4523.02302.14.000	Police Liab Insurance	\$0	\$0	\$1,279	\$1,279	\$1,279	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police-Dover Drug Task Force-Police Liab Insurance	\$1,279					
	Column Total:	\$1,279.00					
Budg_Cat: Purchased Services - 300		\$0	\$0	\$2,126	\$2,126	\$2,126	0.00
Year: FY14 - 14		\$0	\$0	\$101,173	\$101,173	\$101,173	0.00

City of Dover, New Hampshire

Police Drug Task Force Grant Expenditure Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Dover Drug Task Force - 02302		\$0	\$0	\$101,173	\$101,173	\$101,173	0.00

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# POLICE

**Division: DHA Policing**

**Function 2220-42120**

***Mission Statement:***

To provide targeted community policing services to residents of the Dover Housing Authority.

***Major Services/Responsibilities:***

- Patrol the Dover Housing Authority properties including several senior housing locations
- Assist in the development and implementation of specialized programs for the residents with a specific goal of targeting youth

***Key Fiscal Year Objectives:***

- Continue to provide targeted services enhancing the quality of life in the Dover Housing Authority.
- Provide youth activities with safety related resources, like bike helmets, as well as crime and drug and alcohol abuse prevention.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Safety programs and talks	5/year	7/year	10/year
Coordinate youth safety programs and talks	4/year	5/year	6/year
Crime watch/Crime prevention activities	10/year	10/year	10/year
Provide safety related equipments and resources	6/year	6/year	6/year

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4115.02305.14.000	Regular Hourly Employees	\$0.00	\$0.00	\$69,393.00	\$69,393.00	\$69,393.00	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Joslin, Bobby R	\$64,308.00	1.0000	Police Officer			
	Description: Police Education Incentives	\$1,800.00					
	Description: Police Holiday Pay	\$3,285.00					
	Column Total:	\$69,393.00					
2220.1.210.42120.4170.02305.14.000	Longevity Pay	\$0.00	\$0.00	\$400.00	\$400.00	\$400.00	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1@ 5-9 years	\$400.00					
	Column Total:	\$400.00					
2220.1.210.42120.4211.02305.14.000	Health Insurance	\$0.00	\$0.00	\$16,093.00	\$16,093.00	\$16,093.00	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$16,093.00					
	Column Total:	\$16,093.00					
2220.1.210.42120.4212.02305.14.000	Dental Insurance	\$0.00	\$0.00	\$737.00	\$737.00	\$737.00	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$737.00					
	Column Total:	\$737.00					
2220.1.210.42120.4213.02305.14.000	Life Insurance	\$0.00	\$0.00	\$154.00	\$154.00	\$154.00	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Dover DHA Neighborhood Officer- Life Insu	\$154.00					
	Column Total:	\$154.00					



City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4225.02305.14.000	Medicare	\$0.00	\$0.00	\$1,006.00	\$1,006.00	\$1,006.00	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,006.00					
	Column Total:	\$1,006.00					
2220.1.210.42120.4230.02305.14.000	Retirement	\$0.00	\$0.00	\$17,657.00	\$17,657.00	\$17,657.00	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$17,657.00					
	Column Total:	\$17,657.00					
2220.1.210.42120.4260.02305.14.000	Workers Comp Insurance	\$0.00	\$0.00	\$1,944.00	\$1,944.00	\$1,944.00	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$1,944.00					
	Column Total:	\$1,944.00					
2220.1.210.42120.4290.02305.14.000	FSA Fees	\$0.00	\$0.00	\$75.00	\$75.00	\$75.00	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fee-Flexible Spending Account	\$75.00					
	Column Total:	\$75.00					
2220.1.210.42120.4291.02305.14.000	Uniform & Cleaning Allowance	\$0.00	\$0.00	\$450.00	\$450.00	\$450.00	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniform and Cleaning Allowance	\$450.00					
	Column Total:	\$450.00					
Budg_Cat: Personal Services - 100		\$0.00	\$0.00	\$107,909.00	\$107,909.00	\$107,909.00	0.00

## City of Dover, New Hampshire

## Police DHA Grant Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4335.02305.14.000	Auditing Services	\$0.00	\$0.00	\$159.00	\$159.00	\$159.00	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services - Allocation	\$159.00					
	Column Total:	\$159.00					
2220.1.210.42120.4523.02305.14.000	Police Liab Insurance	\$0.00	\$0.00	\$1,279.00	\$1,279.00	\$1,279.00	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insurance	\$1,279.00					
	Column Total:	\$1,279.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$0.00	\$1,438.00	\$1,438.00	\$1,438.00	0.00
Year: FY14 - 14		\$0.00	\$0.00	\$109,347.00	\$109,347.00	\$109,347.00	0.00

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: 02305	Police - Dover DHA Neighborhood Officer -	\$0.00	\$0.00	\$109,347.00	\$109,347.00	\$109,347.00	0.00

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# POLICE

**Division: DHHS Assistance Program**

**Function 2245-42150**

***Mission Statement:***

To reduce substance abuse by youth in our community through prevention programming support and coordination.

***Major Services/Responsibilities:***

- Conduct/coordinate substance abuse programming in the community with a strong emphasis in schools.
- Strengthen/Increase Community involvement in substance abuse prevention.

***Key Fiscal Year Objectives:***

- Coordinate Youth Risk Behavior Survey.
- Increase membership of Dover Coalition for Youth.
- Re-establish coalition as main community contact for alcohol and drug prevention activities.
- Create and disseminate Dover specific prevention materials
- Re-establish web site as a local hub for alcohol and drug prevention resources.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Community based Alcohol & Drug Prevention Programs	17	10	10
Create Dover specific prevention materials	7	5	5
Coalition Meetings	11	12	6

# POLICE

**Division: Youth Drug & Alcohol Abuse Prevention Programming**

**Function 2250-42150**

***Mission Statement:***

To partner with youth to provide quality prevention programming and activities in the community. These youth serve as role models for their peers.

***Major Services/Responsibilities:***

- Provide youth empowerment programming in grades 6-12

***Key Fiscal Year Objectives:***

- Sustain current Dover Youth to Youth activities and programs
- Work with Youth to Youth groups in surrounding communities to conduct regional prevention efforts
- Provide technical assistance to at least one other community that is trying to establish a Youth to Youth Program.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Youth active in Y2Y Program	70	68	75
# of school districts having active Y2Y program	6	9	10

City of Dover, New Hampshire

Police Drug Free Communities Grant Expenditure R

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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2245.1.210.42150.4115.02327.14.000	Regular Hourly Employees	\$0	\$0	\$27,476	\$27,476	\$27,476	0.00
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Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.
Description: Allocation to Youth Alliance	(\$27,477)	-0.5000	
Description: Hebert, Victoria	\$52,753	1.0000	Prevention Coor
Description: Holiday Pay	\$2,200		
Column Total:	\$27,476.00		

2245.1.210.42150.4120.02327.14.000	Temporary Employees	\$0	\$0	\$14,000	\$14,000	\$14,000	0.00
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Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.
Description: Youth Coalition Team Advisors	\$14,000		
Column Total:	\$14,000.00		

2245.1.210.42150.4170.02327.14.000	Longevity Pay	\$0	\$0	\$400	\$400	\$400	0.00
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Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.
Description: 1 @ 10-14 Years (Allocated)	\$400		
Column Total:	\$400.00		

2245.1.210.42150.4211.02327.14.000	Health Insurance	\$0	\$0	\$5,961	\$5,961	\$5,961	0.00
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Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.
Description: Medical Premiums to Health Trust	\$5,961		
Column Total:	\$5,961.00		

2245.1.210.42150.4212.02327.14.000	Dental Insurance	\$0	\$0	\$188	\$188	\$188	0.00
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Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.
Description: Dental Premiums to Health Trust	\$188		
Column Total:	\$188.00		

City of Dover, New Hampshire

Police Drug Free Communities Grant Expenditure R

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4213.02327.14.000	Life Insurance	\$0	\$0	\$124	\$124	\$124	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police-Drug Free Communities-Life Insurance	\$124					
	Column Total:	\$124.00					
2245.1.210.42150.4220.02327.14.000	FICA	\$0	\$0	\$1,728	\$1,728	\$1,728	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA- 6.2% of Wages	\$1,728					
	Column Total:	\$1,728.00					
2245.1.210.42150.4225.02327.14.000	Medicare	\$0	\$0	\$404	\$404	\$404	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of Wages	\$404					
	Column Total:	\$404.00					
2245.1.210.42150.4230.02327.14.000	Retirement	\$0	\$0	\$3,002	\$3,002	\$3,002	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$3,002					
	Column Total:	\$3,002.00					
Budg_Cat: Personal Services - 100		\$0	\$0	\$53,283	\$53,283	\$53,283	0.00
2245.1.210.42150.4240.02327.14.000	Staff Development Reimburse	\$0	\$0	\$4,125	\$4,125	\$4,125	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars, Conference Registrations	\$4,125					
	Column Total:	\$4,125.00					
Budg_Cat: Purchased Services - 300		\$0	\$0	\$4,125	\$4,125	\$4,125	0.00



City of Dover, New Hampshire

Police Drug Free Communities Grant Expenditure R

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4260.02327.14.000	Workers Comp Insurance	\$0	\$0	\$1,326	\$1,326	\$1,326	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,326					
	Column Total:	\$1,326.00					
Budg_Cat: Personal Services - 100		\$0	\$0	\$1,326	\$1,326	\$1,326	0.00
2245.1.210.42150.4339.02327.14.000	Consulting Services	\$0	\$0	\$15,975	\$15,975	\$15,975	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Licensed Drug Counseling	\$6,075					
	Description: Program Evaluation Report	\$9,900					
	Column Total:	\$15,975.00					
2245.1.210.42150.4531.02327.14.000	Telecommunications	\$0	\$0	\$600	\$600	\$600	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$600					
	Column Total:	\$600.00					
2245.1.210.42150.4534.02327.14.000	Postage	\$0	\$0	\$240	\$240	\$240	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, Express and Parcel Delivery	\$240					
	Column Total:	\$240.00					
2245.1.210.42150.4540.02327.14.000	Advertising	\$0	\$0	\$949	\$949	\$949	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media Purchases/Constant Contact	\$949					
	Column Total:	\$949.00					

City of Dover, New Hampshire

Police Drug Free Communities Grant Expenditure R

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4580.02327.14.000	Travel Expense	\$0	\$0	\$8,540	\$8,540	\$8,540	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences	\$8,540					
	Column Total:	\$8,540.00					
Budg_Cat: Purchased Services - 300		\$0	\$0	\$26,304	\$26,304	\$26,304	0.00
2245.1.210.42150.4612.02327.14.000	Operating Supplies	\$0	\$0	\$4,222	\$4,222	\$4,222	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copies, Stationery, Envelopes, Student Surveys	\$4,222					
	Column Total:	\$4,222.00					
Budg_Cat: Supplies - 600		\$0	\$0	\$4,222	\$4,222	\$4,222	0.00
2245.1.210.42150.4810.02327.14.000	Membership Dues	\$0	\$0	\$435	\$435	\$435	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chamber of Commerce, CADCA	\$435					
	Column Total:	\$435.00					
Budg_Cat: Other Expenses - 800		\$0	\$0	\$435	\$435	\$435	0.00
Year: FY14 - 14		\$0	\$0	\$89,695	\$89,695	\$89,695	0.00

City of Dover, New Hampshire

Police Drug Free Communities Grant Expenditure R

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Drug Free Communities - 02327		\$0	\$0	\$89,695	\$89,695	\$89,695	0.00

City of Dover, New Hampshire

Police STOP Act Grant Expenditure Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4115.02383.14.000	Regular Hourly Employees	\$0	\$0	\$30,594	\$30,594	\$30,594	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Retrosi, Stephanie	\$30,594	0.8500	Prevention Coor			
	Column Total:	\$30,594.00					
2245.1.210.42150.4211.02383.14.000	Health Insurance	\$0	\$0	\$25,558	\$25,558	\$25,558	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$25,558					
	Column Total:	\$25,558.00					
2245.1.210.42150.4212.02383.14.000	Dental Insurance	\$0	\$0	\$737	\$737	\$737	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$737					
	Column Total:	\$737.00					
2245.1.210.42150.4213.02383.14.000	Life Insurance	\$0	\$0	\$72	\$72	\$72	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums to Health Trust	\$72					
	Column Total:	\$72.00					
2245.1.210.42150.4220.02383.14.000	FICA	\$0	\$0	\$1,897	\$1,897	\$1,897	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$1,897					
	Column Total:	\$1,897.00					

City of Dover, New Hampshire

Police STOP Act Grant Expenditure Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4225.02383.14.000	Medicare	\$0	\$0	\$444	\$444	\$444	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$444					
	Column Total:	\$444.00					
Budg_Cat:	Personal Services - 100	\$0	\$0	\$59,302	\$59,302	\$59,302	0.00
Year:	FY14 - 14	\$0	\$0	\$59,302	\$59,302	\$59,302	0.00

## City of Dover, New Hampshire

## Police STOP Act Grant Expenditure Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Stop Act Grant - 02383		\$0	\$0	\$59,302	\$59,302	\$59,302	0.00

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Expenditures

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4115.02393.14.000	GYA - Regular Hourly Employ	\$0	\$0	\$27,477	\$27,477	\$27,477	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation to Drug Free Communities Grant	(\$27,476)	-0.5000	50% Allocated			
	Description: Hebert, Victoria	\$52,753	1.0000	Prevention Coor			
	Description: Holiday Pay (per contract)	\$2,200					
	Column Total:	\$27,477.00					
2245.1.210.42150.4170.02393.14.000	GYA - Longevity Pay	\$0	\$0	\$400	\$400	\$400	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years (allocated)	\$400					
	Column Total:	\$400.00					
2245.1.210.42150.4211.02393.14.000	GYA - Health Insurance	\$0	\$0	\$5,961	\$5,961	\$5,961	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$5,961					
	Column Total:	\$5,961.00					
2245.1.210.42150.4212.02393.14.000	GYA - Dental Insurance	\$0	\$0	\$188	\$188	\$188	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$188					
	Column Total:	\$188.00					
2245.1.210.42150.4220.02393.14.000	GYA - FICA	\$0	\$0	\$1,728	\$1,728	\$1,728	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$1,728					
	Column Total:	\$1,728.00					

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Expenditures

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4225.02393.14.000	GYA - Medicare	\$0	\$0	\$404	\$404	\$404	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$404					
	Column Total:	\$404.00					
2245.1.210.42150.4230.02393.14.000	GYA - Retirement	\$0	\$0	\$3,002	\$3,002	\$3,002	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$3,002					
	Column Total:	\$3,002.00					
Budg_Cat: Personal Services - 100		\$0	\$0	\$39,160	\$39,160	\$39,160	0.00
Year: FY14 - 14		\$0	\$0	\$39,160	\$39,160	\$39,160	0.00



City of Dover, New Hampshire

Police Granite Youth Alliance Grant Expenditures

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant:	Granite Youth Alliance - 02393	\$0	\$0	\$39,160	\$39,160	\$39,160	0.00

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# POLICE

**Division: Special Details**

**Function 42160**

***Mission Statement:***

Provide the mechanism for outside entities to contract for police services through the City.

***Major Services/Responsibilities:***

Receipt of funds from outside entities for payment of contracted police services

***Key Fiscal Year Objectives:***

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Not applicable			

City of Dover, New Hampshire

Police Special Details Fund Expenditure Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.4130.00000.00.000	Police Sp Details-Overtime Pa	\$183,467	\$190,615	\$143,523	\$143,523	(\$47,092)	(24.71)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of work performed for contractors	\$143,523					
	Column Total:	\$143,523.00					
3207.1.210.42160.4211.00000.00.000	Police Sp Details-Health Insur	\$362	\$0	\$0	\$0	\$0	0.00
3207.1.210.42160.4212.00000.00.000	Dental Insurance	\$16	\$0	\$0	\$0	\$0	0.00
3207.1.210.42160.4220.00000.00.000	Police Sp Details-FICA	\$15	\$0	\$0	\$0	\$0	0.00
3207.1.210.42160.4225.00000.00.000	Police Sp Details-Medicare	\$2,368	\$3,705	\$4,089	\$4,089	\$384	10.36
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,089					
	Column Total:	\$4,089.00					
3207.1.210.42160.4230.00000.00.000	Police Sp Details-Retirement	\$35,554	\$58,765	\$71,346	\$71,346	\$12,581	21.41
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$71,346					
	Column Total:	\$71,346.00					
3207.1.210.42160.4260.00000.00.000	Police Sp Details-Workers Co	\$1,027	\$1,027	\$0	\$0	(\$1,027)	(100.00)
3207.1.210.42160.4335.00000.00.000	Police Sp Details - Auditing Se	\$42	\$42	\$42	\$42	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Sp Details - Auditing Services	\$42					
	Column Total:	\$42.00					
3207.1.210.42160.4524.00000.00.000	Police Sp Details-Public Liab l	\$1,350	\$1,346	\$1,959	\$1,959	\$613	45.54
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,959					
	Column Total:	\$1,959.00					

City of Dover, New Hampshire

Police Special Details Fund Expenditure Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.4918.00000.00.000	Police Sp Details-Transfer to	\$0	\$63,000	\$63,000	\$63,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Funding for 2 1/2 Police Vehicles	\$63,000					
	Column Total:	\$63,000.00					
Func: Police Sp Details - 42160		\$224,201	\$318,500	\$283,959	\$283,959	(\$34,541)	(10.84)
Grand Total:		\$224,201	\$318,500	\$283,959	\$283,959	(\$34,541)	(10.84)

End of Report

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# POLICE

**Division: Parking Activity Fund**

**Function 3213-42130**

***Mission Statement:***

To promote the safe and orderly flow of vehicle traffic by supervising all City owned and controlled parking areas, and enforcing all appropriate parking related laws and ordinances. Collect and receive parking and fine revenue for deposit in this special account.

***Major Services/Responsibilities:***

- Enforce timed and metered parking controls in 508 on-street parking spaces as well as an additional 215 uncontrolled on-street spaces
- Enforce metered and permit parking control in 1186 city owned parking lot spaces
- Collect and account for all parking revenue
- Work closely with the Parking Commission to ensure smooth operation of the downtown parking function
- Collect and issue parking permits for downtown lots
- Maintain pay and display parking meters
- Process and collect overdue fine revenue

***Key Fiscal Year Objectives:***

- Maintain a high level of enforcement in the downtown to encourage frequent turnover of on-street parking supply
- Continue to locate and evaluate potential increased parking capacity throughout the downtown
- Actively pursue scofflaws and identify new methods to entice scofflaws to pay unpaid fines
- Explore and evaluate potential parking structures for the downtown
- Work with downtown businesses to create a welcoming and well structured parking program

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Parking Meter Income	\$326,312	\$329,571	\$332,870
Total parking revenue generated	\$584,036	\$561,280.	\$550,000

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4115.00000.00.000	Regular Hourly Employees	\$172,203	\$183,413	\$179,141	\$179,141	(\$4,272)	(2.33)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$104					
	Description: Cicchese, Michael	\$38,611	1.0000	Secretary I			
	Description: Farrow, Anthony	\$12,016	0.4500	Parking Control			
	Description: Hunter, Karen	\$10,373	0.4000	Parking Control			
	Description: Hunter, Philip	\$17,355	0.5000	Parking Control			
	Description: Jerard, Jason E	\$29,901	0.8750	Parking Control			
	Description: Martin, William G	\$12,262	0.4000	Parking Control			
	Description: Police Education Incentive	\$3,438					
	Description: Sick Buy Out	\$127					
	Description: Simons, William C	\$54,954	0.8000	Parking Manager			
	Column Total:	\$179,141.00					
3213.1.210.42130.4130.00000.00.000	Overtime Pay	\$0	\$500	\$500	\$500	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Overtime Pay	\$500					
	Column Total:	\$500.00					
3213.1.210.42130.4170.00000.00.000	Longevity Pay	\$1,450	\$1,450	\$1,600	\$1,600	\$150	10.34
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years 50%	\$400		\$800 each			
	Description: 3 @ 5-9 years	\$1,200		\$400 each			
	Column Total:	\$1,600.00					



City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4211.00000.00.000	Health Insurance	\$57,141	\$60,824	\$23,842	\$23,842	(\$36,982)	(60.80)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$23,842					
	Column Total:	\$23,842.00					
3213.1.210.42130.4212.00000.00.000	Dental Insurance	\$2,558	\$2,588	\$1,482	\$1,482	(\$1,106)	(42.74)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Pemiums HealthTrust	\$1,482					
	Column Total:	\$1,482.00					
3213.1.210.42130.4213.00000.00.000	Life Insurance	\$178	\$349	\$301	\$301	(\$48)	(13.75)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$301					
	Column Total:	\$301.00					
3213.1.210.42130.4220.00000.00.000	FICA	\$10,699	\$10,617	\$11,256	\$11,256	\$639	6.02
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$11,256					
	Column Total:	\$11,256.00					
3213.1.210.42130.4225.00000.00.000	Medicare	\$2,496	\$2,483	\$2,632	\$2,632	\$149	6.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,632					
	Column Total:	\$2,632.00					
3213.1.210.42130.4230.00000.00.000	Retirement	\$5,342	\$7,517	\$7,764	\$7,764	\$247	3.29
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$7,764					
	Column Total:	\$7,764.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4240.00000.00.000	Staff Development Reimbursa	\$12	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE Parking Conference	\$200					
	Column Total:	\$200.00					
3213.1.210.42130.4260.00000.00.000	Workers Comp Insurance	\$2,711	\$2,861	\$2,861	\$2,861	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,861					
	Column Total:	\$2,861.00					
3213.1.210.42130.4290.00000.00.000	FSA Fees	\$0	\$75	\$75	\$75	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FSA Fees	\$75					
	Column Total:	\$75.00					
3213.1.210.42130.4291.00000.00.000	Uniform & Cleaning Allowance	\$2,076	\$2,343	\$2,375	\$2,375	\$32	1.37
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cicchese, Michael	\$260	1.0000	Police Clothing			
	Description: Farrow, Anthony	\$300	0.4500	Police Clothing			
	Description: Hunter, Karen	\$270	0.4000	Police Clothing			
	Description: Hunter, Philip	\$300	0.5000	Police Clothing			
	Description: Jerard, Jason E	\$525	0.8750	Police Clothing			
	Description: Martin, William G	\$240	0.4000	Police Clothing			
	Description: Simons, William C	\$480	0.8000	Police Clothing			
	Column Total:	\$2,375.00					
3213.1.210.42130.4335.00000.00.000	Auditing Services	\$500	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services allocation	\$500					
	Column Total:	\$500.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4341.00000.00.000	Technical Services	\$11,290	\$1,000	\$1,800	\$1,800	\$800	80.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: city clerk scofflaw file	\$600					
	Description: DMV registration look ups	\$600					
	Description: Software Migration to New Server	\$600					
	Column Total:	\$1,800.00					
3213.1.210.42130.4422.00000.00.000	Contract Snow Plowing	\$1,043	\$4,920	\$26,920	\$26,920	\$22,000	447.15
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Services, Shovel Access Lanes	\$1,920					
	Description: Snow Removal in Parking Lots	\$3,000					
	Description: Transportation Center	\$22,000					
	Column Total:	\$26,920.00					
3213.1.210.42130.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0	\$0	\$2,000	\$2,000	\$2,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sealcoating/Striping of Transportation Center Lot	\$2,000					
	Column Total:	\$2,000.00					
3213.1.210.42130.4433.00000.00.000	Maint Chrgs - Equipment	\$37,800	\$38,000	\$38,000	\$38,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint of Pay Stations 70 @ \$45/mo - Software/Commu	\$37,800					
	Description: Misc. Cash Register Parts	\$200					
	Column Total:	\$38,000.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4435.00000.00.000	Maint Chrgs - Office Equipmen	\$3,836	\$4,043	\$4,250	\$4,250	\$207	5.12
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support allocation	\$169					
	Description: DoverNet 2 @\$186.43	\$373					
	Description: Ticket System - Cardinal	\$3,700					
	Description: UPS	\$8					
	Column Total:	\$4,250.00					
3213.1.210.42130.4521.00000.00.000	Property Insurance	\$323	\$327	\$327	\$327	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Property Insurance	\$327					
	Column Total:	\$327.00					
3213.1.210.42130.4522.00000.00.000	Vehicle & Equip Insurance	\$449	\$449	\$897	\$897	\$448	99.78
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle & Equip Insurance	\$897					
	Column Total:	\$897.00					
3213.1.210.42130.4524.00000.00.000	Public Liab Insurance	\$1,864	\$1,859	\$1,876	\$1,876	\$17	0.91
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,876					
	Column Total:	\$1,876.00					
3213.1.210.42130.4529.00000.00.000	Insurance Deductible Paymen	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Insurance Deductible	\$500					
	Column Total:	\$500.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4531.00000.00.000	Telecommunications	\$0	\$700	\$700	\$700	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$700					
	Column Total:	\$700.00					
3213.1.210.42130.4534.00000.00.000	Postage	\$2,131	\$4,300	\$4,300	\$4,300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery servic	\$4,300					
	Column Total:	\$4,300.00					
3213.1.210.42130.4540.00000.00.000	Advertising	\$0	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	\$200					
	Column Total:	\$200.00					
3213.1.210.42130.4550.00000.00.000	Printing & Binding	\$84	\$3,000	\$2,500	\$2,500	(\$500)	(16.67)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ticket Envelopes, Tickets, Permits, other printing	\$2,500					
	Column Total:	\$2,500.00					
3213.1.210.42130.4580.00000.00.000	Travel Expense	\$0	\$285	\$285	\$285	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE Parking Council	\$285					
	Column Total:	\$285.00					
3213.1.210.42130.4611.00000.00.000	Office Supplies	\$1,097	\$2,725	\$2,000	\$2,000	(\$725)	(26.61)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: TickeTrak Ticket Rolls, other supplies	\$2,000					
	Column Total:	\$2,000.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4612.00000.00.000	Operating Supplies	\$5,876	\$20,350	\$16,050	\$16,050	(\$4,300)	(21.13)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Batteries, Carriers, Misc. Parts	\$500					
	Description: Cones, Parking Signs	\$350					
	Description: Pay & Display Parts Not Under Warranty	\$10,000					
	Description: Pay and Display Paper Rolls-100 rolls @\$52 ea	\$5,200					
	Column Total:	\$16,050.00					
3213.1.210.42130.4615.00000.00.000	Clothing & Uniforms	\$1,644	\$1,600	\$1,600	\$1,600	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing & Uniforms	\$1,600					
	Column Total:	\$1,600.00					
3213.1.210.42130.4622.00000.00.000	Electricity	\$8,711	\$12,000	\$15,000	\$15,000	\$3,000	25.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lighting City Parking Lots 87,452 KWH	\$15,000					
	Column Total:	\$15,000.00					
3213.1.210.42130.4626.00000.00.000	Vehicle Fuels	\$1,020	\$800	\$800	\$800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 174 Gallons @ 3.46 /gallon	\$800					
	Column Total:	\$800.00					
3213.1.210.42130.4654.00000.00.000	Maint Supplies - Vehicles	\$1,536	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts & maint. of vehicles	\$500					
	Column Total:	\$500.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4661.00000.00.000	Fleet Maint Charge	\$1,437	\$1,518	\$1,518	\$1,518	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation of Fleet Maintenance Budget	\$1,518					
	Column Total:	\$1,518.00					
3213.1.210.42130.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$0	\$1,500	\$750	\$750	(\$750)	(50.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Storage Cabinets, Shelving	\$750					
	Column Total:	\$750.00					
3213.1.210.42130.4741.00000.00.000	Machinery & Equipment	\$0	\$3,500	\$3,500	\$3,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Light bars for pay and display units	\$3,500					
	Column Total:	\$3,500.00					
3213.1.210.42130.4745.00000.00.000	Computers & Communication:	\$2,787	\$2,350	\$6,315	\$6,315	\$3,965	168.72
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cellphone	\$150					
	Description: New Parking Server	\$3,265					
	Description: TickeTrak Handhelds	\$2,900					
	Column Total:	\$6,315.00					
3213.1.210.42130.4810.00000.00.000	Membership Dues	\$0	\$50	\$50	\$50	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE Parking Council	\$50					
	Column Total:	\$50.00					
3213.1.210.42130.4819.00000.00.000	Fees & Charges	\$33,453	\$19,840	\$19,840	\$19,840	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Credit Processing Fees & Charges	\$19,840					
	Column Total:	\$19,840.00					

## City of Dover, New Hampshire

## Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4840.00000.00.000	Contingency	\$0	\$45,055	\$3,000	\$3,000	(\$42,055)	(93.34)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$3,000		0.5% Policy Lev			
	Column Total:	\$3,000.00					
3213.1.210.42130.4911.00000.00.000	Transfer To General Fund	\$32,569	\$30,000	\$30,000	\$30,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Downtown Snow Removal	\$30,000		6 @ \$5,000 each			
	Column Total:	\$30,000.00					
3213.1.210.42130.4912.00000.00.000	Transfer to Special Rev	\$826	\$2,932	\$118,916	\$118,916	\$115,984	3,955.80
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20% of Parking Share of OPEB ARC	\$3,909		Target 20% FY15			
	Description: Insurance Premium Cost for 1 retiree OPEB	\$15,007					
	Description: Transfer to Downtown TIF for Debt Service	\$100,000		Per TIF Plan			
	Column Total:	\$118,916.00					
3213.1.210.42130.4918.00000.00.000	Transfer to Trust/CRF	\$172,841	\$10,000	\$0	\$0	(\$10,000)	(100.00)
3213.1.210.42130.4920.00000.00.000	Principal Payments	\$58,235	\$55,000	\$65,000	\$65,000	\$10,000	18.18
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payment Anticipated Bond Issue	\$10,000					
	Description: Principal Payments on Long Term Debt	\$55,000					
	Column Total:	\$65,000.00					



City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4921.00000.00.000	Interest - Bonds	\$18,875	\$16,257	\$24,013	\$24,013	\$7,756	47.71
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Interest payment on anticipated bond issue	\$9,406					
	Description: Interest Payments on Long Term Debt	\$14,607					
	Column Total:	\$24,013.00					
Func: Police Parking - 42130		\$657,093	\$561,280	\$627,936	\$627,936	\$66,656	11.88
Fund: Parking Activity Fund - 3213		\$657,093	\$561,280	\$627,936	\$627,936	\$66,656	11.88

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# **FIRE & RESCUE**

## **TAB 10**

# **FIRE & RESCUE**

## **TAB 10**

# FIRE AND RESCUE

**Division: Administration**

**Function 42210**

***Mission Statement:***

To provide the community with information, education, services and representation to improve the quality of life and to enhance their ability to survive from the devastation of fire, environmental, natural and manmade emergencies.

***Major Services/Responsibilities:***

- Long range planning
- Develop CIP recommendations
- Fire prevention
- Managing annual budget
- Emergency Management
- Increase revenue generation
- Fire suppression

- Public education
- Emergency medical care (Paramedic level service)
- Rescue
- Disaster preparedness/relief
- Hazardous material mitigation
- Public assistance
- Fire/arson investigation

***Key Fiscal Year Objectives:***

- Provide sufficient emergency response services in a fiscally responsible manner.
- Maintain 24-hour Paramedic Coverage
- Maintain apparatus at a state of readiness
- Maximize citizen satisfaction
- Operate Emergency Services in the most efficient and cost effective manner by utilizing national standards and proven best practices

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Provide efficient Fire department services at a cost not to exceed \$230 per capita.	\$202	\$222	\$226
Provide efficient Fire department services at a cost not to exceed \$2.35 per \$1,000 of protected Value	\$2.02	\$2.27	\$2.28
Maintain personnel certification levels	Maintain	Maintain	Maintain
Increase ambulance billing collection rate	70%	75%	75%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4110.00000.00.000	F&R Admin-Regular Salaried	\$98,370	\$103,687	\$106,353	\$106,353	\$2,666	2.57
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Driscoll, Richard	\$106,353	1.0000	Fire Chief			
	Column Total:	\$106,353.00					
1000.1.220.42210.4115.00000.00.000	F&R Admin-Regular Hourly E	\$55,104	\$58,580	\$58,974	\$58,974	\$394	0.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$520					
	Description: Conway, Lynn M	\$20,007	0.6250	Clerk Typist I			
	Description: Daudelin, Susan M	\$38,447	0.8750	Office Manager			
	Column Total:	\$58,974.00					
1000.1.220.42210.4170.00000.00.000	F&R Admin-Longevity Pay	\$0	\$3,000	\$3,300	\$3,300	\$300	10.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years (Pro-rated)	\$500					
	Description: 1 @ 15-20 years	\$1,200					
	Description: 1 @ 20+ years	\$1,600					
	Column Total:	\$3,300.00					
1000.1.220.42210.4211.00000.00.000	F&R Admin-Health Insurance	\$46,372	\$48,757	\$51,118	\$47,852	(\$905)	(1.86)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$51,118					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$3,266)					
	Column Total:	\$47,852.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4212.00000.00.000	F&R Admin-Dental Insurance	\$1,457	\$1,474	\$1,474	\$1,474	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,474					
	Column Total:	\$1,474.00					
1000.1.220.42210.4213.00000.00.000	F&R Admin-Life Insurance	\$643	\$340	\$345	\$345	\$5	1.47
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$345					
	Column Total:	\$345.00					
1000.1.220.42210.4214.00000.00.000	F&R Admin-Disability Insurance	\$655	\$778	\$798	\$798	\$20	2.57
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$798					
	Column Total:	\$798.00					
1000.1.220.42210.4220.00000.00.000	F&R Admin-FICA	\$3,263	\$3,416	\$3,449	\$3,449	\$33	0.97
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,449					
	Column Total:	\$3,449.00					
1000.1.220.42210.4225.00000.00.000	F&R Admin-Medicare	\$759	\$799	\$816	\$816	\$17	2.13
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$816					
	Column Total:	\$816.00					
1000.1.220.42210.4230.00000.00.000	F&R Admin-Retirement	\$25,464	\$33,505	\$34,315	\$34,315	\$810	2.42
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$34,315					
	Column Total:	\$34,315.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4240.00000.00.000	F&R Admin - Staff Developme	\$876	\$400	\$400	\$400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars, Conference Reg., Tuition	\$400					
	Column Total:	\$400.00					
1000.1.220.42210.4260.00000.00.000	F&R Admin-Worker's Comp Ir	\$3,558	\$6,580	\$6,580	\$6,580	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$6,580					
	Column Total:	\$6,580.00					
1000.1.220.42210.4291.00000.00.000	F&R Admin - Uniform & Clean	\$117	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing Allowance	\$500					
	Column Total:	\$500.00					
Budg_Cat: Personal Services - 100		\$236,639	\$261,816	\$268,422	\$265,156	\$3,340	1.28
1000.1.220.42210.4435.00000.00.000	F&R Admin-Maint Chrgs - Offi	\$8,047	\$17,934	\$14,305	\$14,305	(\$3,629)	(20.24)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$8,472					
	Description: Division Share of PC Replacement	\$3,833					
	Description: Tablet maintenance and software	\$2,000					
	Column Total:	\$14,305.00					
1000.1.220.42210.4443.00000.00.000	F&R Admin - Rental of Equipm	\$0	\$1,260	\$1,260	\$1,260	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copy machine lease	\$1,260					
	Column Total:	\$1,260.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4524.00000.00.000	F&R Admin-Public Liab Insura	\$1,789	\$1,785	\$1,706	\$1,706	(\$79)	(4.43)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,706					
	Column Total:	\$1,706.00					
1000.1.220.42210.4531.00000.00.000	Telecommunications	\$27,163	\$34,200	\$38,500	\$38,500	\$4,300	12.57
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$38,500					
	Column Total:	\$38,500.00					
1000.1.220.42210.4534.00000.00.000	F&R Admin-Postage	\$1,221	\$2,100	\$2,100	\$2,100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$2,100					
	Column Total:	\$2,100.00					
1000.1.220.42210.4540.00000.00.000	F&R Admin-Advertising	\$0	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising for vacant positions	\$200					
	Column Total:	\$200.00					
1000.1.220.42210.4580.00000.00.000	F&R Admin-Travel Expense	\$729	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expense for conferences	\$500					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$38,950	\$57,979	\$58,571	\$58,571	\$592	1.02

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4611.00000.00.000	F&R Admin-Office Supplies	\$3,138	\$3,759	\$3,759	\$3,759	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Binders, reports	\$340					
	Description: Misc. office supplies	\$1,150					
	Description: Paper	\$650					
	Description: Print cartridges	\$994					
	Description: Stationery, envelopes	\$625					
	Column Total:	\$3,759.00					
1000.1.220.42210.4612.00000.00.000	F&R Admin-Operating Supplie	\$148	\$200	\$500	\$500	\$300	150.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ambulance bill return envelopes	\$500					
	Column Total:	\$500.00					
1000.1.220.42210.4651.00000.00.000	F&R Admin-Maint Supplies - E	\$60	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Supplies - 600	\$3,346	\$3,959	\$4,259	\$4,259	\$300	7.58
Func:	F&R Admin - 42210	\$278,935	\$323,754	\$331,252	\$327,986	\$4,232	1.31

# FIRE AND RESCUE

**Division: Suppression**

**Function 42220**

***Mission Statement:***

To provide the finest quality response to and mitigation of all fire and emergency incidents with professionalism and efficiency while maintaining effective results.

***Major Services/Responsibilities:***

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• Customer Service</li> <li>• Search and Rescue</li> <li>• Firefighting</li> <li>• Public Service</li> <li>• Station, Vehicle, Equipment Maintenance</li> <li>• Completion of Incident Reports</li> <li>• Preplanning/Response Readiness</li> </ul> | <ul style="list-style-type: none"> <li>• Life Safety</li> <li>• Fire Prevention Activities</li> <li>• Emergency Medical Care</li> <li>• Public Education</li> <li>• Specialized Incident Responses</li> <li>• Completion of Required Training</li> <li>• Hazardous Materials Response</li> </ul> |
|--|--|

***Key Fiscal Year Objectives:***

- Enhance response capabilities through building preplanning
- Increase readiness through progressive training incorporating accepted best practices
- Improve technical response through advanced training of personnel
- Reduce ambulance response times
- Ensure Firefighter safety at the highest level possible
- Contribute to the safety and well being of our citizens and their guests
- Provide Immediate & Regional Hazardous Materials Response Teams
- Review, update and computerize preplans of all target hazards

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Fires, building, auto, brush, etc.	360	375	360
Emergency Medical Responses	2,625	2,800	2,800
Hazardous Conditions	410	400	400
Service Calls	2,678	2,000	2,000
<b>Total Calls</b>	<b>6,073</b>	<b>5,500</b>	<b>5,560</b>

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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1000.1.220.42220.4110.00000.00.000	F&R Suppression - Regular S	\$153,705	\$184,112	\$184,701	\$184,701	\$589	0.32
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Column: [FY15CityManagerProposed]

Budget	FTE	Position Desc.
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Description: Ormand, James	\$90,460	1.0000	Assistant Chief
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Description: Provencher, Randy	\$74,779	1.0000	Deputy Chief
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Description: zFirefighter Incentives	\$9,420		
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Description: zHoliday Pay	\$10,042		
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Column Total:	\$184,701.00		
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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4115.00000.00.000	F&R Suppression-Regular Ho	\$2,896,694	\$3,000,825	\$3,064,204	\$3,064,204	\$63,379	2.11

Column: [FY15CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: Adams, Matthew	\$39,670	1.0000	Firefighter INT
Description: Ambrose, Joshua R	\$48,641	1.0000	Firefighter PAR
Description: Anagnos, James M	\$53,849	1.0000	Firefighter INT
Description: Anderson, Jon E	\$51,721	1.0000	Firefighter INT
Description: Avellino, Frank A	\$59,372	1.0000	Firefighter PAR
Description: Babel, Patrick	\$53,849	1.0000	Firefighter INT
Description: Brown, Troy T	\$75,052	1.0000	Fire Captain
Description: Camire, David R	\$53,849	1.0000	Firefighter INT
Description: Camire, Glen	\$41,556	1.0000	Firefighter INT
Description: Carney, Matthew S	\$51,721	1.0000	Firefighter INT
Description: Chabot, Craig S	\$68,133	1.0000	Fire Lieutenant
Description: Cincotta, Karl P	\$59,372	1.0000	Firefighter PAR
Description: Comeau, Craig T	\$57,621	1.0000	Firefighter PAR
Description: Croteau, Craig P	\$59,372	1.0000	Firefighter PAR
Description: Croteau, Shawn A	\$56,852	1.0000	Firefighter PAR
Description: Deschamps, Nicholas	\$40,430	1.0000	Firefighter INT
Description: Donnelly, Christopher	\$43,652	1.0000	Firefighter INT
Description: Downs, Robert	\$47,876	1.0000	Firefighter PAR
Description: Driscoll, Brendan C	\$51,207	1.0000	Firefighter PAR
Description: Drouin, Michael R	\$67,517	1.0000	Fire Lieutenant
Description: Duquette, David	\$48,242	0.7500	Fire Mechanic
Description: Ferullo, Michael	\$53,082	1.0000	Firefighter INT
Description: Furtney, Matthew	\$43,488	1.0000	Firefighter INT
Description: Golding, David	\$66,422	1.0000	Fire Lieutenant
Description: Haas, Paul W	\$75,096	1.0000	Fire Captain
Description: Hanna, E. David	\$68,544	1.0000	Fire Lieutenant

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
	Description: Hoffman, Joshua R	\$59,372	1.0000	Firefighter PAR			
	Description: Hoyt, Edward J	\$66,861	1.0000	Fire Lieutenant			
	Description: Hudick, Jeffrey	\$50,450	1.0000	Firefighter BAS			
	Description: Irwin, Keith D	\$59,372	1.0000	Firefighter PAR			
	Description: Jacques, Brian D	\$57,041	1.0000	Firefighter PAR			
	Description: Jacques, Christopher J	\$73,694	1.0000	Fire Captain			
	Description: Kramlinger, George	\$45,094	1.0000	Firefighter INT			
	Description: Lesniak, Steven	\$68,520	1.0000	Fire Lieutenant			
	Description: Lindh, David C	\$74,834	1.0000	Fire Captain			
	Description: Mason, Elizabeth N	\$52,050	1.0000	Firefighter INT			
	Description: McLean, Matthew	\$49,414	1.0000	Firefighter PAR			
	Description: McShane, Michael R	\$67,232	1.0000	Fire Lieutenant			
	Description: Michaud, Matthew L	\$51,066	1.0000	Firefighter PAR			
	Description: Moynihan, Patrick R	\$49,634	1.0000	Firefighter PAR			
	Description: Myers, Jennifer J	\$56,061	1.0000	Firefighter PAR			
	Description: Nicholson, Brian	\$58,513	1.0000	Firefighter PAR			
	Description: Orringer, Scott L	\$51,927	1.0000	Firefighter INT			
	Description: Plante, Marc A	\$68,082	1.0000	Fire Lieutenant			
	Description: Reynolds, Alexander	\$47,951	1.0000	Firefighter PAR			
	Description: Schrempf, Derick W	\$45,262	1.0000	Firefighter INT			
	Description: Simmons, Patrick	\$45,325	1.0000	Firefighter PAR			
	Description: Spainhower, Dale S	\$52,529	1.0000	Firefighter INT			
	Description: Xenos, Nicholas A	\$59,372	1.0000	Firefighter PAR			
	Description: zFire Incentives	\$147,686	1.0000	Department			
	Description: zHoliday Pay	\$170,676	1.0000	Department			
	Column Total:	\$3,064,204.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4130.00000.00.000	F&R Suppression-Overtime P	\$469,965	\$572,363	\$678,535	\$628,535	\$56,172	9.81
Column:	[FY15CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	ALS Refresher for all medics (per cont.)	\$6,354					
Description:	Details, Special Projects	\$6,324					
Description:	Engineer Training (contractual)	\$2,346					
Description:	Mandatory state fire training	\$2,040					
Description:	Off-duty training	\$2,860					
Description:	Off-duty training and callouts	\$8,570					
Description:	Professional Time (contractual)	\$8,200					
Description:	Unscheduled OT, vacations, sick leave	\$641,841					
Description:	z CM General Reduction	(\$50,000)					
Column Total:		\$628,535.00					
1000.1.220.42220.4170.00000.00.000	F&R Suppression - Longevity	\$34,667	\$36,400	\$36,800	\$36,800	\$400	1.10
Column:	[FY15CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	15 @ 10-15 years	\$12,000					
Description:	3 @ 25-29 years	\$4,800					
Description:	4 @ 20-24 years	\$6,400					
Description:	7 @ 5-9 years	\$2,800					
Description:	9 @ 15-19 years	\$10,800					
Column Total:		\$36,800.00					
1000.1.220.42220.4211.00000.00.000	F&R Suppression-Health Insu	\$927,756	\$954,828	\$971,723	\$909,635	(\$45,193)	(4.73)
Column:	[FY15CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Medical Premiums to HealthTrust	\$971,723					
Description:	z CM Reduction - Savings Actual Rate vs GMR	(\$62,088)					
Column Total:		\$909,635.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4212.00000.00.000	F&R Suppression-Dental Insu	\$29,766	\$33,420	\$31,059	\$31,059	(\$2,361)	(7.06)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$31,059					
	Column Total:	\$31,059.00					
1000.1.220.42220.4213.00000.00.000	F&R Suppression-Life Insurar	\$5,823	\$6,909	\$6,850	\$6,850	(\$59)	(0.85)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$6,850					
	Column Total:	\$6,850.00					
1000.1.220.42220.4220.00000.00.000	F&R Suppression - FICA	\$4,346	\$6,075	\$6,233	\$6,233	\$158	2.60
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$6,233					
	Column Total:	\$6,233.00					
1000.1.220.42220.4225.00000.00.000	F&R Suppression-Medicare	\$49,649	\$52,194	\$53,493	\$53,493	\$1,299	2.49
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$53,493					
	Column Total:	\$53,493.00					
1000.1.220.42220.4230.00000.00.000	F&R Suppression-Retirement	\$753,410	\$1,073,342	\$1,092,724	\$1,092,724	\$19,382	1.81
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement system payments	\$1,092,724					
	Column Total:	\$1,092,724.00					



City of Dover, New Hampshire

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Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4240.00000.00.000	F&R Suppression-Staff Devel	\$19,596	\$20,950	\$25,250	\$25,250	\$4,300	20.53
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: ACLS Instructor - PALS	\$700					
	Description: Contractual college courses	\$5,200					
	Description: EMT Advanced Transition program	\$5,650					
	Description: Fire Investagation Team education. Anselms Arson S	\$1,000					
	Description: Mandatory Testing fees for EMS	\$1,000					
	Description: Misc. training supplies	\$900					
	Description: NH Safety Council	\$100					
	Description: Outside Instructors pay	\$900					
	Description: Paramedic school (50%tuition)	\$6,500					
	Description: RTP Manuals	\$300					
	Description: State Certification fees	\$2,500					
	Description: Weekend courses and special courses	\$500					
	Column Total:	\$25,250.00					
1000.1.220.42220.4260.00000.00.000	F&R Suppression-Worker's C	\$109,276	\$175,943	\$175,943	\$175,943	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$175,943					
	Column Total:	\$175,943.00					
1000.1.220.42220.4290.00000.00.000	F&R Suppression-FSA Fees	\$1,026	\$1,425	\$975	\$975	(\$450)	(31.58)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$975					
	Column Total:	\$975.00					

## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4291.00000.00.000	F&R Suppression-Uniform & C	\$687	\$7,788	\$7,788	\$7,788	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Officers 15 EA \$87.50	\$1,313					
	Description: Firefighters 36 EA \$175	\$6,475					
	Column Total:	\$7,788.00					
Budg_Cat: Personal Services - 100		\$5,456,364	\$6,126,574	\$6,336,278	\$6,224,190	\$97,616	1.59
1000.1.220.42220.4336.00000.00.000	F&R Suppression-Medical Ser	\$815	\$1,400	\$1,600	\$1,600	\$200	14.29
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment exams {2 }	\$1,600					
	Column Total:	\$1,600.00					
1000.1.220.42220.4423.00000.00.000	F&R Suppression-Cleaning S	\$40	\$2,099	\$2,099	\$2,099	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning of Medical equipment and supplies	\$999					
	Description: Uniform cleaning	\$1,100					
	Column Total:	\$2,099.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4433.00000.00.000	F&R Suppression-Maint Chrgs	\$13,277	\$17,500	\$31,075	\$31,075	\$13,575	77.57
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Air Monitoring Equipment repairs	\$7,859					
	Description: Amkus service agreement	\$1,400					
	Description: EMS equipment preventative maint.	\$3,016					
	Description: Extinguishers	\$800					
	Description: Hose replacement	\$5,000					
	Description: Maint. of airpacks/flow checks	\$7,500					
	Description: Radio Batteries and Chargers	\$2,500					
	Description: Small equipment & Power tools	\$3,000					
	Column Total:	\$31,075.00					
1000.1.220.42220.4434.00000.00.000	F&R Suppression-Maint Chrgs	\$56,002	\$56,050	\$60,206	\$60,206	\$4,156	7.41
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Annual certification & testing of apparatus	\$4,600					
	Description: Laptop for engine reader	\$1,606					
	Description: Maint. Station Generators	\$3,250					
	Description: Major repairs--pump overhaul, brakes	\$18,700					
	Description: Mobile radio repair	\$2,200					
	Description: Regular maintenance of apparatus	\$15,750					
	Description: Scan tools	\$1,300					
	Description: Tubes, tires, chains, batteries	\$12,800					
	Column Total:	\$60,206.00					
1000.1.220.42220.4521.00000.00.000	F&R Suppression-Property Ins	\$163	\$353	\$383	\$383	\$30	8.50
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$383					
	Column Total:	\$383.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4522.00000.00.000	F&R Suppression-Vehicle & E	\$9,443	\$9,140	\$9,589	\$9,589	\$449	4.91
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$9,589					
	Column Total:	\$9,589.00					
1000.1.220.42220.4524.00000.00.000	F&R Suppression-Public Liab	\$29,578	\$29,465	\$42,203	\$42,203	\$12,738	43.23
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$42,203					
	Column Total:	\$42,203.00					
1000.1.220.42220.4550.00000.00.000	F&R Suppression - Printing &	\$554	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Education publications	\$1,000					
	Column Total:	\$1,000.00					
1000.1.220.42220.4580.00000.00.000	F&R Suppression-Travel Expe	\$1,413	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: EMS/Paramedic School Mileage	\$1,000					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$111,285	\$118,007	\$149,155	\$149,155	\$31,148	26.40
1000.1.220.42220.4612.00000.00.000	F&R Suppression-Operating S	\$7,261	\$4,350	\$5,150	\$5,150	\$800	18.39
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Foam (90 gals)	\$2,800					
	Description: Junior Fire Hats	\$800					
	Description: Misc. Public Education Supplies	\$1,200					
	Description: Photography supplies	\$350					
	Column Total:	\$5,150.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4615.00000.00.000	F&R Suppression-Clothing & I	\$28,612	\$29,020	\$29,020	\$29,020	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Badges and collar brass	\$800					
	Description: Badges and insignas	\$2,300					
	Description: Boots	\$2,400					
	Description: Class "A" Uniforms	\$800					
	Description: Forestry Gear replacement	\$720					
	Description: Gloves, mittens and hoods	\$1,300					
	Description: Honor Guard supplies/equipment	\$200					
	Description: Jackets replcement	\$800					
	Description: Job Shirt replacement	\$1,500					
	Description: PT Gear	\$1,400					
	Description: Uniform replacement	\$16,800					
	Column Total:	\$29,020.00					
1000.1.220.42220.4626.00000.00.000	F&R Suppression-Vehicle Fue	\$64,585	\$45,806	\$52,292	\$52,292	\$6,486	14.16
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Vehicle Fuels 10,200 Diesel	\$39,372		Extra Pumper			
	Description: Vehicle Fuels 3,800 Gasoline	\$12,920					
	Column Total:	\$52,292.00					
1000.1.220.42220.4631.00000.00.000	F&R Suppression - Food	\$1,144	\$1,200	\$1,200	\$1,200	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Fire ground Rehab and Events	\$1,200					
	Column Total:	\$1,200.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4635.00000.00.000	F&R Suppression-Medicinal S	\$25,728	\$24,064	\$24,064	\$24,064	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical supplies for stocking ambulances and truck	\$16,840					
	Description: Nitrous Oxide	\$1,324					
	Description: Oxygen	\$5,900					
	Column Total:	\$24,064.00					
1000.1.220.42220.4640.00000.00.000	F&R Suppression-Books & Pu	\$968	\$2,975	\$2,400	\$2,400	(\$575)	(19.33)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Codes, replacement training manuals	\$2,400					
	Column Total:	\$2,400.00					
1000.1.220.42220.4651.00000.00.000	F&R Suppression - Maint Sup	\$693	\$0	\$0	\$0	\$0	0.00
1000.1.220.42220.4654.00000.00.000	F&R Suppression - Maint Sup	\$1,822	\$1,828	\$1,938	\$1,938	\$110	6.02
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaners, soap, waxes, rags	\$1,938					
	Column Total:	\$1,938.00					
1000.1.220.42220.4681.00000.00.000	F&R Suppression - Minor Equ	\$13,763	\$16,600	\$18,100	\$18,100	\$1,500	9.04
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Prevention Trailer	\$300					
	Description: I.V. Pumps	\$1,500					
	Description: Power equipment replacement & parts	\$8,400					
	Description: Small tool replacement & parts	\$7,900					
	Column Total:	\$18,100.00					
Budg_Cat: Supplies - 600		\$144,575	\$125,843	\$134,164	\$134,164	\$8,321	6.61

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4741.00000.00.000	F&R Suppression-Machinery	\$6,270	\$7,500	\$7,500	\$7,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Saws, water vacs, nozzles	\$7,500					
	Column Total:	\$7,500.00					
Budg_Cat: Capital Outlay - 700		\$6,270	\$7,500	\$7,500	\$7,500	\$0	0.00
1000.1.220.42220.4810.00000.00.000	F&R Suppression-Membership	\$10,175	\$11,430	\$11,540	\$11,540	\$110	0.96
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Community Mutual Aid cascade dues	\$1,000					
	Description: EAP	\$1,800					
	Description: NHAA, ISFSI, IEU, NEFMA, NEFCA	\$1,040					
	Description: S.T.A.R.T Hazmat membership	\$7,700					
	Column Total:	\$11,540.00					
1000.1.220.42220.4819.00000.00.000	F&R Suppression - Fees & Cf	\$40	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$10,215	\$11,430	\$11,540	\$11,540	\$110	0.96
Func: F&R Suppression - 42220		\$5,728,709	\$6,389,354	\$6,638,637	\$6,526,549	\$137,195	2.15

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# FIRE AND RESCUE

**Division: Building Inspection Services**

**Function: 42250**

***Mission Statement:***

Administer the City’s Codes, Ordinances, and Regulations in a fair, efficient, and professional manner to ensure the quality of the building stock and to preserve the tax base of Dover. Provide assistance in a timely manner to the applicants seeking approvals and permits. Additionally, to enhance the quality of our community through the enforcement of life safety fire codes and the delivery of progressive fire safety education to its members, ensuring compliance through cooperation.

***Major Services/Responsibilities:***

- Provide customer service beyond expectations
- Serve as the single point of contact for applicants for construction and life safety permits
- Assist contractors and citizens with the permit process
- Coordinate interdepartmental comments during the permit process
- Building, electrical, plumbing, mechanical and fire and life safety plan review and permit issuance
- On-site inspections of construction in progress and conduct fire & life safety inspections of businesses, schools and places of assembly
- Administer and interpret Building Codes, Health Regulations and Fire and Life Safety Codes
- Initiate and enforce state and local ordinance for compliance
- Provide technical assistance for all areas of responsibility
- Ensure NFPA Code compliance
- Investigate consumer complaints
- Assist police and state Fire Marshal’s office regarding fire and criminal activities

***Key Fiscal Year Objectives:***

- Improve efficiencies within the department to continue to decrease length of time for permit approval process
- Maintain the user-friendly permit process
- Continue professional development of staff
- Increase data and inspection efficiency

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Building Permits	450	400	450
Electrical Permits	539	500	525
Plumbing/Mechanical Permits	855	750	900
Health Licenses/Permits	376	350	375
Building Inspections	1,061	900	1,100
Electrical Inspections	1,317	1,100	1,300
Plumbing/Mechanical Inspections	1,514	1,200	1,500
Health Inspections	624	600	650
Fire & Life Safety Inspections	1,049	600	800

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4110.00000.00.000	Inspection-Regular Salaried E	\$81,279	\$83,162	\$83,550	\$83,550	\$388	0.47
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Clark, Thomas L	\$83,550	1.0000	Building Offici			
	Column Total:	\$83,550.00					
1000.1.220.42250.4115.00000.00.000	Inspection-Regular Hourly Em	\$206,736	\$218,918	\$241,221	\$241,221	\$22,303	10.19
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Donovan, Jaimie S	\$32,685	0.6250	Fire Health Ins			
	Description: Dube, Michelle	\$36,773	1.0000	Secretary			
	Description: Jalbert, Rebecca F	\$47,525	0.8750	Fire Life Safet			
	Description: Maxfield, James H	\$62,351	1.0000	Electrical Insp			
	Description: Miles, Dean	\$44,868	0.7250	Plumbing/Mech I			
	Description: x Increase Plumbing Inspector to Full Time	\$17,019	0.2750	Plumbing Inspec			
	Column Total:	\$241,221.00					
1000.1.220.42250.4130.00000.00.000	Inspection-Overtime Pay	\$2,372	\$0	\$0	\$0	\$0	0.00
1000.1.220.42250.4170.00000.00.000	Inspection-Longevity Pay	\$3,440	\$4,000	\$5,200	\$5,200	\$1,200	30.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years	\$1,600					
	Description: 1 @ 25-29 years	\$1,600					
	Description: 1 @ 5-9 years	\$400					
	Description: 2 @ 10-14 years	\$1,600					
	Column Total:	\$5,200.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4211.00000.00.000	Inspection-Health Insurance	\$69,719	\$73,135	\$102,234	\$95,702	\$22,567	30.86
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$76,676					
	Description: x Increase Plumbing Inspector to Full Time	\$25,558					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$6,532)					
	Column Total:	\$95,702.00					
1000.1.220.42250.4212.00000.00.000	Inspection-Dental Insurance	\$2,186	\$2,212	\$2,949	\$2,949	\$737	33.32
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,212					
	Description: Increase Plumbing Inspector to Full Time	\$737					
	Column Total:	\$2,949.00					
1000.1.220.42250.4213.00000.00.000	Inspection-Life Insurance	\$469	\$544	\$687	\$687	\$143	26.29
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$687					
	Column Total:	\$687.00					
1000.1.220.42250.4220.00000.00.000	Inspection-FICA	\$19,275	\$17,986	\$19,212	\$19,212	\$1,226	6.82
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$18,151					
	Description: Increase Plumbing Inspector to Full Time	\$1,061					
	Column Total:	\$19,212.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4225.00000.00.000	Inspection-Medicare	\$4,496	\$4,206	\$4,780	\$4,780	\$574	13.65
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,532					
	Description: Increase Plumbing Inspector to Full Time	\$248					
	Column Total:	\$4,780.00					
1000.1.220.42250.4230.00000.00.000	Inspection-Retirement	\$19,167	\$24,783	\$32,089	\$32,089	\$7,306	29.48
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$25,432					
	Description: Increase Plumbing Inspector to Full Time	\$6,657					
	Column Total:	\$32,089.00					
1000.1.220.42250.4240.00000.00.000	Inspection-Staff Development	\$1,432	\$4,010	\$4,010	\$4,010	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certified Fire Inspection	\$1,000					
	Description: Electrical Code Update	\$150					
	Description: Misc. Code Classes	\$800					
	Description: N.E. Food & Drug Officers Association	\$20					
	Description: N.H. Building Official	\$25					
	Description: N.H. Health Officer Association Mtg	\$15					
	Description: NFPA Code Classes	\$1,200					
	Description: Seminars and Workshops for staff	\$800					
	Column Total:	\$4,010.00					
1000.1.220.42250.4260.00000.00.000	Inspection-Workers Comp Ins	\$2,773	\$8,672	\$8,672	\$8,672	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$8,672					
	Column Total:	\$8,672.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4290.00000.00.000	Inspection-FSA Fees	\$57	\$75	\$75	\$75	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FSA Fees	\$75					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$413,402	\$441,703	\$504,679	\$498,147	\$56,444	12.78
1000.1.220.42250.4341.00000.00.000	Inspection-Technical Services	\$0	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State Lab Lead & Asbestos Testing	\$100					
	Column Total:	\$100.00					
1000.1.220.42250.4435.00000.00.000	Inspection-Maint Chrgs - Offic	\$2,863	\$3,463	\$3,587	\$3,587	\$124	3.58
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support	\$2,364					
	Description: Division Share of PC Replacement	\$1,223					
	Column Total:	\$3,587.00					
1000.1.220.42250.4522.00000.00.000	Inspection-Vehicle & Equip In:	\$2,339	\$2,243	\$2,243	\$2,243	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$2,243					
	Column Total:	\$2,243.00					
1000.1.220.42250.4524.00000.00.000	Inspection-Public Liab Insurar	\$2,343	\$2,337	\$3,173	\$3,173	\$836	35.77
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$3,173					
	Column Total:	\$3,173.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4531.00000.00.000	Telecommunications	\$2,877	\$4,980	\$4,980	\$4,980	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,980					
	Column Total:	\$4,980.00					
1000.1.220.42250.4534.00000.00.000	Inspection-Postage	\$469	\$1,600	\$1,600	\$1,600	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,600					
	Column Total:	\$1,600.00					
1000.1.220.42250.4550.00000.00.000	Inspection-Printing & Binding	\$402	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Dept Envelopes	\$100					
	Description: Building Dept Stationery	\$150					
	Description: Building Permit Applications	\$140					
	Description: Building Permit Cards	\$120					
	Description: Business Cards for Inspectors	\$100					
	Description: Electrical Permit Applications	\$140					
	Description: Health Department Inspection Reports	\$110					
	Description: Plumbing Permit Applications	\$140					
	Column Total:	\$1,000.00					
1000.1.220.42250.4580.00000.00.000	Inspection-Travel Expense	\$41	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$200					
	Column Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$11,334	\$15,923	\$16,883	\$16,883	\$960	6.03

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4611.00000.00.000	Inspection-Office Supplies	\$2,069	\$2,200	\$2,200	\$2,200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, computer and misc. supplies	\$2,200					
	Column Total:	\$2,200.00					
1000.1.220.42250.4612.00000.00.000	Inspection-Operating Supplies	\$364	\$395	\$395	\$395	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire & Life Safety printing	\$300					
	Description: Toner for printer	\$95					
	Column Total:	\$395.00					
1000.1.220.42250.4615.00000.00.000	Clothing & Uniforms	\$20	\$3,300	\$3,300	\$3,300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms/ jackets/outerware	\$3,300					
	Column Total:	\$3,300.00					
1000.1.220.42250.4626.00000.00.000	Inspection-Vehicle Fuels	\$3,716	\$4,000	\$4,000	\$4,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 5 Vehicles Fuel 1,156.43 gallons gasoline	\$4,000					
	Column Total:	\$4,000.00					
1000.1.220.42250.4640.00000.00.000	Inspection-Publications	\$342	\$873	\$873	\$873	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ICC 3 ea @ 86	\$258					
	Description: ICC 3 EA 62	\$186					
	Description: IRC 3 EA 43	\$129					
	Description: Misc. (Elect. Plumb. & Mech.)	\$150					
	Description: NEC 1 EA	\$150					
	Column Total:	\$873.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4654.00000.00.000	Inspection-Maint Supplies - Ve	\$505	\$1,500	\$1,500	\$1,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts, lubricants & repair 4 veh.	\$1,500					
	Column Total:	\$1,500.00					
1000.1.220.42250.4661.00000.00.000	Inspection-Fleet Maint Charge	\$7,190	\$7,594	\$7,594	\$7,594	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Div share of vehicle maint. charges	\$7,594					
	Column Total:	\$7,594.00					
Budg_Cat: Supplies - 600		\$14,206	\$19,862	\$19,862	\$19,862	\$0	0.00
1000.1.220.42250.4810.00000.00.000	Inspection-Membership Dues	\$514	\$952	\$952	\$952	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: BOCA Cert. Renewal	\$80					
	Description: Electrical License	\$210					
	Description: IAEI (Electrical)	\$90					
	Description: ICC (2)	\$200					
	Description: NH Fire Prevention	\$12					
	Description: NH Health Officers Association	\$10					
	Description: NHBOA	\$100					
	Description: NHSCOA	\$25					
	Description: Plumbing License	\$225					
	Column Total:	\$952.00					
Budg_Cat: Other Expenses - 800		\$514	\$952	\$952	\$952	\$0	0.00
Func: Inspection Services - 42250		\$439,456	\$478,440	\$542,376	\$535,844	\$57,404	12.00



# FIRE AND RESCUE

**Division: Buildings**

**Function 42280**

***Mission Statement:***

To provide and maintain safe and cost effective buildings and facilities for the citizens and department employees.

***Major Services/Responsibilities:***

- Maintain fire department facilities
- Repair buildings as needed.
- Perform cosmetic duties needed to ensure a high quality appearance of fire department facilities.
- Perform all custodial duties with current fire department staff.
- Ensure longevity of all fire department facilities.

***Key Fiscal Year Objectives:***

- Continue to maintain buildings in a cost effective manner
- Improve appearance and efficiency of department facilities

***Performance Measures:***

Description	FY13 Act	FY14 Act	FY15 Act
Buildings Maintained	3	3	3

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Print accounts with zero balance  Round to whole dollars  Account on new page

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42280.4411.00000.00.000	F&R Buildings - Water & Sewer	\$4,222	\$4,560	\$4,660	\$4,660	\$100	2.19
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Energy Savings Estimate FY14	(\$318)					
	Description: Water/Sewer usage 574 hcf	\$4,978					
	Column Total:	\$4,660.00					
1000.1.220.42280.4431.00000.00.000	F&R Buildings - Maint Chrgs -	\$5,375	\$10,790	\$14,790	\$14,790	\$4,000	37.07
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract expenses to maintain buildings	\$8,140					
	Description: Oil/Grease Sep. Cleaning	\$1,500					
	Description: Overhang for Central Station Door	\$2,500					
	Description: Paint apparatus bay and stairway I	\$1,500					
	Description: Sprinkler System Tests at stations	\$1,150					
	Column Total:	\$14,790.00					
1000.1.220.42280.4521.00000.00.000	F&R Buildings - Property Insu	\$4,449	\$4,401	\$4,400	\$4,400	(\$1)	(0.02)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insurance	\$4,400					
	Column Total:	\$4,400.00					
1000.1.220.42280.4524.00000.00.000	F&R Buildings - Public Liab In	\$529	\$527	\$0	\$0	(\$527)	(100.00)
Budg_Cat: Purchased Services - 300		\$14,575	\$20,278	\$23,850	\$23,850	\$3,572	17.62
1000.1.220.42280.4621.00000.00.000	F&R Buildings - Natural Gas	\$14,607	\$18,000	\$23,519	\$23,519	\$5,519	30.66
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural gas service 13,658 Therms	\$23,519					
	Column Total:	\$23,519.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42280.4622.00000.00.000	F&R Buildings - Electricity	\$29,462	\$35,755	\$40,398	\$40,398	\$4,643	12.99
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 239,990 KWH	\$40,398					
	Column Total:	\$40,398.00					
1000.1.220.42280.4623.00000.00.000	F&R Buildings - Propane	\$8,707	\$9,600	\$11,600	\$11,600	\$2,000	20.83
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: F&R Buildings - Propane 5,310 gallons	\$11,600					
	Column Total:	\$11,600.00					
1000.1.220.42280.4651.00000.00.000	F&R Buildings - Maint Supplie	\$8,062	\$10,300	\$12,500	\$12,500	\$2,200	21.36
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Custodial supplies, paint, repairs	\$12,500					
	Column Total:	\$12,500.00					
Budg_Cat: Supplies - 600		\$60,838	\$73,655	\$88,017	\$88,017	\$14,362	19.50
Func: F&R Buildings - 42280		\$75,413	\$93,933	\$111,867	\$111,867	\$17,934	19.09

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# FIRE AND RESCUE

Division: Special Details

Function 42290

**Mission Statement:**

To provide a mechanism for entities to contract for fire and rescue services through the City.

**Major Services/Responsibilities:**

- Maintain specialized training for Seabrook Station as a host community
- Continue training for Emergency Management
- Provide a fire watch for outside agencies

**Key Fiscal Year Objectives:**

- Continue training for Emergency Management
- Provide a fire watch for outside agencies

**Performance Measures:**

Description	FY13 Act	FY14 Est	FY15 Est
Provide fire watch for outside agencies	4	4	4
Host community training drills	4	2	2

City of Dover, New Hampshire

Fire Special Details Fund Expenditure Detail

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.4130.00000.00.000	F&R Special Details-Overtime	\$28,689	\$19,150	\$19,150	\$19,150	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unschedule reimburseable overtime	\$19,150					
	Column Total:	\$19,150.00					
3207.1.220.42290.4211.00000.00.000	Health Insurance	\$498	\$0	\$0	\$0	\$0	0.00
3207.1.220.42290.4212.00000.00.000	Dental Insurance	\$11	\$0	\$0	\$0	\$0	0.00
3207.1.220.42290.4220.00000.00.000	F&R Special Details-FICA	\$1	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2%	\$100					
	Column Total:	\$100.00					
3207.1.220.42290.4225.00000.00.000	F&R Special Details-Medicare	\$393	\$290	\$290	\$290	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$290					
	Column Total:	\$290.00					
3207.1.220.42290.4230.00000.00.000	F&R Special Details-Retireme	\$6,567	\$5,313	\$5,313	\$5,313	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$5,313					
	Column Total:	\$5,313.00					
3207.1.220.42290.4524.00000.00.000	F&R Special Details-Public Li	\$82	\$82	\$304	\$304	\$222	270.73
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$304					
	Column Total:	\$304.00					

City of Dover, New Hampshire

Fire Special Details Fund Expenditure Detail

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.4612.00000.00.000	F&R Special Details-Operatin	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. supplies for drills and operations	\$500					
	Column Total:	\$500.00					
3207.1.220.42290.4631.00000.00.000	F&R Special Details-Food	\$0	\$565	\$565	\$565	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$565					
	Column Total:	\$565.00					
Func: F&R Special Details - 42290		\$36,241	\$26,000	\$26,222	\$26,222	\$222	0.85
Grand Total:		\$36,241	\$26,000	\$26,222	\$26,222	\$222	0.85

End of Report

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# **CS-PUBLIC WORKS**

**TAB 11**

# **CS-PUBLIC WORKS**

**TAB 11**

# COMMUNITY SERVICES

**Division: General Government Buildings**

**Function 41941**

***Mission Statement:***

Provide and maintain safe and clean city buildings, equipment and other facilities for the safety and quality of life to the community.

***Major Services/Responsibilities:***

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all buildings using carpentry, mechanical, plumbing, electrical, sheet metal and welding skills
- Perform landscaping, brush and tree removal at all City facilities
- Perform custodial duties at all City facilities
- Coordinate maintenance schedules with other divisions

***Key Fiscal Year Objectives:***

- Develop master plan for the maintenance and improvements to municipal buildings
- Continue to share resources with other departments and agencies
- Enhance additional energy cost savings measures in various buildings
- Develop a computerized maintenance inventory schedule
- Monitor Energy Management System for facilities to improve efficiency and achieve cost savings
- Improve aesthetic appearance of facilities
- Repair roof at City Hall

***Performance Measures:***

Description	FY13 Act	FY14 Act	FY15 Est
Buildings maintained	20	20	19

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4115.00000.00.000	Gen Gov't Buildings - Regular	\$54,691	\$56,659	\$57,163	\$57,163	\$504	0.89
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flanagan, Lois E	\$20,008	0.6250	Custodian			
	Description: Trudell, David	\$16,617	0.6250	Custodian			
	Description: Wolcott, Kenneth A	\$20,538	0.6250	Custodian			
	Column Total:	\$57,163.00					
1000.1.300.41941.4130.00000.00.000	Gen Gov't Buildings - Overtim	\$0	\$750	\$750	\$750	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergency calls & City Hall Rentals	\$750					
	Column Total:	\$750.00					
1000.1.300.41941.4170.00000.00.000	Gen Gov't Buildings - Longevi	\$750	\$571	\$1,357	\$1,357	\$786	137.65
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 years Prorated	\$286					
	Description: 2 @ 10 -14 years Prorated	\$1,071					
	Column Total:	\$1,357.00					
1000.1.300.41941.4220.00000.00.000	Gen Gov't Buildings - FICA	\$3,447	\$3,595	\$3,675	\$3,675	\$80	2.23
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,675					
	Column Total:	\$3,675.00					
1000.1.300.41941.4225.00000.00.000	Gen Gov't Buildings - Medicare	\$804	\$841	\$857	\$857	\$16	1.90
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$857					
	Column Total:	\$857.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4260.00000.00.000	Gen Gov't Buildings - Workers	\$1,575	\$2,637	\$2,637	\$2,637	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,637					
	Column Total:	\$2,637.00					
Budg_Cat: Personal Services - 100		\$61,267	\$65,053	\$66,439	\$66,439	\$1,386	2.13
1000.1.300.41941.4411.00000.00.000	Gen Gov't Buildings - Water & Sewer	\$4,684	\$5,668	\$5,668	\$5,668	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Armory, City Hall, Vet Bldg, Train St.	\$8,905					
	Description: Energy Savings Estimate FY14	(\$3,237)					
	Column Total:	\$5,668.00					
1000.1.300.41941.4431.00000.00.000	Gen Gov't Buildings - Maint Cl	\$13,541	\$13,500	\$15,300	\$15,300	\$1,800	13.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Maintenance Work (HVAC, Plumbing, Electric)	\$13,500					
	Description: Repair City Hall Tower clock face	\$1,800					
	Column Total:	\$15,300.00					
1000.1.300.41941.4433.00000.00.000	Gen Gov't Buildings - Maint Cl	\$0	\$0	\$250	\$250	\$250	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall Tower clock preventative maintenance	\$250					
	Column Total:	\$250.00					
1000.1.300.41941.4435.00000.00.000	Gen Gov't Buildings - Maint Cl	\$0	\$2,400	\$2,400	\$2,400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Quick Track Maintenance (Train Station)	\$2,400					
	Column Total:	\$2,400.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4441.00000.00.000	Gen Gov't Buildings - Rental c	\$4,143	\$4,175	\$4,175	\$4,175	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Train Station Platform Lease	\$4,175					
	Column Total:	\$4,175.00					
1000.1.300.41941.4521.00000.00.000	Gen Gov't Buildings - Property	\$25,580	\$25,564	\$22,748	\$22,748	(\$2,816)	(11.02)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$8,861					
	Description: Platform Liability Ins (Train Station)	\$13,887					
	Column Total:	\$22,748.00					
1000.1.300.41941.4524.00000.00.000	Gen Gov't Buildings - Public L	\$1,454	\$1,450	\$599	\$599	(\$851)	(58.69)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$599					
	Column Total:	\$599.00					
1000.1.300.41941.4531.00000.00.000	Telecommunications	\$2,152	\$2,115	\$1,630	\$1,630	(\$485)	(22.93)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,630					
	Column Total:	\$1,630.00					
Budg_Cat: Purchased Services - 300		\$51,555	\$54,872	\$52,770	\$52,770	(\$2,102)	(3.83)
1000.1.300.41941.4612.00000.00.000	Gen Gov't Buildings - Operatr	\$2,461	\$4,500	\$4,500	\$4,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall and other bldgs supplies	\$4,500					
	Column Total:	\$4,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4615.00000.00.000	Gen Gov't Buildings - Clothing	\$674	\$900	\$1,524	\$1,524	\$624	69.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Uniforms 3 @ 408 yr	\$1,224					
	Description: Workboots per union contract 3 PR \$100	\$300					
	Column Total:	\$1,524.00					
1000.1.300.41941.4621.00000.00.000	Gen Gov't Buildings - Natural	\$2,570	\$1,370	\$2,975	\$2,975	\$1,605	117.15
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall Generators, Train Station, Veterans Bldg	\$2,975	2,500	Therms			
	Column Total:	\$2,975.00					
1000.1.300.41941.4622.00000.00.000	Gen Gov't Buildings - Electrici	\$51,460	\$59,080	\$55,000	\$55,000	(\$4,080)	(6.91)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall, Train Station 418,000 KWH	\$55,000					
	Column Total:	\$55,000.00					
1000.1.300.41941.4624.00000.00.000	Gen Gov't Buildings - Heating	\$53,789	\$52,275	\$39,820	\$39,820	(\$12,455)	(23.83)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall 11,000 gal @ \$3.62	\$39,820					
	Column Total:	\$39,820.00					
1000.1.300.41941.4651.00000.00.000	Gen Gov't Buildings - Maint Si	\$9,043	\$8,200	\$8,325	\$8,325	\$125	1.52
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall mats	\$1,125					
	Description: City Hall, Vet Bldg, Train Station	\$7,200					
	Column Total:	\$8,325.00					
Budg_Cat: Supplies - 600		\$119,998	\$126,325	\$112,144	\$112,144	(\$14,181)	(11.23)
Func: Gen Gov't Buildings - 41941		\$232,820	\$246,250	\$231,353	\$231,353	(\$14,897)	(6.05)

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# COMMUNITY SERVICES

**Division: Cemetery**

**Function 41951**

***Mission Statement:***

To provide for the comprehensive and continuous operation and maintenance of the City Cemetery in an efficient, safe, accurate and professional manner.

***Major Services/Responsibilities:***

- Perform interments
- Perform landscape work (including mowing, trimming, leaf removal, tree work)
- Maintain equipment, buildings and roads
- Perform cement foundation work for memorialization
- Record and computerize burial information

***Key Fiscal Year Objectives:***

- Develop a comprehensive master plan for Pine Hill Cemetery
- Continue the efficient care and maintenance of the cemetery
- Continue computerization of burial information
- Restore and reset fallen/damaged headstones
- Implement layout for new burial area
- Assist the Cemetery Board with evaluating policies and other issues that come before the Board
- Develop marketing plan to increase lot sales
- Continue Cemetery tree maintenance program
- Work with volunteers on historic preservation project
- Monitor revenues for present and future years budget
- Provide public with related information
- Install related landscaping for Columbarium
- Implement turf treatments in areas requiring attention
- Install additional drainage in group 24
- Install trees to replace old trees and those decimated by storms

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Acres maintained	85	85	85
Interments	83	80	80

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4115.00000.00.000	CS - Cemetery-Regular Hourl	\$43,683	\$44,680	\$41,890	\$41,890	(\$2,790)	(6.24)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Plan Incentive Payment	\$390					
	Description: Heaphy Moisan, Meghan	\$41,500	1.0000	Secretary II			
	Column Total:	\$41,890.00					
1000.1.300.41951.4120.00000.00.000	CS - Cemetery-Temporary En	\$35,266	\$47,811	\$47,811	\$47,811	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seasonal Maint. Worker III 4,810 hr	\$47,811					
	Column Total:	\$47,811.00					
1000.1.300.41951.4130.00000.00.000	CS - Cemetery-Overtime Pay	\$7,797	\$7,000	\$7,000	\$7,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: OT, weekends, funerals, Memorial Day	\$7,000					
	Column Total:	\$7,000.00					
1000.1.300.41951.4170.00000.00.000	CS - Cemetery-Longevity Pay	\$0	\$1,600	\$400	\$400	(\$1,200)	(75.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 years	\$400					
	Column Total:	\$400.00					
1000.1.300.41951.4211.00000.00.000	CS - Cemetery-Health Insurar	\$17,331	\$18,058	\$16,093	\$15,065	(\$2,993)	(16.57)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$16,093					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$1,028)					
	Column Total:	\$15,065.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4212.00000.00.000	CS - Cemetery-Dental Insuranc	\$730	\$737	\$369	\$369	(\$368)	(49.93)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Dental Insurance	\$369					
	Column Total:	\$369.00					
1000.1.300.41951.4213.00000.00.000	CS - Cemetery-Life Insurance	\$95	\$107	\$98	\$98	(\$9)	(8.41)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$98					
	Column Total:	\$98.00					
1000.1.300.41951.4220.00000.00.000	CS - Cemetery-FICA	\$5,094	\$5,993	\$6,043	\$6,043	\$50	0.83
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$6,043					
	Column Total:	\$6,043.00					
1000.1.300.41951.4225.00000.00.000	CS - Cemetery-Medicare	\$1,186	\$1,402	\$1,414	\$1,414	\$12	0.86
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,414					
	Column Total:	\$1,414.00					
1000.1.300.41951.4230.00000.00.000	CS - Cemetery-Retirement	\$4,335	\$5,738	\$5,309	\$5,309	(\$429)	(7.48)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$5,309					
	Column Total:	\$5,309.00					
1000.1.300.41951.4240.00000.00.000	CS - Cemetery - Staff Develop	\$0	\$240	\$240	\$240	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE & NH Cemetery Assoc. Meetings	\$240					
	Column Total:	\$240.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4260.00000.00.000	CS - Cemetery-Worker's Com	\$2,308	\$7,652	\$7,652	\$7,652	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$7,652					
	Column Total:	\$7,652.00					
Budg_Cat: Personal Services - 100		\$117,825	\$141,018	\$134,319	\$133,291	(\$7,727)	(5.48)
1000.1.300.41951.4336.00000.00.000	CS - Cemetery-Medical Servic	\$0	\$550	\$550	\$550	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment Medical Exams	\$550					
	Column Total:	\$550.00					
1000.1.300.41951.4411.00000.00.000	CS - Cemetery-Water And Se	\$326	\$320	\$350	\$350	\$30	9.38
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Charges 31hcf	\$350					
	Column Total:	\$350.00					
1000.1.300.41951.4431.00000.00.000	CS - Cemetery-Maint Chrgs -	\$647	\$1,600	\$1,600	\$1,600	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm system fee 2 EA \$150	\$300					
	Description: Maintenance for 3 buildings (Chapel, Maint. Bldg,	\$1,300					
	Column Total:	\$1,600.00					
1000.1.300.41951.4432.00000.00.000	CS - Cemetery - Maint Chrgs -	\$2,740	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repair of stone markers,	\$1,000					
	Description: Tree Maintenance	\$2,000					
	Column Total:	\$3,000.00					

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General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4435.00000.00.000	CS - Cemetery-Maint Chrgs -	\$372	\$420	\$420	\$420	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Equipment Maintenance	\$250					
	Description: Timeclock Maintenance	\$100					
	Description: Typewriter Maintenance 1 EA \$70	\$70					
	Column Total:	\$420.00					
1000.1.300.41951.4443.00000.00.000	CS - Cemetery-Rental of Equi	\$0	\$600	\$600	\$600	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 Copier Rental (split with CS F&G)	\$600					
	Column Total:	\$600.00					
1000.1.300.41951.4521.00000.00.000	CS - Cemetery-Property Insur	\$989	\$1,006	\$1,006	\$1,006	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insurance	\$1,006					
	Column Total:	\$1,006.00					
1000.1.300.41951.4522.00000.00.000	CS - Cemetery-Vehicle & Equ	\$897	\$897	\$897	\$897	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$897					
	Column Total:	\$897.00					
1000.1.300.41951.4524.00000.00.000	CS - Cemetery-Public Liab Ins	\$995	\$992	\$944	\$944	(\$48)	(4.84)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$944					
	Column Total:	\$944.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4531.00000.00.000	Telecommunications	\$1,014	\$715	\$1,359	\$1,359	\$644	90.07
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,359					
	Column Total:	\$1,359.00					
1000.1.300.41951.4534.00000.00.000	CS - Cemetery-Postage	\$3	\$0	\$0	\$0	\$0	0.00
1000.1.300.41951.4540.00000.00.000	CS - Cemetery-Advertising	\$0	\$250	\$250	\$250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Memorial Day notices	\$250					
	Column Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$7,983	\$10,350	\$10,976	\$10,976	\$626	6.05
1000.1.300.41951.4611.00000.00.000	CS - Cemetery-Office Supplie	\$365	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer and office supplies; paper	\$500					
	Column Total:	\$500.00					
1000.1.300.41951.4612.00000.00.000	CS - Cemetery-Operating Sup	\$0	\$0	\$100	\$100	\$100	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Plow markers, misc supplies	\$100					
	Column Total:	\$100.00					
1000.1.300.41951.4615.00000.00.000	CS - Cemetery-Clothing & Uni	\$158	\$800	\$800	\$800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Raingear, gloves and safety goggles	\$200					
	Description: Safety shoes seasonal emp. 6 @ \$100	\$600					
	Column Total:	\$800.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4622.00000.00.000	CS - Cemetery-Electricity	\$2,900	\$2,883	\$3,100	\$3,100	\$217	7.53
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cemetery Chapel, Maint. Bldg 13,325 KWH	\$3,100					
	Column Total:	\$3,100.00					
1000.1.300.41951.4623.00000.00.000	CS - Cemetery - Propane	\$0	\$286	\$286	\$286	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Frost removal (winter burials) 135 gallons	\$286					
	Column Total:	\$286.00					
1000.1.300.41951.4624.00000.00.000	CS - Cemetery-Heating Oil	\$7,283	\$6,400	\$7,474	\$7,474	\$1,074	16.78
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cemetery Chapel, Cemetery Maint 2,062 gals @ 3.62	\$7,474					
	Column Total:	\$7,474.00					
1000.1.300.41951.4626.00000.00.000	CS - Cemetery-Vehicle Fuels	\$7,625	\$7,570	\$7,276	\$7,276	(\$294)	(3.88)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,800 gallons mowers, blowers & Equipment	\$6,120					
	Description: 340 gallons unleaded Fuel @3.40	\$1,156					
	Column Total:	\$7,276.00					
1000.1.300.41951.4651.00000.00.000	CS - Cemetery-Maint Supplies	\$428	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chapel, Maintenance Bldg. & Tomb	\$1,000					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4653.00000.00.000	CS - Cemetery-Maint Supplies	\$1,498	\$400	\$1,000	\$1,000	\$600	150.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies to maintain equipment	\$1,000					
	Column Total:	\$1,000.00					
1000.1.300.41951.4654.00000.00.000	CS - Cemetery-Maint Supplies	\$2,902	\$1,500	\$1,500	\$1,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts to maintain excavator/vehicles	\$1,500					
	Column Total:	\$1,500.00					
1000.1.300.41951.4661.00000.00.000	CS - Cemetery-Fleet Maintena	\$11,261	\$11,893	\$11,893	\$11,893	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. charges	\$11,893					
	Column Total:	\$11,893.00					
Budg_Cat: Supplies - 600		\$34,420	\$33,232	\$34,929	\$34,929	\$1,697	5.11
1000.1.300.41951.4741.00000.00.000	CS - Cemetery-Machinery & E	\$0	\$3,500	\$3,500	\$3,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Cemetery-Machinery & Equipment	\$3,500					
	Column Total:	\$3,500.00					
Budg_Cat: Capital Outlay - 700		\$0	\$3,500	\$3,500	\$3,500	\$0	0.00
1000.1.300.41951.4810.00000.00.000	CS - Cemetery-Membership C	\$45	\$75	\$75	\$75	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE and NH Cemetery Associations	\$75					
	Column Total:	\$75.00					
Budg_Cat: Other Expenses - 800		\$45	\$75	\$75	\$75	\$0	0.00



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General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Func: CS - Cemetery - 41951		\$160,273	\$188,175	\$183,799	\$182,771	(\$5,404)	(2.87)

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# COMMUNITY SERVICES

**Division: Administration**

**Function 43111**

***Mission Statement:***

To provide administrative support and direction required to develop and implement the services, programs and projects that are the responsibility of the Community Services Department.

***Major Services/Responsibilities:***

- Budget preparation and management.  
To continue to improve operational efficiency between program activities and to foster positive relations within the department and other departments in the City, with Dover citizens, construction and home building industry and other public agencies.
- To continue to improve community credibility and awareness through successful and timely implementation of assigned programs, capital improvement projects and other publication relations efforts.
- To support and assist the various boards and commissions involved in departmental activities including the Cemetery Board of Trustees, Dover Utilities Commission, Solid Waste Advisory Commission, Planning Board, Zoning Board and Conservation Commission, Traffic Advisory Committee

***Key Fiscal Year Objectives:***

- Continue the development and implementation of training, safety programs, and certifications for employees within the department.
- Continue to ensure the department provides quality services to the City within the resources provided.

***Performance Measures:***

Description	FY13 Act	FY14 Act	FY15 Est
Maintain Personnel Certification Levels	Increase	Maintain	Increase
Department Performance Evaluations Completed	Increase	Increase	Increase
Complete budget per city schedule	Maintain	Maintain	Maintain

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4110.00000.00.000	CS - Admin-Regular Salaried	\$26,986	\$28,779	\$29,890	\$29,890	\$1,111	3.86
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Steele, Douglas W	\$119,564	1.0000	Director of Com			
	Description: Steele, Douglas W.	(\$41,848)	-0.3500	Prorate Sewer			
	Description: Steele, Douglas W.	(\$5,978)	-0.0500	Prorate Solid W			
	Description: Steele, Douglas W.	(\$41,848)	-0.3500	Prorate Water			
	Column Total:	\$29,890.00					
1000.1.300.43111.4115.00000.00.000	CS - Admin-Regular Hourly E	\$22,521	\$23,946	\$21,613	\$21,613	(\$2,333)	(9.74)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hager, Stacey A	\$44,200	1.0000	Office Manager			
	Description: Hager, Stacey A	(\$11,075)	-0.2500	Prorate Sewer			
	Description: Hager, Stacey A	(\$11,075)	-0.2500	Prorate Water			
	Description: Hager, Stacey A	(\$11,075)	-0.2500	Solid Waste %			
	Description: Ward, Cheryl	(\$12,410)	-0.3500	Prorate Sewer			
	Description: Ward, Cheryl	(\$12,410)	-0.3500	Prorate Water			
	Description: Ward, Cheryl	\$35,458	1.0000	Secretary II			
	Column Total:	\$21,613.00					
1000.1.300.43111.4170.00000.00.000	CS - Admin-Longevity Pay	\$1,200	\$620	\$720	\$720	\$100	16.13
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 Years (allocated)	\$120					
	Description: 2 @ 15-19 Years (allocated)	\$600					
	Column Total:	\$720.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4211.00000.00.000	CS - Admin-Health Insurance	\$32,025	\$14,537	\$13,253	\$12,406	(\$2,131)	(14.66)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$13,253					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$847)					
	Column Total:	\$12,406.00					
1000.1.300.43111.4212.00000.00.000	CS - Admin-Dental Insurance	\$908	\$387	\$389	\$389	\$2	0.52
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$389					
	Column Total:	\$389.00					
1000.1.300.43111.4213.00000.00.000	CS - Admin-Life Insurance	\$169	\$126	\$126	\$126	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$126					
	Column Total:	\$126.00					
1000.1.300.43111.4214.00000.00.000	CS - Admin-Disability Insuran	\$184	\$216	\$224	\$224	\$8	3.70
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$224					
	Column Total:	\$224.00					
1000.1.300.43111.4220.00000.00.000	CS - Admin-FICA	\$4,442	\$3,131	\$3,019	\$3,019	(\$112)	(3.58)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,019					
	Column Total:	\$3,019.00					
1000.1.300.43111.4225.00000.00.000	CS - Admin-Medicare	\$1,102	\$740	\$723	\$723	(\$17)	(2.30)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$723					
	Column Total:	\$723.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4230.00000.00.000	CS - Admin-Retirement	\$4,442	\$5,716	\$5,624	\$5,624	(\$92)	(1.61)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$5,624					
	Column Total:	\$5,624.00					
1000.1.300.43111.4240.00000.00.000	CS - Admin-Staff Developer	\$245	\$675	\$675	\$675	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA Natl. Conf.	\$675					
	Column Total:	\$675.00					
1000.1.300.43111.4260.00000.00.000	CS - Admin-Worker's Comp Ir	\$1,092	\$1,356	\$1,356	\$1,356	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$1,356					
	Column Total:	\$1,356.00					
1000.1.300.43111.4290.00000.00.000	CS - Admin-FSA Fees	\$0	\$20	\$20	\$20	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$20					
	Column Total:	\$20.00					
Budg_Cat: Personal Services - 100		\$95,316	\$80,249	\$77,632	\$76,785	(\$3,464)	(4.32)
1000.1.300.43111.4336.00000.00.000	CS - Admin-Medical Services	\$340	\$0	\$0	\$0	\$0	0.00
1000.1.300.43111.4435.00000.00.000	CS - Admin-Maint Chrgs - Off	\$3,328	\$3,634	\$3,922	\$3,922	\$288	7.93
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC replacement	\$1,044					
	Description: Division share of DoverNet support	\$2,528					
	Description: Division share of software upgrades	\$350					
	Column Total:	\$3,922.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4524.00000.00.000	CS - Admin-Public Liab Insura	\$486	\$485	\$548	\$548	\$63	12.99
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$548					
	Column Total:	\$548.00					
1000.1.300.43111.4531.00000.00.000	Telecommunications	\$1,030	\$1,646	\$1,286	\$1,286	(\$360)	(21.87)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,286					
	Column Total:	\$1,286.00					
1000.1.300.43111.4534.00000.00.000	CS - Admin-Postage	\$3,180	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$3,000					
	Column Total:	\$3,000.00					
1000.1.300.43111.4540.00000.00.000	CS - Admin-Advertising	\$75	\$400	\$400	\$400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising for public notices	\$400					
	Column Total:	\$400.00					
1000.1.300.43111.4550.00000.00.000	CS - Admin-Printing And Bind	\$144	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Works Week events, etc.	\$200					
	Column Total:	\$200.00					
1000.1.300.43111.4580.00000.00.000	CS - Admin-Travel Expense	\$230	\$675	\$675	\$675	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$675					
	Column Total:	\$675.00					
Budg_Cat: Purchased Services - 300		\$8,814	\$10,040	\$10,031	\$10,031	(\$9)	(0.09)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4611.00000.00.000	CS - Admin-Office Supplies	\$1,242	\$1,100	\$1,100	\$1,100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$1,100					
	Column Total:	\$1,100.00					
1000.1.300.43111.4612.00000.00.000	CS - Admin-Operating Supplie	\$170	\$200	\$500	\$500	\$300	150.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee recognition	\$500					
	Column Total:	\$500.00					
1000.1.300.43111.4626.00000.00.000	CS - Admin-Vehicle Fuels	\$1,249	\$1,211	\$1,190	\$1,190	(\$21)	(1.73)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 350 gals @ \$3.40 gasoline	\$1,190					
	Column Total:	\$1,190.00					
1000.1.300.43111.4631.00000.00.000	CS - Admin - Food	\$488	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$500					
	Column Total:	\$500.00					
1000.1.300.43111.4640.00000.00.000	CS - Admin-Books & Publicati	\$138	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Publications and subscriptions	\$200					
	Column Total:	\$200.00					
1000.1.300.43111.4654.00000.00.000	CS - Admin-Maint Supplies - \	\$431	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle parts maintenance/repairs	\$1,000					
	Column Total:	\$1,000.00					



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4661.00000.00.000	CS - Admin - Fleet Maint Char	\$1,438	\$1,519	\$1,519	\$1,519	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$1,519					
	Column Total:	\$1,519.00					
1000.1.300.43111.4681.00000.00.000	CS - Admin - Minor Equip Fun	\$0	\$400	\$400	\$400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Equipment	\$400					
	Column Total:	\$400.00					
Budg_Cat: Supplies - 600		\$5,155	\$6,130	\$6,409	\$6,409	\$279	4.55
1000.1.300.43111.4745.00000.00.000	CS - Admin-Computers & Con	\$0	\$0	\$1,697	\$1,697	\$1,697	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS GF share of 3 computer replacments	\$5,091					
	Description: Sewer Fund Portion	(\$1,697)					
	Description: Water Fund Portion	(\$1,697)					
	Column Total:	\$1,697.00					
Budg_Cat: Capital Outlay - 700		\$0	\$0	\$1,697	\$1,697	\$1,697	0.00
1000.1.300.43111.4810.00000.00.000	CS - Admin-Membership Due:	\$388	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA, NHPWA, Mutual Aid	\$500					
	Column Total:	\$500.00					
Budg_Cat: Other Expenses - 800		\$388	\$500	\$500	\$500	\$0	0.00
Func: CS - Admin - 43111		\$109,672	\$96,919	\$96,269	\$95,422	(\$1,497)	(1.54)

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# COMMUNITY SERVICES

**Division: Engineering**

**Function 43112**

***Mission Statement:***

The mission of the Engineering Division is to provide the City of Dover with professional engineering services that ensure long-range comprehensive planning, sound project design, and quality construction management, and to provide technical engineering assistance to other Departments of the City.

***Major Services/Responsibilities:***

- House Public Works plans and records
- Identify needed capital projects
- Design and oversee projects in the Capital Improvements program
- Review projects for the Planning Board and City Departments
- Inspect projects for compliance with ordinances and regulations
- Issue excavation and driveway permits
- Oversee pavement markings
- Conduct septic system review
- Provide cost estimates for City projects
- Oversee environmental activities in the community, stormwater compliance
- Maintain and utilize Geographic Information System

***Key Fiscal Year Objectives:***

- Utilize the results of the pavement management program for budgeting and prioritization of repairs.
- Participate in traffic and/or specialization studies.
- Provide responsive project management initiatives.
- Provide value engineering support for Capital Improvement Projects.
- Oversee the reconstruction of Tolend, Watson and Silver Street projects.
- Participate in relocation of utilities with NH DOT Spaulding Turnpike expansion
- Oversee reconstruction of Lisa Beth Circle.

***Performance Measures:***

Description	FY13 Act	FY14 Act	FY15 Est
Review septic sewer design plans	33	43	40
Administer excavation permits	112	111	110
Driveway Permits	104	102	100
Inspect 1/3 of city street pavement – for Pavement Mgt. Program		45	45

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4110.00000.00.000	CS - Engineering-Regular Sal	\$25,302	\$25,853	\$26,064	\$26,064	\$211	0.82
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: White, Dave W	\$86,876	1.0000	City Engineer			
	Description: White, Dave W	(\$30,406)	-0.3500	Prorate Sewer			
	Description: White, Dave W	(\$30,406)	-0.3500	Prorate Water			
	Column Total:	\$26,064.00					
1000.1.300.43112.4115.00000.00.000	CS - Engineering-Regular Ho	\$90,845	\$96,361	\$95,768	\$95,768	(\$593)	(0.62)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bretz, Jennifer	\$208		457 Incentive			
	Description: Bretz, Jennifer	(\$19,455)	-0.5000	Prorate Water			
	Description: Bretz, Jennifer	\$38,910	1.0000	Secretary I			
	Description: Dews, P. Alan	\$56,545	1.0000	Engineering Tec			
	Description: TBD - Asst. City Engineer	\$65,196	1.0000	Asst City Engin			
	Description: TBD - Asst. City Engineer	(\$22,818)	-0.3500	Prorate Sewer			
	Description: TBD - Asst. City Engineer	(\$22,818)	-0.3500	Prorate Water			
	Column Total:	\$95,768.00					
1000.1.300.43112.4130.00000.00.000	CS - Engineering-Overtime Pe	\$1,195	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: After hours meetings/inspections	\$1,000					
	Column Total:	\$1,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4170.00000.00.000	CS - Engineering-Longevity P	\$3,200	\$2,400	\$2,400	\$2,400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years	\$1,600		Allocated			
	Description: 1 @ 25-29 years	\$480					
	Description: 2 @ 5 - 9 years	\$320					
	Column Total:	\$2,400.00					
1000.1.300.43112.4211.00000.00.000	CS - Engineering-Health Insur	\$36,432	\$45,867	\$48,088	\$47,674	\$1,807	3.94
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$48,088					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$414)					
	Column Total:	\$47,674.00					
1000.1.300.43112.4212.00000.00.000	CS - Engineering-Dental Insur	\$1,057	\$1,253	\$1,253	\$1,253	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,253					
	Column Total:	\$1,253.00					
1000.1.300.43112.4213.00000.00.000	CS - Engineering-Life Insuran	\$256	\$293	\$277	\$277	(\$16)	(5.46)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$277					
	Column Total:	\$277.00					
1000.1.300.43112.4220.00000.00.000	CS - Engineering-FICA	\$7,265	\$7,188	\$7,146	\$7,146	(\$42)	(0.58)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$7,146					
	Column Total:	\$7,146.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4225.00000.00.000	CS - Engineering-Medicare	\$1,691	\$1,681	\$1,672	\$1,672	(\$9)	(0.54)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,672					
	Column Total:	\$1,672.00					
1000.1.300.43112.4230.00000.00.000	CS - Engineering-Retirement	\$10,372	\$13,512	\$13,470	\$13,470	(\$42)	(0.31)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$13,470					
	Column Total:	\$13,470.00					
1000.1.300.43112.4240.00000.00.000	CS - Engineering-Staff Develc	\$954	\$1,365	\$1,365	\$1,365	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Courses: GIS, water, wastewater design, APWA	\$1,365					
	Column Total:	\$1,365.00					
1000.1.300.43112.4260.00000.00.000	CS - Engineering-Worker's Cc	\$11,244	\$6,331	\$6,331	\$6,331	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$6,331					
	Column Total:	\$6,331.00					
1000.1.300.43112.4290.00000.00.000	CS - Engineering-FSA Fees	\$0	\$38	\$38	\$38	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Engineering-FSA Fees	\$38					
	Column Total:	\$38.00					
Budg_Cat: Personal Services - 100		\$189,814	\$203,142	\$204,872	\$204,458	\$1,316	0.65

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4336.00000.00.000	CS - Engineering-Medical Ser	\$55	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Services	\$100					
	Column Total:	\$100.00					
1000.1.300.43112.4339.00000.00.000	CS - Engineering - Consulting	\$9,408	\$9,669	\$9,932	\$9,932	\$263	2.72
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20% Allocated to Sewer Fund	(\$19,864)					
	Description: 20% Allocated to Water Fund	(\$19,865)					
	Description: 50% Allocated to Landfill	(\$49,662)					
	Description: CS-Environmental Consultant	\$99,323					
	Column Total:	\$9,932.00					
1000.1.300.43112.4435.00000.00.000	CS - Engineering-Maint Chrgrs	\$10,411	\$12,716	\$11,740	\$11,740	(\$976)	(7.68)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer mapping maintenance agreement	\$5,000		Esri, Arc, Bent			
	Description: Division share of DoverNet PC replacment	\$1,710					
	Description: Division share of DoverNet support	\$3,880					
	Description: Division share of software upgrades	\$350					
	Description: GPS maintenance shared w/ Water/Sewer	\$500					
	Description: Transit & Level calibration	\$300					
	Column Total:	\$11,740.00					
1000.1.300.43112.4443.00000.00.000	CS - Engineering-Rental of Ec	\$0	\$0	\$1,560	\$1,560	\$1,560	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Scanner/plotter 5 year lease	\$1,560					
	Column Total:	\$1,560.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4522.00000.00.000	CS - Engineering-Vehicle & E	\$1,346	\$1,346	\$1,346	\$1,346	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$1,346					
	Column Total:	\$1,346.00					
1000.1.300.43112.4524.00000.00.000	CS - Engineering-Public Liab	\$1,134	\$1,131	\$1,302	\$1,302	\$171	15.12
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,302					
	Column Total:	\$1,302.00					
1000.1.300.43112.4531.00000.00.000	Telecommunications	\$3,491	\$3,512	\$3,584	\$3,584	\$72	2.05
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,584					
	Column Total:	\$3,584.00					
1000.1.300.43112.4540.00000.00.000	CS - Engineering - Advertising	\$0	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Project Notices & Meetings	\$100					
	Column Total:	\$100.00					
1000.1.300.43112.4550.00000.00.000	CS - Engineering-Printing Anc	\$0	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mylars printing, enlarge/reduce	\$200					
	Column Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$25,845	\$28,774	\$29,864	\$29,864	\$1,090	3.79



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4611.00000.00.000	CS - Engineering-Office Supp	\$990	\$1,200	\$1,200	\$1,200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$1,200					
	Column Total:	\$1,200.00					
1000.1.300.43112.4612.00000.00.000	CS - Engineering-Operating S	\$54	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Memory cards & supplies for video/cameras	\$300					
	Column Total:	\$300.00					
1000.1.300.43112.4615.00000.00.000	CS - Engineering-Clothing & U	\$589	\$1,175	\$1,525	\$1,525	\$350	29.79
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms	\$625					
	Description: Work Boots - Per DPEA contract 3 @ \$300	\$900					
	Column Total:	\$1,525.00					
1000.1.300.43112.4626.00000.00.000	CS - Engineering-Vehicle Fue	\$1,532	\$1,868	\$1,530	\$1,530	(\$338)	(18.09)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle fuels 450 gal @ \$3.40 gasoline	\$1,530					
	Column Total:	\$1,530.00					
1000.1.300.43112.4640.00000.00.000	CS - Engineering-Books & Pu	\$214	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reference manuals & journals	\$200					
	Column Total:	\$200.00					
1000.1.300.43112.4654.00000.00.000	CS - Engineering-Maint Suppl	\$539	\$1,800	\$1,800	\$1,800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$1,800					
	Column Total:	\$1,800.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4661.00000.00.000	CS - Engineering-Fleet Mainte	\$4,314	\$4,556	\$4,556	\$4,556	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of garage expenses	\$4,556					
	Column Total:	\$4,556.00					
1000.1.300.43112.4681.00000.00.000	CS - Engineering-Minor Equip	\$375	\$400	\$400	\$400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. survey equipment & field tools	\$400					
	Column Total:	\$400.00					
Budg_Cat: Supplies - 600		\$8,606	\$11,499	\$11,511	\$11,511	\$12	0.10
1000.1.300.43112.4810.00000.00.000	CS - Engineering-Membership	\$441	\$555	\$555	\$555	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA	\$175					
	Description: Civil Engineer registration	\$150					
	Description: Other membership dues	\$150					
	Description: Septic designers permits	\$80					
	Column Total:	\$555.00					
Budg_Cat: Other Expenses - 800		\$441	\$555	\$555	\$555	\$0	0.00
Func: CS - Engineering - 43112		\$224,706	\$243,970	\$246,802	\$246,388	\$2,418	0.99

# COMMUNITY SERVICES

**Division: Streets**

**Function 43121**

***Mission Statement:***

To efficiently and effectively maintain all of Dover's roadways, sidewalks, and other infrastructure.

***Major Services/Responsibilities:***

- Repair of all roads, sidewalks
- Oversee Cut and Patch program
- Monitor trouble spot areas of roads, sidewalks
- Maintain guard rails and bridges
- Sweep and clean roads and sidewalks
- Support other divisions as needed during emergencies or heavy work loads, such as water and sewer line breaks, storm-water maintenance, grounds maintenance and building repairs
- Oversee Capital Improvement Projects

***Key Fiscal Year Objectives:***

- Continue use of Paver pavement management program to select sections of Dover roads for pavement overlay
- Utilize sidewalk management data to determine repair priorities
- Participate in community-wide events, promoting services offered through Public Works Week, equipment demonstrations at schools and Career Day events

***Performance Measures:***

Description	FY13 Act	FY14 Act	FY15 Est
Street paving funding	860,000	\$860,000	\$1,000,000
Miles of roadway maintained	133	133	134
Crosswalks painted		155	155
Lane miles of streets swept	260	260	260

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4110.00000.00.000	CS - Streets-Regular Salaried	\$27,523	\$28,438	\$28,640	\$28,640	\$202	0.71
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boulanger, William L	(\$29,538)	-0.3300	Prorate Sewer			
	Description: Boulanger, William L	(\$28,700)	-0.3400	Prorate Water			
	Description: Boulanger, William L	\$86,878	1.0000	Public Works Ut			
	Column Total:	\$28,640.00					
1000.1.300.43121.4115.00000.00.000	CS - Streets-Regular Hourly E	\$239,711	\$230,092	\$228,409	\$228,409	(\$1,683)	(0.73)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$26		457 Incentive			
	Description: Boucher, Joseph M	\$65,469	1.0000	Public Works Su			
	Description: Hilton, Warren	\$42,191	1.0000	Truck Driver			
	Description: Lavoie, Jason	\$32,001	1.0000	Truck Driver			
	Description: Poitras, Eric K	\$42,191	1.0000	Truck Driver			
	Description: White, Michael T	\$46,531	1.0000	Heavy Equipment			
	Column Total:	\$228,409.00					
1000.1.300.43121.4120.00000.00.000	CS - Streets - Temporary Em	\$181	\$0	\$0	\$0	\$0	0.00
1000.1.300.43121.4130.00000.00.000	CS - Streets-Overtime Pay	\$7,211	\$5,000	\$5,000	\$5,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unscheduled Overtime Pay	\$5,000					
	Column Total:	\$5,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4170.00000.00.000	CS - Streets-Longevity Pay	\$6,400	\$5,728	\$4,928	\$4,928	(\$800)	(13.97)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years	\$1,200					
	Description: 2 @ 10-14 years	\$1,600					
	Description: 2 @ Over 20 years	\$2,128					
	Column Total:	\$4,928.00					
1000.1.300.43121.4211.00000.00.000	CS - Streets-Health Insurance	\$103,415	\$106,179	\$108,482	\$101,551	(\$4,628)	(4.36)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$108,482					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$6,931)					
	Column Total:	\$101,551.00					
1000.1.300.43121.4212.00000.00.000	CS - Streets-Dental Insurance	\$3,660	\$3,561	\$3,561	\$3,561	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$3,561					
	Column Total:	\$3,561.00					
1000.1.300.43121.4213.00000.00.000	CS - Streets-Life Insurance	\$569	\$620	\$605	\$605	(\$15)	(2.42)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$605					
	Column Total:	\$605.00					
1000.1.300.43121.4220.00000.00.000	CS - Streets-FICA	\$17,081	\$15,219	\$15,140	\$15,140	(\$79)	(0.52)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$15,140					
	Column Total:	\$15,140.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4225.00000.00.000	CS - Streets-Medicare	\$3,979	\$3,559	\$3,541	\$3,541	(\$18)	(0.51)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,541					
	Column Total:	\$3,541.00					
1000.1.300.43121.4230.00000.00.000	CS - Streets-Retirement	\$24,301	\$28,999	\$28,754	\$28,754	(\$245)	(0.84)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$28,754					
	Column Total:	\$28,754.00					
1000.1.300.43121.4240.00000.00.000	CS - Streets-Staff Developme	\$160	\$1,500	\$1,500	\$1,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road Scholar Training	\$1,500					
	Column Total:	\$1,500.00					
1000.1.300.43121.4260.00000.00.000	CS - Streets-Worker's Comp I	\$7,773	\$26,049	\$26,049	\$26,049	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$26,049					
	Column Total:	\$26,049.00					
Budg_Cat: Personal Services - 100		\$441,963	\$454,944	\$454,609	\$447,678	(\$7,266)	(1.60)
1000.1.300.43121.4336.00000.00.000	CS - Streets-Medical Services	\$752	\$600	\$600	\$600	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Doctor certificates	\$100					
	Description: Physicals for new employees/drug testing	\$500					
	Column Total:	\$600.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4339.00000.00.000	CS - Streets - Consulting Serv	\$1,087	\$2,500	\$2,500	\$2,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHDES Groundwater Sampling (River St. Mast Rd)	\$2,500					
	Column Total:	\$2,500.00					
1000.1.300.43121.4411.00000.00.000	CS - Streets-Water And Sewer	\$1,351	\$1,000	\$850	\$850	(\$150)	(15.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Usage	\$850					
	Column Total:	\$850.00					
1000.1.300.43121.4432.00000.00.000	CS - Streets-Maint Chrgs - Im	\$50,117	\$121,000	\$121,000	\$121,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Center line roadway markings	\$43,000					
	Description: Detail/handwork roadway markings	\$52,000					
	Description: Guardrail repair	\$3,000					
	Description: Roadside & curb herbicide spraying	\$8,000					
	Description: Traffic Light Maintenance	\$15,000					
	Column Total:	\$121,000.00					
1000.1.300.43121.4433.00000.00.000	CS - Streets-Maint Chrgs - Eq	\$206	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. & repair of radios and equipment	\$500					
	Column Total:	\$500.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4435.00000.00.000	CS - Streets - Maint Chrgs - C	\$1,016	\$1,349	\$1,759	\$1,759	\$410	30.39
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison share of DoverNet PC replacement	\$746					
	Description: Divison share of DoverNet support	\$765					
	Description: Divison share of Ikon copier	\$188					
	Description: Time Recorder maintenance contra	\$60					
	Column Total:	\$1,759.00					
1000.1.300.43121.4443.00000.00.000	CS - Streets-Rental of Equipm	\$2,288	\$3,148	\$3,148	\$3,148	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison Share of Ikon copier	\$148					
	Description: Equip. rental from private companies	\$3,000					
	Column Total:	\$3,148.00					
1000.1.300.43121.4521.00000.00.000	CS - Streets-Property Insuran	\$2,550	\$2,606	\$969	\$969	(\$1,637)	(62.82)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$969					
	Column Total:	\$969.00					
1000.1.300.43121.4522.00000.00.000	CS - Streets-Vehicle & Equip	\$5,159	\$5,383	\$5,832	\$5,832	\$449	8.34
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$5,832					
	Column Total:	\$5,832.00					
1000.1.300.43121.4524.00000.00.000	CS - Streets-Public Liab Insur	\$2,788	\$2,775	\$3,045	\$3,045	\$270	9.73
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$3,045					
	Column Total:	\$3,045.00					



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4531.00000.00.000	Telecommunications	\$5,933	\$5,780	\$4,929	\$4,929	(\$851)	(14.72)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,929					
	Column Total:	\$4,929.00					
1000.1.300.43121.4540.00000.00.000	CS - Streets - Advertising	\$200	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$73,446	\$146,641	\$145,132	\$145,132	(\$1,509)	(1.03)
1000.1.300.43121.4611.00000.00.000	CS - Streets-Office Supplies	\$235	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$500					
	Column Total:	\$500.00					
1000.1.300.43121.4612.00000.00.000	CS - Streets-Operating Suppli	\$826	\$1,200	\$1,500	\$1,500	\$300	25.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Spray paint, gloves, safety glasses, misc supplies	\$1,500					
	Column Total:	\$1,500.00					
1000.1.300.43121.4615.00000.00.000	CS - Streets-Clothing & Unifor	\$5,568	\$3,370	\$3,566	\$3,566	\$196	5.82
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Uniforms	\$1,816					
	Description: Raingear and gloves	\$250					
	Description: Safety Shoes AFSCME 4 @ \$300	\$1,200					
	Description: Safety Shoes DPEA 1 @ \$300	\$300					
	Column Total:	\$3,566.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4626.00000.00.000	CS - Streets-Vehicle Fuels	\$34,660	\$38,488	\$36,201	\$36,201	(\$2,287)	(5.94)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,800 gals gasoline @ \$3.40	\$6,120					
	Description: 1,912 gals off road diesel @ \$3.62	\$6,921					
	Description: 6,000 gals diesel @ \$3.86	\$23,160					
	Column Total:	\$36,201.00					
1000.1.300.43121.4631.00000.00.000	CS - Streets - Food	\$178	\$250	\$250	\$250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250					
	Column Total:	\$250.00					
1000.1.300.43121.4635.00000.00.000	CS Streets - Medicinal Supplie	\$0	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS Streets - Medicinal Supplies	\$200					
	Column Total:	\$200.00					
1000.1.300.43121.4651.00000.00.000	CS - Streets - Maint Supplies	\$29	\$750	\$750	\$750	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Upkeep of PW facility	\$750					
	Column Total:	\$750.00					
1000.1.300.43121.4652.00000.00.000	CS - Streets-Maint Supplies -	\$37,017	\$40,000	\$40,000	\$40,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pot hole patch, gravel, grass seed, curb, mortar	\$40,000					
	Column Total:	\$40,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4653.00000.00.000	CS - Streets - Maint Supplies	\$0	\$0	\$1,000	\$1,000	\$1,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint supplies pumps, chain/pipe saw, compactors	\$1,000					
	Column Total:	\$1,000.00					
1000.1.300.43121.4654.00000.00.000	CS - Streets-Maint Supplies	\$65,486	\$35,097	\$35,097	\$35,097	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts and supplies for division vehicles	\$35,097					
	Column Total:	\$35,097.00					
1000.1.300.43121.4661.00000.00.000	CS - Streets-Fleet Maintenance	\$61,089	\$64,517	\$64,517	\$64,517	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$64,517					
	Column Total:	\$64,517.00					
1000.1.300.43121.4681.00000.00.000	CS - Streets-Minor Equipment	\$1,133	\$1,500	\$2,150	\$2,150	\$650	43.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Shovels, carbide saw blades, brooms	\$750					
	Description: Skippy compactor	\$650					
	Description: Small tools & hardware under \$500	\$750					
	Column Total:	\$2,150.00					
Budg_Cat: Supplies - 600		\$206,220	\$185,872	\$185,731	\$185,731	(\$141)	(0.08)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4715.00000.00.000	CS - Streets - Land Improvem	\$208,865	\$910,000	\$1,900,000	\$1,100,000	\$190,000	20.88
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Sidewalk Improvements	\$100,000		Adopted CIP			
	Description: General Street Improvements	\$1,800,000		Adopted CIP			
	Description: z CM General Reduction	(\$800,000)					
	Column Total:	\$1,100,000.00					
1000.1.300.43121.4730.00000.00.000	CS - Streets-Improv other than	\$0	\$104,817	\$75,000	\$75,000	(\$29,817)	(28.45)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Traffic Signals/Controls	\$75,000		Adopted CIP			
	Column Total:	\$75,000.00					
1000.1.300.43121.4741.00000.00.000	CS - Streets-Machinery & Equ	\$4,700	\$0	\$0	\$0	\$0	0.00
1000.1.300.43121.4744.00000.00.000	CS - Streets - Furniture & Fixt	\$0	\$0	\$1,250	\$1,250	\$1,250	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of time clock	\$1,250					
	Column Total:	\$1,250.00					
1000.1.300.43121.4752.00000.00.000	CS - Streets - Bridges	\$75,000	\$100,000	\$100,000	\$100,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Bridge Improvements	\$100,000		Adopted CIP			
	Column Total:	\$100,000.00					
Budg_Cat: Capital Outlay - 700		\$288,565	\$1,114,817	\$2,076,250	\$1,276,250	\$161,433	14.48
1000.1.300.43121.4810.00000.00.000	CS - Streets-Membership Due	\$50	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHPWA Membership	\$100					
	Column Total:	\$100.00					
1000.1.300.43121.4819.00000.00.000	CS - Streets-Fees & Charges	\$800	\$0	\$0	\$0	\$0	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Other Expenses - 800		\$850	\$100	\$100	\$100	\$0	0.00
Func: CS - Streets - 43121		\$1,011,044	\$1,902,374	\$2,861,822	\$2,054,891	\$152,517	8.02

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# COMMUNITY SERVICES

**Division: Snow Removal**

**Function 43125**

***Mission Statement:***

To provide timely and effective snow and ice removal program which prevents undue hardship on the community.

***Major Services/Responsibilities:***

- Plow, salt and sand roadways and designated sidewalks during snow and ice conditions.
- Remove snow in city parking lots.
- Haul and remove snow from downtown area as needed.
- Work with Dover Police on emergency response issues, such as road conditions and parking bans.

***Key Fiscal Year Objectives:***

- Operate with bare pavement policy on all priority streets, within 24 hours after snowstorm.
- Maintain use of salt brine as an anti-icing method, to reduce costs and protect the environment.
- Review Department snow and ice control plan to determine if changes are needed.
- Assist Police Department with snow removal at parking meter locations.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Inches of snow per year	83	60±	60±
Tons of salt and sand used	5564	4,000	4,000
Storm events	34	30	30
Number of parking lots plowed	25	25	25
Miles of sidewalks plowed	33	35	35

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4130.00000.00.000	CS - Snow Rmvl-Overtime Pa	\$133,485	\$139,068	\$139,068	\$139,068	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Minimum 5 Year average 2009-2013	\$139,068					
	Column Total:	\$139,068.00					
1000.1.300.43125.4220.00000.00.000	CS - Snow Rmvl-FICA	\$10,317	\$9,517	\$9,517	\$9,517	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of Wages	\$9,517					
	Column Total:	\$9,517.00					
1000.1.300.43125.4225.00000.00.000	CS - Snow Rmvl-Medicare	\$2,412	\$2,226	\$2,226	\$2,226	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,226					
	Column Total:	\$2,226.00					
1000.1.300.43125.4230.00000.00.000	CS - Snow Rmvl-Retirement	\$15,430	\$17,023	\$17,023	\$17,023	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$17,023					
	Column Total:	\$17,023.00					
Budg_Cat: Personal Services - 100		\$161,643	\$167,834	\$167,834	\$167,834	\$0	0.00
1000.1.300.43125.4422.00000.00.000	CS - Snow Rmvl-Contract Snc	\$74,832	\$70,000	\$70,000	\$70,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contracted snow plowing & weather services	\$70,000					
	Column Total:	\$70,000.00					



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4521.00000.00.000	CS - Snow Rmvl - Property Ins	\$295	\$316	\$316	\$316	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$316					
	Column Total:	\$316.00					
1000.1.300.43125.4524.00000.00.000	CS - Snow Rmvl-Public Liab li	\$2,097	\$2,092	\$1,415	\$1,415	(\$677)	(32.36)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,415					
	Column Total:	\$1,415.00					
Budg_Cat: Purchased Services - 300		\$77,224	\$72,408	\$71,731	\$71,731	(\$677)	(0.93)
1000.1.300.43125.4612.00000.00.000	CS - Snow Rmvl-Operating St	\$198,519	\$189,785	\$205,205	\$205,205	\$15,420	8.12
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road salt, sand Minimum 5 Year average 2009-2013	\$205,205					
	Column Total:	\$205,205.00					
1000.1.300.43125.4631.00000.00.000	CS- Snow Rmvl - Food	\$1,414	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overnight snow storm food allowance	\$500					
	Column Total:	\$500.00					
1000.1.300.43125.4654.00000.00.000	CS - Snow Rmvl-Maint Suppli	\$11,866	\$10,000	\$10,000	\$10,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies to repair div. vehicles	\$10,000					
	Column Total:	\$10,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4681.00000.00.000	CS - Snow Rmvl-Minor Equipr	\$9,989	\$10,000	\$12,500	\$12,500	\$2,500	25.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cutting Edges	\$12,500					
	Column Total:	\$12,500.00					
Budg_Cat: Supplies - 600		\$221,788	\$210,285	\$228,205	\$228,205	\$17,920	8.52
Func: CS - Snow Rmvl - 43125		\$460,655	\$450,527	\$467,770	\$467,770	\$17,243	3.83

# COMMUNITY SERVICES

**Division: Storm water**

**Function 43155**

***Mission Statement:***

To efficiently and effectively maintain all of Dover's, storm drainage system. To continue implementing the Storm water Management Program.

***Major Services/Responsibilities:***

- Satisfy requirements of storm water permit
- Repair drainage system
- Monitor trouble spot areas of drainage system
- Catch Basin Cleaning
- Monitor ground water sampling
- Support other divisions as needed during emergencies or heavy workloads, such as water and sewer line breaks, grounds maintenance or building repairs
- Complete impervious area mapping

***Key Fiscal Year Objectives:***

- Install drain line on Old Colony Road
- Continue Implementing Public Outreach Campaign
- Participate in community-wide events
- Comply with Federal EPA MS4 (Municipal Separate Storm Sewer System) Permit

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Catch basin cleaning 50% of total	1,237	1,400	1,400

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4110.00000.00.000	CS Storm Water - Regular Sa	\$300	\$0	\$0	\$0	\$0	0.00
1000.1.300.43155.4115.00000.00.000	CS Storm Water - Regular Ho	\$218,907	\$262,888	\$222,393	\$222,393	(\$40,495)	(15.40)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 457 Incentive Pay		\$130	1.0000	457 Incentive			
Description: Coakley, Kevin		\$40,572	1.0000	Maintenance Mec			
Description: Colonna, Mark		\$42,191	1.0000	Truck Driver			
Description: Reardon, Brent		\$32,136	1.0000	Truck Driver			
Description: Seawards, Robert		\$46,380	1.0000	Heavy Equipment			
Description: Truax, Dean		\$60,984	1.0000	Maintenance Mec			
Column Total:		\$222,393.00					
1000.1.300.43155.4120.00000.00.000	CS Storm Water - Temporary	\$0	\$0	\$12,000	\$12,000	\$12,000	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 20 hrs @ \$15 hr intern MS4 permit requirements		\$12,000					
Column Total:		\$12,000.00					
1000.1.300.43155.4130.00000.00.000	CS Storm Water - Overtime P	\$4,996	\$5,000	\$5,000	\$5,000	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Unscheduled Overtime pay		\$5,000					
Column Total:		\$5,000.00					
1000.1.300.43155.4170.00000.00.000	CS Storm Water - Longevity F	\$2,400	\$3,200	\$2,800	\$2,800	(\$400)	(12.50)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 @ 5-9 years		\$400	\$400 each				
Description: 3 @ 9-14 years		\$2,400	\$800 each				
Column Total:		\$2,800.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4211.00000.00.000	CS Storm Water - Health Insu	\$74,962	\$93,440	\$81,872	\$76,641	(\$16,799)	(17.98)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical premiums to Health Trust	\$81,872					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$5,231)					
	Column Total:	\$76,641.00					
1000.1.300.43155.4212.00000.00.000	CS Storm Water - Dental Insu	\$2,915	\$3,326	\$2,957	\$2,957	(\$369)	(11.09)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental premiums to Health Trust	\$2,957					
	Column Total:	\$2,957.00					
1000.1.300.43155.4213.00000.00.000	CS Storm Water - Life Insurar	\$478	\$630	\$523	\$523	(\$107)	(16.98)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life premiums to Health Trust	\$523					
	Column Total:	\$523.00					
1000.1.300.43155.4220.00000.00.000	CS Storm Water - FICA	\$16,031	\$15,947	\$13,384	\$13,384	(\$2,563)	(16.07)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$13,384					
	Column Total:	\$13,384.00					
1000.1.300.43155.4225.00000.00.000	CS Storm Water - Medicare	\$3,741	\$3,729	\$3,131	\$3,131	(\$598)	(16.04)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medi - 1.45% of Wages	\$3,131					
	Column Total:	\$3,131.00					
1000.1.300.43155.4230.00000.00.000	CS Storm Water - Retirement	\$19,490	\$29,197	\$24,792	\$24,792	(\$4,405)	(15.09)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$24,792					
	Column Total:	\$24,792.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4240.00000.00.000	CS Storm Water - Staff Devel	\$120	\$1,500	\$1,500	\$1,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Classes, Conferences, Seminars	\$1,500					
	Column Total:	\$1,500.00					
1000.1.300.43155.4260.00000.00.000	CS Storm Water - Workers Cc	\$7,773	\$31,778	\$31,778	\$31,778	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$31,778					
	Column Total:	\$31,778.00					
Budg_Cat: Personal Services - 100		\$352,113	\$450,635	\$402,130	\$396,899	(\$53,736)	(11.92)
1000.1.300.43155.4339.00000.00.000	CS Storm Water - Consulting	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHDES Groundwater Sampling (River St. Mast Rd.)	\$2,500					
	Column Total:	\$2,500.00					
1000.1.300.43155.4411.00000.00.000	CS Storm Water - Water & Se	\$426	\$1,000	\$850	\$850	(\$150)	(15.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water & Sewer expenses	\$850					
	Column Total:	\$850.00					
1000.1.300.43155.4432.00000.00.000	CS Storm Water - Maint Chrgs	\$629	\$0	\$0	\$0	\$0	0.00
1000.1.300.43155.4433.00000.00.000	CS Storm Water - Maint Chrgs	\$106	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs to radio & Equipment	\$500					
	Column Total:	\$500.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4435.00000.00.000	CS Storm Water - Maint Chrgs	\$1,216	\$1,349	\$248	\$248	(\$1,101)	(81.62)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of Ikon Copier	\$188					
	Description: Time recorder maintenance contract	\$60					
	Column Total:	\$248.00					
1000.1.300.43155.4443.00000.00.000	CS Storm Water - Rental of E	\$32,348	\$63,148	\$43,148	\$43,148	(\$20,000)	(31.67)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Catch Basin Cleaning	\$40,000					
	Description: Division Share of Ikon Copier	\$148					
	Description: Eq. Rental Private Contractors	\$3,000					
	Column Total:	\$43,148.00					
1000.1.300.43155.4521.00000.00.000	CS Storm Water - Property In:	\$2,531	\$2,607	\$143	\$143	(\$2,464)	(94.51)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insurance	\$143					
	Column Total:	\$143.00					
1000.1.300.43155.4522.00000.00.000	CS Storm Water - Vehicle & E	\$5,159	\$5,383	\$5,832	\$5,832	\$449	8.34
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$5,832					
	Column Total:	\$5,832.00					
1000.1.300.43155.4524.00000.00.000	CS Storm Water - Public Liab	\$2,774	\$2,775	\$2,586	\$2,586	(\$189)	(6.81)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Liability Insurance	\$2,586					
	Column Total:	\$2,586.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4531.00000.00.000	Telecommunications	\$2,757	\$5,743	\$4,929	\$4,929	(\$814)	(14.17)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,929					
	Column Total:	\$4,929.00					
Budg_Cat: Purchased Services - 300		\$50,444	\$85,005	\$60,736	\$60,736	(\$24,269)	(28.55)
1000.1.300.43155.4611.00000.00.000	CS Storm Water - Office Supp	\$453	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. office supplies	\$500					
	Column Total:	\$500.00					
1000.1.300.43155.4612.00000.00.000	CS Storm Water - Operating S	\$639	\$900	\$900	\$900	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Industrial cleaning and safety supplies	\$900					
	Column Total:	\$900.00					
1000.1.300.43155.4615.00000.00.000	CS Storm Water - Clothing & U	\$3,357	\$3,370	\$3,815	\$3,815	\$445	13.20
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Raingear & gloves	\$250					
	Description: Safety Shoes AFSCME 4 @ \$300	\$1,200					
	Description: Safety Shoes DPEA 1 @ \$300	\$300					
	Description: Uniforms	\$2,065					
	Column Total:	\$3,815.00					



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4626.00000.00.000	CS Storm Water - Vehicle Fue	\$30,584	\$33,488	\$36,276	\$36,276	\$2,788	8.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,822 gals @ \$3.40 unleaded	\$6,195					
	Description: 1,912 gals off road diesel @ 3.62	\$6,921					
	Description: 6,000 gals @ \$3.86 diesel	\$23,160					
	Column Total:	\$36,276.00					
1000.1.300.43155.4631.00000.00.000	CS Storm Water - Food/Food	\$194	\$250	\$250	\$250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250					
	Column Total:	\$250.00					
1000.1.300.43155.4651.00000.00.000	CS Storm Water - Maint Supp	\$0	\$750	\$750	\$750	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Upkeep of PWF	\$750					
	Column Total:	\$750.00					
1000.1.300.43155.4652.00000.00.000	CS Storm Water-Maint Suppli	\$21,497	\$40,000	\$40,000	\$40,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pavement for drainage & catch basins	\$10,000					
	Description: Pipe, structures, gravel, stone, mortar	\$30,000					
	Column Total:	\$40,000.00					
1000.1.300.43155.4653.00000.00.000	CS Storm Water - Maint Supp	\$0	\$0	\$1,000	\$1,000	\$1,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint supplies pumps, chain/pipe saws, compactors	\$1,000					
	Column Total:	\$1,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4654.00000.00.000	CS Storm Water - Maint Supp	\$58,893	\$35,096	\$35,096	\$35,096	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & Supplies Division vehicles	\$35,096					
	Column Total:	\$35,096.00					
1000.1.300.43155.4661.00000.00.000	CS Storm Water - Fleet Maint	\$61,089	\$64,517	\$64,517	\$64,517	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$64,517					
	Column Total:	\$64,517.00					
1000.1.300.43155.4681.00000.00.000	CS Storm Water - Minor Equip	\$1,547	\$1,500	\$2,150	\$2,150	\$650	43.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Shovels carbide saw blades	\$750					
	Description: Skippy compactor	\$650					
	Description: Small tools & hardware under \$500	\$750					
	Column Total:	\$2,150.00					
Budg_Cat: Supplies - 600		\$178,254	\$180,371	\$185,254	\$185,254	\$4,883	2.71
1000.1.300.43155.4715.00000.00.000	CS Storm Water - Land Impro	\$17,123	\$175,000	\$200,000	\$200,000	\$25,000	14.29
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Drainage Improvements	\$150,000		Adopted CIP			
	Description: Old Colony Road Drainage	\$50,000		Adopted CIP			
	Column Total:	\$200,000.00					
1000.1.300.43155.4744.00000.00.000	CS Storm Water - Furniture &	\$0	\$0	\$1,250	\$1,250	\$1,250	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of time clock	\$1,250					
	Column Total:	\$1,250.00					
Budg_Cat: Capital Outlay - 700		\$17,123	\$175,000	\$201,250	\$201,250	\$26,250	15.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4810.00000.00.000	CS Storm Water - Membershij	\$25	\$0	\$0	\$0	\$0	0.00
1000.1.300.43155.4819.00000.00.000	CS Storm Water - Fees & Chz	\$0	\$900	\$900	\$900	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Annual Dam Registration		\$900					
Column Total:		\$900.00					
Budg_Cat: Other Expenses - 800		\$25	\$900	\$900	\$900	\$0	0.00
Func: CS - Storm Water - 43155		\$597,959	\$891,911	\$850,270	\$845,039	(\$46,872)	(5.26)

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# COMMUNITY SERVICES

**Division: Street Lighting**

**Function 43160**

***Mission Statement:***

To provide traffic and street lighting on City streets in order to keep the public safe.

***Major Services/Responsibilities:***

- Maintain all City street lights and replace as necessary.
- Maintain all City traffic lights, including warning and school zone lights, and replace as necessary.

***Key Fiscal Year Objectives:***

- Continue to look for ways to reduce the electrical costs of lighting, while keeping safety in mind.
- Install LED lighting in several public areas
- Continued reducing street lights as opportunities arise.

***Performance Measures:***

Description	FY13 Act	FY14 Act	FY15 Est
Street lights maintained	1,778	1,778	1,778
Traffic Light Systems	41	41	41

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43160.4524.00000.00.000	CS - Street Lighting - Public L	\$1,946	\$1,942	\$1,942	\$1,942	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,942					
	Column Total:	\$1,942.00					
Budg_Cat: Purchased Services - 300		\$1,946	\$1,942	\$1,942	\$1,942	\$0	0.00
1000.1.300.43160.4622.00000.00.000	CS - Street Lighting - Electrici	\$283,343	\$278,438	\$289,580	\$289,580	\$11,142	4.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 810,000 KWH PSNH	\$289,580					
	Column Total:	\$289,580.00					
1000.1.300.43160.4653.00000.00.000	CS - Street Lighting - Maint St	\$13,291	\$6,000	\$11,250	\$11,250	\$5,250	87.50
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 15 PSNH street light repairs @ \$350 each	\$5,250					
	Description: Bulbs and supplies	\$1,000					
	Description: Downtown decorative lights	\$5,000					
	Column Total:	\$11,250.00					
Budg_Cat: Supplies - 600		\$296,634	\$284,438	\$300,830	\$300,830	\$16,392	5.76
Func: CS - Street Lighting - 43160		\$298,581	\$286,380	\$302,772	\$302,772	\$16,392	5.72

# COMMUNITY SERVICES

**Division: Facilities and Grounds**

**Function 43180**

***Mission Statement:***

Provide and maintain safe and clean city buildings, parks, playgrounds, ball fields, trails, equipment and other facilities for the safety and quality of life to the community. Maintain municipal traffic light system, all city trees and traffic signs.

***Major Services/Responsibilities:***

- Design, construct, install and repair equipment and facilities.
- Construct, repair and maintain all buildings using carpentry, mechanical, plumbing, electrical, sheet metal, and welding skills.
- Maintain the equipment necessary to perform landscaping, field maintenance, construction, and tree maintenance.
- Perform landscaping, brush and tree removal at all City facilities.
- Groom, mow and line ball fields.
- Perform custodial duties at all City facilities.
- Coordinate maintenance schedules with other divisions.
- Maintains and installs all City signage.
- Maintain the Community Trail with the assistance of volunteers.

***Key Fiscal Year Objectives:***

- Upgrade vehicles and equipment.
- Restore power safely to the outlets used to decorate the downtown area during festivals and the holiday season.
- Develop a well for athletic field irrigation at Shaw's Lane
- Continue staff development and safety awareness.
- Continue to share resources with other departments and agencies.
- Develop a computerized maintenance inventory schedule.
- Monitor Energy Management System for facilities to improve efficiency and achieve cost savings.
- Continue City wide tree maintenance program, installing 100 bushes and trees donated by Salmon Falls Nursery.
- Successful coordination of field/facility availability with Recreation programs.
- Continue turf treatment program to improve quality of playing fields and public turf areas.
- Assist in the revamping of the signage for the downtown and municipal parking areas.

***Performance Measures:***

Description	FY13 Act	FY14 Act	FY15 Est
Acres of grounds maintained	325	325	325
Buildings maintained	20	20	19

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4110.00000.00.000	CS - Fac & Gr-Regular Salarie	\$78,559	\$81,197	\$82,629	\$82,629	\$1,432	1.76
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sirois, Sharon	\$82,629	1.0000	Fac -Ground-Cem			
	Column Total:	\$82,629.00					
1000.1.300.43180.4115.00000.00.000	CS - Fac & Gr-Regular Hourly	\$234,340	\$280,439	\$311,654	\$311,654	\$31,215	11.13
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flanagan, David	\$44,299	1.0000	Maintenance Spe			
	Description: Hultgren, Michael	\$44,299	1.0000	Maintenance Spe			
	Description: Lang, Paul	\$28,933	1.0000	Laborer I			
	Description: Talon, Paul M	\$62,357	1.0000	Maintenance Spe			
	Description: Thibodeau, Jason C	\$34,826	1.0000	Maintenance Spe			
	Description: Turcotte, Vincent	\$42,191	1.0000	Truck Driver			
	Description: Vansylvong, Thavone	\$10,450	0.4000	Custodian			
	Description: Wilson, Michael T	\$44,299	1.0000	Maintenance Spe			
	Column Total:	\$311,654.00					
1000.1.300.43180.4120.00000.00.000	CS - Fac & Gr - Temporary Er	\$44,665	\$47,811	\$47,811	\$47,811	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 Snl Maint Worker III SFT 4,810 hrs/yr	\$47,811					
	Column Total:	\$47,811.00					
1000.1.300.43180.4130.00000.00.000	CS - Fac & Gr-Overtime Pay	\$10,398	\$11,000	\$11,000	\$11,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Events and emergency calls	\$11,000					
	Column Total:	\$11,000.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4170.00000.00.000	CS - Fac & Gr-Longevity Pay	\$9,600	\$8,400	\$10,000	\$10,000	\$1,600	19.05
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10 -14 years	\$800	\$800	each			
	Description: 3 @ 5-9 years	\$1,200	\$400	each			
	Description: 5 @ 20 and above years	\$8,000	\$1,600	each			
	Column Total:	\$10,000.00					
1000.1.300.43180.4211.00000.00.000	CS - Fac & Gr-Health Insuran	\$118,111	\$102,562	\$126,461	\$118,381	\$15,819	15.42
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$126,461					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$8,080)					
	Column Total:	\$118,381.00					
1000.1.300.43180.4212.00000.00.000	CS - Fac & Gr-Dental Insuran	\$3,899	\$4,079	\$4,447	\$4,447	\$368	9.02
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$4,447					
	Column Total:	\$4,447.00					
1000.1.300.43180.4213.00000.00.000	CS - Fac & Gr-Life Insurance	\$705	\$840	\$903	\$903	\$63	7.50
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$903					
	Column Total:	\$903.00					
1000.1.300.43180.4220.00000.00.000	CS - Fac & Gr-FICA	\$21,954	\$24,817	\$26,588	\$26,588	\$1,771	7.14
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$26,588					
	Column Total:	\$26,588.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4225.00000.00.000	CS - Fac & Gr-Medicare	\$5,116	\$5,804	\$6,218	\$6,218	\$414	7.13
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$6,218					
	Column Total:	\$6,218.00					
1000.1.300.43180.4230.00000.00.000	CS - Fac & Gr-Retirement	\$27,876	\$39,868	\$43,580	\$43,580	\$3,712	9.31
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$43,580					
	Column Total:	\$43,580.00					
1000.1.300.43180.4240.00000.00.000	CS - Fac & Gr-Staff Developpr	\$540	\$700	\$700	\$700	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety and Professional seminars	\$700					
	Column Total:	\$700.00					
1000.1.300.43180.4260.00000.00.000	CS - Fac & Gr-Worker's Comp	\$10,842	\$18,066	\$18,066	\$18,066	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$18,066					
	Column Total:	\$18,066.00					
Budg_Cat: Personal Services - 100		\$566,605	\$625,583	\$690,057	\$681,977	\$56,394	9.01
1000.1.300.43180.4336.00000.00.000	CS - Fac & Gr-Medical Servic	\$1,271	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Physical exams for new employees	\$500					
	Column Total:	\$500.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4411.00000.00.000	CS - Fac & Gr-Water And Sev	\$543	\$8,950	\$9,553	\$9,553	\$603	6.74
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Guppy Park - Service ID 19105	\$125					
	Description: Hancock Park - Service ID 19291	\$125					
	Description: Henry Law Rotary Park - Service ID12489	\$5,603					
	Description: Long Hill Road Park - Service ID 18521	\$3,700					
	Column Total:	\$9,553.00					
1000.1.300.43180.4431.00000.00.000	CS - Fac & Gr-Maint Chrgs - E	\$41,628	\$74,900	\$74,900	\$74,900	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HVAC Maintenance	\$44,900					
	Description: Various building maintenance	\$30,000					
	Column Total:	\$74,900.00					
1000.1.300.43180.4432.00000.00.000	CS - Fac & Gr-Maint Chrgs - I	\$40,455	\$86,000	\$86,500	\$86,500	\$500	0.58
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract field maint./mowing	\$30,000					
	Description: Contract tree removal	\$30,000					
	Description: Field and lawn treatments	\$21,500					
	Description: Misc maintenance	\$3,000					
	Description: Stump grinding	\$2,000					
	Column Total:	\$86,500.00					
1000.1.300.43180.4433.00000.00.000	CS - Fac & Gr-Maint Chrgs - F	\$2,699	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs to small tools & equipment	\$3,000					
	Column Total:	\$3,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4435.00000.00.000	CS - Fac & Gr-Maint Chrgs - C	\$2,439	\$3,518	\$3,939	\$3,939	\$421	11.97
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC replacement	\$1,150					
	Description: Division share of DoverNet support	\$2,439					
	Description: Division share of software upgrade	\$350					
	Column Total:	\$3,939.00					
1000.1.300.43180.4443.00000.00.000	CS - Fac & Gr - Rental of Equ	\$550	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 Copier Rental	\$500					
	Description: Tools & Equipment	\$500					
	Column Total:	\$1,000.00					
1000.1.300.43180.4521.00000.00.000	CS - Fac & Gr-Property Insura	\$2,150	\$2,457	\$2,677	\$2,677	\$220	8.95
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$2,677					
	Column Total:	\$2,677.00					
1000.1.300.43180.4522.00000.00.000	CS - Fac & Gr-Vehicle & Equi	\$3,679	\$4,486	\$4,486	\$4,486	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$4,486					
	Column Total:	\$4,486.00					
1000.1.300.43180.4524.00000.00.000	CS - Fac & Gr-Public Liab Insr	\$4,570	\$4,559	\$4,089	\$4,089	(\$470)	(10.31)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$4,089					
	Column Total:	\$4,089.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4531.00000.00.000	Telecommunications	\$2,807	\$3,516	\$2,200	\$2,200	(\$1,316)	(37.43)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,200					
	Column Total:	\$2,200.00					
Budg_Cat: Purchased Services - 300		\$102,791	\$192,886	\$192,844	\$192,844	(\$42)	(0.02)
1000.1.300.43180.4611.00000.00.000	CS - Fac & Gr-Office Supplies	\$496	\$800	\$800	\$800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$800					
	Column Total:	\$800.00					
1000.1.300.43180.4612.00000.00.000	CS - Fac & Gr-Operating Supl	\$4,265	\$4,900	\$4,900	\$4,900	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gauze, bandages, tape, cold packs, etc.	\$1,250					
	Description: Public Works Facility supplies	\$2,650					
	Description: Safety supplies	\$1,000					
	Column Total:	\$4,900.00					
1000.1.300.43180.4615.00000.00.000	CS - Fac & Gr-Clothing & Unif	\$6,599	\$5,504	\$6,103	\$6,103	\$599	10.88
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety boots - seasonal staff 5 @ \$100 ea	\$500					
	Description: Safety boots- per union contract DPEA 2 @ \$300 ea	\$600					
	Description: Safety boots-per union contract AFSCM 6 @ \$300 ea	\$1,800					
	Description: Uniforms	\$3,203					
	Column Total:	\$6,103.00					

## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4621.00000.00.000	CS - Fac & Gr-Natural Gas	\$16,958	\$4,861	\$7,060	\$7,060	\$2,199	45.24
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: PWF 17,800 Therms @ \$1.19 33% each Water & Sewer	\$7,060					
	Column Total:	\$7,060.00					
1000.1.300.43180.4622.00000.00.000	CS - Fac & Gr-Electricity	\$20,089	\$13,642	\$13,380	\$13,380	(\$262)	(1.92)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,980 KWH Central Ave	\$500		Irrigation syst			
	Description: 2,500 KWH Shaw's Lane	\$725		Irrigation syst			
	Description: 241,200 KWH DPW 33% ea shared w/ Water & Sew	\$10,000					
	Description: 4,228 KWH Henry Law Park	\$1,708		Irrigation syst			
	Description: 418 KWH Holiday Lighting	\$200					
	Description: 450 KWH Strafford Rd	\$247		Irrigation syst			
	Column Total:	\$13,380.00					
1000.1.300.43180.4626.00000.00.000	CS - Fac & Gr-Vehicle Fuels	\$16,101	\$19,978	\$19,708	\$19,708	(\$270)	(1.35)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,142 gls diesel @ 3.86	\$4,408					
	Description: 4,500 gls gas @ \$3.40	\$15,300					
	Column Total:	\$19,708.00					
1000.1.300.43180.4631.00000.00.000	CS - Fac & Gr - Food	\$267	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Events & Meetings	\$100					
	Column Total:	\$100.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4651.00000.00.000	CS - Fac & Gr-Maint Supplies	\$3,208	\$3,500	\$4,148	\$4,148	\$648	18.51
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Facilities	\$3,500					
	Description: Mats PW facility shared w/ Water & Sewer	\$648					
	Column Total:	\$4,148.00					
1000.1.300.43180.4652.00000.00.000	CS - Fac & Gr-Maint Supplies	\$21,221	\$36,950	\$44,750	\$44,750	\$7,800	21.11
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 15 new trees	\$2,250					
	Description: Bark mulch - landscape all facilities	\$8,000					
	Description: Bark mulch - playground grade	\$2,500					
	Description: Holiday lighting supplies	\$200					
	Description: Materials & supplies for landscaping	\$4,000					
	Description: Outdoor pool maintenance	\$800					
	Description: Park, playground, ball field, community trail main	\$10,000					
	Description: Signs and posts	\$12,000					
	Description: Supplies & equipment for park maintenance	\$5,000					
	Column Total:	\$44,750.00					
1000.1.300.43180.4653.00000.00.000	CS - Fac & Gr-Maint Supplies	\$1,982	\$3,500	\$3,000	\$3,000	(\$500)	(14.29)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mower maintenance supplies	\$3,000					
	Column Total:	\$3,000.00					
1000.1.300.43180.4654.00000.00.000	CS - Fac & Gr-Maint Supplies	\$11,724	\$7,000	\$7,000	\$7,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & supplies to maintain vehicles	\$7,000					
	Column Total:	\$7,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4661.00000.00.000	CS - Fac & Gr-Fleet Maintena	\$34,558	\$36,498	\$36,498	\$36,498	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$36,498					
	Column Total:	\$36,498.00					
1000.1.300.43180.4681.00000.00.000	CS - Fac & Gr-Minor Equipme	\$5,022	\$6,300	\$6,300	\$6,300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Landscaping and grooming tools	\$6,300					
	Column Total:	\$6,300.00					
Budg_Cat: Supplies - 600		\$142,490	\$143,533	\$153,747	\$153,747	\$10,214	7.12
1000.1.300.43180.4810.00000.00.000	CS - Fac & Gr-Membership Di	\$15	\$15	\$15	\$15	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arbor Day Foundation	\$15					
	Column Total:	\$15.00					
1000.1.300.43180.4819.00000.00.000	CS - Fac & Gr-Fees & Charge	\$350	\$1,550	\$1,700	\$1,700	\$150	9.68
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boiler & Elevator Permits 34 @ \$50	\$1,700					
	Column Total:	\$1,700.00					
Budg_Cat: Other Expenses - 800		\$365	\$1,565	\$1,715	\$1,715	\$150	9.58
Func: CS - Fac & Gr - 43180		\$812,251	\$963,567	\$1,038,363	\$1,030,283	\$66,716	6.92



# COMMUNITY SERVICES

**Division: Recycling & Waste Management** **Function 43240**

***Mission Statement:***

To efficiently and effectively handle the recycling and waste management needs of the City to meet all areas of responsibilities including compliance with Federal, State and local laws, collection of household hazardous and yard wastes, provide the most cost effective markets for recyclable goods and to assist the community through education to be as environmentally conscious as possible.

***Major Services/Responsibilities:***

- Coordination/oversee curbside recycling and management of recycling center.
- Conduct recycling education and provide support for recycling operations.
- Provide household hazardous waste collection and coordinate trash disposal.
- Collection/composting of yard waste.
- Tracking of waste stream and budget.
- Coordinate with State and Federal agencies to insure compliance with all applicable laws.
- Track recycling markets to insure cost effective disposal of recyclable goods.
- Apply for and administer available grant money to aid in programs.

***Key Fiscal Year Objectives:***

- Continue cost effective approach to handling household hazardous waste.
- Continue to research and implement innovative recycling technologies.
- Update and continue web page link for Solid Waste/Recycling.
- Continued public education through Recycling brochures and web page updates.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Recycling Cost per ton	\$68.11	\$69.16	\$69.36
Paper ton recycled from curb - tons	1386	1300	1375
Co-mingled recycled from curb - tons	1142	1164	1187
Construction Debris - tons	870	871	888
Light Iron - tons	247	251	255
Yard Waste - tons	1214	1232	1256

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4115.00000.00.000	CS - Recycling Mgmt-Regular	\$41,092	\$42,123	\$42,010	\$42,010	(\$113)	(0.27)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cormier, Todd A	(\$25,642)	-0.5000	Res Solid Wst			
	Description: Cormier, Todd A	\$51,285	1.0000	Solid Waste Ast			
	Description: Moore, Michael T	(\$49,102)	-0.7500	Res Solid Wst			
	Description: Moore, Michael T	\$65,469	1.0000	Solid Waste Cor			
	Column Total:	\$42,010.00					
1000.1.300.43240.4130.00000.00.000	CS - Recycling Mgmt-Overtim	\$18,495	\$18,750	\$16,750	\$16,750	(\$2,000)	(10.67)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Center Coverage (Saturday's)	\$14,750					
	Description: Fall Leaf Collection	\$2,000					
	Column Total:	\$16,750.00					
1000.1.300.43240.4170.00000.00.000	CS - Recycling Mgmt-Longevi	\$1,200	\$800	\$1,100	\$1,100	\$300	37.50
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years @ 25%	\$300		75% Allocated			
	Description: 1 @ 20-24 years @ 50%	\$800		50% Allocated			
	Column Total:	\$1,100.00					
1000.1.300.43240.4211.00000.00.000	CS - Recycling Mgmt-Health I	\$18,862	\$8,352	\$8,756	\$8,197	(\$155)	(1.86)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$8,756					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$559)					
	Column Total:	\$8,197.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4212.00000.00.000	CS - Recycling Mgmt-Dental I	\$369	\$373	\$373	\$373	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$373					
	Column Total:	\$373.00					
1000.1.300.43240.4213.00000.00.000	CS - Recycling Mgmt-Life Inst	\$96	\$101	\$101	\$101	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance	\$101					
	Column Total:	\$101.00					
1000.1.300.43240.4220.00000.00.000	CS - Recycling Mgmt-FICA	\$4,485	\$4,000	\$3,619	\$3,619	(\$381)	(9.52)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA -6.2% of Wages	\$3,619					
	Column Total:	\$3,619.00					
1000.1.300.43240.4225.00000.00.000	CS - Recycling Mgmt-Medicar	\$1,046	\$935	\$846	\$846	(\$89)	(9.52)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$846					
	Column Total:	\$846.00					
1000.1.300.43240.4230.00000.00.000	CS - Recycling Mgmt-Retirem	\$5,267	\$7,127	\$6,447	\$6,447	(\$680)	(9.54)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$6,447					
	Column Total:	\$6,447.00					
1000.1.300.43240.4260.00000.00.000	CS - Recycling Mgmt-Worker!	\$6,543	\$9,601	\$9,601	\$9,601	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$9,601					
	Column Total:	\$9,601.00					

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4290.00000.00.000	CS - Recycling Mgmt-FSA Fe	\$132	\$38	\$38	\$38	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$38					
	Column Total:	\$38.00					
Budg_Cat: Personal Services - 100		\$97,586	\$92,200	\$89,641	\$89,082	(\$3,118)	(3.38)
1000.1.300.43240.4336.00000.00.000	CS - Recycling Mgmt-Medical	\$55	\$0	\$0	\$0	\$0	0.00
1000.1.300.43240.4411.00000.00.000	Water & Sewer Expense	\$14	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water & Sewer Expense Service ID 18706	\$200					
	Column Total:	\$200.00					
1000.1.300.43240.4420.00000.00.000	CS - Recycling Mgmt-Waste C	\$363,281	\$376,000	\$352,000	\$352,000	(\$24,000)	(6.38)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Curbside recycling contract	\$407,000					
	Description: Less charge to vehicle reclamation	(\$60,000)		Trust Reimburse			
	Description: Special waste	\$5,000					
	Column Total:	\$352,000.00					
1000.1.300.43240.4421.00000.00.000	CS - Recycling Mgmt - Waste	\$69,895	\$96,600	\$91,700	\$91,700	(\$4,900)	(5.07)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Anti-freeze Disposal	\$800					
	Description: Brush Grinding	\$23,000					
	Description: Construction Debris 925 tons x \$68	\$62,900					
	Description: Yard Waste Disposal	\$5,000					
	Column Total:	\$91,700.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4435.00000.00.000	CS - Recycling Mgmt-Maint C	\$0	\$50	\$50	\$50	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: PC Maintenance	\$50					
	Column Total:	\$50.00					
1000.1.300.43240.4443.00000.00.000	CS - Recycling Mgmt-Rental c	\$0	\$0	\$200	\$200	\$200	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Scale maintenance/calibration	\$200					
	Column Total:	\$200.00					
1000.1.300.43240.4521.00000.00.000	CS - Recycling Mgmt-Property	\$108	\$142	\$142	\$142	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$142					
	Column Total:	\$142.00					
1000.1.300.43240.4522.00000.00.000	CS - Recycling Mgmt-Vehicle	\$539	\$897	\$897	\$897	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$897					
	Column Total:	\$897.00					
1000.1.300.43240.4524.00000.00.000	CS - Recycling Mgmt-Public L	\$1,251	\$1,248	\$653	\$653	(\$595)	(47.68)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$653					
	Column Total:	\$653.00					
1000.1.300.43240.4531.00000.00.000	Telecommunications	\$2,279	\$2,262	\$2,262	\$2,262	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,262					
	Column Total:	\$2,262.00					

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4540.00000.00.000	CS - Recycling Mgmt-Advertis	\$0	\$500	\$250	\$250	(\$250)	(50.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising for recycling events	\$250					
	Column Total:	\$250.00					
1000.1.300.43240.4550.00000.00.000	CS - Recycling Mgmt-Printing	\$0	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Brochures and pamphlets	\$100					
	Column Total:	\$100.00					
Budg_Cat: Purchased Services - 300		\$437,424	\$477,999	\$448,454	\$448,454	(\$29,545)	(6.18)
1000.1.300.43240.4611.00000.00.000	CS - Recycling Mgmt-Office S	\$391	\$1,000	\$1,500	\$1,500	\$500	50.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$500					
	Description: Scale tickets	\$1,000					
	Column Total:	\$1,500.00					
1000.1.300.43240.4612.00000.00.000	CS - Recycling Mgmt-Operatir	\$908	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Supplies to maintain center	\$1,000					
	Column Total:	\$1,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4615.00000.00.000	CS - Recycling Mgmt-Clothing	\$2,348	\$2,100	\$1,147	\$1,147	(\$953)	(45.38)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rain gear	\$200					
	Description: Safety shoes 1/2 AFSCME emp. @ \$300	\$150					
	Description: Safety shoes 1/4 DPEA emp. @ \$300	\$75					
	Description: Uniforms	\$722					
	Column Total:	\$1,147.00					
1000.1.300.43240.4626.00000.00.000	CS - Recycling Mgmt-Vehicle	\$8,659	\$8,235	\$8,192	\$8,192	(\$43)	(0.52)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,950 gals diesel @ \$3.86	\$5,727					
	Description: 725 gals gas @ \$3.40	\$2,465					
	Column Total:	\$8,192.00					
1000.1.300.43240.4631.00000.00.000	CS - Recycling Mgmt - Food	\$36	\$50	\$50	\$50	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$50					
	Column Total:	\$50.00					
1000.1.300.43240.4652.00000.00.000	CS - Recycling Mgmt - Maint	\$192	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Center improvements/maintenance includes signs	\$500					
	Column Total:	\$500.00					
1000.1.300.43240.4653.00000.00.000	CS - Recycling Mgmt - Maint	\$230	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance repairs to tools/equipment	\$500					
	Column Total:	\$500.00					

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4654.00000.00.000	CS - Recycling Mgmt-Maint S	\$5,115	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies for division vehicles	\$3,000					
	Column Total:	\$3,000.00					
1000.1.300.43240.4661.00000.00.000	CS - Recycling Mgmt-Fleet M	\$11,649	\$12,302	\$12,302	\$12,302	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$12,302					
	Column Total:	\$12,302.00					
Budg_Cat: Supplies - 600		\$29,528	\$28,687	\$28,191	\$28,191	(\$496)	(1.73)
1000.1.300.43240.4730.00000.00.000	CS - Recycling Mgmt-Improv	\$0	\$7,000	\$7,000	\$7,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New building for center	\$7,000					
	Column Total:	\$7,000.00					
1000.1.300.43240.4741.00000.00.000	CS - Recycling Mgmt-Machine	\$0	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rolloff container replacement - 1/2 the cost of 1	\$3,000					
	Column Total:	\$3,000.00					
Budg_Cat: Capital Outlay - 700		\$0	\$10,000	\$10,000	\$10,000	\$0	0.00
1000.1.300.43240.4810.00000.00.000	CS - Recycling Mgmt-Member	\$1,949	\$1,100	\$1,500	\$1,500	\$400	36.36
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NRRRA	\$1,500					
	Column Total:	\$1,500.00					



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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4819.00000.00.000	CS - Recycling Mgmt-Fees &	\$1,744	\$2,660	\$2,660	\$2,660	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Annual Scale Inspection/License	\$700					
	Description: NH Solid Waste oper/weighmaster license	\$1,460					
	Description: State permit requirements	\$500					
	Column Total:	\$2,660.00					
Budg_Cat:	Other Expenses - 800	\$3,693	\$3,760	\$4,160	\$4,160	\$400	10.64
Func:	CS - Recycling Mgmt - 43240	\$568,231	\$612,646	\$580,446	\$579,887	(\$32,759)	(5.35)

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# COMMUNITY SERVICES

**Division: Residential Solid Waste Fund**

**Function 3320-43230**

***Mission Statement:***

To efficiently and effectively manage the city's Bag & Tag program to meet all areas of responsibility, including the price and supply of the bags and tags and the management of the disposal contract with the waste hauler.

***Major Services/Responsibilities:***

- Track revenues and expenses of the Bag & Tag program
- Monitor the reductions in the waste stream
- Supply stores with bags for sale to the public
- Make recommendations to the Solid Waste Advisory Commission and City Council on the bag prices necessary to maintain the program
- Provide public information about the program
- Insure compliance with the City ordinance governing waste disposal
- Manage contract with waste hauler

***Key Fiscal Year Objectives:***

- Seek new technologies and ideas to further reduce the city's waste stream
- Promote the Bag & Tag program on a regional, State and Federal level
- Continue building a computerized database with all information pertinent to the waste stream
- Implement modifications to contractor with waste and recycling hauler
- Continue monitoring revenues and expenses of program; ensure revenues cover expenses

***Performance Measures:***

Description	FY13 Act	FY14 Act	FY15 Act
Cost per ton for solid waste handled with Bag & Tag	\$64.50	\$66.00	\$68.00
Total trash collected – tons	3,900	4,025	4,170
15 gallon bag sales	135,250	137,955	140,714
30 gallon bag sales	322,750	329,205	335,789
Bulky item tag sales	6,247	6,372	6,499

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4110.00000.00.000	CS - Waste Mgmt - Regular S	\$5,647	\$5,756	\$5,978	\$5,978	\$222	3.86
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Steele, Douglas W	(\$29,890)	-0.2500	25% CS Admin			
	Description: Steele, Douglas W	(\$41,848)	-0.3500	35% Sewer			
	Description: Steele, Douglas W	(\$41,848)	-0.3500	35% Water			
	Description: Steele, Douglas W	\$119,564	1.0000	Director of Com			
	Column Total:	\$5,978.00					
3320.1.300.43230.4115.00000.00.000	CS - Waste Mgmt-Regular Ho	\$83,995	\$86,010	\$85,820	\$85,820	(\$190)	(0.22)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cormier, Todd A	(\$25,642)	-0.5000	CS Recycling			
	Description: Cormier, Todd A	\$51,285	1.0000	Solid Waste Ast			
	Description: Hager, Stacey A	(\$11,075)	-0.2500	CS Admin			
	Description: Hager, Stacey A	\$44,300	1.0000	Office Manager			
	Description: Hager, Stacey A	(\$11,075)	-0.2500	Sewer Fund			
	Description: Hager, Stacey A	(\$11,075)	-0.2500	Water Fund			
	Description: Moore, Michael T	(\$16,367)	-0.2500	CS Recycling			
	Description: Moore, Michael T	\$65,469	1.0000	Solid Waste Coo			
	Column Total:	\$85,820.00					
3320.1.300.43230.4130.00000.00.000	CS - Waste Mgmt-Overtime P	\$161	\$0	\$3,000	\$3,000	\$3,000	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: HHWD	\$2,000					
	Description: Illegal dumping	\$1,000					
	Column Total:	\$3,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4170.00000.00.000	CS - Waste Mgmt-Longevity F	\$1,600	\$1,540	\$2,060	\$2,060	\$520	33.77
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years @ 25%	\$300					
	Description: 1 @ 15-19 years @ 5%	\$60					
	Description: 1 @ 15-19 years @ 75%	\$900					
	Description: 1 @ 20-24 years @ 50%	\$800					
	Column Total:	\$2,060.00					
3320.1.300.43230.4211.00000.00.000	CS - Waste Mgmt-Health Insu	\$10,161	\$23,154	\$23,997	\$23,997	\$843	3.64
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$23,997					
	Column Total:	\$23,997.00					
3320.1.300.43230.4212.00000.00.000	CS - Waste Mgmt-Dental Insu	\$914	\$944	\$944	\$944	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HeathTrust	\$944					
	Column Total:	\$944.00					
3320.1.300.43230.4213.00000.00.000	CS - Waste Mgmt-Life Insurar	\$200	\$220	\$220	\$220	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$220					
	Column Total:	\$220.00					
3320.1.300.43230.4214.00000.00.000	CS - Waste Mgmt - Disability I	\$37	\$43	\$45	\$45	\$2	4.65
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$45					
	Column Total:	\$45.00					

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4220.00000.00.000	CS - Waste Mgmt-FICA	\$5,489	\$5,527	\$5,575	\$5,575	\$48	0.87
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$5,575					
	Column Total:	\$5,575.00					
3320.1.300.43230.4225.00000.00.000	CS - Waste Mgmt-Medicare	\$1,269	\$1,294	\$1,318	\$1,318	\$24	1.85
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,318					
	Column Total:	\$1,318.00					
3320.1.300.43230.4230.00000.00.000	CS - Waste Mgmt-Retirement	\$7,856	\$10,049	\$10,108	\$10,108	\$59	0.59
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$10,108					
	Column Total:	\$10,108.00					
3320.1.300.43230.4240.00000.00.000	CS - Waste Mgmt-Staff Devel	\$279	\$925	\$925	\$925	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hazmat Conferences & Training	\$925					
	Column Total:	\$925.00					
3320.1.300.43230.4260.00000.00.000	CS-Waste Mgmt - Workers Co	\$54	\$287	\$287	\$287	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$287					
	Column Total:	\$287.00					
3320.1.300.43230.4290.00000.00.000	CS - Waste Mgmt - FSA Fees	\$0	\$56	\$56	\$56	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees - Flexible Spending Accounts	\$56					
	Column Total:	\$56.00					
Budg_Cat: Personal Services - 100		\$117,662	\$135,805	\$140,333	\$140,333	\$4,528	3.33

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4335.00000.00.000	CS - Waste Mgmt - Auditing S	\$878	\$878	\$878	\$878	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing fees	\$878					
	Column Total:	\$878.00					
3320.1.300.43230.4420.00000.00.000	CS - Waste Mgmt-Waste Coll	\$350,500	\$350,500	\$350,500	\$350,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Curbside collection and refuse	\$350,500					
	Column Total:	\$350,500.00					
3320.1.300.43230.4421.00000.00.000	CS - Waste Mgmt-Waste Disp	\$264,963	\$333,000	\$367,500	\$367,500	\$34,500	10.36
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Household Hazardous Waste	\$27,000					
	Description: Illegal Dumping Fees	\$3,000					
	Description: Waste Disposal 5,000 ton @ \$67.50	\$337,500					
	Column Total:	\$367,500.00					
3320.1.300.43230.4435.00000.00.000	CS - Waste Mgmt - Maint Chr	\$392	\$376	\$376	\$376	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ikon Copier(division share)	\$376					
	Column Total:	\$376.00					
3320.1.300.43230.4443.00000.00.000	CS - Waste Mgmt-Rental of E	\$0	\$296	\$296	\$296	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison share of Ikon Copier	\$296					
	Column Total:	\$296.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4524.00000.00.000	CS - Waste Mgmt-Public Liab	\$1,449	\$1,445	\$987	\$987	(\$458)	(31.70)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$987					
	Column Total:	\$987.00					
3320.1.300.43230.4531.00000.00.000	Telecommunications	\$1,090	\$2,197	\$2,425	\$2,425	\$228	10.38
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cell service	\$2,425					
	Column Total:	\$2,425.00					
3320.1.300.43230.4534.00000.00.000	CS - Waste Mgmt-Postage	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel, delivery servi	\$500					
	Column Total:	\$500.00					
3320.1.300.43230.4580.00000.00.000	CS - Waste Mgmt-Travel Expe	\$0	\$400	\$400	\$400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$400					
	Column Total:	\$400.00					
Budg_Cat: Purchased Services - 300		\$619,272	\$689,592	\$723,862	\$723,862	\$34,270	4.97
3320.1.300.43230.4611.00000.00.000	CS - Waste Mgmt-Office Supp	\$438	\$800	\$800	\$800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$800					
	Column Total:	\$800.00					



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4612.00000.00.000	CS - Waste Mgmt-Operating Exp	\$80,215	\$100,000	\$100,000	\$100,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Trash bags	\$100,000					
	Column Total:	\$100,000.00					
3320.1.300.43230.4615.00000.00.000	Clothing & Uniforms	\$0	\$0	\$823	\$823	\$823	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boot allowance 50% @ \$300 AFSCME	\$150					
	Description: Boot allowance 75% @ \$300 DPEA	\$225					
	Description: Clothing & Uniforms	\$448					
	Column Total:	\$823.00					
3320.1.300.43230.4626.00000.00.000	CS - Waste Mgmt - Vehicle Fu	\$0	\$1,245	\$1,245	\$1,245	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 360 gals gas @ \$3.46	\$1,245					
	Column Total:	\$1,245.00					
3320.1.300.43230.4631.00000.00.000	CS - Waste Mgmt - Food	\$0	\$50	\$50	\$50	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$50					
	Column Total:	\$50.00					
Budg_Cat: Supplies - 600		\$80,653	\$102,095	\$102,918	\$102,918	\$823	0.81
3320.1.300.43230.4742.00000.00.000	CS - Waste Mgmt - Light Vehi	\$0	\$0	\$20,000	\$20,000	\$20,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Replacement	\$20,000					
	Column Total:	\$20,000.00					
Budg_Cat: Capital Outlay - 700		\$0	\$0	\$20,000	\$20,000	\$20,000	0.00

## City of Dover, New Hampshire

## Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4840.00000.00.000	CS - Waste Mgmt - Contingen	\$0	\$23,171	\$5,000	\$5,000	(\$18,171)	(78.42)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$5,000		0.5% Policy Lev			
	Column Total:	\$5,000.00					
Budg_Cat:	Other Expenses - 800	\$0	\$23,171	\$5,000	\$5,000	(\$18,171)	(78.42)
Func:	CS - Waste Mgmt - 43230	\$817,587	\$950,663	\$992,113	\$992,113	\$41,450	4.36
Grand Total:		\$817,587	\$950,663	\$992,113	\$992,113	\$41,450	4.36

End of Report

# COMMUNITY SERVICES

**Division: Water Fund**

**Function 5300-43320**

***Mission Statement:***

To deliver quality water that meets or exceeds standards on quality and safety, set by state and federal regulatory agencies.

***Major Services/Responsibilities:***

- Operate and maintain well sites, pumps, treatment equipment, water lines, valves and other related facilities and equipment.
- Test and chemically treat water supply to ensure compliance with State and Federal water quality standards.
- Inspect and certify back-flow protection devices.
- Perform billing for industrial and residential water users.
- Assist the Water and Sewer billing office with abatement review analysis.
- Maintain state-of-the-art water meters to improve efficiency of the Department.

***Key Fiscal Year Objectives:***

- Design and implement improvements outlined in the Water Facilities Plan
- Continue system efficiencies through the Capital Improvement Program.
- Continue annual well cleaning and repairs.
- Continue with implementation of VUEWorks work order system.
- Continue leak detection throughout distribution system.
- Continue development of Willand Pond Well

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Total gallons of water produced per year (in millions)	982	850	860
Inspect and certify backflow preventers	350	350	350
Changed out water meters to direct read	200	200	200
Fire hydrants maintained	1,150	1,150	1,154

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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5300.1.300.43320.4110.00000.00.000	CS - Water - Regular Salaried	\$91,591	\$99,749	\$101,732	\$101,732	\$1,983	1.99
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Column: [FY15CityManagerProposed]

Description:	Budget	FTE	Position Desc.
Boulanger, William L	(\$28,700)	-0.3300	33% Sewer
Boulanger, William L	(\$28,700)	-0.3300	33% Streets
Boulanger, William L	\$86,878	1.0000	Public Works Ut
Steele, Douglas W	(\$29,890)	-0.2500	25% CS Admin
Steele, Douglas W	(\$41,848)	-0.3500	35% Sewer
Steele, Douglas W	(\$5,978)	-0.0500	5% Solid Waste
Steele, Douglas W	\$119,564	1.0000	Director of Com
White, Dave W	(\$26,064)	-0.3000	30% CS Engineer
White, Dave W	(\$30,406)	-0.3500	35% Sewer
White, Dave W	\$86,876	1.0000	City Engineer

Column Total: \$101,732.00

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4115.00000.00.000	CS - Water-Regular Hourly Er	\$558,853	\$557,921	\$546,614	\$546,614	(\$11,307)	(2.03)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	457 Incentive Pay	\$650		457 Incentive			
Description:	Aucella, Erik	(\$15,417)	-0.5000	50% Sewer Fund			
Description:	Aucella, Erik	\$30,834	1.0000	Truck Driver			
Description:	Bretz, Jennifer	(\$19,455)	-0.5000	50% CS Engineer			
Description:	Bretz, Jennifer	\$38,910	1.0000	Secretary I			
Description:	Chapman, Thomas	(\$31,179)	-0.5000	50% Sewer Fund			
Description:	Chapman, Thomas	\$62,358	1.0000	Pump Station Op			
Description:	Fowler, Richard L	(\$32,734)	-0.5000	50% Sewer Fund			
Description:	Fowler, Richard L	\$65,469	1.0000	Maintenance Mec			
Description:	Frank, William R	(\$22,149)	-0.5000	50% Sewer Fund			
Description:	Frank, William R	\$44,299	1.0000	Maintenance Mec			
Description:	Grass, Ryan	(\$17,441)	-0.5000	50% Sewer Fund			
Description:	Grass, Ryan	\$34,882	1.0000	Maintenance Mec			
Description:	Hager, Stacey A	(\$11,075)	-0.2500	25% CS Admin			
Description:	Hager, Stacey A	(\$11,075)	-0.2500	25% Sewer			
Description:	Hager, Stacey A	(\$11,075)	-0.2500	25% Solid Waste			
Description:	Hager, Stacey A	\$44,200	1.0000	Office Manager			
Description:	Landry, Brian	(\$15,800)	-0.5000	50% Sewer Fund			
Description:	Landry, Brian	\$31,600	1.0000	Truck Driver			
Description:	Mandigo, Alan R	(\$21,461)	-0.5000	50% Sewer Fund			
Description:	Mandigo, Alan R	\$42,923	1.0000	Maintenance Mec			
Description:	McCulloch, Jamie	(\$21,095)	-0.5000	50% Sewer Fund			
Description:	McCulloch, Jamie	\$42,191	1.0000	Bookkeeper			
Description:	Meyers, Kathleen B	(\$28,203)	-0.5000	50% Sewer Fund			
Description:	Meyers, Kathleen B	\$56,407	1.0000	Engineering Tec			
Description:	Mountain, Fulton T	(\$20,639)	-0.5000	50% Sewer Fund			

## City of Dover, New Hampshire

## Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
	Description: Mountain, Fulton T	\$41,278	1.0000	Heavy Equipment			
	Description: Nadeau, Michael P	(\$22,575)	-0.5000	50% Sewer Fund			
	Description: Nadeau, Michael P	\$45,150	1.0000	Heavy Equipment			
	Description: Pare, Gail	(\$18,495)	-0.5000	50% Sewer Fund			
	Description: Pare, Gail	\$36,990	1.0000	Bookkeeper			
	Description: Pilewski, Patrick	(\$25,642)	-0.5000	50% Sewer Fund			
	Description: Pilewski, Patrick	\$51,285	1.0000	Pump Station Op			
	Description: Purpura, William J	(\$24,428)	-0.5000	50% Sewer Fund			
	Description: Purpura, William J	\$48,857	1.0000	Inventory Coord			
	Description: Rabideau, Matthew T	(\$22,149)	-0.5000	50% Sewer Fund			
	Description: Rabideau, Matthew T	\$44,299	1.0000	Maintenance Mec			
	Description: SCADA Pay 3,460 hrs @ \$3	\$10,380					
	Description: Steneri, Denise	(\$18,124)	-0.5000	50% Sewer Fund			
	Description: Steneri, Denise	\$36,248	1.0000	Account Clerk I			
	Description: Stevens, Jamie	(\$25,461)	-0.5000	50% Sewer Fund			
	Description: Stevens, Jamie	\$50,922	1.0000	Pump Station Op			
	Description: TBD - Pump Station Operator II	(\$18,923)	-0.5000	50% Sewer Fund			
	Description: TBD - Pump Station Operator II	\$37,846	1.0000	Pump Station Op			
	Description: TBD-Asst City Engineer	(\$19,559)	-0.3000	30% CS Engineer			
	Description: TBD-Asst City Engineer	(\$22,818)	-0.3500	35% Sewer			
	Description: TBD-Asst City Engineer	\$65,196	1.0000	Asst City Engnr			
	Description: TBD-Maintenance Mechanic III	(\$23,237)	-0.5000	50% Sewer Fund			
	Description: TBD-Maintenance Mechanic III	\$46,474	1.0000	Maintenance Mec			
	Description: TBD-Truck Driver	(\$15,568)	-0.5000	50% Sewer Fund			
	Description: TBD-Truck Driver	\$31,137	1.0000	Truck Driver			
	Description: Waldron, Theresa	(\$8,099)	-0.2500	50% Sewer Fund			
	Description: Waldron, Theresa	\$16,198	0.5000	Account Clerk I			
	Description: Ward, Cheryl	(\$10,637)	-0.3000	30% CS Admin			

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
	Description: Ward, Cheryl	(\$12,410)	-0.3500	35% Sewer Fund			
	Description: Ward, Cheryl	\$35,458	1.0000	Secretary II			
	Description: Young, Edward W Jr	(\$21,095)	-0.5000	50% Sewer Fund			
	Description: Young, Edward W Jr	\$42,191	1.0000	Truck Driver			
	Column Total:	\$546,614.00					
5300.1.300.43320.4120.00000.00.000	CS - Water - Temporary Empl	\$636	\$7,000	\$7,000	\$7,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seasonal Maintenance Laborer	\$7,000					
	Column Total:	\$7,000.00					
5300.1.300.43320.4130.00000.00.000	CS - Water-Overtime Pay	\$38,363	\$50,000	\$50,000	\$50,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergencies and weekend standby	\$50,000					
	Column Total:	\$50,000.00					
5300.1.300.43320.4170.00000.00.000	CS - Water-Longevity Pay	\$9,200	\$10,164	\$8,888	\$8,888	(\$1,276)	(12.55)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 @ 15-19 prorated	\$1,920					
	Description: 5 @ 10-14 Years prorated	\$2,000					
	Description: 5 @ Over 20 years prorated	\$3,488					
	Description: 8 @ 5-9 Years prorated	\$1,480					
	Column Total:	\$8,888.00					
5300.1.300.43320.4211.00000.00.000	CS - Water-Health Insurance	\$228,881	\$259,528	\$262,963	\$262,963	\$3,435	1.32
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Pemiums to HealthTrust	\$262,963					
	Column Total:	\$262,963.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4212.00000.00.000	CS - Water-Dental Insurance	\$6,690	\$7,544	\$7,487	\$7,487	(\$57)	(0.76)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium HealthTrust	\$7,487					
	Column Total:	\$7,487.00					
5300.1.300.43320.4213.00000.00.000	CS - Water-Life Insurance	\$1,475	\$1,532	\$1,471	\$1,471	(\$61)	(3.98)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,471					
	Column Total:	\$1,471.00					
5300.1.300.43320.4214.00000.00.000	CS - Water - Disability Insurar	\$257	\$302	\$314	\$314	\$12	3.97
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$314					
	Column Total:	\$314.00					
5300.1.300.43320.4220.00000.00.000	CS - Water-FICA	\$46,884	\$41,518	\$38,240	\$38,240	(\$3,278)	(7.90)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$38,240					
	Column Total:	\$38,240.00					
5300.1.300.43320.4225.00000.00.000	CS - Water-Medicare	\$10,989	\$9,722	\$8,962	\$8,962	(\$760)	(7.82)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$8,962					
	Column Total:	\$8,962.00					
5300.1.300.43320.4230.00000.00.000	CS - Water-Retirement	\$61,055	\$79,785	\$71,136	\$71,136	(\$8,649)	(10.84)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$71,136					
	Column Total:	\$71,136.00					



City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4240.00000.00.000	CS - Water-Staff Developmen	\$2,876	\$3,500	\$4,000	\$4,000	\$500	14.29
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training for Operator Certification	\$4,000					
	Column Total:	\$4,000.00					
5300.1.300.43320.4260.00000.00.000	CS - Water-Worker's Comp In	\$21,058	\$27,884	\$27,884	\$27,884	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$27,884					
	Column Total:	\$27,884.00					
5300.1.300.43320.4290.00000.00.000	CS - Water-FSA Fees	\$225	\$281	\$206	\$206	(\$75)	(26.69)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$206					
	Column Total:	\$206.00					
5300.1.300.43320.4295.00000.00.000	CS - Water - Compensated At	\$11,580	\$1,000	\$12,000	\$12,000	\$11,000	1,100.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused leave and annual	\$12,000					
	Column Total:	\$12,000.00					
Budg_Cat: Personal Services - 100		\$1,090,612	\$1,157,430	\$1,148,897	\$1,148,897	(\$8,533)	(0.74)
5300.1.300.43320.4311.00000.00.000	CS - Water-Administrative Ser	\$40	\$0	\$0	\$0	\$0	0.00
5300.1.300.43320.4335.00000.00.000	CS - Water-Auditing Services	\$4,688	\$3,938	\$3,938	\$3,938	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing costs	\$3,938					
	Column Total:	\$3,938.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4336.00000.00.000	CS - Water-Medical Services	\$740	\$650	\$650	\$650	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Doctors Certificates/ Drug & Alcohol Testing	\$650					
	Column Total:	\$650.00					
5300.1.300.43320.4339.00000.00.000	CS - Water - Consulting Servi	\$19,208	\$29,339	\$29,865	\$29,865	\$526	1.79
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10 % Allocated to Engineering	(\$9,932)					
	Description: 20% Allocated to Sewer Fund	(\$19,864)					
	Description: 50% Allocated to Landfill	(\$49,662)					
	Description: Environmental Consultant	\$99,323					
	Description: Other Consulting Services	\$10,000					
	Column Total:	\$29,865.00					
5300.1.300.43320.4341.00000.00.000	CS - Water-Technical Service	\$15,069	\$18,110	\$18,783	\$18,783	\$673	3.72
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bacteria Testing	\$3,600					
	Description: Compaction Testing	\$500					
	Description: Dig Safe Charges	\$2,950					
	Description: Flouride Testing	\$200					
	Description: IOC Testing	\$750					
	Description: Lead & Copper	\$900					
	Description: Mail services utility invoices	\$1,223					
	Description: Nitrites/Nitrates Testing	\$100					
	Description: Other contracted technical services	\$2,000					
	Description: SOC Testing	\$4,550					
	Description: TTHM/HAA5 Testing	\$1,050					
	Description: VOC Testing	\$960					
	Column Total:	\$18,783.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4411.00000.00.000	CS - Water-Water And Sewer	\$67,964	\$67,500	\$67,500	\$67,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lowell Ave. Treatment Plant	\$66,000					
	Description: Waste Water Permit Fee	\$1,500					
	Column Total:	\$67,500.00					
5300.1.300.43320.4431.00000.00.000	CS - Water-Maint Chrgs - Buil	\$6,191	\$16,000	\$16,000	\$16,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. and building repairs for 3 water treatment	\$16,000					
	Column Total:	\$16,000.00					
5300.1.300.43320.4432.00000.00.000	CS - Water-Maint Chrgs - Imp	\$67,271	\$60,000	\$91,400	\$91,400	\$31,400	52.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Asphalt 200 ton @ \$47 ton	\$9,400					
	Description: Clean/repair two wells	\$60,000					
	Description: Traffic Control	\$2,000					
	Description: Trench patch	\$20,000					
	Column Total:	\$91,400.00					
5300.1.300.43320.4433.00000.00.000	CS - Water-Maint Chrgs - Equ	\$21,779	\$31,250	\$31,250	\$31,250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Radio Calibration	\$1,250					
	Description: Repairs to motors/alarms, elec. system & chem. fee	\$20,000					
	Description: SCADA Service	\$10,000					
	Column Total:	\$31,250.00					

## City of Dover, New Hampshire

## Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4435.00000.00.000	CS - Water-Maint Chrgs - Offi	\$16,225	\$19,927	\$33,877	\$33,877	\$13,950	70.01
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Badger Meter Service Contract Meter Software	\$6,120					
	Description: Division share of DoverNet PC replacement	\$381					
	Description: Division share of DoverNet support	\$17,457					
	Description: Division share of Ikon copier	\$376					
	Description: Division Share UB Billing Software	\$6,510					
	Description: ESRI Arc View	\$233					
	Description: GPSequipment maint. shared w/ Eng & Sewer	\$500					
	Description: Innovyze N End Water Tank maint. agreement	\$800					
	Description: SCADA radio system mainteance agreement	\$1,400					
	Description: Time Recorder maintenance	\$100					
	Column Total:	\$33,877.00					
5300.1.300.43320.4443.00000.00.000	CS - Water-Rental of Equipme	\$3,162	\$9,776	\$11,336	\$11,336	\$1,560	15.96
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Contractor rentals; excavators	\$9,000					
	Description: Div. Share Ikon Copier	\$296					
	Description: MFP (finance office)	\$480					
	Description: Scanner/plotter lease shared w/ Eng & Sewer	\$1,560					
	Column Total:	\$11,336.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4460.00000.00.000	CS - Water-Taxes	\$12,815	\$22,234	\$14,145	\$14,145	(\$8,089)	(36.38)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: B & M Railroad Lease	\$725					
	Description: Madbury land/building taxes	\$11,322					
	Description: Rochester land/building taxes	\$744					
	Description: Somersworth land taxes	\$1,354					
	Column Total:	\$14,145.00					
5300.1.300.43320.4521.00000.00.000	CS - Water-Property Insuranc	\$6,106	\$6,748	\$8,137	\$8,137	\$1,389	20.58
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$8,137					
	Column Total:	\$8,137.00					
5300.1.300.43320.4522.00000.00.000	CS - Water-Vehicle & Equip Ir	\$5,832	\$5,383	\$5,383	\$5,383	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$5,383					
	Column Total:	\$5,383.00					
5300.1.300.43320.4524.00000.00.000	CS - Water-Public Liab Insura	\$11,404	\$11,377	\$7,619	\$7,619	(\$3,758)	(33.03)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$7,619					
	Column Total:	\$7,619.00					
5300.1.300.43320.4529.00000.00.000	CS - Water - Insurance Deduc	(\$647)	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4531.00000.00.000	Telecommunications	\$8,250	\$11,566	\$10,212	\$10,212	(\$1,354)	(11.71)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Air cards	\$1,300					
	Description: Beeper service	\$119					
	Description: Cell line service	\$1,655					
	Description: Galaxy cell communications	\$825					
	Description: Land line service	\$6,313					
	Column Total:	\$10,212.00					
5300.1.300.43320.4534.00000.00.000	CS - Water-Postage	\$14,555	\$12,000	\$12,308	\$12,308	\$308	2.57
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence,permits, express & parcels	\$5,000					
	Description: Utility bills	\$7,308					
	Column Total:	\$12,308.00					
5300.1.300.43320.4540.00000.00.000	CS - Water-Advertising	\$0	\$350	\$350	\$350	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consumer Confidence Report Notice	\$350					
	Column Total:	\$350.00					
5300.1.300.43320.4550.00000.00.000	CS - Water-Printing And Bindi	\$3,008	\$3,000	\$3,100	\$3,100	\$100	3.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consumer Confidence Report	\$1,600					
	Description: Various forms & permits	\$1,500					
	Column Total:	\$3,100.00					
5300.1.300.43320.4580.00000.00.000	CS - Water-Travel Expense	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$1,000					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Purchased Services - 300		\$283,658	\$330,148	\$366,853	\$366,853	\$36,705	11.12
5300.1.300.43320.4611.00000.00.000	CS - Water-Office Supplies	\$1,872	\$2,500	\$2,500	\$2,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, copy and computer supplies	\$2,500					
	Column Total:	\$2,500.00					
5300.1.300.43320.4612.00000.00.000	CS - Water-Operating Supplie	\$109,486	\$111,500	\$111,500	\$111,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Caustic to control PH of water	\$39,100					
	Description: Chlorine	\$7,800					
	Description: Fluoride	\$23,600					
	Description: Industrial supplies for cleaning/service	\$1,200					
	Description: Phosphates	\$3,200					
	Description: Potassium	\$4,200					
	Description: Sodium F	\$6,100					
	Description: Zinc Ortho	\$26,300					
	Column Total:	\$111,500.00					
5300.1.300.43320.4615.00000.00.000	CS - Water-Clothing & Uniform	\$7,480	\$8,500	\$6,150	\$6,150	(\$2,350)	(27.65)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rain gear	\$300					
	Description: Safety shoes 1/2 13 employees @ \$300 per union con	\$1,950					
	Description: Safety shoes 1/2 3 employees 1/3 1 employee @ \$300	\$550					
	Description: Uniforms	\$3,350					
	Column Total:	\$6,150.00					

## City of Dover, New Hampshire

## Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4619.00000.00.000	CS - Water-Supplies for Resa	\$0	\$4,000	\$4,000	\$4,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water supplies for resale	\$4,000					
	Column Total:	\$4,000.00					
5300.1.300.43320.4621.00000.00.000	CS-Water - Natural Gas	\$7,813	\$12,321	\$12,653	\$12,653	\$332	2.69
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas - Lowell Ave 4,700 Therms @ \$1.19	\$5,593					
	Description: PWF 17,800 therms @ \$1.19 shared 33% w/ F&G & sewe	\$7,060					
	Column Total:	\$12,653.00					
5300.1.300.43320.4622.00000.00.000	CS - Water-Electricity	\$267,509	\$267,588	\$250,022	\$250,022	(\$17,566)	(6.56)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Power for wells & Treatment Plants, Booster St. 2,	\$240,022					
	Description: PWF shared 33 % w/ F&G & Sewer 241,200 KWH	\$10,000					
	Column Total:	\$250,022.00					
5300.1.300.43320.4623.00000.00.000	CS - Water - Propane	\$18,436	\$27,030	\$22,517	\$22,517	(\$4,513)	(16.70)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 12,650 Gals @ \$1.78	\$22,517					
	Column Total:	\$22,517.00					
5300.1.300.43320.4626.00000.00.000	CS - Water-Vehicle Fuels	\$32,505	\$44,765	\$41,210	\$41,210	(\$3,555)	(7.94)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2,000 gals diesel @ \$3.86	\$7,720					
	Description: 3,825 gals off road diesel @ \$3.60	\$13,770					
	Description: 5,800 gals unleaded fuel @ \$3.40	\$19,720					
	Column Total:	\$41,210.00					



City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4631.00000.00.000	CS - Water - Food	\$28	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$100					
	Column Total:	\$100.00					
5300.1.300.43320.4635.00000.00.000	CS water- Medicinal Supplies	\$36	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS water- Medicinal Supplies	\$100					
	Column Total:	\$100.00					
5300.1.300.43320.4640.00000.00.000	CS - Water-Books & Publicati	\$328	\$200	\$300	\$300	\$100	50.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical publications/trade journals	\$300					
	Column Total:	\$300.00					
5300.1.300.43320.4651.00000.00.000	CS - Water-Maint Supplies - E	\$2,990	\$3,000	\$3,648	\$3,648	\$648	21.60
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mats for PWF shared w/ F&G & Sewer	\$648					
	Description: Upkeep of Public Works Facility and Wells	\$3,000					
	Column Total:	\$3,648.00					
5300.1.300.43320.4652.00000.00.000	CS - Water-Maint Supplies - Ir	\$24,207	\$65,000	\$65,000	\$65,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water system maint. supplies	\$65,000					
	Column Total:	\$65,000.00					
5300.1.300.43320.4653.00000.00.000	CS - Water-Maint Supplies - E	\$16,615	\$15,000	\$15,000	\$15,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Well seals, repairs to chemical pumps	\$15,000					
	Column Total:	\$15,000.00					

## City of Dover, New Hampshire

## Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4654.00000.00.000	CS - Water-Maint Supplies - V	\$42,456	\$37,265	\$37,265	\$37,265	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs/Parts for dept. vehicles	\$37,265					
	Column Total:	\$37,265.00					
5300.1.300.43320.4661.00000.00.000	CS - Water-Fleet Maintenance	\$75,548	\$79,788	\$79,788	\$79,788	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$79,788					
	Column Total:	\$79,788.00					
5300.1.300.43320.4681.00000.00.000	CS - Water-Minor Equipment	\$3,375	\$4,500	\$4,500	\$4,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Diamond cutting blades, comp. bits	\$250					
	Description: Shovels, brooms, hoses for pumps, small tools	\$4,250					
	Column Total:	\$4,500.00					
Budg_Cat: Supplies - 600		\$610,684	\$683,157	\$656,253	\$656,253	(\$26,904)	(3.94)
5300.1.300.43320.4741.00000.00.000	CS - Water-Machinery & Equip	\$99,133	\$150,000	\$175,000	\$175,000	\$25,000	16.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Treatment Plant & Well eq. replacement	\$75,000		Adopted CIP			
	Description: Water Meters	\$100,000		Adopted CIP			
	Column Total:	\$175,000.00					
5300.1.300.43320.4741.00000.99.000	Machinery & Equipment - CFV	\$1,248	\$0	\$0	\$0	\$0	0.00
5300.1.300.43320.4742.00000.00.000	CS - Water-Light Vehicles	\$0	\$12,500	\$12,500	\$12,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Replacement Program	\$12,500		Adopted CIP			
	Column Total:	\$12,500.00					

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City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4744.00000.00.000	CS - Water - Furniture & Fixtu	\$0	\$0	\$1,250	\$1,250	\$1,250	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divisions share of time clock	\$1,250					
	Column Total:	\$1,250.00					
5300.1.300.43320.4745.00000.90.000	Computers & Communication:	\$3,138	\$0	\$5,697	\$5,697	\$5,697	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of new SCADA server	\$4,000					
	Description: Division share of PC replacement	\$1,697					
	Column Total:	\$5,697.00					
5300.1.300.43320.4745.00000.91.000	Computers & Communication:	\$2,400	\$0	\$0	\$0	\$0	0.00
5300.1.300.43320.4745.00000.99.000	CS - Water - Computers & Co	\$3,100	\$0	\$0	\$0	\$0	0.00
5300.1.300.43320.4760.00000.00.000	CS - Water-Depreciation Expe	\$1,171,666	\$1,189,276	\$1,179,480	\$1,179,480	(\$9,796)	(0.82)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 yr depreciation on antic. additions	\$144,443					
	Description: Existing capital assets depreciation	\$877,889					
	Description: Full yr deprec on current year additions	\$157,148					
	Column Total:	\$1,179,480.00					
Budg_Cat: Capital Outlay - 700		\$1,280,685	\$1,351,776	\$1,373,927	\$1,373,927	\$22,151	1.64

## City of Dover, New Hampshire

## Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4810.00000.00.000	CS - Water-Membership Dues	\$3,128	\$4,285	\$4,500	\$4,500	\$215	5.02
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: American Water Works	\$1,830					
	Description: NE Rural Water Assoc.	\$50					
	Description: NE Water Works Member/Cert.	\$820					
	Description: NH Water Works & Council	\$1,000					
	Description: State Certification	\$800					
	Column Total:	\$4,500.00					
5300.1.300.43320.4820.00000.00.000	CS - Water-Dept Overhead Cl	\$155,500	\$155,500	\$158,100	\$158,100	\$2,600	1.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Indirect Costs Allocation	\$158,100					
	Column Total:	\$158,100.00					
5300.1.300.43320.4840.00000.00.000	CS - Water - Contingency	\$847	\$17,500	\$21,400	\$21,400	\$3,900	22.29
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To Address Unanticipated Needs 0.44% Policy Target	\$21,400					
	Column Total:	\$21,400.00					
5300.1.300.43320.4891.00000.00.000	CS - Water-Abatements	\$0	\$10,000	\$10,000	\$10,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Estimated expense for uncollectibles	\$10,000					
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$159,475	\$187,285	\$194,000	\$194,000	\$6,715	3.59

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4912.00000.00.000	CS - Water - Transfer to Spec	\$75,005	\$89,130	\$96,570	\$96,570	\$7,440	8.35
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20% of Water Fund Share of OPEB ARC	\$30,665		Target 20% FY15			
	Description: Insurance Premium Costs for 6 Retirees to OPEB Lia	\$65,905					
	Column Total:	\$96,570.00					
5300.1.300.43320.4918.00000.00.000	CS - Water-Transfer To Trust	\$500,000	\$500,000	\$500,000	\$500,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation to Capital Reserve per Policy Target	\$500,000		Adopted CIP			
	Column Total:	\$500,000.00					
Budg_Cat: Operating Transfers Out - 910		\$575,005	\$589,130	\$596,570	\$596,570	\$7,440	1.26
5300.1.300.43320.4921.00000.00.000	CS - Water-Interest - Bonds	\$386,937	\$554,588	\$516,457	\$516,457	(\$38,131)	(6.88)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accrued cost of bond interest (current)	\$472,957					
	Description: Anticipated new debt Interest	\$43,500					
	Column Total:	\$516,457.00					
Budg_Cat: Debt Service - 920		\$386,937	\$554,588	\$516,457	\$516,457	(\$38,131)	(6.88)
Func: CS - Water - 43320		\$4,387,057	\$4,853,514	\$4,852,957	\$4,852,957	(\$557)	(0.01)
Grand Total:		\$4,387,057	\$4,853,514	\$4,852,957	\$4,852,957	(\$557)	(0.01)

End of Report

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# COMMUNITY SERVICES

**Division: Sewer Fund**

**Function 5320-43250**

***Mission Statement:***

To efficiently maintain the City's sewer collection system.

***Major Services/Responsibilities:***

- Continue implementing the findings of the Inflow and Infiltration Study.
- Operate and maintain the City's lift stations, sewer mains and other related facilities and equipment.
- Continue the operation of the SCADA system, which will allow efficient monitoring of the sewer facilities.

***Key Fiscal Year Objectives:***

- Continue inspections and televising of sewer lines to identify and prevent inflow and infiltration problems, thereby preserving system capacity for future development.
- Replace manhole covers with watertight covers, thereby preventing the inflow of and need to treat clean surface waters.
- Continue favorable expansion of sewer collection system to increase revenues while holding down costs, as well as eliminate sewer discharges into the storm sewer system.

***Performance Measures:***

Description	FY13 Act	FY14 Act	FY15 Est
Cleaned miles of collection system	5	4	6
Preventative maintenance tasks	500	500	600
Televised miles of sewer main	5	2	2

## City of Dover, New Hampshire

## Sewer Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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5320.1.300.43250.4110.00000.00.000	CS - Sewer - Regular Salariec	\$90,767	\$98,887	\$100,894	\$100,894	\$2,007	2.03
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Column: [FY15CityManagerProposed]

Description:	Budget	FTE	Position Desc.
Boulanger, William L	(\$28,700)	-0.3300	33% CS Streets
Boulanger, William L	(\$29,538)	-0.3400	34% Water Fund
Boulanger, William L	\$86,878	1.0000	Public Works Ut
Steele, Douglas W	(\$29,890)	-0.2500	25% CS Admin
Steele, Douglas W	(\$41,848)	-0.3500	35% Water
Steele, Douglas W	(\$5,978)	-0.0500	5% Solid Waste
Steele, Douglas W	\$119,564	1.0000	Director of Com
White, Dave W	(\$26,064)	-0.3000	30% CS Engineer
White, Dave W	(\$30,406)	-0.3500	35% Water Fund
White, Dave W	\$86,876	1.0000	City Engineer

Column Total: \$100,894.00



City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4115.00000.00.000	CS - Sewer-Regular Hourly E	\$416,657	\$539,490	\$587,823	\$587,823	\$48,333	8.96
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	457 Incentive Pay	\$650		457 Incentive			
Description:	Aucella, Erik	(\$15,417)	-0.5000	50% Water Fund			
Description:	Aucella, Erik	\$30,834	1.0000	Truck Driver			
Description:	Chapman, Thomas	(\$31,179)	-0.5000	50% Water Fund			
Description:	Chapman, Thomas	\$62,358	1.0000	Pump Station Op			
Description:	Fowler, Richard L	(\$32,734)	-0.5000	50% Water Fund			
Description:	Fowler, Richard L	\$65,469	1.0000	Maintenance Mec			
Description:	Frank, William R	(\$22,149)	-0.5000	50% Water Fund			
Description:	Frank, William R	\$44,299	1.0000	Maintenance Mec			
Description:	Grass, Ryan	(\$17,441)	-0.5000	50% Water Fund			
Description:	Grass, Ryan	\$34,882	1.0000	Maintenance Mec			
Description:	Hager, Stacey A	(\$11,075)	-0.2500	25% CS Admin			
Description:	Hager, Stacey A	(\$11,075)	-0.2500	25% Solid Waste			
Description:	Hager, Stacey A	(\$11,075)	-0.2500	25% Water Fund			
Description:	Hager, Stacey A	\$44,200	1.0000	Office Manager			
Description:	Landry, Brian	(\$15,800)	-0.5000	50% Water Fund			
Description:	Landry, Brian	\$31,600	1.0000	Truck Driver			
Description:	Mandigo, Alan R	(\$21,461)	-0.5000	50% Water Fund			
Description:	Mandigo, Alan R	\$42,923	1.0000	Maintenance Mec			
Description:	McCulloch, Jamie	(\$21,095)	-0.5000	50% Water Fund			
Description:	McCulloch, Jamie	\$42,191	1.0000	Bookkeeper			
Description:	Meyers, Kathleen B	(\$28,203)	-0.5000	50% Water Fund			
Description:	Meyers, Kathleen B	\$56,407	1.0000	Engineering Tec			
Description:	Mountain, Fulton T	(\$20,639)	-0.5000	50% Water Fund			
Description:	Mountain, Fulton T	\$41,278	1.0000	Heavy Equipment			
Description:	Nadeau, Michael P	(\$22,575)	-0.5000	50% Water Fund			

## City of Dover, New Hampshire

## Sewer Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
	Description: Nadeau, Michael P	\$45,150	1.0000	Heavy Equipment			
	Description: Pare, Gail	(\$18,495)	-0.5000	50% Water Fund			
	Description: Pare, Gail	\$36,990	1.0000	Bookkeeper			
	Description: Pilewski, Patrick	(\$25,642)	-0.5000	50% Water Fund			
	Description: Pilewski, Patrick	\$51,285	1.0000	Pump Station Op			
	Description: Purpura, William J	(\$24,428)	-0.5000	50% Water Fund			
	Description: Purpura, William J	\$48,857	1.0000	Inventory Coord			
	Description: Rabideau, Matthew T	(\$22,149)	-0.5000	50% Water Fund			
	Description: Rabideau, Matthew T	\$44,299	1.0000	Maintenance Mec			
	Description: SCADA Pay 3,460 hrs @ \$3	\$10,380					
	Description: Steneri, Denise	(\$18,124)	-0.5000	50% Water Fund			
	Description: Steneri, Denise	\$36,248	1.0000	Account Clerk I			
	Description: Stevens, Jamie	(\$25,461)	-0.5000	50% Water Fund			
	Description: Stevens, Jamie	\$50,922	1.0000	Pump Station Op			
	Description: TBD - Pump Station Operator	\$37,846	1.0000	Pump Station Op			
	Description: TBD - Pump Station Operator II	(\$18,923)	-0.5000	50% Water Fund			
	Description: TBD - Pump Station Operator II	\$37,846	1.0000	Pump Station Op			
	Description: TBD-Asst City Engineer	(\$19,559)	-0.3000	30% CS Engineer			
	Description: TBD-Asst City Engineer	\$65,196	1.0000	Asst City Engin			
	Description: TBD-Maintenance Mechanic III	(\$23,237)	-0.5000	50% Water Fund			
	Description: TBD-Maintenance Mechanic III	\$46,474	1.0000	Maintenance Mec			
	Description: TBD-Truck Driver	(\$15,568)	-0.5000	50% Water Fund			
	Description: TBD-Truck Driver	\$31,137	1.0000	Truck Driver			
	Description: Waldron, Theresa	(\$8,099)	-0.2500	50% Water Fund			
	Description: Waldron, Theresa	\$16,198	0.5000	Account Clerk I			
	Description: Ward, Cheryl	(\$10,637)	-0.3000	30% CS Admin			
	Description: Ward, Cheryl	(\$12,410)	-0.3500	35% Water Fund			
	Description: Ward, Cheryl	\$35,458	1.0000	Secretary II			

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
	Description: Young, Edward W Jr	(\$21,095)	-0.5000	50% Water Fund			
	Description: Young, Edward W Jr	\$42,191	1.0000	Truck Driver			
	Column Total:	\$587,823.00					
5320.1.300.43250.4130.00000.00.000	CS - Sewer-Overtime Pay	\$23,698	\$40,000	\$40,000	\$40,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekend, holiday and emergency call backs	\$40,000					
	Column Total:	\$40,000.00					
5320.1.300.43250.4170.00000.00.000	CS - Sewer-Longevity Pay	\$6,800	\$9,948	\$8,688	\$8,688	(\$1,260)	(12.67)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 @ 10-14 years prorated	\$1,920					
	Description: 5 @ 15-19 years prorated	\$2,000					
	Description: 5 @ over 20 years prorated	\$3,488					
	Description: 7 @ 5-9 years prorated	\$1,280					
	Column Total:	\$8,688.00					
5320.1.300.43250.4211.00000.00.000	CS - Sewer-Health Insurance	\$198,226	\$251,581	\$254,916	\$254,916	\$3,335	1.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$254,916					
	Column Total:	\$254,916.00					
5320.1.300.43250.4212.00000.00.000	CS - Sewer-Dental Insurance	\$6,069	\$7,355	\$7,303	\$7,303	(\$52)	(0.71)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$7,303					
	Column Total:	\$7,303.00					
5320.1.300.43250.4213.00000.00.000	CS - Sewer-Life Insurance	\$1,140	\$1,485	\$1,425	\$1,425	(\$60)	(4.04)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,425					
	Column Total:	\$1,425.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4214.00000.00.000	CS - Sewer - Disability Insuranc	\$257	\$302	\$314	\$314	\$12	3.97
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$314					
	Column Total:	\$314.00					
5320.1.300.43250.4220.00000.00.000	CS - Sewer-FICA	\$31,393	\$38,580	\$36,525	\$36,525	(\$2,055)	(5.33)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$36,525					
	Column Total:	\$36,525.00					
5320.1.300.43250.4225.00000.00.000	CS - Sewer-Medicare	\$7,372	\$9,033	\$8,561	\$8,561	(\$472)	(5.23)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$8,561					
	Column Total:	\$8,561.00					
5320.1.300.43250.4230.00000.00.000	CS - Sewer-Retirement	\$46,184	\$68,927	\$68,151	\$68,151	(\$776)	(1.13)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$68,151					
	Column Total:	\$68,151.00					
5320.1.300.43250.4240.00000.00.000	CS - Sewer-Staff Developmer	\$2,228	\$3,500	\$3,500	\$3,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training for Operator Certification	\$3,500					
	Column Total:	\$3,500.00					
5320.1.300.43250.4260.00000.00.000	CS - Sewer-Worker's Comp Ir	\$3,478	\$23,079	\$23,079	\$23,079	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$23,079					
	Column Total:	\$23,079.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4290.00000.00.000	CS - Sewer-FSA Fees	\$207	\$169	\$169	\$169	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$169					
	Column Total:	\$169.00					
5320.1.300.43250.4295.00000.00.000	CS - Sewer - Compensated A	\$1,568	\$1,000	\$5,000	\$5,000	\$4,000	400.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused leave and annual	\$5,000					
	Column Total:	\$5,000.00					
Budg_Cat: Personal Services - 100		\$836,043	\$1,093,336	\$1,146,348	\$1,146,348	\$53,012	4.85
5320.1.300.43250.4334.00000.00.000	CS - Sewer - Legal Services	\$194	\$0	\$0	\$0	\$0	0.00
5320.1.300.43250.4335.00000.00.000	CS - Sewer-Auditing Services	\$5,205	\$4,455	\$4,455	\$4,455	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing services	\$4,455					
	Column Total:	\$4,455.00					
5320.1.300.43250.4336.00000.00.000	CS - Sewer-Medical Services	\$446	\$400	\$400	\$400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Physicals/Drug Testing	\$400					
	Column Total:	\$400.00					
5320.1.300.43250.4339.00000.00.000	CS - Sewer - Consulting Servi	\$16,615	\$19,339	\$19,864	\$19,864	\$525	2.71
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10% Allocated to Engineering	(\$9,932)					
	Description: 20% Allocated to Water Fund	(\$19,865)					
	Description: 50% Allocated to Landfill	(\$49,662)					
	Description: Environmental Consultant	\$99,323					
	Column Total:	\$19,864.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4341.00000.00.000	CS - Sewer-Technical Service	\$3,371	\$3,400	\$4,673	\$4,673	\$1,273	37.44
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Compaction Testing	\$500					
	Description: Dig Safe Charges	\$2,950					
	Description: Mailing services utility invoices	\$1,223					
	Column Total:	\$4,673.00					
5320.1.300.43250.4411.00000.00.000	CS - Sewer-Water And Sewer	\$4,655	\$4,800	\$4,800	\$4,800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of water usage at Pump Stations	\$4,800					
	Column Total:	\$4,800.00					
5320.1.300.43250.4421.00000.00.000	CS - Sewer - Waste Disposal	\$2,123	\$4,000	\$3,000	\$3,000	(\$1,000)	(25.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grit Disposal/Screenings disposal	\$3,000					
	Column Total:	\$3,000.00					
5320.1.300.43250.4432.00000.00.000	CS - Sewer-Maint Chrgs - Imp	\$9,111	\$12,000	\$12,000	\$12,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pave after sewer line repairs	\$7,000					
	Description: Problem Services	\$5,000					
	Column Total:	\$12,000.00					
5320.1.300.43250.4433.00000.00.000	CS - Sewer-Maint Chrgs - Equ	\$24,051	\$31,200	\$31,200	\$31,200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract repair services	\$20,000					
	Description: Radio Calibrations	\$1,200					
	Description: SCADA Maintenance	\$10,000					
	Column Total:	\$31,200.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4435.00000.00.000	CS - Sewer-Maint Chrgs - Off	\$15,230	\$14,963	\$25,232	\$25,232	\$10,269	68.63
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC Replacement	\$746					
	Description: Division share of DoverNet support	\$16,767					
	Description: Division Share of Ikon copier	\$376					
	Description: Division share of Time Recorder	\$100					
	Description: Division Share of UB Billing Software	\$6,510					
	Description: ESRI Arc View	\$233					
	Description: GPS Eq. maint shared w/ Eng & Water	\$500					
	Column Total:	\$25,232.00					
5320.1.300.43250.4443.00000.00.000	CS - Sewer-Rental of Equipm	\$18,430	\$25,776	\$25,776	\$25,776	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Contractor Rentals & Excavation Eq.	\$10,000					
	Description: Div. Share Ikon Copier	\$296					
	Description: MFP (finance office)	\$480					
	Description: Root Control	\$15,000					
	Column Total:	\$25,776.00					
5320.1.300.43250.4521.00000.00.000	CS - Sewer-Property Insuranc	\$5,520	\$5,540	\$6,831	\$6,831	\$1,291	23.30
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$6,831					
	Column Total:	\$6,831.00					
5320.1.300.43250.4522.00000.00.000	CS - Sewer-Vehicle & Equip I	\$4,935	\$4,935	\$4,935	\$4,935	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$4,935					
	Column Total:	\$4,935.00					

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## Sewer Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4524.00000.00.000	CS - Sewer-Public Liab Insura	\$8,535	\$8,514	\$5,966	\$5,966	(\$2,548)	(29.93)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$5,966					
	Column Total:	\$5,966.00					
5320.1.300.43250.4531.00000.00.000	Telecommunications	\$13,284	\$14,608	\$13,907	\$13,907	(\$701)	(4.80)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Air card service	\$900					
	Description: Beeper service	\$119					
	Description: Cell line service	\$2,032					
	Description: Land line service	\$10,856					
	Column Total:	\$13,907.00					
5320.1.300.43250.4534.00000.00.000	CS - Sewer-Postage	\$7,070	\$7,000	\$7,808	\$7,808	\$808	11.54
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, Utility Bills, express & parcel de	\$7,308					
	Description: Correspondence, permits, express & parcel delivery	\$500					
	Column Total:	\$7,808.00					
5320.1.300.43250.4540.00000.00.000	CS - Sewer-Advertising	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal advertising and notices	\$500					
	Column Total:	\$500.00					
5320.1.300.43250.4550.00000.00.000	CS - Sewer-Printing And Bind	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. printing/notifications	\$500					
	Column Total:	\$500.00					



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Definition: FY15 City Manager Proposed

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5320.1.300.43250.4580.00000.00.000	CS - Sewer-Travel Expense	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$500					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$138,775	\$162,430	\$172,347	\$172,347	\$9,917	6.11
5320.1.300.43250.4611.00000.00.000	CS - Sewer-Office Supplies	\$1,571	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$2,000					
	Column Total:	\$2,000.00					
5320.1.300.43250.4612.00000.00.000	CS - Sewer-Operating Supplie	\$22,738	\$32,500	\$32,500	\$32,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals for River St. Pump Station	\$30,000					
	Description: Custodial supplies and operating supplies	\$2,500					
	Column Total:	\$32,500.00					
5320.1.300.43250.4615.00000.00.000	CS - Sewer-Clothing & Uniforr	\$8,157	\$8,350	\$8,850	\$8,850	\$500	5.99
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rain gear	\$3,000					
	Description: Safety shoes 1/2 13 employees @ \$300 per Union Con	\$1,950					
	Description: Safety shoes 1/2 of 3 emp. 1/3 of 1 emp. @ \$300 pe	\$550					
	Description: Uniforms	\$3,350					
	Column Total:	\$8,850.00					

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5320.1.300.43250.4619.00000.00.000	CS - Sewer-Supplies for Resa	\$0	\$4,000	\$4,000	\$4,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer supplies for resale	\$4,000					
	Column Total:	\$4,000.00					
5320.1.300.43250.4621.00000.00.000	CS -Sewer - Natural Gas	\$5,395	\$6,450	\$8,819	\$8,819	\$2,369	36.73
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas 1,478 Therms @ \$1.19	\$1,759					
	Description: PWF 17,800 Therms @ \$1.19 shared 33 % w/ F&G & wate	\$7,060					
	Column Total:	\$8,819.00					
5320.1.300.43250.4622.00000.00.000	CS - Sewer-Electricity	\$127,566	\$147,835	\$145,650	\$145,650	(\$2,185)	(1.48)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 23 pump stations 980,055 KWH	\$135,650					
	Description: PWF 241,200 shared 33% with F&G & Water	\$10,000					
	Column Total:	\$145,650.00					
5320.1.300.43250.4623.00000.00.000	CS - Sewer - Propane	\$2,796	\$3,825	\$3,560	\$3,560	(\$265)	(6.93)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lift Stations 2,000 gls @ \$1.78	\$3,560					
	Column Total:	\$3,560.00					
5320.1.300.43250.4624.00000.00.000	CS - Sewer-Heating Oil	\$10,148	\$7,282	\$10,800	\$10,800	\$3,518	48.31
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: diesel for lift stations 3,000 gls @ \$3.60	\$10,800					
	Column Total:	\$10,800.00					

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4626.00000.00.000	CS - Sewer-Vehicle Fuels	\$23,230	\$34,372	\$32,669	\$32,669	(\$1,703)	(4.95)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,585 gals unleaded fuel @ \$3.40	\$5,389					
	Description: 3,500 gals diesel @ \$3.86	\$13,510					
	Description: 3,825 gals off road diesel @ \$3.60	\$13,770					
	Column Total:	\$32,669.00					
5320.1.300.43250.4635.00000.00.000	CS Sewer - Medicinal Supplie	\$165	\$150	\$150	\$150	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical/First Aid Supplies	\$150					
	Column Total:	\$150.00					
5320.1.300.43250.4640.00000.00.000	CS - Sewer-Books & Publicati	\$217	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Federal Register, EPA manuals	\$200					
	Column Total:	\$200.00					
5320.1.300.43250.4651.00000.00.000	CS - Sewer-Maint Supplies - E	\$180	\$3,500	\$3,500	\$3,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paint & general upkeep of buildings	\$2,500					
	Description: Upkeep of Public Works Facility	\$1,000					
	Column Total:	\$3,500.00					
5320.1.300.43250.4652.00000.00.000	CS - Sewer-Maint Supplies - I	\$8,379	\$20,000	\$20,000	\$20,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance Materials to repair and maintain sewer	\$20,000					
	Column Total:	\$20,000.00					

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5320.1.300.43250.4653.00000.00.000	CS - Sewer-Maint Supplies - E	\$18,040	\$25,000	\$25,000	\$25,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & supplies to maintain 23 pump stations	\$25,000					
	Column Total:	\$25,000.00					
5320.1.300.43250.4654.00000.00.000	CS - Sewer-Maint Supplies - V	\$41,432	\$23,061	\$23,061	\$23,061	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs & parts for sewer dept. vehicles	\$23,061					
	Column Total:	\$23,061.00					
5320.1.300.43250.4661.00000.00.000	CS - Sewer-Fleet Maintenance	\$47,462	\$50,126	\$50,126	\$50,126	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$50,126					
	Column Total:	\$50,126.00					
5320.1.300.43250.4681.00000.00.000	CS - Sewer-Minor Equipment	\$2,310	\$4,000	\$4,000	\$4,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools and lab supplies	\$4,000					
	Column Total:	\$4,000.00					
Budg_Cat: Supplies - 600		\$319,788	\$372,651	\$374,885	\$374,885	\$2,234	0.60
5320.1.300.43250.4741.00000.00.000	CS - Sewer-Machinery & Equip	\$53,283	\$75,000	\$75,000	\$75,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pump Station Equipment Replacment/Maint.	\$75,000	Adopted CIP				
	Column Total:	\$75,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4742.00000.00.000	CS - Sewer-Light Vehicles	\$31,176	\$12,500	\$12,500	\$12,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Replacement Program	\$12,500		Adopted CIP			
	Column Total:	\$12,500.00					
5320.1.300.43250.4745.00000.00.000	CS - Sewer - Computers & Cc	\$0	\$0	\$5,697	\$5,697	\$5,697	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of PC replacement	\$1,697					
	Description: Divisions share of new SCADA server	\$4,000					
	Column Total:	\$5,697.00					
5320.1.300.43250.4760.00000.00.000	CS - Sewer-Depreciation Exp	\$2,152,449	\$2,209,486	\$2,420,114	\$2,420,114	\$210,628	9.53
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 yr depreciation on antic. additions	\$40,000					
	Description: Existing capital assets depreciation	\$2,300,114					
	Description: Full yr deprec on current year additions	\$80,000					
	Column Total:	\$2,420,114.00					
Budg_Cat: Capital Outlay - 700		\$2,236,908	\$2,296,986	\$2,513,311	\$2,513,311	\$216,325	9.42
5320.1.300.43250.4810.00000.00.000	CS - Sewer-Membership Due:	\$485	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certification renewals	\$1,000					
	Column Total:	\$1,000.00					
5320.1.300.43250.4820.00000.00.000	CS - Sewer-Dept Overhead C	\$219,600	\$219,600	\$239,400	\$239,400	\$19,800	9.02
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Indirect Cost Allocation	\$239,400					
	Column Total:	\$239,400.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4840.00000.00.000	CS - Sewer-Contingency	\$7,589	\$18,500	\$22,800	\$22,800	\$4,300	23.24
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To Address Unanticipated Needs Policy Target 0.44%	\$22,800					
	Column Total:	\$22,800.00					
5320.1.300.43250.4891.00000.00.000	CS - Sewer-Abatements	\$0	\$10,000	\$10,000	\$10,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Estimated expense for uncollectible acct	\$10,000					
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$227,674	\$249,100	\$273,200	\$273,200	\$24,100	9.67
5320.1.300.43250.4912.00000.00.000	CS - Sewer - Transfer to Spec	\$20,377	\$33,542	\$53,844	\$53,844	\$20,302	60.53
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20% of Sewer Fund Share of OPEB ARC	\$32,179		Target 20% FY15			
	Description: Insurance Premium Costs for 2 Retiree to OPEB Liab	\$21,665					
	Column Total:	\$53,844.00					
5320.1.300.43250.4918.00000.00.000	CS - Sewer-Transfer To Trust	\$440,000	\$500,000	\$500,000	\$500,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation to Capital Reserve per Policy Target	\$500,000		Adopted CIP			
	Column Total:	\$500,000.00					
Budg_Cat: Operating Transfers Out - 910		\$460,377	\$533,542	\$553,844	\$553,844	\$20,302	3.81

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4921.00000.00.000	CS - Sewer-Interest - Bonds	\$392,232	\$492,762	\$654,853	\$654,853	\$162,091	32.89
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Accrued cost of bond interest (existing)	\$329,353					
	Description: Anticipated new debt Interest	\$325,500					
	Description: Energy Cost Savings Estimate	(\$39,326)	WWTP				
	Description: Energy Improvement Interest (anticipated)	\$30,524					
	Description: Energy Improvement Interest (existing)	\$8,802					
	Column Total:	\$654,853.00					
Budg_Cat: Debt Service - 920		\$392,232	\$492,762	\$654,853	\$654,853	\$162,091	32.89
Func: CS - Sewer - 43250		\$4,611,798	\$5,200,807	\$5,688,788	\$5,688,788	\$487,981	9.38

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# COMMUNITY SERVICES

**Division: Wastewater Treatment Facility**      **Function: 5320-43256**

***Mission Statement:***

To efficiently treat wastewater and dispose of biosolids generated from Dover's residents and businesses.

***Major Services/Responsibilities:***

- Operate and maintain the Wastewater Treatment Facility
- Receive domestic septage from residents and surrounding communities
- Perform inspections on industrial sewer users
- Comply with Federal and State discharge permit

***Key Fiscal Year Objectives:***

- Continue operating and maintaining the facility in the most cost-effective way possible.
- Start construction of the Phase I Facility Upgrade with a Total Nitrogen level of 8 Mg/L.
- Continue to negotiate an acceptable NPDES Permit with USEPA for Nitrogen removal.
- Effectively treat approximately 900 million gallons of wastewater.
- Inspect and oversee
  - 6 Significant Industrial User Permits
  - 63 Class II Industrial Permits
  - 76 Restaurants
- Process and dispose of approximately 3000 Wet Tons of Boisolids.
- Receive and process over 200,000 gallons of residential Septage.

***Performance Measures:***

Description	FY13 Act	FY14 Act	FY15 Est
Compliance of discharge permit	Yes	Yes	Yes
Average Daily Treatment In Millions of Gallons	2.5 MGD	2.5 MGD	2.5 MGD

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4110.00000.00.000	CS - Sewer - WWTP-Regular	\$134,814	\$137,928	\$138,136	\$138,136	\$208	0.15
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Powers, Arnold S	\$62,359	1.0000	WWTP Lab Indust			
	Description: Vermette, Raymond A Jr	\$75,777	1.0000	WWTP Supervisor			
	Column Total:	\$138,136.00					
5320.1.300.43256.4115.00000.00.000	CS - Sewer - WWTP-Regular	\$237,088	\$244,687	\$232,621	\$232,621	(\$12,066)	(4.93)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$884					
	Description: Bougie, Tammy J	\$48,228	1.0000	WWTP Lab Techni			
	Description: Friede, Earl L	\$44,299	1.0000	Maintenance Mec			
	Description: Johnstone, Allan	\$51,285	1.0000	Pump Station Op			
	Description: McNeil, Raymond	\$50,141	1.0000	Pump Station Op			
	Description: Pine, Timothy	\$37,784	1.0000	Pump Station Op			
	Column Total:	\$232,621.00					
5320.1.300.43256.4130.00000.00.000	CS - Sewer - WWTP-Overtime	\$4,046	\$6,000	\$6,000	\$6,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekend, holiday and emergency call backs	\$6,000					
	Column Total:	\$6,000.00					
5320.1.300.43256.4170.00000.00.000	CS - Sewer - WWTP-Longevit	\$4,000	\$4,800	\$5,600	\$5,600	\$800	16.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 years	\$400		\$400 each			
	Description: 2 @ 10-14 years	\$1,600		\$800 each			
	Description: 3 @ 15-19 years	\$3,600		\$1,200 each			
	Column Total:	\$5,600.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4211.00000.00.000	CS - Sewer - WWTP-Health Ir	\$110,200	\$110,516	\$121,553	\$121,553	\$11,037	9.99
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$121,553					
	Column Total:	\$121,553.00					
5320.1.300.43256.4212.00000.00.000	CS - Sewer - WWTP-Dental Ir	\$3,659	\$3,702	\$4,071	\$4,071	\$369	9.97
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$4,071					
	Column Total:	\$4,071.00					
5320.1.300.43256.4213.00000.00.000	CS - Sewer - WWTP-Life Insu	\$811	\$917	\$870	\$870	(\$47)	(5.13)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$870					
	Column Total:	\$870.00					
5320.1.300.43256.4220.00000.00.000	CS - Sewer - WWTP-FICA	\$25,995	\$23,661	\$22,527	\$22,527	(\$1,134)	(4.79)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$22,527					
	Column Total:	\$22,527.00					
5320.1.300.43256.4225.00000.00.000	CS - Sewer - WWTP-Medicar	\$6,064	\$5,534	\$5,269	\$5,269	(\$265)	(4.79)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,269					
	Column Total:	\$5,269.00					
5320.1.300.43256.4230.00000.00.000	CS - Sewer - WWTP-Retirem	\$33,626	\$43,152	\$41,864	\$41,864	(\$1,288)	(2.98)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$41,864					
	Column Total:	\$41,864.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4240.00000.00.000	CS - Sewer - WWTP-Staff De	\$2,387	\$2,700	\$2,700	\$2,700	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Local, state and national seminars	\$2,700					
	Column Total:	\$2,700.00					
5320.1.300.43256.4260.00000.00.000	CS - Sewer - WWTP-Workers	\$2,181	\$15,327	\$15,327	\$15,327	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$15,327					
	Column Total:	\$15,327.00					
5320.1.300.43256.4290.00000.00.000	CS - Sewer - WWTP-FSA Fee	\$75	\$75	\$75	\$75	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Administrative cost Flexible Spending Acct.	\$75					
	Column Total:	\$75.00					
5320.1.300.43256.4295.00000.00.000	CS - Sewer - WWTP - Compe	\$14,325	\$7,000	\$7,000	\$7,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Sewer - WWTP - Compensated Absences	\$7,000					
	Column Total:	\$7,000.00					
Budg_Cat: Personal Services - 100		\$579,272	\$605,999	\$603,613	\$603,613	(\$2,386)	(0.39)
5320.1.300.43256.4336.00000.00.000	CS - Sewer - WWTP-Medical	\$110	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals, random screening	\$500					
	Column Total:	\$500.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4339.00000.00.000	CS - Sewer - WWTP-Consulti	\$111,484	\$100,000	\$100,000	\$100,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Nutrient addition to discharge permit	\$100,000					
	Column Total:	\$100,000.00					
5320.1.300.43256.4341.00000.00.000	CS - Sewer - WWTP-Technic	\$16,596	\$8,000	\$8,000	\$8,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sludge SQC Testing	\$4,500					
	Description: Toxicity Testing	\$2,000					
	Description: WP and WS studies	\$1,500					
	Column Total:	\$8,000.00					
5320.1.300.43256.4411.00000.00.000	CS - Sewer - WWTP-Water &	\$11,296	\$31,000	\$25,000	\$25,000	(\$6,000)	(19.35)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Use- 9,325 hcf- odor control	\$25,000					
	Column Total:	\$25,000.00					
5320.1.300.43256.4421.00000.00.000	CS - Sewer - WWTP - Waste	\$159,923	\$210,500	\$210,500	\$210,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sludge Disposal	\$210,000					
	Description: UV Bulb Disposal	\$500					
	Column Total:	\$210,500.00					
5320.1.300.43256.4433.00000.00.000	CS - Sewer - WWTP-Maint Cr	\$505	\$0	\$0	\$0	\$0	0.00

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4435.00000.00.000	CS - Sewer - WWTP-Maint Cr	\$17,105	\$17,892	\$19,361	\$19,361	\$1,469	8.21
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC Replacement	\$798					
	Description: Division share of DoverNet support	\$18,493					
	Description: Typewriter Annual Maintenance	\$70					
	Column Total:	\$19,361.00					
5320.1.300.43256.4443.00000.00.000	CS - Sewer - WWTP-Rental o	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Odor Control - crane/boom rental	\$2,000					
	Column Total:	\$2,000.00					
5320.1.300.43256.4521.00000.00.000	CS - Sewer - WWTP-Property	\$16,256	\$16,122	\$16,122	\$16,122	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$16,122					
	Column Total:	\$16,122.00					
5320.1.300.43256.4522.00000.00.000	CS - Sewer - WWTP-Vehicle	\$2,913	\$3,140	\$2,692	\$2,692	(\$448)	(14.27)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$2,692					
	Column Total:	\$2,692.00					
5320.1.300.43256.4524.00000.00.000	CS - Sewer - WWTP-Public Li	\$7,806	\$7,787	\$4,108	\$4,108	(\$3,679)	(47.25)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$4,108					
	Column Total:	\$4,108.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4531.00000.00.000	Telecommunications	\$8,152	\$10,420	\$8,760	\$8,760	(\$1,660)	(15.93)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Air card service	\$683					
	Description: Beeper service	\$179					
	Description: Land line service	\$7,898					
	Column Total:	\$8,760.00					
5320.1.300.43256.4534.00000.00.000	CS - Sewer - WWTP-Postage	\$363	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$500					
	Column Total:	\$500.00					
5320.1.300.43256.4540.00000.00.000	CS - Sewer - WWTP-Advertisi	\$919	\$150	\$150	\$150	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Notice Advertising	\$150					
	Column Total:	\$150.00					
5320.1.300.43256.4550.00000.00.000	CS - Sewer - WWTP-Printing	\$83	\$400	\$400	\$400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Brochures and pamphlets	\$400					
	Column Total:	\$400.00					
5320.1.300.43256.4580.00000.00.000	CS - Sewer - WWTP-Travel E	\$1,089	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars/conferences	\$500					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$354,600	\$408,911	\$398,593	\$398,593	(\$10,318)	(2.52)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4611.00000.00.000	CS - Sewer - WWTP-Office St	\$1,924	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$2,000					
	Column Total:	\$2,000.00					
5320.1.300.43256.4612.00000.00.000	CS - Sewer - WWTP-Operatin	\$56,898	\$70,000	\$70,000	\$70,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lab supplies, chemicals	\$70,000					
	Column Total:	\$70,000.00					
5320.1.300.43256.4615.00000.00.000	CS - Sewer - WWTP-Clothing	\$6,779	\$6,400	\$4,455	\$4,455	(\$1,945)	(30.39)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety shoes 7 @ \$300	\$2,100					
	Description: Uniforms	\$2,355					
	Column Total:	\$4,455.00					
5320.1.300.43256.4622.00000.00.000	CS - Sewer - WWTP-Electricit	\$196,444	\$238,000	\$216,850	\$216,850	(\$21,150)	(8.89)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2,026,800 KWH	\$216,850					
	Column Total:	\$216,850.00					
5320.1.300.43256.4623.00000.00.000	CS - Sewer - WWTP - Propan	\$25,032	\$34,742	\$32,040	\$32,040	(\$2,702)	(7.78)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Propane 18,000 gals @ \$1.78 gal	\$32,040					
	Column Total:	\$32,040.00					
5320.1.300.43256.4624.00000.00.000	CS - Sewer - WWTP-Heating	\$24,413	\$24,534	\$23,620	\$23,620	(\$914)	(3.73)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Facility heat & generator 6,525 gals @ \$3.62 gal	\$23,620					
	Column Total:	\$23,620.00					



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4626.00000.00.000	CS - Sewer - WWTP-Vehicle I	\$4,082	\$4,845	\$4,760	\$4,760	(\$85)	(1.75)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle fuels 1,400 gals unleaded @ \$3.40	\$4,760					
	Column Total:	\$4,760.00					
5320.1.300.43256.4631.00000.00.000	CS - Sewer - WWTP - Food	\$79	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$100					
	Column Total:	\$100.00					
5320.1.300.43256.4640.00000.00.000	CS - Sewer - WWTP-Books &	\$312	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical publications & trade journals	\$200					
	Column Total:	\$200.00					
5320.1.300.43256.4651.00000.00.000	CS - Sewer - WWTP-Maint Su	\$0	\$0	\$416	\$416	\$416	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Shop towels 400 towels @ .04 for 26 weeks	\$416					
	Column Total:	\$416.00					
5320.1.300.43256.4652.00000.00.000	CS - Sewer - WWTP-Maint Su	\$159,968	\$120,000	\$120,000	\$120,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repair parts as need to support plant	\$70,000					
	Description: UV Bulbs and sleeves	\$50,000					
	Column Total:	\$120,000.00					
5320.1.300.43256.4654.00000.00.000	CS - Sewer - WWTP-Maint Su	\$2,013	\$4,000	\$4,000	\$4,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$4,000					
	Column Total:	\$4,000.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4661.00000.00.000	CS - Sewer - WWTP-Fleet Ma	\$19,966	\$21,087	\$21,087	\$21,087	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$21,087					
	Column Total:	\$21,087.00					
5320.1.300.43256.4681.00000.00.000	CS - Sewer - WWTP-Minor Ec	\$2,936	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools and equipment	\$3,000					
	Column Total:	\$3,000.00					
Budg_Cat: Supplies - 600		\$500,846	\$528,908	\$502,528	\$502,528	(\$26,380)	(4.99)
5320.1.300.43256.4810.00000.00.000	CS - Sewer - WWTP-Member	\$1,002	\$1,300	\$1,300	\$1,300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State and National Prof. Memberships	\$1,300					
	Column Total:	\$1,300.00					
5320.1.300.43256.4819.00000.00.000	CS - Sewer - WWTP-Fees & C	\$1,545	\$1,600	\$1,600	\$1,600	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual SQC sludge/compost permit fee	\$500					
	Description: NHDES Annual Lab Audit/Certification	\$1,100					
	Column Total:	\$1,600.00					
Budg_Cat: Other Expenses - 800		\$2,547	\$2,900	\$2,900	\$2,900	\$0	0.00
Func: CS - Sewer - WWTP - 43256		\$1,437,264	\$1,546,718	\$1,507,634	\$1,507,634	(\$39,084)	(2.53)

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$6,049,062	\$6,747,525	\$7,196,422	\$7,196,422	\$448,897	6.65

End of Report

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# **RECREATION**

## **TAB 12**

# **RECREATION**

**TAB 12**

# RECREATION

**Division: Recreation Administration**

**Function 1000-45110**

***Mission Statement:***

To provide the highest quality recreation services at reasonable costs for the Citizens of Dover. To build partnerships with volunteers, businesses, City staff and program participants in order to maximize the efficiency and economy of service delivery. To continually meet or exceed community expectations.

***Major Services/Responsibilities:***

- Provide administrative support for all recreation divisions
- Coordinate all program development and promotion
- Hire and train all recreation personnel
- Handle all recreation personnel records and processing
- Account for all recreation revenue and expenditures by all divisions
- Develop and monitor annual recreation budget
- Plan and implement recreation improvements in both facilities and programs
- Work with other public and private entities to solicit support and cooperation
- Follow through on Recreation Master Plan

***Key Fiscal Year Objectives:***

- Continue development of new athletic fields and facilities
- Work on repair of Willand Pond trails system
- Work on plans to develop active recreation facilities on the Waterfront
- Implement Master Plan recommendations to improve neighborhood parks
- Continue the development of multiple recreation features at Garrison Hill Park
- Continue promotion of the Henry Law Park Improvement plan and implement
- Work with other McConnell Center tenants to develop new programs
- Work closely with the School Department to evaluate space use and maximize the value of all spaces as designed

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Addition of new ball fields	0	0	1
Growth of program sponsors	75	80	90
Trail systems improved and added	0	1	2
Special Events program growth	4	4	5
Growth of recreation programs in the McConnell Center	2	3	4

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4110.00000.00.000	Rec Admin - Regular Salaried	\$88,903	\$90,774	\$91,443	\$91,443	\$669	0.74
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$26		457 Incentive			
	Description: Bannon, Gary S	(\$19,657)	-0.2500	25% McConnell			
	Description: Bannon, Gary S	\$78,631	1.0000	Director of Rec			
	Description: Trefethen, Krista S	(\$32,442)	-0.5000	50% Rec Fund			
	Description: Trefethen, Krista S	\$64,885	1.0000	Asst Rec Direct			
	Column Total:	\$91,443.00					
1000.1.350.45110.4115.00000.00.000	Rec Admin - Regular Hourly E	\$61,998	\$63,510	\$62,741	\$62,741	(\$769)	(1.21)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Gingras, Brenda L	\$23,979	0.7250	Clerk Typist I			
	Description: Rowe, Laura L	\$38,762	0.8750	Office Manager			
	Column Total:	\$62,741.00					
1000.1.350.45110.4170.00000.00.000	Rec Admin - Longevity Pay	\$4,290	\$3,780	\$3,490	\$3,490	(\$290)	(7.67)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1 @ 10 - 14 years 50%	\$400					
	Description: 1 @ 10 - 14 years Prorated	\$290					
	Description: 1 @ 20 - 25 years 75%	\$1,200					
	Description: 1 @ 30 - 35 years	\$1,600					
	Column Total:	\$3,490.00					
1000.1.350.45110.4211.00000.00.000	Rec Admin - Health Insurance	\$55,338	\$64,106	\$67,210	\$62,916	(\$1,190)	(1.86)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$67,210					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$4,294)					
	Column Total:	\$62,916.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4212.00000.00.000	Rec Admin - Dental Insurance	\$1,644	\$1,843	\$1,843	\$1,843	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,843					
	Column Total:	\$1,843.00					
1000.1.350.45110.4213.00000.00.000	Rec Admin - Life Insurance	\$391	\$435	\$435	\$435	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$435					
	Column Total:	\$435.00					
1000.1.350.45110.4214.00000.00.000	Recreation - Disability Insuran	\$378	\$588	\$588	\$588	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$588					
	Column Total:	\$588.00					
1000.1.350.45110.4220.00000.00.000	Rec Admin - FICA	\$8,686	\$8,746	\$8,732	\$8,732	(\$14)	(0.16)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$8,732					
	Column Total:	\$8,732.00					
1000.1.350.45110.4225.00000.00.000	Rec Admin - Medicare	\$2,022	\$2,045	\$2,042	\$2,042	(\$3)	(0.15)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,042					
	Column Total:	\$2,042.00					
1000.1.350.45110.4230.00000.00.000	Rec Admin - Retirement	\$11,355	\$14,332	\$14,419	\$14,419	\$87	0.61
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$14,419					
	Column Total:	\$14,419.00					

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4240.00000.00.000	Rec Admin - Staff Developme	\$139	\$1,200	\$1,200	\$1,200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NRPA Conf.,computer trng. mgmt. seminars	\$1,200					
	Column Total:	\$1,200.00					
1000.1.350.45110.4260.00000.00.000	Rec Admin - Workers Comp Ir	\$441	\$2,731	\$2,731	\$2,731	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,731					
	Column Total:	\$2,731.00					
1000.1.350.45110.4290.00000.00.000	Rec Admin - FSA Fees	\$75	\$75	\$75	\$75	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$235,659	\$254,165	\$256,949	\$252,655	(\$1,510)	(0.59)
1000.1.350.45110.4336.00000.00.000	Rec Admin - Medical Services	\$249	\$228	\$228	\$228	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment physicals 2 @ \$114	\$228					
	Column Total:	\$228.00					
1000.1.350.45110.4433.00000.00.000	Rec Admin - Maint Chrgs - Eq	\$1,200	\$1,500	\$1,500	\$1,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Communication Equip. repairs	\$1,500					
	Column Total:	\$1,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Print accounts with zero balance  Round to whole dollars  Account on new page

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To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4435.00000.00.000	Rec Admin - Maint Chrgs - Of	\$3,802	\$8,896	\$5,457	\$5,457	(\$3,439)	(38.66)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support	\$2,500					
	Description: Division Share of PC Replacement	\$687					
	Description: Regular maint. for office equip.	\$915					
	Description: Service Contract-Rec Software	\$1,300					
	Description: Typewriters 1 EA \$55	\$55					
	Column Total:	\$5,457.00					
1000.1.350.45110.4443.00000.00.000	Rec Admin - Rental of Equipm	\$555	\$1,439	\$1,439	\$1,439	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copy Machine Rental	\$1,439					
	Column Total:	\$1,439.00					
1000.1.350.45110.4524.00000.00.000	Rec Admin - Public Liab Insur	\$1,340	\$1,337	\$1,675	\$1,675	\$338	25.28
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,675					
	Column Total:	\$1,675.00					
1000.1.350.45110.4531.00000.00.000	Telecommunications	\$4,141	\$5,000	\$5,000	\$5,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$5,000					
	Column Total:	\$5,000.00					
1000.1.350.45110.4534.00000.00.000	Rec Admin - Postage	\$1,532	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,000					
	Column Total:	\$1,000.00					

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
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To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4540.00000.00.000	Rec Admin - Advertising	\$0	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Publicity	\$200					
	Column Total:	\$200.00					
1000.1.350.45110.4550.00000.00.000	Rec Admin - Printing & Bindin	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$500					
	Column Total:	\$500.00					
1000.1.350.45110.4580.00000.00.000	Rec Admin - Travel Expense	\$0	\$90	\$90	\$90	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$90					
	Column Total:	\$90.00					
Budg_Cat: Purchased Services - 300		\$12,819	\$20,190	\$17,089	\$17,089	(\$3,101)	(15.36)
1000.1.350.45110.4611.00000.00.000	Rec Admin - Office Supplies	\$2,121	\$2,500	\$2,500	\$2,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$2,500					
	Column Total:	\$2,500.00					
1000.1.350.45110.4612.00000.00.000	Rec Admin - Operating Suppli	\$653	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Support Materials	\$500					
	Column Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4615.00000.00.000	Rec Admin - Clothing & Unifor	\$120	\$250	\$250	\$250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Footwear (per contract)	\$250					
	Column Total:	\$250.00					
1000.1.350.45110.4626.00000.00.000	Rec Admin - Vehicle Fuels	\$308	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gas for staff car 520 GA \$3.46	\$1,000					
	Column Total:	\$1,000.00					
1000.1.350.45110.4631.00000.00.000	Rec Admin - Food	\$335	\$250	\$250	\$250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250					
	Column Total:	\$250.00					
1000.1.350.45110.4640.00000.00.000	Rec Admin - Books & Publicat	\$65	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Professional journals & subscriptions	\$500					
	Column Total:	\$500.00					
1000.1.350.45110.4654.00000.00.000	Rec Admin - Maint Supplies -	\$11	\$250	\$250	\$250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Repair Parts	\$250					
	Column Total:	\$250.00					
1000.1.350.45110.4661.00000.00.000	Rec Admin - Fleet Maint Char	\$1,438	\$1,519	\$1,519	\$1,519	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$1,519					
	Column Total:	\$1,519.00					
Budg_Cat: Supplies - 600		\$5,050	\$6,769	\$6,769	\$6,769	\$0	0.00

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4745.00000.00.000	Rec Admin - Computers & Co	\$0	\$2,500	\$2,500	\$2,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec Admin - Computers & Communications Equip	\$2,500					
	Column Total:	\$2,500.00					
Budg_Cat: Capital Outlay - 700		\$0	\$2,500	\$2,500	\$2,500	\$0	0.00
1000.1.350.45110.4810.00000.00.000	Rec Admin - Membership Due	\$736	\$750	\$750	\$750	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dues and Memberships	\$750					
	Column Total:	\$750.00					
1000.1.350.45110.4819.00000.00.000	Rec - Administration - Fees &	\$555	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee background checks	\$1,000					
	Column Total:	\$1,000.00					
Budg_Cat: Other Expenses - 800		\$1,291	\$1,750	\$1,750	\$1,750	\$0	0.00
Func: Administration - 45110		\$254,819	\$285,374	\$285,057	\$280,763	(\$4,611)	(1.62)

# RECREATION

**Division: Recreation Programs**

**Function 1000-45120**

***Mission Statement:***

Provide administrative support and direction to our paid staff and volunteers in an effort to better serve the general public and provide a variety of affordable recreation opportunities to the entire community, and to enhance the quality of life in Dover.

***Major Services/Responsibilities:***

- Perform fundraising and solicit donations
- Support and assist adult & youth sport leagues
- Support and assist senior citizens groups
- Provide programming for special needs population
- Organize and conduct special events
- Provide coaches training for youth sports
- Coordinate city-wide and neighborhood projects for recreation facility development

***Key Fiscal Year Objectives:***

- Continue recreation facility and field development with community involvement
- Continue to improve customer service/public relations
- Cultivate employee excellence
- Continue to evaluate existing programs
- Maximize efficiency in manpower usage

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Expand publicity for programs, e newsletter, (social media, website etc.)	2,000	3,000	5,000
Increase networking of various sports leagues	1	3	4
Develop new Athletic and Park Facilities	-	1	1
Address needs and potential to move Skate park		0	1
Expand snowboard, skiing and sledding areas	1	2	2

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4411.00000.00.000	Recr Pgm - Water & Sewer Ex	\$37	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water & Sewer Usage	\$100					
	Column Total:	\$100.00					
1000.1.350.45120.4431.00000.00.000	Maint Chrgs - Buildings	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec Program Main Chrgs Buildings	\$1,000					
	Column Total:	\$1,000.00					
1000.1.350.45120.4433.00000.00.000	Recr Pgm-Maint Chrgs - Equip	\$51	\$0	\$0	\$0	\$0	0.00
1000.1.350.45120.4435.00000.00.000	Recr Pgm-Maint Chrgs - Office	\$674	\$900	\$900	\$900	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service Contract-Rec Software	\$900					
	Column Total:	\$900.00					
1000.1.350.45120.4521.00000.00.000	Recr Pgm - Property Insuranc	\$415	\$420	\$410	\$410	(\$10)	(2.38)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$410					
	Column Total:	\$410.00					
1000.1.350.45120.4522.00000.00.000	Recr Pgm-Vehicle & Equip Ins	\$1,981	\$2,243	\$2,243	\$2,243	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$2,243					
	Column Total:	\$2,243.00					



City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4524.00000.00.000	Recr Pgm-Public Liab Insuran	\$536	\$535	\$535	\$535	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$535					
	Column Total:	\$535.00					
1000.1.350.45120.4531.00000.00.000	Telecommunications	\$1,557	\$1,000	\$1,500	\$1,500	\$500	50.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,500					
	Column Total:	\$1,500.00					
1000.1.350.45120.4550.00000.00.000	Recr Pgm - Printing & Binding	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Recr Pgm - Printing & Binding	\$500					
	Column Total:	\$500.00					
1000.1.350.45120.4591.00000.00.000	Recr Pgm-Special Programs	\$713	\$2,500	\$7,500	\$7,500	\$5,000	200.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Garrison Hill & Skate Park	\$2,500					
	Description: July 4th/Special Events	\$5,000					
	Column Total:	\$7,500.00					
Budg_Cat: Purchased Services - 300		\$5,965	\$9,198	\$14,688	\$14,688	\$5,490	59.69
1000.1.350.45120.4612.00000.00.000	Recr Pgm-Operating Supplies	\$182	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Various Supplies	\$500					
	Column Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4622.00000.00.000	Recr Pgm-Electricity	\$5,678	\$6,000	\$6,000	\$6,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Henry Law / Shaws Lane 23,790 KWH	\$6,000					
	Column Total:	\$6,000.00					
1000.1.350.45120.4623.00000.00.000	Propane	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Propane - storage facility -603 gallons	\$500					
	Column Total:	\$500.00					
1000.1.350.45120.4624.00000.00.000	Recr Pgm - Heating Oil	\$1,058	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Heating Oil - Bellamy Park Building	\$2,000					
	Column Total:	\$2,000.00					
1000.1.350.45120.4626.00000.00.000	Recr Pgm-Vehicle Fuels	\$687	\$1,200	\$1,200	\$1,200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 486.31 gallons gasoline	\$1,200					
	Column Total:	\$1,200.00					
1000.1.350.45120.4651.00000.00.000	Recr Pgm - Maint Supplies - E	\$387	\$250	\$250	\$250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning Supplies	\$250					
	Column Total:	\$250.00					
1000.1.350.45120.4654.00000.00.000	Recr Pgm-Maint Supplies - Ve	\$902	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$1,000					
	Column Total:	\$1,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4661.00000.00.000	Recr Pgm-Fleet Maintenance	\$9,813	\$10,364	\$10,364	\$10,364	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$10,364					
	Column Total:	\$10,364.00					
Budg_Cat: Supplies - 600		\$18,708	\$21,814	\$21,814	\$21,814	\$0	0.00
1000.1.350.45120.4835.00000.00.000	Recr Pgm-Grants/Subsidy	\$0	\$0	\$10,000	\$10,000	\$10,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cocheco Arts Festival	\$10,000		FY15 Request			
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$0	\$0	\$10,000	\$10,000	\$10,000	0.00
1000.1.350.45120.4912.00000.00.000	Programs - Transfer to Specie	\$15,500	\$15,500	\$15,500	\$15,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hardship Scholarships	\$15,500					
	Column Total:	\$15,500.00					
Budg_Cat: Operating Transfers Out - 910		\$15,500	\$15,500	\$15,500	\$15,500	\$0	0.00
Func: Programs - 45120		\$40,173	\$46,512	\$62,002	\$62,002	\$15,490	33.30

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# RECREATION

**Division: McConnell Center**

**Function 1000-45121**

***Mission Statement:***

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of community members of all ages and abilities. To work with community organizations to provide a comprehensive package of programs and services in this facility.

***Major Services/Responsibilities:***

- Provide space for recreation programs and community activities
- Run a variety of athletic, educational and cultural recreation activities
- Provide supervision of the facility use
- Schedule room and court activities for user groups and our programs
- Provide management and oversight for the McConnell Tenants use of the building and act as the city's representative

***Key Fiscal Year Objectives:***

- Work with other tenants and community groups to carry out the vision for the McConnell Center
- Develop new collaborative programming and market those programs to the community
- Develop programs for Senior Citizens and market all senior programs to be hosted here
- Expand new recreation programming and special events
- Develop the Community Center concept for the facility and promote its utilization

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Recruit additional community non profits that serve families to locate in this facility	1	2	2
Add new programs that reach community members	2	4	4
Days of facility operation /year	180	200	280
Customers served	10,,000	12,000	14,000

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.4120.00000.00.000	REC - McConnell Recreation-	\$271	\$0	\$0	\$0	\$0	0.00
1000.1.350.45121.4220.00000.00.000	REC - McConnell Recreation-	\$17	\$0	\$0	\$0	\$0	0.00
1000.1.350.45121.4225.00000.00.000	REC - McConnell Recreation-	\$4	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$292	\$0	\$0	\$0	\$0	0.00
1000.1.350.45121.4336.00000.00.000	REC - McConnell Recreation-	\$315	\$0	\$0	\$0	\$0	0.00
1000.1.350.45121.4431.00000.00.000	REC - McConnell Recreation-	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Weekend Custodial		\$1,000					
Column Total:		\$1,000.00					
1000.1.350.45121.4433.00000.00.000	REC - McConnell Recreation-	\$490	\$0	\$0	\$0	\$0	0.00
1000.1.350.45121.4441.00000.00.000	McConnell Recreation - Renta	\$179,100	\$177,061	\$204,010	\$204,010	\$26,949	15.22
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: McConnell Center (15,621 sq ft)		\$204,010					
Column Total:		\$204,010.00					
1000.1.350.45121.4443.00000.00.000	REC - McConnell Recreation-	\$5,295	\$5,200	\$0	\$0	(\$5,200)	(100.00)
1000.1.350.45121.4524.00000.00.000	REC - McConnell Recreation-	\$750	\$748	\$3	\$3	(\$745)	(99.60)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$3					
Column Total:		\$3.00					
1000.1.350.45121.4531.00000.00.000	Telecommunications	\$1,130	\$1,000	\$1,000	\$1,000	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Services/equipment for voice, fax, data, wireless		\$1,000					
Column Total:		\$1,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Purchased Services - 300		\$187,080	\$185,009	\$206,013	\$206,013	\$21,004	11.35
Func: McConnell Recreation - 45121		\$187,371	\$185,009	\$206,013	\$206,013	\$21,004	11.35

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# RECREATION

<b>Division: Indoor Pool</b>		<b>Function 1000-45124</b>	
<b>Mission Statement:</b>			
Provide a safe, sanitary and affordable year round indoor swimming facility for the purpose of educating the public in water safety and provide programs in fitness, learn-to-swim, recreation and competitive swimming.			
<b>Major Services/Responsibilities:</b>			
<ul style="list-style-type: none"> <li>• Ensure safety of the patrons</li> <li>• Plan, organize and instruct swimming programs</li> <li>• Support special programs for rehabilitation and therapy</li> <li>• Maintain a clean and sanitary facility</li> <li>• Coordinate pool rentals scheduling</li> <li>• Plan, organize and conduct fitness class and special events</li> </ul>			
<b>Key Fiscal Year Objectives:</b>			
<ul style="list-style-type: none"> <li>• Promote and market the programs and facility</li> <li>• Increase the number of users</li> <li>• Increase special events</li> <li>• Increase revenues</li> <li>• Continue staff development</li> <li>• Continue to computerize schedules, memberships and registrations</li> <li>• Promote birthday party packages utilizing new activity room</li> <li>• Continue work with the Pool Advisory Committee to further outreach and marketing</li> </ul>			
<b>Performance Measures:</b>			
<b>Description</b>	<b>FY13 Act</b>	<b>FY14 Est</b>	<b>FY15 Est</b>
Increase memberships and attendance	56,100	58,500	59,000
Develop more hydro fitness & therapeutic programs	5 hrs/wk	6hrs /wk	8 hrs/wk
Add more lifeguard training and WSI classes	2/yr	2/yr	3/yr
Add more swimming classes	1 added	2 added	2 added

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4110.00000.00.000	Indoor Pool - Regular Salarie	\$44,537	\$45,734	\$46,347	\$46,347	\$613	1.34
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arsenault, Michael A	(\$15,448)	-0.2500	25% Rec Fund			
	Description: Arsenault, Michael A	\$61,795	1.0000	Aquatics Facili			
	Column Total:	\$46,347.00					
1000.1.350.45124.4115.00000.00.000	Indoor Pool-Regular Hourly Ei	\$56,706	\$62,629	\$63,177	\$63,177	\$548	0.87
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$156		457 Incentive			
	Description: Moore, Doris E	\$22,476	0.6900	Clerk Typist I			
	Description: Poulin, Edmond J	\$13,230	0.4000	Custodian			
	Description: Roberts, James F	\$27,315	0.8750	Custodian			
	Column Total:	\$63,177.00					
1000.1.350.45124.4120.00000.00.000	Indoor Pool - Temporary Emp	\$105,503	\$106,314	\$106,314	\$106,314	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10 Rec Program Associate III 5,900 HR \$10.58	\$62,422					
	Description: 10 Rec Program Specialist II 400 HR \$10.58	\$4,232					
	Description: 2 Rec Program Specialist II 200 HR \$13.22	\$2,644					
	Description: 3 Rec Program Specialist III 2,800 HR \$13.22	\$37,016					
	Column Total:	\$106,314.00					
1000.1.350.45124.4130.00000.00.000	Indoor Pool-Overtime Pay	\$3,531	\$2,000	\$2,750	\$2,750	\$750	37.50
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime Pay	\$2,750					
	Column Total:	\$2,750.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4170.00000.00.000	Indoor Pool - Longevity Pay	\$1,555	\$1,556	\$1,790	\$1,790	\$234	15.04
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15 - 19 years	\$550					
	Description: 1 @ 5-9 years	\$400					
	Description: 2 @ 10 - 14 years Prorated	\$840					
	Column Total:	\$1,790.00					
1000.1.350.45124.4211.00000.00.000	Indoor Pool-Health Insurance	\$25,308	\$26,720	\$28,014	\$26,224	(\$496)	(1.86)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$28,014					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$1,790)					
	Column Total:	\$26,224.00					
1000.1.350.45124.4212.00000.00.000	Indoor Pool-Dental Insurance	\$737	\$745	\$745	\$745	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$745					
	Column Total:	\$745.00					
1000.1.350.45124.4213.00000.00.000	Indoor Pool-Life Insurance	\$52	\$210	\$210	\$210	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$210					
	Column Total:	\$210.00					
1000.1.350.45124.4220.00000.00.000	Indoor Pool-FICA	\$13,852	\$13,469	\$13,532	\$13,532	\$63	0.47
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$13,532					
	Column Total:	\$13,532.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4225.00000.00.000	Indoor Pool-Medicare	\$3,232	\$3,150	\$3,164	\$3,164	\$14	0.44
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,164					
	Column Total:	\$3,164.00					
1000.1.350.45124.4230.00000.00.000	Indoor Pool-Retirement	\$6,080	\$8,574	\$8,799	\$8,799	\$225	2.62
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$8,799					
	Column Total:	\$8,799.00					
1000.1.350.45124.4240.00000.00.000	Indoor Pool-Staff Developer	\$0	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development Programs/Seminars	\$300					
	Column Total:	\$300.00					
1000.1.350.45124.4260.00000.00.000	Indoor Pool-Worker's Comp Ir	\$12,916	\$4,500	\$4,500	\$4,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$4,500					
	Column Total:	\$4,500.00					
1000.1.350.45124.4290.00000.00.000	Indoor Pool	\$43	\$57	\$75	\$75	\$18	31.58
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees - Flexible Spending Accts	\$75					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$274,050	\$275,958	\$279,717	\$277,927	\$1,969	0.71

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4311.00000.00.000	Indoor Pool-Administrative Se	\$0	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Work Study	\$300					
	Column Total:	\$300.00					
1000.1.350.45124.4336.00000.00.000	Indoor Pool-Medical Services	\$731	\$1,368	\$1,368	\$1,368	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals & drug test 12 @ \$114 ea	\$1,368					
	Column Total:	\$1,368.00					
1000.1.350.45124.4411.00000.00.000	Indoor Pool-Water And Sewer	\$12,079	\$13,000	\$13,000	\$13,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Energy Savings Estimate FY14	(\$2,307)					
	Description: Sewer usage 1,462 hcf	\$8,450					
	Description: Water consumption 1,573 hcf	\$6,857					
	Column Total:	\$13,000.00					
1000.1.350.45124.4431.00000.00.000	Indoor Pool - Maint Chrgs - Bu	\$4,108	\$3,000	\$4,000	\$4,000	\$1,000	33.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Facility Maintenance	\$4,000					
	Column Total:	\$4,000.00					
1000.1.350.45124.4433.00000.00.000	Indoor Pool-Maint Chrgs - Equ	\$984	\$3,520	\$3,520	\$3,520	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Filter Service	\$720					
	Description: Motor & heating system repair	\$2,200					
	Description: Pool vacuum repair	\$600					
	Column Total:	\$3,520.00					

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1000.1.350.45124.4435.00000.00.000	Indoor Pool - Maint Chrgs - OI	\$1,983	\$2,352	\$2,409	\$2,409	\$57	2.42
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet PC Replacement	\$560					
	Description: Division share of DoverNet support	\$1,149					
	Description: Service Contract-Rec Software	\$700					
	Column Total:	\$2,409.00					
1000.1.350.45124.4443.00000.00.000	Indoor Pool - Rental of Equipm	\$649	\$750	\$1,100	\$1,100	\$350	46.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photo Copier	\$1,100					
	Column Total:	\$1,100.00					
1000.1.350.45124.4521.00000.00.000	Indoor Pool-Property Insuranc	\$2,346	\$2,370	\$2,301	\$2,301	(\$69)	(2.91)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$2,301					
	Column Total:	\$2,301.00					
1000.1.350.45124.4524.00000.00.000	Indoor Pool-Public Liab Insura	\$3,599	\$3,592	\$3,139	\$3,139	(\$453)	(12.61)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$3,139					
	Column Total:	\$3,139.00					
1000.1.350.45124.4531.00000.00.000	Telecommunications	\$2,861	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,000					
	Column Total:	\$3,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4540.00000.00.000	Indoor Pool-Advertising	\$0	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Newspaper Ads	\$300					
	Column Total:	\$300.00					
1000.1.350.45124.4550.00000.00.000	Indoor Pool - Printing & Bindir	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$500					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$29,340	\$34,052	\$34,937	\$34,937	\$885	2.60
1000.1.350.45124.4611.00000.00.000	Indoor Pool-Office Supplies	\$915	\$1,500	\$1,500	\$1,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$1,500					
	Column Total:	\$1,500.00					
1000.1.350.45124.4612.00000.00.000	Indoor Pool-Operating Supplie	\$8,278	\$9,000	\$9,000	\$9,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals	\$6,000					
	Description: Paper products, soap, cleaning, etc	\$3,000					
	Column Total:	\$9,000.00					
1000.1.350.45124.4615.00000.00.000	Indoor Pool-Clothing & Uniform	\$1,296	\$1,800	\$1,800	\$1,800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lifeguard clothing	\$1,450					
	Description: Rubber gloves, eye protection	\$100					
	Description: Supervisor clothing	\$250					
	Column Total:	\$1,800.00					

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Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4619.00000.00.000	Indoor Pool-Supplies for Resa	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies purchased for resale	\$500					
	Column Total:	\$500.00					
1000.1.350.45124.4621.00000.00.000	Indoor Pool - Natural Gas	\$46,349	\$48,000	\$48,000	\$48,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural gas charges 84,558 therms	\$48,000					
	Column Total:	\$48,000.00					
1000.1.350.45124.4622.00000.00.000	Indoor Pool-Electricity	\$39,154	\$48,000	\$48,000	\$48,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 352,455 KWH	\$48,000					
	Column Total:	\$48,000.00					
1000.1.350.45124.4635.00000.00.000	Indoor Pool - Medicinal Suppli	\$396	\$750	\$750	\$750	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First Aid Supplies	\$750					
	Column Total:	\$750.00					
1000.1.350.45124.4640.00000.00.000	Indoor Pool-Books & Publicati	\$0	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training manuals & prof. publications	\$300					
	Column Total:	\$300.00					
1000.1.350.45124.4651.00000.00.000	Indoor Pool - Maint Supplies -	\$5,940	\$4,000	\$4,800	\$4,800	\$800	20.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Replacement parts, fixtures	\$4,800					
	Column Total:	\$4,800.00					



City of Dover, New Hampshire

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4652.00000.00.000	Indoor Pool-Maint Supplies - I	\$0	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Deck Equipment	\$200					
	Column Total:	\$200.00					
1000.1.350.45124.4653.00000.00.000	Indoor Pool-Maint Supplies - E	\$951	\$2,500	\$2,500	\$2,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chlorinator parts	\$250					
	Description: Dehumidifier filters	\$500					
	Description: Exercise equipment repairs	\$250					
	Description: Pool vacuum repairs	\$800					
	Description: Sauna repairs	\$450					
	Description: Shower repairs	\$250					
	Column Total:	\$2,500.00					
1000.1.350.45124.4681.00000.00.000	Indoor Pool - Minor Equip Furn	\$0	\$1,800	\$1,800	\$1,800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Tools for Indoor Pool repair	\$600					
	Description: Pool Vacuum	\$1,200					
	Column Total:	\$1,800.00					
Budg_Cat: Supplies - 600		\$103,280	\$118,350	\$119,150	\$119,150	\$800	0.68
1000.1.350.45124.4741.00000.00.000	Indoor Pool-Machinery & Equi	\$0	\$2,000	\$8,000	\$8,000	\$6,000	300.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pool Filter System Controls	\$6,500					
	Description: Pool Vacuum	\$1,500					
	Column Total:	\$8,000.00					
Budg_Cat: Capital Outlay - 700		\$0	\$2,000	\$8,000	\$8,000	\$6,000	300.00

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4810.00000.00.000	Indoor Pool-Membership Due:	\$178	\$210	\$210	\$210	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Parks and Rec.	\$120					
	Description: NRPA Dues	\$90					
	Column Total:	\$210.00					
Budg_Cat: Other Expenses - 800		\$178	\$210	\$210	\$210	\$0	0.00
Func: Indoor Pool - 45124		\$406,848	\$430,570	\$442,014	\$440,224	\$9,654	2.24

# RECREATION

**Division: Jenny Thompson Pool**

**Function 1000-45125**

***Mission Statement:***

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreation and competitive outdoor aquatic experience.

***Major Services/Responsibilities:***

- Ensure the safety of patrons
- Provide public swimming to all ages
- Maintain a clean and sanitary facility
- Landscape and groom the grounds
- Plan, organize and conduct special events
- Coordinate programs with other divisions
- Work to improve parking in conjunction with Arena programs

***Key Fiscal Year Objectives:***

- Respond to the customer's needs
- Continue to provide a safe and sanitary facility
- Promote and market the facility aggressively
- Increase number of users
- Increase special events
- Develop creative programs and fundraising events
- Continue to improve the Bath House
- Tie in special events with community publicity opportunities
- Continue work with Pool Committee to enhance revenues

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Increase attendance	24,500	26,000	27,500
Coordinate swim meets with other events	4	5	5

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4120.00000.00.000	Thompson Pool - Temporary I	\$39,587	\$47,212	\$47,212	\$47,212	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Seasonal Maint Worker, SPT 480 HR @ \$10.87	\$5,218					
	Description: 12 Rec Program Assoc III, SPT 2159 HR @ \$10.36	\$22,368					
	Description: 2 Rec Program Associate I, SPT 700 HR @ \$9.40	\$6,580					
	Description: 2 Rec Program Specialist III, SPT 760 HR @ \$13.22	\$10,048					
	Description: 4 Rec Program Specialist II, SPT 250 HR @ \$11.99	\$2,998					
	Column Total:	\$47,212.00					
1000.1.350.45125.4130.00000.00.000	Thompson Pool-Overtime Pay	\$360	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime pay as necessary	\$200					
	Column Total:	\$200.00					
1000.1.350.45125.4220.00000.00.000	Thompson Pool-FICA	\$2,477	\$2,928	\$2,928	\$2,928	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of Wages	\$2,928					
	Column Total:	\$2,928.00					
1000.1.350.45125.4225.00000.00.000	Thompson Pool-Medicare	\$579	\$685	\$685	\$685	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$685					
	Column Total:	\$685.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4260.00000.00.000.	Thompson Pool-Worker's Con	\$700	\$1,628	\$1,628	\$1,628	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$1,628					
	Column Total:	\$1,628.00					
Budg_Cat: Personal Services - 100		\$43,703	\$52,653	\$52,653	\$52,653	\$0	0.00
1000.1.350.45125.4336.00000.00.000.	Thompson Pool - Medical Ser	\$0	\$114	\$114	\$114	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Exams 1 @ \$114 ea	\$114					
	Column Total:	\$114.00					
1000.1.350.45125.4411.00000.00.000.	Thompson Pool-Water And Se	\$11,138	\$10,349	\$11,857	\$11,857	\$1,508	14.57
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer usage 1,960 hcf	\$6,272					
	Description: Water consumption 1,960 hcf	\$5,585					
	Column Total:	\$11,857.00					
1000.1.350.45125.4431.00000.00.000.	Thompson Pool - Maint Chrgs	\$155	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Thompson Pool - Maint Chrgs - Buildings	\$1,000					
	Column Total:	\$1,000.00					
1000.1.350.45125.4433.00000.00.000.	Thompson Pool-Maint Chrgs -	\$3,691	\$3,820	\$3,420	\$3,420	(\$400)	(10.47)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm, motor & pool rep.	\$1,700					
	Description: Filter Service	\$720					
	Description: Pool cleaning supplies and parts	\$1,000					
	Column Total:	\$3,420.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4435.00000.00.000	Thompson Pool - Maint Chrgs	\$0	\$0	\$400	\$400	\$400	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service Contract-Rec Software	\$400					
	Column Total:	\$400.00					
1000.1.350.45125.4443.00000.00.000	Thompson Pool - Rental of Ec	\$635	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Toilets	\$500					
	Column Total:	\$500.00					
1000.1.350.45125.4521.00000.00.000	Thompson Pool-Property Insu	\$1,498	\$1,479	\$1,479	\$1,479	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$1,479					
	Column Total:	\$1,479.00					
1000.1.350.45125.4524.00000.00.000	Thompson Pool-Public Liab In	\$1,571	\$1,569	\$1,302	\$1,302	(\$267)	(17.02)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,302					
	Column Total:	\$1,302.00					
1000.1.350.45125.4531.00000.00.000	Thompson Pool - Telecommu	\$474	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,000					
	Column Total:	\$2,000.00					
1000.1.350.45125.4550.00000.00.000	Thompson Pool-Printing & Bir	\$0	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$100					
	Column Total:	\$100.00					
Budg_Cat: Purchased Services - 300		\$19,162	\$20,931	\$22,172	\$22,172	\$1,241	5.93

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4611.00000.00.000.	Thompson Pool-Office Supplie	\$35	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$200					
	Column Total:	\$200.00					
1000.1.350.45125.4612.00000.00.000.	Thompson Pool-Operating Su	\$17,738	\$14,275	\$17,000	\$17,000	\$2,725	19.09
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals	\$11,725					
	Description: Cleaning supplies	\$500					
	Description: First aid supplies	\$130					
	Description: Paper products	\$750					
	Description: Paper products, soap, cleaning supplies	\$2,500					
	Description: Program supplies	\$1,395					
	Column Total:	\$17,000.00					
1000.1.350.45125.4615.00000.00.000.	Thompson Pool-Clothing & Ur	\$875	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lifeguard uniforms & maint. safety	\$1,000					
	Column Total:	\$1,000.00					
1000.1.350.45125.4621.00000.00.000.	Thompson Pool - Natural Gas	\$14,701	\$14,000	\$16,000	\$16,000	\$2,000	14.29
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pool and Domestic Water Heating 24,853 Therms	\$16,000					
	Column Total:	\$16,000.00					
1000.1.350.45125.4622.00000.00.000.	Thompson Pool-Electricity	\$8,824	\$10,500	\$10,500	\$10,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 73,940 KWH	\$10,500					
	Column Total:	\$10,500.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4635.00000.00.000	Thompson Pool - Medicinal St	\$196	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid supplies	\$200					
	Column Total:	\$200.00					
1000.1.350.45125.4651.00000.00.000	Thompson Pool - Maint Suppl	\$546	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Replacement parts,fixtures	\$2,000					
	Column Total:	\$2,000.00					
1000.1.350.45125.4652.00000.00.000	Thompson Pool-Maint Supplie	\$75	\$3,150	\$3,150	\$3,150	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Filter supplies	\$3,000					
	Description: Gardening supplies	\$150					
	Column Total:	\$3,150.00					
1000.1.350.45125.4653.00000.00.000	Thompson Pool-Maint Supplie	\$325	\$2,400	\$2,400	\$2,400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chlorinator parts	\$150					
	Description: Diving stand, board repairs	\$1,450					
	Description: Pool vacuum replacement parts	\$800					
	Column Total:	\$2,400.00					
1000.1.350.45125.4681.00000.00.000	Thompson Pool-Minor Equipm	\$0	\$1,100	\$1,100	\$1,100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Tools for pool repairs	\$300					
	Description: Pool cleaning, landscaping, shop tools	\$800					
	Column Total:	\$1,100.00					
Budg_Cat: Supplies - 600		\$43,315	\$48,825	\$53,550	\$53,550	\$4,725	9.68



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4741.00000.00.000	Thompson Pool-Machinery &	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vacuum	\$2,000					
	Column Total:	\$2,000.00					
Budg_Cat: Capital Outlay - 700		\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
Func: Thompson Pool - 45125		\$106,181	\$124,409	\$130,375	\$130,375	\$5,966	4.80

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# RECREATION

**Division: Ice Arena**

**Function 1000-45149**

***Mission Statement:***

To properly maintain and operate the City's Ice Arena facility efficiently, in a self-supporting manner while providing a variety of ice skating opportunities to the entire community. Maximum facility use during both the skating and non-skating seasons, maintain sufficient revenues to cover the operating expenses while still providing affordable activities for all our patrons.

***Major Services/Responsibilities:***

- Scheduling of ice rental times for Arena groups and programs
- Provide ice skating lesson programs
- Provide public skating and stick practice
- Administer recreational hockey league
- Operate/maintain refrigeration system and facility
- Departmental budget preparation and control

***Key Fiscal Year Objectives:***

- Continue to maintain and upgrade the facility
- Market facility and advertise non-ice programs
- Improve and expand the Summer Skating Program
- Monitor expenses/revenues and continue to evaluate the energy upgrades and its cost/benefits.
- Expand and improve the Learn-to-Skate Programs
- Work on air conditioning plans for the Foster Rink to expand off ice activities
- Develop long term program options with Leach Brothers Fitness Center

***Performance Measures:***

Description	FY13	FY14	FY15
Continue growth in public skating	12,000	13,150	14,500
Expand Arena program attendance (skating lessons)	4,200	4,454	4,750
Develop new ice and off-ice programs	4	5	5

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4110.00000.00.000	Arena -Regular Salaried Empl	\$98,623	\$102,869	\$105,380	\$105,380	\$2,511	2.44
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McNulty, Patrick K	(\$16,367)	-0.2500	25% Rec Fund			
	Description: McNulty, Patrick K	\$65,469	1.0000	Arena Facility			
	Description: Pasquale, Raymond A	\$56,278	1.0000	Arena Program-M			
	Column Total:	\$105,380.00					
1000.1.350.45149.4115.00000.00.000	Arena - Regular Hourly Empl	\$84,549	\$86,785	\$86,226	\$86,226	(\$559)	(0.64)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Berry, Lisa M	\$41,926	1.0000	Secretary I			
	Description: Riordan, Barry	\$44,300	1.0000	Maintenance Spe			
	Column Total:	\$86,226.00					
1000.1.350.45149.4120.00000.00.000	Arena - Temporary Employee:	\$173,281	\$165,980	\$168,123	\$168,123	\$2,143	1.29
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist IV 300 HR @ \$15.00	\$4,500					
	Description: 1 Rec Program Specialist IV 400 HR @ \$30.00	\$12,000					
	Description: 3 Rec Program Associate I 3,016 HR @ \$9.40	\$28,350					
	Description: 3 Rec Program Specialist IV 490 HR @ \$30.00	\$14,700					
	Description: 5 Rec Program Associate I 2,610 HR @ \$9.40	\$24,534					
	Description: 5 Rec Program Associate I 450 HR @ \$9.40	\$4,230					
	Description: 6 Seasonal Maint Worker II 7,145 HR @ \$11.17	\$79,809					
	Column Total:	\$168,123.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4130.00000.00.000	Arena-Overtime Pay	\$3,260	\$5,000	\$5,000	\$5,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: OT for callbacks, emergencies, shift coverage	\$5,000					
	Column Total:	\$5,000.00					
1000.1.350.45149.4170.00000.00.000	Arena-Longevity Pay	\$3,200	\$3,600	\$3,600	\$3,600	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 30 -35 years	\$1,600					
	Description: 1@ 5-9 years	\$400					
	Description: 2 @ 10 - 14 years	\$1,600					
	Column Total:	\$3,600.00					
1000.1.350.45149.4211.00000.00.000	Arena-Health Insurance	\$75,169	\$78,719	\$82,530	\$77,258	(\$1,461)	(1.86)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$82,530					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$5,272)					
	Column Total:	\$77,258.00					
1000.1.350.45149.4212.00000.00.000	Arena-Dental Insurance	\$2,733	\$2,768	\$2,768	\$2,768	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,768					
	Column Total:	\$2,768.00					
1000.1.350.45149.4213.00000.00.000	Arena-Life Insurance	\$395	\$457	\$457	\$457	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$457					
	Column Total:	\$457.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4220.00000.00.000	Arena-FICA	\$21,343	\$21,443	\$21,415	\$21,415	(\$28)	(0.13)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$21,415					
	Column Total:	\$21,415.00					
1000.1.350.45149.4225.00000.00.000	Arena-Medicare	\$4,978	\$5,016	\$5,009	\$5,009	(\$7)	(0.14)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,009					
	Column Total:	\$5,009.00					
1000.1.350.45149.4230.00000.00.000	Arena-Retirement	\$16,291	\$21,433	\$21,756	\$21,756	\$323	1.51
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$21,756					
	Column Total:	\$21,756.00					
1000.1.350.45149.4240.00000.00.000	Arena -Staff Development	\$0	\$1,500	\$1,500	\$1,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena Management Conferences	\$1,500					
	Column Total:	\$1,500.00					
1000.1.350.45149.4260.00000.00.000	Arena -Workers Comp Insuranc	\$2,155	\$11,964	\$11,964	\$11,964	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$11,964					
	Column Total:	\$11,964.00					
Budg_Cat: Personal Services - 100		\$485,977	\$507,534	\$515,728	\$510,456	\$2,922	0.58

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4336.00000.00.000	Arena -Medical Services	\$945	\$2,280	\$2,280	\$2,280	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals 20 @ \$114 ea	\$2,280					
	Column Total:	\$2,280.00					
1000.1.350.45149.4411.00000.00.000	Arena -Water & Sewer Expen:	\$18,010	\$18,500	\$18,500	\$18,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City water & sewer charges	\$21,057					
	Description: Energy Savings Estimate FY15	(\$2,557)					
	Column Total:	\$18,500.00					
1000.1.350.45149.4431.00000.00.000	Arena -Maint Chrgs - Building:	\$17,513	\$27,250	\$27,250	\$27,250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Burglar Alarm	\$1,000					
	Description: Fire Alarm Services	\$2,000					
	Description: HVAC	\$11,500					
	Description: Refrigeration Services	\$3,750					
	Description: Systems Services-Energy Contract	\$4,000					
	Description: Tech. Service - Chillers	\$5,000					
	Column Total:	\$27,250.00					
1000.1.350.45149.4432.00000.00.000	Arena -Maint Chrgs - Impr o/t	\$2,138	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grounds Maintenance	\$2,000					
	Column Total:	\$2,000.00					

City of Dover, New Hampshire

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4433.00000.00.000	Arena -Maint Chrgs - Equipme	\$7,052	\$8,000	\$8,000	\$8,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cooling tower service	\$3,500					
	Description: Zamboni blade inserts/sharpening	\$2,200					
	Description: Zamboni Service	\$2,300					
	Column Total:	\$8,000.00					
1000.1.350.45149.4435.00000.00.000	Arena -Maint Chrgs - Office Ei	\$2,877	\$7,009	\$7,148	\$7,148	\$139	1.98
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Music Subscription 12 @ \$79.00	\$948					
	Description: Copier Maintenance 12 @ \$172.00	\$2,064					
	Description: Division Share of DoverNet PC Replacement	\$1,373					
	Description: Division share of DoverNet support	\$2,043					
	Description: Dot Matrix Printer	\$20					
	Description: Service Contract-Rec Software	\$700					
	Column Total:	\$7,148.00					
1000.1.350.45149.4443.00000.00.000	Arena -Rental of Equipment	\$1,745	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rental of Bobcat-snow removal	\$2,000					
	Column Total:	\$2,000.00					
1000.1.350.45149.4521.00000.00.000	Arena -Property Insurance	\$5,782	\$5,683	\$5,683	\$5,683	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$5,683					
	Column Total:	\$5,683.00					



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4522.00000.00.000	Arena -Vehicle & Equip Insura	\$96	\$449	\$449	\$449	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$449					
	Column Total:	\$449.00					
1000.1.350.45149.4524.00000.00.000	Arena -Public Liab Insurance	\$5,399	\$5,386	\$3,902	\$3,902	(\$1,484)	(27.55)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$3,902					
	Column Total:	\$3,902.00					
1000.1.350.45149.4531.00000.00.000	Telecommunications	\$7,771	\$9,330	\$9,330	\$9,330	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$9,330					
	Column Total:	\$9,330.00					
1000.1.350.45149.4534.00000.00.000	Arena -Postage	\$289	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,000					
	Column Total:	\$1,000.00					
1000.1.350.45149.4540.00000.00.000	Arena -Advertising	\$361	\$1,500	\$1,500	\$1,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Promotional and new employee recruitment	\$1,500					
	Column Total:	\$1,500.00					
1000.1.350.45149.4550.00000.00.000	Arena -Printing & Binding	\$0	\$1,000	\$500	\$500	(\$500)	(50.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Marketing Materials	\$500					
	Column Total:	\$500.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4580.00000.00.000	Arena -Travel Expense	\$0	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$500					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$69,978	\$91,887	\$90,042	\$90,042	(\$1,845)	(2.01)
1000.1.350.45149.4611.00000.00.000	Arena -Office Supplies	\$1,352	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$2,000					
	Column Total:	\$2,000.00					
1000.1.350.45149.4612.00000.00.000	Arena -Operating Supplies	\$12,731	\$10,500	\$12,000	\$12,000	\$1,500	14.29
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Supplies	\$750					
	Description: Various operating supplies, including:	\$11,250					
	Column Total:	\$12,000.00					
1000.1.350.45149.4615.00000.00.000	Arena -Clothing & Uniforms	\$4,417	\$6,200	\$6,200	\$6,200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Guard jackets, foul weather clothing	\$600					
	Description: Program uniforms and jerseys	\$3,700					
	Description: Safety shoes for employees	\$800					
	Description: Sweatshirts	\$100					
	Description: Work Uniforms per emp. contracts	\$1,000					
	Column Total:	\$6,200.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4621.00000.00.000	Arena -Natural Gas	\$53,592	\$45,000	\$55,000	\$55,000	\$10,000	22.22
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Heating 99,412 Therm	\$55,000					
	Column Total:	\$55,000.00					
1000.1.350.45149.4622.00000.00.000	Arena -Electricity	\$168,149	\$182,000	\$180,200	\$180,200	(\$1,800)	(0.99)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 1,518,600 KWH	\$180,200					
	Column Total:	\$180,200.00					
1000.1.350.45149.4623.00000.00.000	Arena - Propane	\$3,891	\$5,800	\$5,800	\$5,800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Propane for Zamboni's 2655 gallons	\$5,800					
	Column Total:	\$5,800.00					
1000.1.350.45149.4626.00000.00.000	Arena -Vehicle Fuels	\$896	\$1,900	\$1,900	\$1,900	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 634 gallons @ \$3.00 gal.	\$1,900					
	Column Total:	\$1,900.00					
1000.1.350.45149.4635.00000.00.000	Arena -Medicinal Supplies	\$396	\$350	\$350	\$350	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical and first aid supplies	\$350					
	Column Total:	\$350.00					
1000.1.350.45149.4640.00000.00.000	Arena -Publications	\$0	\$150	\$150	\$150	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Trade journals and subscriptions	\$150					
	Column Total:	\$150.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4651.00000.00.000	Arena -Maint Supplies - Buildi	\$12,239	\$11,000	\$11,000	\$11,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical supplies	\$1,000					
	Description: Lumber and bldg. materials	\$1,000					
	Description: Misc. hardware supplies	\$5,500					
	Description: Paint supplies	\$2,500					
	Description: Plumbing supplies	\$1,000					
	Column Total:	\$11,000.00					
1000.1.350.45149.4652.00000.00.000	Arena -Maint Supplies - Impr	\$952	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road/lot patch, signs and posts	\$2,000					
	Column Total:	\$2,000.00					
1000.1.350.45149.4653.00000.00.000	Arena -Maint Supplies - Equip	\$7,615	\$7,000	\$7,000	\$7,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts and supplies for equipment	\$7,000					
	Column Total:	\$7,000.00					
1000.1.350.45149.4654.00000.00.000	Arena -Maint Supplies - Vehic	\$2,712	\$5,000	\$5,000	\$5,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies for division vehicle	\$5,000					
	Column Total:	\$5,000.00					
1000.1.350.45149.4661.00000.00.000	Arena -Fleet Maint Charge	\$11,394	\$12,034	\$12,034	\$12,034	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$12,034					
	Column Total:	\$12,034.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4681.00000.00.000	Arena -Minor Equip Furniture	\$2,661	\$1,500	\$2,000	\$2,000	\$500	33.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hand tools, small electrical/mech. tools	\$2,000					
	Column Total:	\$2,000.00					
Budg_Cat: Supplies - 600		\$282,997	\$292,434	\$302,634	\$302,634	\$10,200	3.49
1000.1.350.45149.4725.00000.00.000	Arena -Building Improvements	\$0	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena -Building Improvements	\$3,000					
	Column Total:	\$3,000.00					
1000.1.350.45149.4741.00000.00.000	Arena -Machinery & Equipmei	\$0	\$5,000	\$5,000	\$5,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ice Edger	\$5,000					
	Column Total:	\$5,000.00					
1000.1.350.45149.4745.00000.00.000	Arena -Computers & Commur	\$1,297	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$1,297	\$8,000	\$8,000	\$8,000	\$0	0.00
1000.1.350.45149.4810.00000.00.000	Arena -Membership Dues	\$536	\$600	\$600	\$600	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NEISMA membership	\$600					
	Column Total:	\$600.00					
1000.1.350.45149.4895.00000.00.000	Arena -Cost of Sales	(\$61)	\$1,500	\$1,500	\$1,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Items purchased for resale: Pro Shop	\$1,500					
	Column Total:	\$1,500.00					

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4896.00000.00.000	Arena -Cost of Sales - Food	\$26,378	\$25,000	\$25,000	\$25,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Items purchased for resale: Snack Bar	\$25,000					
	Column Total:	\$25,000.00					
1000.1.350.45149.4897.00000.00.000	Arena -Cost of Sales - Misc	\$7,653	\$10,000	\$10,000	\$10,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Sales vending	\$10,000					
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$34,507	\$37,100	\$37,100	\$37,100	\$0	0.00
Func: Arena - 45149		\$874,756	\$936,955	\$953,504	\$948,232	\$11,277	1.20

# RECREATION

**Division: McConnell Center – Rec**

**Function 3381-41941**

***Mission Statement:***

Manage and maintain safe and clean building and to provide space and opportunities for community involvement and tenant growth.

***Major Services/Responsibilities:***

- Keep the facility in top condition
- Maintain building for public and tenant use
- Oversee grounds and parking area maintenance
- Coordinate custodial duties
- Coordinate maintenance schedules with tenants
- Schedule use of Common Meeting Rooms with Tenants and other groups

***Key Fiscal Year Objectives:***

- Review Energy Management improvements for facility to maximize efficiency and achieve cost savings.
- Continue landscaping to improve aesthetic appearance of facilities
- Develop the Emergency Shelter capabilities with the addition of a generator
- Develop web presence of the facility to help promote the mission

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Non-profit tenants	15	18	19

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## McConnell Center Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4110.00000.00.000	Regular Salaried Employees	\$19,396	\$19,584	\$19,657	\$19,657	\$73	0.37
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bannon, Gary S	(\$58,974)	-0.7500	75% Rec Admin			
	Description: Bannon, Gary S	\$78,631	1.0000	Director of Rec			
	Column Total:	\$19,657.00					
3381.1.350.41941.4115.00000.00.000	Regular Hourly Employees	\$28,205	\$30,119	\$31,030	\$31,030	\$911	3.02
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Corson, Bert A Jr	\$31,030	1.0000	Custodian			
	Column Total:	\$31,030.00					
3381.1.350.41941.4120.00000.00.000	Temporary Employees	\$19,847	\$22,000	\$22,000	\$22,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec Program Assoc I	\$20,000					
	Description: Seasonal Maint Worker II	\$2,000					
	Column Total:	\$22,000.00					
3381.1.350.41941.4130.00000.00.000	Overtime Pay	\$256	\$750	\$750	\$750	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Call back hours	\$750					
	Column Total:	\$750.00					
3381.1.350.41941.4170.00000.00.000	Longevity Pay	\$400	\$800	\$800	\$800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5 - 9 years	\$400					
	Description: 1@ 20-25 years 25%	\$400					
	Column Total:	\$800.00					



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4211.00000.00.000	Health Insurance	\$14,484	\$9,134	\$9,466	\$9,466	\$332	3.63
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$9,466					
	Column Total:	\$9,466.00					
3381.1.350.41941.4212.00000.00.000	Dental Insurance	\$554	\$377	\$377	\$377	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$377					
	Column Total:	\$377.00					
3381.1.350.41941.4213.00000.00.000	Life Insurance	\$141	\$73	\$73	\$73	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$73					
	Column Total:	\$73.00					
3381.1.350.41941.4214.00000.00.000	Disability Insurance	\$126	\$143	\$143	\$143	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Insurance	\$143					
	Column Total:	\$143.00					
3381.1.350.41941.4220.00000.00.000	FICA	\$3,945	\$4,262	\$4,328	\$4,328	\$66	1.55
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,328					
	Column Total:	\$4,328.00					
3381.1.350.41941.4225.00000.00.000	Medicare	\$920	\$997	\$1,012	\$1,012	\$15	1.50
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,012					
	Column Total:	\$1,012.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4230.00000.00.000	Retirement	\$4,042	\$5,520	\$5,627	\$5,627	\$107	1.94
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$5,627					
	Column Total:	\$5,627.00					
3381.1.350.41941.4260.00000.00.000	Workers Comp Insurance	\$512	\$1,611	\$1,611	\$1,611	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,611					
	Column Total:	\$1,611.00					
Budg_Cat: Personal Services - 100		\$92,829	\$95,370	\$96,874	\$96,874	\$1,504	1.58
3381.1.350.41941.4335.00000.00.000	Auditing Services	\$180	\$180	\$180	\$180	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Share of Annual Audit Fee	\$180					
	Column Total:	\$180.00					
3381.1.350.41941.4339.00000.00.000	Gen Gov't Buildings - Consulti	\$1,609	\$2,500	\$2,500	\$2,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Real Estate rental services	\$2,500					
	Column Total:	\$2,500.00					
3381.1.350.41941.4411.00000.00.000	Water & Sewer Expense	\$7,544	\$8,500	\$8,500	\$8,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Usage 937 hcf	\$8,500					
	Column Total:	\$8,500.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4431.00000.00.000	Maint Chrgs - Buildings	\$59,785	\$69,500	\$69,500	\$69,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Cleaning	\$48,500					
	Description: Cooling Tower/Heating System Maint.	\$10,000					
	Description: Dumpster/Recycling	\$5,500					
	Description: Services for Elevators, Fire Protection Systems	\$5,500					
	Column Total:	\$69,500.00					
3381.1.350.41941.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint Chrgs - Impr o/t Buildings	\$1,000					
	Column Total:	\$1,000.00					
3381.1.350.41941.4433.00000.00.000	Maint Chrgs - Equipment	\$1,206	\$5,000	\$5,000	\$5,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. Charges & Equipment	\$5,000					
	Column Total:	\$5,000.00					
3381.1.350.41941.4521.00000.00.000	Property Insurance	\$11,281	\$11,114	\$11,114	\$11,114	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$11,114					
	Column Total:	\$11,114.00					
3381.1.350.41941.4524.00000.00.000	Public Liab Insurance	\$4,921	\$4,909	\$738	\$738	(\$4,171)	(84.97)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$738					
	Column Total:	\$738.00					
3381.1.350.41941.4529.00000.00.000	Insurance Deductible Paymen	(\$6,100)	\$0	\$0	\$0	\$0	0.00

## City of Dover, New Hampshire

## McConnell Center Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4531.00000.00.000	Telecommunications	\$2,001	\$2,200	\$2,200	\$2,200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,200					
	Column Total:	\$2,200.00					
Budg_Cat: Purchased Services - 300		\$82,428	\$104,903	\$100,732	\$100,732	(\$4,171)	(3.98)
3381.1.350.41941.4612.00000.00.000	Operating Supplies	\$8,174	\$8,000	\$8,200	\$8,200	\$200	2.50
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies	\$8,200					
	Column Total:	\$8,200.00					
3381.1.350.41941.4615.00000.00.000	Clothing & Uniforms	\$594	\$500	\$600	\$600	\$100	20.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing & Uniforms	\$600					
	Column Total:	\$600.00					
3381.1.350.41941.4621.00000.00.000	Natural Gas	\$38,144	\$43,000	\$43,000	\$43,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center 35,625 Therms	\$50,414					
	Description: zEnergy Savings Estimate FY15	(\$7,414)					
	Column Total:	\$43,000.00					
3381.1.350.41941.4622.00000.00.000	Electricity	\$99,532	\$85,000	\$100,000	\$100,000	\$15,000	17.65
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center 619,800 KWH	\$100,000					
	Column Total:	\$100,000.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4651.00000.00.000	Maint Supplies - Buildings	\$7,789	\$14,000	\$14,000	\$14,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Maintenance Supplies	\$14,000					
	Column Total:	\$14,000.00					
3381.1.350.41941.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$1,948	\$0	\$2,000	\$2,000	\$2,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. Supplies	\$2,000					
	Column Total:	\$2,000.00					
3381.1.350.41941.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$265	\$3,200	\$3,200	\$3,200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Minor Equip. Furniture & Fixtures	\$3,200					
	Column Total:	\$3,200.00					
Budg_Cat: Supplies - 600		\$156,447	\$153,700	\$171,000	\$171,000	\$17,300	11.26
3381.1.350.41941.4725.00000.00.000	Building Improvements	\$0	\$30,000	\$30,000	\$30,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flooring Upgrades	\$10,000					
	Description: System Controls	\$20,000					
	Column Total:	\$30,000.00					
Budg_Cat: Capital Outlay - 700		\$0	\$30,000	\$30,000	\$30,000	\$0	0.00
3381.1.350.41941.4840.00000.00.000	Contingency	\$2,606	\$4,134	\$4,134	\$4,134	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$4,134		.5% Policy Targ			
	Column Total:	\$4,134.00					
Budg_Cat: Other Expenses - 800		\$2,606	\$4,134	\$4,134	\$4,134	\$0	0.00

## City of Dover, New Hampshire

## McConnell Center Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4912.00000.00.000.	Transfer to Special Rev	\$358	\$537	\$716	\$716	\$179	33.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20% of McConnell Share OPEB ARC	\$716		Target 20% FY15			
	Column Total:	\$716.00					
Budg_Cat:	Operating Transfers Out - 910	\$358	\$537	\$716	\$716	\$179	33.33
3381.1.350.41941.4920.00000.00.000.	Principal Payments	\$250,000	\$260,000	\$270,000	\$270,000	\$10,000	3.85
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments	\$270,000					
	Column Total:	\$270,000.00					
3381.1.350.41941.4921.00000.00.000.	Interest - Bonds	\$157,594	\$145,094	\$134,694	\$134,694	(\$10,400)	(7.17)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments on bonds	\$134,694					
	Column Total:	\$134,694.00					
Budg_Cat:	Debt Service - 920	\$407,594	\$405,094	\$404,694	\$404,694	(\$400)	(0.10)
Func:	Gen Gov't Buildings - 41941	\$742,262	\$793,738	\$808,150	\$808,150	\$14,412	1.82
Grand Total:		\$742,262	\$793,738	\$808,150	\$808,150	\$14,412	1.82

End of Report

# RECREATION

**Division: Recreation Programs**

**Function 3410-45120**

***Mission Statement:***

To administer and support staff and volunteers in an effort to better serve the general public and provide a variety of affordable self-supporting recreation opportunities to the entire community.

***Major Services/Responsibilities:***

To design and run a variety of self-funded sports and recreation programs.

***Key Fiscal Year Objectives:***

- Continue to improve customer service/public relations
- Cultivate employee excellence
- Continue to evaluate existing programs
- Develop trip programs
- Maximize efficiency in manpower usage

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Create new vehicles for publicity for programs (E newsletter, Facebook, website etc.)	5,000	6,000	8,000
Increase networking of various sports leagues	1	6	8
Transition all programs to SRF	4	6	9

# RECREATION

**Division: Camps and Special Program**

**Function 3410-45141**

***Mission Statement:***

Provide varied, creative, and fun programs for all youths, ages 6 - 12, that encourages the creation of personal relationships and the appreciation of the natural environment.

***Major Services/Responsibilities:***

- Provide a fun, safe and exciting day camp program
- Ensure the care and well being of the campers
- Offer a variety of activities from week to week
- Coordinate camp childcare programs
- Coordinate swim program with pool staff
- Introduce campers to new recreation experiences and outdoor education
- Conduct C.I.T. leadership/volunteer program

***Key Fiscal Year Objectives:***

- Complete renovation of camp facilities and grounds to compliment building
- Staff orientation/training
- Expand the marketing plan
- Increase enrollment and revenues through promotion of facilities and programs
- Develop new creative and challenging programs
- Enhance the outdoor experience through environmental awareness and education
- Develop specialty camp programs

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Create new programs for use of park facilities		1	2
Move some nature programs to site		1	2
Develop vacation and specialty camps			1
Expand use of Bellamy Park acreage for tournaments	2 events	4 events	6 events



City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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3410.1.350.45120.4110.00000.00.000	Programs - Regular Salaried F	\$30,419	\$32,019	\$32,469	\$32,469	\$450	1.41
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Column: [FY15CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$26		457 Incentive
Description: Trefethen, Krista S	(\$32,442)	-0.5000	50% Rec Admin
Description: Trefethen, Krista S	\$64,885	1.0000	Asst Rec Dir
Column Total:	\$32,469.00		

## City of Dover, New Hampshire

## Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4120.00000.00.000	Recr Pgm - Temporary Emplo	\$27,364	\$59,246	\$47,802	\$47,802	(\$11,444)	(19.32)

Column: [FY15CityManagerProposed]

Budget FTE Position Desc.

Description: 1 Rec Program Specialist I, SPT 160  
HR @ \$10.87 \$1,739Description: 1 Rec Program Specialist II SPT 280  
HR @ \$9.40 \$2,632Description: 1 Rec Program Specialist III SPT 75  
HR @ \$13.22 \$992Description: 1 Rec Program Specialist III, SPT  
200 HR @ \$13.22 \$2,644Description: 1 Rec Program Specialist III, SPT 25  
HR @ \$13.22 \$331Description: 1 Rec Program Specialist III, SPT  
500 HR @ \$13.22 \$6,610Description: 2 Rec Program Specialist IV, SPT 56  
HR @ \$40 \$2,240Description: 2 Rec Program Specialist IV, SPT 80  
HR @ \$30 \$2,400Description: 2 Rec Program Specialist, IV SPT 60  
HR @ \$40 \$2,400Description: 2 Rec Program Specialist, IV SPT 75  
HR @ \$13.22 \$992Description: 6 Rec Program Specialist I, SPT 120  
HR @ \$20 \$2,400Description: 8 Rec Program Assoc. II SPT 2240  
HR @ \$10.01 \$22,422

Column Total: \$47,802.00

3410.1.350.45120.4130.00000.00.000	Recr - Overtime Pay	\$22	\$0	\$0	\$0	\$0	0.00
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3410.1.350.45120.4170.00000.00.000	Rec Prgms - Longevity Pay	\$0	\$0	\$400	\$400	\$400	0.00
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Column: [FY15CityManagerProposed]

Budget FTE Position Desc.

Description: 1 @ 10 - 14 Years prorated \$400

Column Total: \$400.00

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4211.00000.00.000	Health Insurance	\$8,545	\$9,133	\$9,466	\$9,466	\$333	3.65
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$9,466					
	Column Total:	\$9,466.00					
3410.1.350.45120.4212.00000.00.000	Dental Insurance	\$360	\$369	\$369	\$369	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$369					
	Column Total:	\$369.00					
3410.1.350.45120.4213.00000.00.000	Life Insurance	\$68	\$38	\$38	\$38	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance	\$38					
	Column Total:	\$38.00					
3410.1.350.45120.4220.00000.00.000	Recr Pgm - FICA	\$3,465	\$5,541	\$4,854	\$4,854	(\$687)	(12.40)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,854					
	Column Total:	\$4,854.00					
3410.1.350.45120.4225.00000.00.000	Recr Pgm - Medicare	\$809	\$1,296	\$1,135	\$1,135	(\$161)	(12.42)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,135					
	Column Total:	\$1,135.00					
3410.1.350.45120.4230.00000.00.000	Rec Pgm - Retirement	\$2,677	\$3,492	\$3,537	\$3,537	\$45	1.29
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$3,537					
	Column Total:	\$3,537.00					

## City of Dover, New Hampshire

## Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4260.00000.00.000	Programs - Workers Comp Ins	\$1,193	\$2,157	\$2,157	\$2,157	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,157					
	Column Total:	\$2,157.00					
Budg_Cat: Personal Services - 100		\$74,921	\$113,291	\$102,227	\$102,227	(\$11,064)	(9.77)
3410.1.350.45120.4335.00000.00.000	Rec - Programs - Auditing Ser	\$113	\$113	\$113	\$113	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Audit	\$113					
	Column Total:	\$113.00					
3410.1.350.45120.4441.00000.00.000	Recr Pgm - Rental of Land & F	\$2,839	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Garrison School Gym	\$1,300					
	Description: Woodman Park School Gym	\$1,700					
	Column Total:	\$3,000.00					
3410.1.350.45120.4443.00000.00.000	Rec Pgm - Rental of Equipme	\$4,709	\$17,775	\$10,402	\$10,402	(\$7,373)	(41.48)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bus Trip Afternoon Trips (1 driver) 125 HR @ \$19.5	\$2,437					
	Description: Bus Trips - Playgrounds 2,500 MI @ \$2.25	\$5,625					
	Description: Bus Trips - Staff (3 drivers) 120 HR @ \$19.50	\$2,340					
	Column Total:	\$10,402.00					
3410.1.350.45120.4524.00000.00.000	Rec - Programs - Public Liab l	\$1,299	\$1,296	\$647	\$647	(\$649)	(50.08)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$647					
	Column Total:	\$647.00					

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City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4531.00000.00.000	Telecommunications	\$0	\$800	\$800	\$800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/Equipment for voice, fax, data, wireless	\$800					
	Column Total:	\$800.00					
3410.1.350.45120.4534.00000.00.000	Programs - Postage	\$0	\$50	\$50	\$50	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$50					
	Column Total:	\$50.00					
3410.1.350.45120.4550.00000.00.000	Printing & Binding	\$0	\$2,000	\$500	\$500	(\$1,500)	(75.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$500					
	Column Total:	\$500.00					
3410.1.350.45120.4591.00000.00.000	Recr Pgm - Special Programs	\$2,799	\$2,000	\$3,000	\$3,000	\$1,000	50.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Summer Trips	\$3,000					
	Column Total:	\$3,000.00					
Budg_Cat: Purchased Services - 300		\$11,759	\$27,034	\$18,512	\$18,512	(\$8,522)	(31.52)
3410.1.350.45120.4612.00000.00.000	Recr Pgm - Operating Supplie	\$1,155	\$3,081	\$3,081	\$3,081	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Operating Supplies	\$3,081					
	Column Total:	\$3,081.00					

## City of Dover, New Hampshire

## Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4615.00000.00.000	Recr Pgm - Clothing & Uniforr	\$2,782	\$3,214	\$3,214	\$3,214	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Grade 1&2 Shots basketball shirts 95	\$332					
	Description: Grade 3&4 basketball shirts 95	\$332					
	Description: Grade 5&6 basketball shirts 120 @ \$8.50	\$1,020					
	Description: Jr. High basketball travel shirts 60 @ \$12	\$720					
	Description: Northeast League shirts 30 @ \$12	\$360					
	Description: Tournament shirts 30 @ \$15	\$450					
	Column Total:	\$3,214.00					
3410.1.350.45120.4631.00000.00.000	Recr Pgm - Food	\$139	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$4,076	\$6,295	\$6,295	\$6,295	\$0	0.00
3410.1.350.45120.4840.00000.00.000	Rec - Programs - Contingency	\$0	\$48,000	\$48,000	\$48,000	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Contingency - Meets 0.5% Policy Target	\$48,000					
	Column Total:	\$48,000.00					
Budg_Cat: Other Expenses - 800		\$0	\$48,000	\$48,000	\$48,000	\$0	0.00
Func: Programs - 45120		\$90,756	\$194,620	\$175,034	\$175,034	(\$19,586)	(10.06)

# RECREATION

**Division: McConnell Center Recreation**

**Function 3410-45121**

***Mission Statement:***

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of community members of all ages and abilities. To work with community organizations to provide a comprehensive package of programs and services in this facility.

***Major Services/Responsibilities:***

- Provide space for recreation programs and community activities
- Run a variety of athletic, educational and cultural recreation activities
- Schedule room and court activities for user groups and our programs
- Run self supporting Fitness Center, Sports, Dance and Cultural programs

***Key Fiscal Year Objectives:***

- To continue the progress in making the Fitness Center operation fully self supporting
- To add more Dance Classes and promote the programs more widely
- To investigate the expansion of the Zumba Programs
- To begin new programming activities for people with weight issues

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Increase attendance in fitness center	35,450	40,200	42,000
Expand number of senior fitness class sessions	4	6	8
Increase enrollment in fitness classes	85	150	175
Add new training programs	1	2	3

## City of Dover, New Hampshire

## Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4120.00000.00.000	Rec - McConnell Recreation -	\$34,268	\$38,876	\$38,876	\$38,876	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist III 200 hrs @ \$13.22	\$2,644					
	Description: 1 Rec Program Specialist III 280 hrs @ \$13.22	\$3,702					
	Description: 1 Rec Program Specialist III 420 hrs @ \$13.22	\$5,552					
	Description: 6 Rec Prog Spec SPT 2,870 hrs	\$26,978					
	Column Total:	\$38,876.00					
3410.1.350.45121.4130.00000.00.000	Rec - McConnell Recreation-C	\$84	\$0	\$0	\$0	\$0	0.00
3410.1.350.45121.4220.00000.00.000	Rec - McConnell Recreation -	\$2,137	\$2,411	\$2,411	\$2,411	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,411					
	Column Total:	\$2,411.00					
3410.1.350.45121.4225.00000.00.000	Rec - McConnell Recreation -	\$498	\$564	\$564	\$564	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$564					
	Column Total:	\$564.00					
3410.1.350.45121.4260.00000.00.000	Rec - McConnell Recreation-V	\$4,002	\$1,483	\$1,483	\$1,483	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,483					
	Column Total:	\$1,483.00					
Budg_Cat: Personal Services - 100		\$40,988	\$43,334	\$43,334	\$43,334	\$0	0.00



City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4431.00000.00.000	Rec - McConnell Recreation-M	\$714	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness Center facility	\$2,000					
	Column Total:	\$2,000.00					
3410.1.350.45121.4433.00000.00.000	Rec - McConnell Recreation-M	\$0	\$3,100	\$3,100	\$3,100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness Center equipment	\$3,100					
	Column Total:	\$3,100.00					
3410.1.350.45121.4435.00000.00.000	Rec - McConnell Recreation-M	\$0	\$690	\$1,919	\$1,919	\$1,229	178.12
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support allocation	\$1,149					
	Description: Division Share of PC Replacement	\$770					
	Column Total:	\$1,919.00					
3410.1.350.45121.4443.00000.00.000	Rec - McConnell Recreation-F	\$5,300	\$5,300	\$0	\$0	(\$5,300)	(100.00)
3410.1.350.45121.4524.00000.00.000	Rec - McConnell Recreation-F	\$147	\$192	\$369	\$369	\$177	92.19
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$369					
	Column Total:	\$369.00					
Budg_Cat: Purchased Services - 300		\$6,161	\$11,282	\$7,388	\$7,388	(\$3,894)	(34.52)
3410.1.350.45121.4611.00000.00.000	Rec - McConnell Recreation-C	\$313	\$0	\$0	\$0	\$0	0.00
3410.1.350.45121.4612.00000.00.000	Rec - McConnell Recreation -	\$341	\$1,997	\$1,997	\$1,997	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program support materials	\$1,997					
	Column Total:	\$1,997.00					

## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4615.00000.00.000	Rec - McConnell Recreation-C	(\$24)	\$0	\$0	\$0	\$0	0.00
3410.1.350.45121.4635.00000.00.000	Rec - McConnell Recreation-M	\$396	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec - McConnell Recreation-Medicinal Supplies	\$300					
	Column Total:	\$300.00					
3410.1.350.45121.4653.00000.00.000	Rec - McConnell Recreation-M	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness Center	\$1,000					
	Column Total:	\$1,000.00					
Budg_Cat: Supplies - 600		\$1,025	\$3,297	\$3,297	\$3,297	\$0	0.00
3410.1.350.45121.4741.00000.00.000	Rec - McConnell Recreation-M	\$0	\$0	\$10,600	\$10,600	\$10,600	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness Center Equipment	\$10,600					
	Column Total:	\$10,600.00					
Budg_Cat: Capital Outlay - 700		\$0	\$0	\$10,600	\$10,600	\$10,600	0.00
3410.1.350.45121.4840.00000.00.000	Contingency	\$0	\$9,092	\$6,392	\$6,392	(\$2,700)	(29.70)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness Center	\$6,392					
	Column Total:	\$6,392.00					
Budg_Cat: Other Expenses - 800		\$0	\$9,092	\$6,392	\$6,392	(\$2,700)	(29.70)
Func: McConnell Recreation - 45121		\$48,174	\$67,005	\$71,011	\$71,011	\$4,006	5.98

# RECREATION

**Division: Indoor Pool**

**Function 3410-45124**

***Mission Statement:***

Provide a safe, sanitary and affordable year round indoor swimming facility for the purpose of educating the public in water safety and provide programs in fitness, Learn-to-Swim, recreation and competitive swimming.

***Major Services/Responsibilities:***

- Ensure safety of the patrons.
- Plan, organize and instruct swimming programs.
- Manage a yearly offering of a variety of swimming lesson program at a reasonable and self sustaining cost

***Key Fiscal Year Objectives:***

- Respond to the customer's needs in the development of new lesson programs
- Promote and market the programs and facility
- Increase the number of swimming lesson participants
- Increase number of classes offered
- Increase revenues
- Work on Web site based registration process

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Increase memberships and attendance	54,050	56,500	57,500
Increase swimming lesson attendance	800	905	925
Add more lifeguard training and WSI classes	2/yr	3/yr	4/yr
Add more swimming classes	1 added	2 added	2 added

## City of Dover, New Hampshire

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4110.00000.00.000	Indoor Pool - Regular Salarie	\$14,467	\$15,244	\$15,449	\$15,449	\$205	1.34
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arsenault, Michael A	(\$46,346)	-0.7500	75% Rec Pool			
	Description: Arsenault, Michael A	\$61,795	1.0000	Aquatics Facili			
	Column Total:	\$15,449.00					
3410.1.350.45124.4120.00000.00.000	Indoor Pool - Temporary Emp	\$9,877	\$13,231	\$13,231	\$13,231	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 Rec Program Specialist II, SPT 333 hrs @ \$11.99	\$3,992					
	Description: 8 Rec Program Specialist I, SPT 850 hrs @ \$10.87	\$9,239					
	Column Total:	\$13,231.00					
3410.1.350.45124.4170.00000.00.000	Indoor Pool - Longevity Pay	\$0	\$0	\$200	\$200	\$200	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5 - 9 Years prorated	\$200					
	Column Total:	\$200.00					
3410.1.350.45124.4213.00000.00.000	Life Insurance	\$129	\$29	\$129	\$129	\$100	344.83
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Ins Premiums to Health Trust	\$129					
	Column Total:	\$129.00					
3410.1.350.45124.4220.00000.00.000	Indoor Pool - FICA	\$1,511	\$1,771	\$1,790	\$1,790	\$19	1.07
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$1,790					
	Column Total:	\$1,790.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4225.00000.00.000	Indoor Pool - Medicare	\$353	\$414	\$419	\$419	\$5	1.21
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$419					
	Column Total:	\$419.00					
3410.1.350.45124.4230.00000.00.000	Indoor Pool - Retirement	\$1,273	\$951	\$984	\$984	\$33	3.47
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System	\$984					
	Column Total:	\$984.00					
3410.1.350.45124.4260.00000.00.000	Indoor Pool - Workers Comp I	\$1,701	\$1,035	\$1,035	\$1,035	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,035					
	Column Total:	\$1,035.00					
Budg_Cat: Personal Services - 100		\$29,311	\$32,675	\$33,237	\$33,237	\$562	1.72
3410.1.350.45124.4524.00000.00.000	Indoor Pool - Public Liab Insur	\$301	\$300	\$268	\$268	(\$32)	(10.67)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$268					
	Column Total:	\$268.00					
Budg_Cat: Purchased Services - 300		\$301	\$300	\$268	\$268	(\$32)	(10.67)
3410.1.350.45124.4612.00000.00.000	Indoor Pool - Operating Suppl	\$0	\$750	\$750	\$750	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies to support programs	\$750					
	Column Total:	\$750.00					
Budg_Cat: Supplies - 600		\$0	\$750	\$750	\$750	\$0	0.00
Func: Indoor Pool - 45124		\$29,612	\$33,725	\$34,255	\$34,255	\$530	1.57

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# RECREATION

**Division: Jenny Thompson Pool**

**Function 3410-45125**

***Mission Statement:***

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreation and competitive outdoor aquatic experience.

***Major Services/Responsibilities:***

- Ensure the safety of patrons
- Provide public swimming to all ages
- Maintain a clean and sanitary facility
- Run swimming lessons for the general public that are self sustaining and meet the demands of the patrons

***Key Fiscal Year Objectives:***

- Respond to the customer's needs
- Continue to provide a safe and sanitary facility
- Promote and market the facility aggressively
- Increase number of users
- Increase swimming lesson participants
- Develop creative programs and fundraising events
- Increase revenue

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Increase attendance in lessons	150	165	170
Add more swimming lesson sessions	1	2	3
Increase number of lesson participants	70	85	120

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45125.4120.00000.00.000	Thompson Pool - Temporary I	\$847	\$1,305	\$1,305	\$1,305	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 3 Rec Program Specialist I, SPT 120hrs @ \$10.87	\$1,305					
	Column Total:	\$1,305.00					
3410.1.350.45125.4220.00000.00.000	Thompson Pool - FICA	\$52	\$81	\$81	\$81	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$81					
	Column Total:	\$81.00					
3410.1.350.45125.4225.00000.00.000	Thompson Pool - Medicare	\$12	\$19	\$19	\$19	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$19					
	Column Total:	\$19.00					
3410.1.350.45125.4260.00000.00.000	Workers Comp Insurance	\$0	\$589	\$589	\$589	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$589					
	Column Total:	\$589.00					
Budg_Cat: Personal Services - 100		\$911	\$1,994	\$1,994	\$1,994	\$0	0.00
3410.1.350.45125.4524.00000.00.000	Thompson Pool - Public Liab I	\$10	\$10	\$9	\$9	(\$1)	(10.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$9					
	Column Total:	\$9.00					
Budg_Cat: Purchased Services - 300		\$10	\$10	\$9	\$9	(\$1)	(10.00)
Func: Thompson Pool - 45125		\$921	\$2,004	\$2,003	\$2,003	(\$1)	(0.05)

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# RECREATION

**Division: McConnell Center Senior  
Program /Travel**

**Function 3410-45126**

***Mission Statement:***

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of senior citizens in the community in a variety of activities locally and through opportunities to travel. To maximize the use of the Senior facilities at the McConnell Center and the related spaces in the building and other community facilities.

***Major Services/Responsibilities:***

- Provide space for senior recreation programs and community activities
- Run a variety of social, health, educational and cultural recreation activities
- Coordinate and promote a variety of regularly scheduled activities
- Maintain a budget that allows for maintenance and growth of programs

***Key Fiscal Year Objectives:***

- To expand fitness programs to include more strength training for seniors
- To add more long distance travel programs and trips and to market widely
- To investigate the additional local travel programs
- To begin new programming activities for people with mobility and health issues

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Add more fitness classes	1	4	4
Expand number of long distance trips	2	4	5
Increase enrollment in fitness classes	75	95	110
Add new senior programs	1	4	5

## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4115.00000.00.000	McConnell Ctr Senior Prgms/Trvl	\$10,278	\$11,269	\$11,101	\$11,101	(\$168)	(1.49)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Jarvis, Linda	\$11,101	0.3750	Rec Prog Specia			
	Column Total:	\$11,101.00					
3410.1.350.45126.4120.00000.00.000	McConnell Ctr Senior Prgms/Trvl	\$26,798	\$23,514	\$25,788	\$25,788	\$2,274	9.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist III SPT 700 hrs @ \$12.87	\$9,009					
	Description: 2 Rec Program Associate I SPT 850 hrs @ \$9.87	\$16,779					
	Column Total:	\$25,788.00					
3410.1.350.45126.4130.00000.00.000	McConnell Ctr Senior Prgms/Trvl	\$122	\$0	\$0	\$0	\$0	0.00
3410.1.350.45126.4220.00000.00.000	McConnell Ctr Senior Prgms/Trvl	\$2,311	\$2,207	\$2,197	\$2,197	(\$10)	(0.45)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,197					
	Column Total:	\$2,197.00					
3410.1.350.45126.4225.00000.00.000	McConnell Ctr Senior Prgms/Trvl	\$539	\$516	\$520	\$520	\$4	0.78
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$520					
	Column Total:	\$520.00					
3410.1.350.45126.4260.00000.00.000	McConnell Ctr Senior Prgms/Trvl-Workers Comp	\$0	\$922	\$922	\$922	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Ctr Senior Prgms/Trvl-Workers Comp	\$922					
	Column Total:	\$922.00					
Budg_Cat: Personal Services - 100		\$40,048	\$38,428	\$40,528	\$40,528	\$2,100	5.46

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4435.00000.00.000.	Maint Chrgs - Office Equipmei	\$0	\$336	\$373	\$373	\$37	11.01
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of PC Replacement	\$373					
	Column Total:	\$373.00					
3410.1.350.45126.4443.00000.00.000.	McConnell Ctr Senior Prgms/	\$60,741	\$170,000	\$90,000	\$90,000	(\$80,000)	(47.06)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bus Trips/Travel Program	\$90,000					
	Column Total:	\$90,000.00					
3410.1.350.45126.4524.00000.00.000.	McConnell Ctr Senior Prgms/T	\$332	\$332	\$402	\$402	\$70	21.08
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$402					
	Column Total:	\$402.00					
3410.1.350.45126.4591.00000.00.000.	McConnell Ctr Senior Prgms/	\$3,496	\$15,000	\$10,000	\$10,000	(\$5,000)	(33.33)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Senior Programs	\$10,000					
	Column Total:	\$10,000.00					
Budg_Cat: Purchased Services - 300		\$64,569	\$185,668	\$100,775	\$100,775	(\$84,893)	(45.72)
3410.1.350.45126.4612.00000.00.000.	McConnell Senior Programs/T	\$3,277	\$5,000	\$5,000	\$5,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Operating Supplies	\$5,000					
	Column Total:	\$5,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4615.00000.00.000	McConnell Senior Programs/T	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Senior Programs/Travel - Clothing & Unif	\$1,000					
	Column Total:	\$1,000.00					
Budg_Cat: Supplies - 600		\$3,277	\$6,000	\$6,000	\$6,000	\$0	0.00
Func: McConnell Senior Programs/Travel - 45126		\$107,894	\$230,096	\$147,303	\$147,303	(\$82,793)	(35.98)

# RECREATION

**Division: Ice Arena – Camp Kool**

**Function 3410-45149**

***Mission Statement:***

To properly provide and operate the Arena Camp Kool summer camp program.

***Major Services/Responsibilities:***

- Operate and Provide 8 week youth day camp program for ages 6 to 12
- Scheduling and marketing of 8 week camp program

***Key Fiscal Year Objectives:***

- Provide a high level of customer service.
- Provide a quality and safe program for campers.
- Staff orientation and training
- Focus operations and staff on a high level of customer service and increased amount of customer communications and feedback

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Continue growth in average weekly attendance	50/wk	52/wk	53/wk
Expand camp trips/ summer	12	14	16
Develop new activities	4	5	6

## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4110.00000.00.000	Camp Kool -Regular Salaried	\$15,677	\$16,359	\$16,367	\$16,367	\$8	0.05
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McNulty, Patrick K	(\$49,102)	-0.7500	75% Arena			
	Description: McNulty, Patrick K	\$65,469	1.0000	Arena Facility			
	Column Total:	\$16,367.00					
3410.1.350.45149.4120.00000.00.000	Camp Kool -Temporary Empl	\$16,837	\$21,344	\$21,344	\$21,344	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Director 420 hrs @ \$13.22	\$5,552					
	Description: Camp Kool Employees 1,600 hrs @ \$9.87	\$15,792					
	Column Total:	\$21,344.00					
3410.1.350.45149.4130.00000.00.000	Camp Kool -Overtime Pay	\$1,054	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime Costs	\$300					
	Column Total:	\$300.00					
3410.1.350.45149.4170.00000.00.000	Camp Kool - Longevity Pay	\$0	\$0	\$200	\$200	\$200	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15 - 19 Years prorated	\$200					
	Column Total:	\$200.00					
3410.1.350.45149.4211.00000.00.000	Health Insurance	\$4,306	\$4,567	\$4,733	\$4,733	\$166	3.63
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$4,733					
	Column Total:	\$4,733.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4212.00000.00.000	Dental Insurance	\$182	\$184	\$184	\$184	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$184					
	Column Total:	\$184.00					
3410.1.350.45149.4213.00000.00.000	Life Insurance	\$35	\$39	\$39	\$39	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums	\$39					
	Column Total:	\$39.00					
3410.1.350.45149.4220.00000.00.000	Camp Kool -FICA	\$2,017	\$2,274	\$2,294	\$2,294	\$20	0.88
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,294					
	Column Total:	\$2,294.00					
3410.1.350.45149.4225.00000.00.000	Camp Kool -Medicare	\$471	\$532	\$537	\$537	\$5	0.94
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$537					
	Column Total:	\$537.00					
3410.1.350.45149.4230.00000.00.000	Camp Kool -Retirement	\$1,380	\$1,783	\$1,785	\$1,785	\$2	0.11
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$1,785					
	Column Total:	\$1,785.00					
Budg_Cat: Personal Services - 100		\$41,958	\$47,382	\$47,783	\$47,783	\$401	0.85

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4443.00000.00.000	Camp Kool -Rental of Equipm	\$3,138	\$3,038	\$3,500	\$3,500	\$462	15.21
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Busing	\$3,500					
	Column Total:	\$3,500.00					
3410.1.350.45149.4524.00000.00.000	Camp Kool -Public Liab Insur	\$253	\$253	\$387	\$387	\$134	52.96
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$387					
	Column Total:	\$387.00					
3410.1.350.45149.4591.00000.00.000	Camp Kool -Special Programs	\$2,078	\$1,500	\$2,000	\$2,000	\$500	33.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Programs	\$2,000					
	Column Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$5,470	\$4,791	\$5,887	\$5,887	\$1,096	22.88
3410.1.350.45149.4612.00000.00.000	Camp Kool -Operating Supplie	\$1,353	\$750	\$1,500	\$1,500	\$750	100.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Operating Supplies	\$1,500					
	Column Total:	\$1,500.00					
3410.1.350.45149.4615.00000.00.000	Camp Kool -Clothing & Unifon	\$473	\$350	\$500	\$500	\$150	42.86
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Shirts	\$500					
	Column Total:	\$500.00					
Budg_Cat: Supplies - 600		\$1,827	\$1,100	\$2,000	\$2,000	\$900	81.82
Func: Arena - 45149		\$49,254	\$53,273	\$55,670	\$55,670	\$2,397	4.50



**PUBLIC LIBRARY**

**TAB 13**

# **PUBLIC LIBRARY**

**TAB 13**

# PUBLIC LIBRARY

**Division: Public Library**

**Function 45500**

***Mission Statement:***

The Dover Public Library supports lifelong enjoyment of reading and learning, effectively delivering what we call “Solutions and Delight”. The focus of our staff, collections, programs and facilities is the provision of a broad range of information services, in multiple formats, which entertain, enlighten, empower, educate and enrich the citizens we serve.

***Major Services/Responsibilities:***

- To serve as both a physical space and virtual portal for the discovery of ideas, the joy of reading, and the power of information.
- To cultivate reading and learning activities for youth and teens: story times, homework help, enrichment and entertainment experiences, and summer reading programs.
- To offer research assistance, readers’ advisory services, and technical guidance in the use of electronic, online, and e-reader resources.
- To provide customer-focused library services through our website: digitized resources, comprehensive research databases for lifelong learning, and social software tools.
- To fill, through inter- and intra-library loan, patron requests for books and materials from libraries both local and world-wide.
- To function as a community repository, preserving, and making accessible, an extensive collection of historical materials about Dover, the seacoast region and NH.
- To support our client libraries in the five Dover public schools by providing system administration for our shared library automation system.

***Key Fiscal Year Objectives:***

- Install and implement self-service patron checkout stations at both circulation desks.
- Debut a new library website with enhanced content, easy access, and user-friendly, patron-focused features.
- Improve access to historical resources through new equipment and digitization of fragile materials.
- Replace upholstered chairs in library addition and on mezzanine.
- Improve Wi-Fi access in meeting rooms on top floor.
- Increase library’s educational and entertainment programming for all ages.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Total circulation	289,177	292,000	293,000
New patrons registered	1,787	1,900	1,900
Holds filled	17,378	17,500	18,000
Visitors	179,744	186,000	187,000
Registered borrowers	27,290	19,000	20,000
Meetings hosted	961	1,000	1,000
Public Internet uses (does not incl. Wi-Fi)	20,540	23,000	23,500

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
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1000.1.390.45500.4110.00000.00.000	Public Library-Regular Salarie	\$93,183	\$96,522	\$97,336	\$97,336	\$814	0.84
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Column: [FY15CityManagerProposed]

Budget    FTE    Position Desc.

Description: Beaudoin, Cathleen C    \$97,336    0.8750    Director of Pub

Column Total:    \$97,336.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4115.00000.00.000	Public Library-Regular Hourly	\$521,473	\$537,071	\$550,935	\$550,935	\$13,864	2.58

Column: [FY15CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$1,196		457 Incentive
Description: Anderson, Nancy T	\$21,037	0.6000	Library Asst II
Description: Cherim, Lilah	\$7,382	0.3125	Library Page
Description: Choisnet, Meaghan	\$9,346	0.3250	Library Asst I
Description: Diesel, Sandra	\$20,961	0.5750	Library Asst I
Description: Gillies, Jocelin	\$19,117	0.6345	Library Asst I
Description: Gray, Marilyn	\$9,193	0.3875	Library Page
Description: Gutowski, Russell A	\$33,075	1.0000	Custodian
Description: Horwood-Benton, Laura	\$47,816	1.0000	Librarian II
Description: LaFrance, Denise A	\$62,357	1.0000	Librarian II
Description: Lockhardt, Aimee	\$18,740	0.6781	Library Asst I
Description: Mayer-Gottlob, Karin	\$26,428	0.7250	Library Asst I
Description: Nelson, Anne N	\$21,854	0.6187	Library Asst I
Description: Openo, Phuong	\$28,583	0.6250	Librarian I
Description: Rano, Joanne M	\$16,770	0.5000	Acct Clerk II
Description: Sick Buy Out	\$600		
Description: Steele, Abigail E	\$7,836	0.3125	Library Page
Description: Thorner, Kathleen A	\$42,750	0.8750	Librarian I
Description: Thrasher, Margaret	\$61,642	1.0000	Librarian II
Description: Tremblay, Carolyn	\$54,557	0.8750	Librarian II
Description: Vincent, Susan J	\$28,252	0.7750	Library Asst I
Description: Weinberger, Christina	\$11,443	0.4187	Library Asst I
Column Total:	\$550,935.00		

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4130.00000.00.000	Public Library-Overtime Pay	\$140	\$400	\$400	\$400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Custodian overtime for snowstorms	\$400					
	Column Total:	\$400.00					
1000.1.390.45500.4170.00000.00.000	Public Library-Longevity Pay	\$12,873	\$12,170	\$11,495	\$11,495	(\$675)	(5.55)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 FT @ 10--14 yrs	\$800					
	Description: 1 FT @ 15-19 yrs	\$1,200					
	Description: 3 FT @ 20+ yrs	\$4,800					
	Description: 7 PT @ various yrs	\$4,695					
	Column Total:	\$11,495.00					
1000.1.390.45500.4211.00000.00.000	Public Library-Health Insuranc	\$93,149	\$98,284	\$110,692	\$103,620	\$5,336	5.43
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$110,692					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$7,072)					
	Column Total:	\$103,620.00					
1000.1.390.45500.4212.00000.00.000	Public Library-Dental Insuranc	\$4,387	\$4,439	\$4,439	\$4,439	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Library-Dental Insurance	\$4,439					
	Column Total:	\$4,439.00					
1000.1.390.45500.4213.00000.00.000	Public Library-Life Insurance	\$1,022	\$946	\$1,007	\$1,007	\$61	6.45
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,007					
	Column Total:	\$1,007.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4214.00000.00.000	Public Library-Disability Insura	\$639	\$724	\$724	\$724	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$724					
	Column Total:	\$724.00					
1000.1.390.45500.4220.00000.00.000	Public Library-FICA	\$39,662	\$38,530	\$39,248	\$39,248	\$718	1.86
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$39,248					
	Column Total:	\$39,248.00					
1000.1.390.45500.4225.00000.00.000	Public Library-Medicare	\$9,245	\$9,011	\$9,179	\$9,179	\$168	1.86
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45 % of wages	\$9,179					
	Column Total:	\$9,179.00					
1000.1.390.45500.4230.00000.00.000	Public Library-Retirement	\$33,377	\$43,526	\$44,252	\$44,252	\$726	1.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$44,252					
	Column Total:	\$44,252.00					
1000.1.390.45500.4240.00000.00.000	Public Library-Staff Developm	\$230	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Courses, workshops, conferences	\$1,000					
	Column Total:	\$1,000.00					
1000.1.390.45500.4260.00000.00.000	Public Library-Worker's Comp	\$1,321	\$2,471	\$2,471	\$2,471	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,471					
	Column Total:	\$2,471.00					

## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4290.00000.00.000	Public Library-FSA Fees	\$146	\$132	\$132	\$132	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$132					
	Column Total:	\$132.00					
Budg_Cat: Personal Services - 100		\$810,847	\$845,226	\$873,310	\$866,238	\$21,012	2.49
1000.1.390.45500.4336.00000.00.000	Public Library-Medical Service	\$420	\$400	\$432	\$432	\$32	8.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Physical Exams	\$432					
	Column Total:	\$432.00					
1000.1.390.45500.4341.00000.00.000	Public Library - Technical Ser	\$540	\$700	\$2,620	\$2,620	\$1,920	274.29
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Digitization of 12 Dover City Directories	\$1,920					
	Description: Microfilm Fosters & Sunday Citizen	\$700					
	Column Total:	\$2,620.00					
1000.1.390.45500.4411.00000.00.000	Public Library-Water And Sew	\$1,309	\$1,573	\$1,700	\$1,700	\$127	8.07
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Meter rental	\$53					
	Description: Sewer Usage Charges	\$785					
	Description: Water firelines maintenance fee	\$280					
	Description: Water Usage Charges	\$582					
	Column Total:	\$1,700.00					
1000.1.390.45500.4423.00000.00.000	Public Library - Cleaning Serv	\$0	\$1,500	\$1,500	\$1,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Carpet and upholstery cleaning	\$1,500					
	Column Total:	\$1,500.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4431.00000.00.000	Public Library-Maint Chrgs - B	\$3,128	\$4,500	\$5,500	\$5,500	\$1,000	22.22
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Air conditioning repairs/maintenance	\$400					
	Description: Alarm systems repairs/maintenance	\$700					
	Description: Boiler & radiators repairs/maintenance	\$2,000					
	Description: Electrical repairs	\$650					
	Description: Plumbing repairs	\$600					
	Description: Sprinkler repairs	\$350					
	Description: Turf treatments/spraying	\$800					
	Column Total:	\$5,500.00					
1000.1.390.45500.4433.00000.00.000	Public Library-Maint Chrgs - E	\$1,727	\$2,250	\$2,810	\$2,810	\$560	24.89
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Annual fire alarm inspection	\$225					
	Description: Annual smoke recall test on elevator	\$125					
	Description: Annual sprinkler inspection	\$160					
	Description: Elevator inspections/maintenance	\$880					
	Description: Elevator repairs	\$500					
	Description: Fire extinguishers inspection	\$100					
	Description: Piano tuning (2)	\$220					
	Description: Security camera repairs/maintenance	\$500					
	Description: State elevator certificates (2)	\$100					
	Column Total:	\$2,810.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4435.00000.00.000	Public Library-Maint Chrgs - C	\$21,680	\$15,736	\$22,732	\$22,732	\$6,996	44.46
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support	\$4,296					
	Description: Division share of PC Replacement	\$3,698					
	Description: Equipment repairs/replacement	\$600					
	Description: Koha developments cost share	\$5,000					
	Description: Koha hosting/support (1/2 share)	\$5,500					
	Description: Koha OPAC enhanced content subscription	\$1,600					
	Description: Laminator maintenance contract	\$359					
	Description: Microfilm reader/printer maint. contract	\$839					
	Description: Software maint. & upgrades	\$700					
	Description: Typewriter maintenance 2 @ \$70	\$140					
	Column Total:	\$22,732.00					
1000.1.390.45500.4443.00000.00.000	Public Library - Rental of Equi	\$1,314	\$0	\$0	\$0	\$0	0.00
1000.1.390.45500.4521.00000.00.000	Public Library-Property Insura	\$3,872	\$4,164	\$4,164	\$4,164	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$4,164					
	Column Total:	\$4,164.00					
1000.1.390.45500.4524.00000.00.000	Public Library-Public Liab Insu	\$5,406	\$5,393	\$6,775	\$6,775	\$1,382	25.63
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$6,775					
	Column Total:	\$6,775.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4531.00000.00.000	Telecommunications	\$4,471	\$3,500	\$3,500	\$3,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,500					
	Column Total:	\$3,500.00					
1000.1.390.45500.4534.00000.00.000	Public Library-Postage	\$1,317	\$1,460	\$1,160	\$1,160	(\$300)	(20.55)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certified letters	\$324	50 @ \$6.48				
	Description: Overdue notices & bills	\$245	500 @ \$.49				
	Description: Regular mail & 4th class packages	\$591					
	Column Total:	\$1,160.00					
1000.1.390.45500.4540.00000.00.000	Public Library-Advertising	\$386	\$500	\$250	\$250	(\$250)	(50.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Job ads to fill possible vacancies	\$250					
	Column Total:	\$250.00					
1000.1.390.45500.4550.00000.00.000	Public Library-Printing And Bir	\$86	\$450	\$250	\$250	(\$200)	(44.44)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rebinding books	\$250					
	Column Total:	\$250.00					
1000.1.390.45500.4580.00000.00.000	Public Library-Travel Expense	\$690	\$1,200	\$1,000	\$1,000	(\$200)	(16.67)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for conferences, meetings, mileage	\$1,000					
	Column Total:	\$1,000.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4591.00000.00.000	Public Library-Special Progran	\$0	\$0	\$1,000	\$1,000	\$1,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Speakers & performers fees	\$1,000					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$46,347	\$43,326	\$55,393	\$55,393	\$12,067	27.85

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4611.00000.00.000	Public Library-Office Supplies	\$9,902	\$10,959	\$10,959	\$10,959	\$0	0.00

Column: [FY15CityManagerProposed]

Budget FTE Position Desc.

Description: 4mm data cartridges system backups	\$139
Description: Adhesive labels & stickers	\$275
Description: Batteries	\$50
Description: Book covers (rolls)	\$520
Description: Book covers (singles)	\$1,100
Description: Book repair materials	\$150
Description: Bookbags, plastic	\$246
Description: Bookmarks	\$400
Description: Calendars	\$68
Description: Cases/inserts for books on CD	\$355
Description: CD cleaning supplies	\$255
Description: Childrens Room craft supplies	\$380
Description: DVD cases and denial caps	\$1,200
Description: Envelopes (clear window)	\$100
Description: Envelopes (plain business-size )	\$75
Description: Flash drives	\$100
Description: Hanging bags	\$200
Description: Ink cartridges	\$800
Description: Jewel cases for music CDs	\$200
Description: Laminating film	\$200
Description: Misc.office supplies	\$100
Description: Padded book mailers	\$75
Description: Paper, card stock	\$300
Description: Paper, colored	\$400
Description: Paper, construction	\$130
Description: Paper, white	\$200

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
	Description: Pens, pencils	\$89					
	Description: Posters	\$120					
	Description: Preservation/archival storage materials	\$200					
	Description: Projector bulbs	\$168					
	Description: Receipt printer paper/ink cartridges	\$460					
	Description: Rubber stamps	\$76					
	Description: Stationery, business cards	\$156					
	Description: Tape and adhesives	\$675					
	Description: Toner (printers, r/p)	\$300					
	Description: Typewriter ribbons & correction tape	\$100					
	Description: Water Filters 12 MO @ 49.75	\$597					
	Column Total:	\$10,959.00					
1000.1.390.45500.4612.00000.00.000	Public Library-Operating Supp	\$700	\$1,150	\$3,650	\$3,650	\$2,500	217.39
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Barcodes (20,000)	\$450					
	Description: Borrowers' cards (10,000)	\$2,500					
	Description: Program prizes and readers supplies	\$700					
	Column Total:	\$3,650.00					
1000.1.390.45500.4615.00000.00.000	Public Library-Clothing & Unif	\$410	\$300	\$392	\$392	\$92	30.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms for custodian 12 MO @ 25	\$300					
	Description: Workboots for custodian	\$92					
	Column Total:	\$392.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4621.00000.00.000	Public Library-Natural Gas	\$8,543	\$9,658	\$9,539	\$9,539	(\$119)	(1.23)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 8,016 therms avg. usage X 1.19/therm	\$9,539					
	Column Total:	\$9,539.00					
1000.1.390.45500.4622.00000.00.000	Public Library-Electricity	\$13,031	\$14,075	\$15,060	\$15,060	\$985	7.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical usage 98,720 KWH	\$15,060					
	Column Total:	\$15,060.00					
1000.1.390.45500.4640.00000.00.000	Public Library-Books & Public	\$7,758	\$7,750	\$7,750	\$7,750	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 175 Magazine subscriptions	\$7,750					
	Column Total:	\$7,750.00					
1000.1.390.45500.4651.00000.00.000	Public Library-Maint Supplies	\$4,874	\$5,653	\$5,653	\$5,653	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning and janitorial supplies	\$880					
	Description: Hardware items	\$500					
	Description: Lightbulbs, ballasts	\$860					
	Description: Mats and runners	\$913					
	Description: Toilet blocks, paper towels and TP	\$2,500					
	Column Total:	\$5,653.00					
1000.1.390.45500.4681.00000.00.000	Public Library-Minor Equipme	\$397	\$874	\$750	\$750	(\$124)	(14.19)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Stand-up workstations for self-checkout (2)	\$750					
	Column Total:	\$750.00					
Budg_Cat: Supplies - 600		\$45,614	\$50,419	\$53,753	\$53,753	\$3,334	6.61

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4725.00000.00.000.	Public Library - Building Impro	\$0	\$0	\$12,500	\$12,500	\$12,500	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ceiling repair	\$4,500					
	Description: Interior painting	\$2,000					
	Description: Roof flashing repairs	\$6,000					
	Column Total:	\$12,500.00					
1000.1.390.45500.4741.00000.00.000.	Public Library-Machinery & Ec	\$0	\$0	\$6,300	\$6,300	\$6,300	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Microfilm Reader Printer (remanufactured)	\$4,325					
	Description: Wi-Fi hotspot installation (top floor)	\$1,975					
	Column Total:	\$6,300.00					
1000.1.390.45500.4745.00000.00.000.	Public Library - Computers & t	\$0	\$18,230	\$7,512	\$7,512	(\$10,718)	(58.79)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 PCs @ \$1,606	\$3,212					
	Description: 2 Self checkout stations w/scanners, printers	\$4,300					
	Column Total:	\$7,512.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4748.00000.00.000	Public Library - Books and Co	\$88,464	\$97,786	\$99,742	\$99,742	\$1,956	2.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Adult Audiobooks on CD	\$6,850					
	Description: Adult Fiction	\$20,000					
	Description: Adult Music CDs	\$2,200					
	Description: Adult Non-fiction	\$20,500					
	Description: Adult Paperbacks	\$1,400					
	Description: Adult Reference	\$1,700					
	Description: Adult Replacements	\$1,500					
	Description: Children's Audiobooks on CD	\$1,550					
	Description: Children's DVDs	\$2,100					
	Description: Children's Hardcover Books	\$9,081					
	Description: Children's Paperbacks	\$1,680					
	Description: Children's Picture books	\$5,630					
	Description: Children's Reference	\$1,700					
	Description: Children's Replacements	\$1,300					
	Description: Downloadable Audio & E-books	\$4,000					
	Description: Large Print Books	\$6,200					
	Description: Standing Orders	\$7,500					
	Description: Young Adult Books	\$4,851					
	Column Total:	\$99,742.00					
Budg_Cat: Capital Outlay - 700		\$88,464	\$116,016	\$126,054	\$126,054	\$10,038	8.65

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4810.00000.00.000	Public Library-Membership Du	\$895	\$935	\$893	\$893	(\$42)	(4.49)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: American Library Association	\$133					
	Description: CHILIS	\$50					
	Description: New England Library Association	\$80					
	Description: NH Library Association	\$390					
	Description: NH Library Trustees Association	\$150					
	Description: Public Library Association.	\$65					
	Description: Urban Public Library Consortium	\$25					
	Column Total:	\$893.00					
1000.1.390.45500.4819.00000.00.000	Public Library-Fees & Charge:	\$150	\$160	\$160	\$160	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Background checks for new employees/volunteers	\$160					
	Column Total:	\$160.00					
Budg_Cat: Other Expenses - 800		\$1,045	\$1,095	\$1,053	\$1,053	(\$42)	(3.84)
Func: Public Library - 45500		\$992,318	\$1,056,082	\$1,109,563	\$1,102,491	\$46,409	4.39

# PUBLIC LIBRARY

**Division: Library Fines Fund**

**Function 3455-45500**

***Mission Statement:***

To encourage the timely return of borrowed library materials, a fine is charged for items returned late and to pay the replacement cost of any items that are lost or damaged beyond repair. The funds collected are placed in a non-lapsing account, in accordance with state law, for the purchase of books and other library materials that are used by, and benefit, all library patrons.

***Major Services/Responsibilities:***

- Collection and timely deposit of fines
- Aggressive pursuit of long-term delinquent borrowers
- Purchase of appropriate replacement materials

***Key Fiscal Year Objectives:***

- To supplement General Fund appropriation (Accounts 4640 and 4748)
- To continue cooperative effort with Dover Police Department in retrieving long overdue materials and in resolving violations under state law.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Daily fines @ \$.25/day	\$37,708	\$34,125	\$34,900
Replacement of lost or damaged items	\$2,000	\$2,000	\$2,000

## City of Dover, New Hampshire

## Public Library Fines Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.4335.00000.00.000	Public Library - Auditing Servi	\$300	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing services	\$300					
	Column Total:	\$300.00					
3455.1.390.45500.4435.00000.00.000	Public Library - Maint Chrgs -	\$900	\$0	\$0	\$0	\$0	0.00
3455.1.390.45500.4443.00000.00.000	Rental of Equipment	\$0	\$3,816	\$3,816	\$3,816	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Print Release Station Lease (\$318 x 12)	\$3,816					
	Column Total:	\$3,816.00					
Budg_Cat: Purchased Services - 300		\$1,200	\$4,116	\$4,116	\$4,116	\$0	0.00
3455.1.390.45500.4611.00000.00.000	Public Library - Office Supplie	\$2,424	\$2,664	\$2,494	\$2,494	(\$170)	(6.38)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Headphones for public PCs	\$160					
	Description: Paper for Print Release Station	\$354					
	Description: Staff prints (color & b/w)	\$1,980					
	Column Total:	\$2,494.00					
3455.1.390.45500.4640.00000.00.000	Public Library-Books & Public	\$14,366	\$19,219	\$19,598	\$19,598	\$379	1.97
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Movie licenses (2)	\$479					
	Description: Newspaper subscriptions (10)	\$3,472					
	Description: Online database subscriptions (11)	\$13,883					
	Description: Serial Investment & consumer publications (7)	\$1,764					
	Column Total:	\$19,598.00					

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Public Library Fines Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Supplies - 600		\$16,790	\$21,883	\$22,092	\$22,092	\$209	0.96
3455.1.390.45500.4748.00000.00.000	Public Library - Books and Co	\$17,362	\$34,853	\$32,644	\$32,644	(\$2,209)	(6.34)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Adult Books	\$14,788					
	Description: Audiobooks & E-books	\$7,000					
	Description: Children's Books	\$6,176					
	Description: DVDs	\$2,680					
	Description: Music CDs	\$2,000					
	Column Total:	\$32,644.00					
Budg_Cat: Capital Outlay - 700		\$17,362	\$34,853	\$32,644	\$32,644	(\$2,209)	(6.34)
Func: Public Library - 45500		\$35,352	\$60,852	\$58,852	\$58,852	(\$2,000)	(3.29)
Grand Total:		\$35,352	\$60,852	\$58,852	\$58,852	(\$2,000)	(3.29)

End of Report

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# **PUBLIC WELFARE**

**TAB 14**

# **PUBLIC WELFARE**

**TAB 14**



# PUBLIC WELFARE

**Division: Administration & General Assistance      Functions: 44410 & 44430**

***Mission Statement:***

To provide a general assistance program to meet the genuine needs of all eligible residents in compliance with NH State Law (NH RSA 165) and the City guidelines, in a respectful and fiscally responsible way which fosters dignity and self-sufficiency.

***Major Services/Responsibilities:***

- Provide General Assistance program
- Maintain accurate case plans/records
- Investigate/verify all applications for assistance
- Coordinate Workfare program (if needed)
- Comply with Federal, State and local laws
- Work with State and local agencies to improve the human service delivery system
- Administer human service grants/subsidies to area agencies
- Provide information and referral
- Pursue reimbursement for assistance whenever reasonable as defined by statute

***Key Fiscal Year Objectives:***

- Update Dover City guidelines to incorporate changes and addendums as needed
- Follow impact of budget reductions on both State and Federal level particularly as they may impact local budget
- Be particularly sensitive to any policy or funding changes with the area Human Services agencies which may cause add an shifting of costs to the General Assistance budget
- Continue support for the new SHARE office in Dover
- Continue support for the Homeless Center of Strafford County
- Provide intake support for Toys for Tots Christmas program and coordinate with the Dover Fire Dept.
- Monitor any new legislation which may have either a negative or positive impact on the department
- Actively participate in efforts to address "affordable housing and homelessness" particularly through the Continuum of Care
- Work with the Coordinated Access Team to establish a better means of finding shelter for Dover's homeless
- Maintain active participation in the NH Local Welfare Administrators Association and Executive Board
- Pursue resources to offset rising fuel/gas/utility rates
- Review possibility of volunteer program
- Maintain relationship with Service Link through participation on the Advisory Board and Wrap Around Committee
- Maintain the CDBG grants for emergency cases
- Continue participation on the DHHS Commissioners Town Welfare Advisory Committee
- Work with NH Local Welfare Executive Committee on update of the MAPS computer program

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
General Assistance requests	1832	2500	3200
General Assistance cases approved	521	650	750
Total number of contacts	5824	6500	7000
McKinney Grant cases	0	0	0
CDBG Security Deposit Program	15	20	30

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4110.00000.00.000	Regular Salaried Employees	\$60,107	\$62,386	\$64,818	\$64,818	\$2,432	3.90
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Nichols, Lena C	\$64,818	1.0000	Director of Pub			
	Column Total:	\$64,818.00					
1000.1.400.44410.4115.00000.00.000	Regular Hourly Employees	\$75,408	\$78,851	\$80,217	\$80,217	\$1,366	1.73
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Baker, Cara L	\$41,455	0.8750	Technician III			
	Description: OConnor, Catherine M	\$38,762	0.8750	Office Manager			
	Column Total:	\$80,217.00					
1000.1.400.44410.4170.00000.00.000	Longevity Pay	\$2,000	\$2,400	\$2,400	\$2,400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800		\$800 each			
	Description: 1 @ 15-19 years	\$1,600		\$1600 each			
	Column Total:	\$2,400.00					
1000.1.400.44410.4211.00000.00.000	Health Insurance	\$52,623	\$55,445	\$58,130	\$54,416	(\$1,029)	(1.86)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$58,130					
	Description: z CM Reduction - Savings Actual Rate vs GMR	(\$3,714)					
	Column Total:	\$54,416.00					
1000.1.400.44410.4212.00000.00.000	Dental Insurance	\$1,822	\$1,843	\$1,843	\$1,843	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,843					
	Column Total:	\$1,843.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4213.00000.00.000	Life Insurance	\$785	\$339	\$344	\$344	\$5	1.47
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$344					
	Column Total:	\$344.00					
1000.1.400.44410.4214.00000.00.000	Disability Insurance	\$416	\$468	\$486	\$486	\$18	3.85
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$486					
	Column Total:	\$486.00					
1000.1.400.44410.4220.00000.00.000	FICA	\$8,876	\$8,257	\$8,471	\$8,471	\$214	2.59
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$8,471					
	Column Total:	\$8,471.00					
1000.1.400.44410.4225.00000.00.000	Medicare	\$2,070	\$1,931	\$1,981	\$1,981	\$50	2.59
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,981					
	Column Total:	\$1,981.00					
1000.1.400.44410.4230.00000.00.000	Retirement	\$11,829	\$15,470	\$15,878	\$15,878	\$408	2.64
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$15,878					
	Column Total:	\$15,878.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4240.00000.00.000	Staff Development Reimbursa	\$187	\$480	\$480	\$480	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHLWAA Spring Conference 2 @ \$45 ea	\$90					
	Description: NHMA Annual Conference 2 @ \$45 ea	\$90					
	Description: Training Seminars 2 @ \$150 ea	\$300					
	Column Total:	\$480.00					
1000.1.400.44410.4260.00000.00.000	Workers Comp Insurance	\$105	\$314	\$314	\$314	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$314					
	Column Total:	\$314.00					
Budg_Cat: Personal Services - 100		\$216,226	\$228,184	\$235,362	\$231,648	\$3,464	1.52
1000.1.400.44410.4311.00000.00.000	Administrative Services	\$0	\$4,000	\$4,000	\$4,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Administrative Services	\$4,000					
	Column Total:	\$4,000.00					
1000.1.400.44410.4339.00000.00.000	Consulting Services	\$0	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Job assessment and placement services	\$200					
	Column Total:	\$200.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$1,648	\$2,458	\$2,458	\$2,458	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Department Share of DoverNet PC Replacement	\$810					
	Description: Dept share of DoverNet support	\$1,648					
	Column Total:	\$2,458.00					
1000.1.400.44410.4441.00000.00.000	Rental of Land & Buildings	\$12,090	\$10,944	\$11,754	\$11,754	\$810	7.40
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center Rent (900 sq.ft)	\$11,754					
	Column Total:	\$11,754.00					
1000.1.400.44410.4443.00000.00.000	Rental of Equipment	\$605	\$2,100	\$2,100	\$2,100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photocopier and supplies 12 MO \$175 ea	\$2,100					
	Column Total:	\$2,100.00					
1000.1.400.44410.4524.00000.00.000	Public Liab Insurance	\$1,359	\$1,356	\$1,485	\$1,485	\$129	9.51
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,485					
	Column Total:	\$1,485.00					
1000.1.400.44410.4531.00000.00.000	Telecommunications	\$1,655	\$2,800	\$2,800	\$2,800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,800					
	Column Total:	\$2,800.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4534.00000.00.000	Postage	\$649	\$550	\$550	\$550	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$550					
	Column Total:	\$550.00					
1000.1.400.44410.4580.00000.00.000	Travel Expense	\$848	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$500					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$18,854	\$24,908	\$25,847	\$25,847	\$939	3.77
1000.1.400.44410.4611.00000.00.000	Office Supplies	\$907	\$2,500	\$2,600	\$2,600	\$100	4.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paper, ribbons, general supplies	\$2,600					
	Column Total:	\$2,600.00					
1000.1.400.44410.4640.00000.00.000	Books/Publications	\$53	\$75	\$75	\$75	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Governing Magazine Subscription	\$20					
	Description: NH Welfare Statutes	\$55					
	Column Total:	\$75.00					
Budg_Cat: Supplies - 600		\$960	\$2,575	\$2,675	\$2,675	\$100	3.88
1000.1.400.44410.4745.00000.00.000	Computers & Communication:	\$0	\$300	\$400	\$400	\$100	33.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Software Upgrades	\$400					
	Column Total:	\$400.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Capital Outlay - 700		\$0	\$300	\$400	\$400	\$100	33.33
1000.1.400.44410.4810.00000.00.000	Membership Dues	\$100	\$200	\$200	\$200	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Local Welfare Administrators	\$200					
	Column Total:	\$200.00					
1000.1.400.44410.4835.00000.00.000	Grants/Subsidy	\$11,000	\$11,000	\$11,000	\$11,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Strafford County CAP FY15 Request	\$11,000		FY14 \$11,000			
	Column Total:	\$11,000.00					
Budg_Cat: Other Expenses - 800		\$11,100	\$11,200	\$11,200	\$11,200	\$0	0.00
Func: Public Welfare - Admin - 44410		\$247,140	\$267,167	\$275,484	\$271,770	\$4,603	1.72

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4336.00000.00.000	Medical Services	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: COBRA ins. payments/disabled workers	\$2,000					
	Column Total:	\$2,000.00					
1000.1.400.44430.4337.00000.00.000	Dental Services	\$0	\$300	\$500	\$500	\$200	66.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medically documented extractions	\$500					
	Column Total:	\$500.00					
1000.1.400.44430.4341.00000.00.000	Technical Services	\$5,000	\$4,000	\$5,000	\$5,000	\$1,000	25.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Burial /RSA 165:3	\$5,000					
	Column Total:	\$5,000.00					
1000.1.400.44430.4441.00000.00.000	Rental of Land & Buildings	\$569,837	\$510,000	\$600,000	\$510,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rental Asst Prevent evictions & Maintain housing	\$600,000					
	Description: z CM General Reduction	(\$90,000)					
	Column Total:	\$510,000.00					
1000.1.400.44430.4531.00000.00.000	Telecommunications	\$0	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service for Disabled Persons and Domestic Violence	\$100					
	Column Total:	\$100.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4580.00000.00.000	Travel Expense	\$1,910	\$1,000	\$1,500	\$1,500	\$500	50.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transportation per RSA 165:1-C	\$1,500					
	Column Total:	\$1,500.00					
1000.1.400.44430.4592.00000.00.000	Emergency Shelter	\$2,510	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergency shelter/hotel/motel costs	\$2,000					
	Column Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$579,258	\$519,400	\$611,100	\$521,100	\$1,700	0.33
1000.1.400.44430.4612.00000.00.000	Operating Supplies	\$884	\$1,000	\$1,500	\$1,500	\$500	50.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Purchase of maintenance items	\$1,500					
	Column Total:	\$1,500.00					
1000.1.400.44430.4615.00000.00.000	Clothing & Uniforms	\$71	\$100	\$200	\$200	\$100	100.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing and Uniforms for work	\$200					
	Column Total:	\$200.00					
1000.1.400.44430.4621.00000.00.000	Natural Gas	\$347	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reconnect/prevent disconnection	\$1,000					
	Column Total:	\$1,000.00					
1000.1.400.44430.4622.00000.00.000	Electricity	\$8,363	\$13,000	\$14,300	\$14,300	\$1,300	10.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reconnect/prevent disconnection	\$14,300					
	Column Total:	\$14,300.00					

## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4623.00000.00.000	Propane	\$0	\$500	\$1,000	\$1,000	\$500	100.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Provide heat/prevent service termination	\$1,000					
	Column Total:	\$1,000.00					
1000.1.400.44430.4624.00000.00.000	Heating Oil	\$4,390	\$10,000	\$12,000	\$12,000	\$2,000	20.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Provide heat/prevent termination service	\$12,000					
	Column Total:	\$12,000.00					
1000.1.400.44430.4631.00000.00.000	Food/Food Services	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Food	\$1,000					
	Column Total:	\$1,000.00					
1000.1.400.44430.4635.00000.00.000	Medicinal Supplies	\$15,543	\$30,000	\$30,000	\$20,000	(\$10,000)	(33.33)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Purchase of prescriptions	\$30,000					
	Description: z CM General Reduction	(\$10,000)					
	Column Total:	\$20,000.00					
Budg_Cat: Supplies - 600		\$29,597	\$56,600	\$61,000	\$51,000	(\$5,600)	(9.89)
Func: Public Welfare - Gen Asst - 44430		\$608,855	\$576,000	\$672,100	\$572,100	(\$3,900)	(0.68)

# **OTHER CHARGES**

**TAB 15**

# **OTHER CHARGES**

**TAB 15**

# OTHER CHARGES

**Division: Misc. General Government**

**Function 41991**

***Mission Statement:***

To manage funds not directly attributable to a department, including the budget for unforeseen emergencies, severance pay for employees and changes to tax assessments resulting from the abatement process.

***Major Services/Responsibilities:***

- Absorb the amount of payments related to compensated absences above the amount of normal leave budgeted for within the departmental budgets of the General Fund
- Maintain a Contingency account to meet unforeseen emergencies during the fiscal year consistent with City Council adopted financial policies.
- Maintain an Abatement account to absorb abatement of taxes
- Maintain a Misc. Insurance account to handle the deductible related to the City's property & liability insurance policy threshold of \$1,000
- Account for the issuance costs of long and short term borrowings
- Account for the cost of unemployment insurance benefits paid by the City

***Key Fiscal Year Objectives:***

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Contingency Budgeted	187,268	276,204	311,510
Contingency Used	63,503	84,695	311,510
Unemployment Benefits	2,688	25,000	20,000
Abatements Budgeted	75,000	50,000	50,000
Compensated Absences	228,941	231,578	231,578

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4211.00000.00.000	Health Insurance	(\$847)	\$0	\$0	\$0	\$0	0.00
1000.1.190.41991.4212.00000.00.000	Dental Insurance	(\$30)	\$0	\$0	\$0	\$0	0.00
1000.1.190.41991.4220.00000.00.000	Misc Gen Gov-FICA	\$8,112	\$11,966	\$11,966	\$11,966	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of wages	\$11,966					
	Column Total:	\$11,966.00					
1000.1.190.41991.4225.00000.00.000	Misc Gen Gov-Medicare	\$2,678	\$2,799	\$2,799	\$2,799	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,799					
	Column Total:	\$2,799.00					
1000.1.190.41991.4230.00000.00.000	Misc Gen Gov-Retirement	\$28,141	\$41,051	\$41,051	\$41,051	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$41,051					
	Column Total:	\$41,051.00					
1000.1.190.41991.4250.00000.00.000	Misc Gen Gov-Unemployment	\$2,688	\$25,000	\$25,000	\$20,000	(\$5,000)	(20.00)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost for unemployment benefits	\$25,000					
	Description: z CM Reduction	(\$5,000)					
	Column Total:	\$20,000.00					
1000.1.190.41991.4295.00000.00.000	Misc Gen Gov't - Compensate	\$228,941	\$231,578	\$231,578	\$231,578	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused leave and annual accrual	\$231,578					
	Column Total:	\$231,578.00					
Budg_Cat: Personal Services - 100		\$269,684	\$312,394	\$312,394	\$307,394	(\$5,000)	(1.60)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4312.00000.00.000	Misc Gen Gov't - Managemen	\$22,222	\$66,700	\$66,700	\$66,700	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bond Credit Rating Fees	\$22,000					
	Description: Bond Paying Agent Fees	\$3,000					
	Description: Bond Printing & Mailing Services	\$3,000					
	Description: Financial Advisory services - Bond Issue	\$25,000					
	Description: FSA Administrator Fee	\$2,500					
	Description: GASB 45 Actuary Fee	\$9,700					
	Description: Part D Actuary Fee	\$1,500					
	Column Total:	\$66,700.00					
1000.1.190.41991.4334.00000.00.000	Misc Gen Gov't - Legal Servic	\$0	\$35,000	\$35,000	\$35,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal services related to Bond Issue	\$35,000					
	Column Total:	\$35,000.00					
1000.1.190.41991.4435.00000.00.000	Misc Gen Gov-Maint Chrgs - C	\$166,330	\$135,430	\$140,657	\$140,657	\$5,227	3.86
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Funding of DoverNet support overhead	\$140,657					
	Column Total:	\$140,657.00					
1000.1.190.41991.4524.00000.00.000	Misc Gen Gov-Public Liab Ins	\$18,930	\$17,630	\$1,714	\$1,714	(\$15,916)	(90.28)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,714					
	Column Total:	\$1,714.00					

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4529.00000.00.000	Misc Gen Gov-Insurance Ded	\$220	\$10,000	\$10,000	\$10,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of deductible for insurance claims	\$10,000					
	Column Total:	\$10,000.00					
Budg_Cat: Purchased Services - 300		\$207,702	\$264,760	\$254,071	\$254,071	(\$10,689)	(4.04)
1000.1.190.41991.4840.00000.00.000	Misc Gen Gov-Contingency	\$63,503	\$276,204	\$311,510	\$311,510	\$35,306	12.78
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency - Policy Target Level 0.38% for FY15	\$311,510					
	Column Total:	\$311,510.00					
1000.1.190.41991.4891.00000.00.000	Misc Gen Gov-Abatements	\$0	\$50,000	\$50,000	\$50,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To cover the cost of abated taxes	\$50,000					
	Column Total:	\$50,000.00					
Budg_Cat: Other Expenses - 800		\$63,503	\$326,204	\$361,510	\$361,510	\$35,306	10.82
Func: Misc Gen Gov't - 41991		\$540,888	\$903,358	\$927,975	\$922,975	\$19,617	2.17



# OTHER CHARGES

**Division: Transfers**

**Function 49000**

***Mission Statement:***

To control the timely disbursement of General Fund assets appropriated by the City Council for transfer to City funds.

***Major Services/Responsibilities:***

- Transfer of monies to other funds of the City as designated by the City Council, not accounted for in departmental budgets.

***Key Fiscal Year Objectives:***

- Establish an annual transfer to Capital Reserve Funds to finance projects identified in the Capital Improvements Program, and consistent with City Council adopted financial policies for funding Capital Reserve Accounts.
- Establish necessary transfer to OPEB Fund for funding Retirees' medical insurance premiums.
- Per City Council adopted Financial Policies prefund 15% of the General Fund share of the OPEB Annual Required Contribution (ARC).

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Transfer to Capital Reserve Accounts	575,000	575,000	575,000
Transfer to OPEB Liability Fund	1,547,757	2,006,172	2,431,318

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.550.49000.4912.00000.00.000.	Transfer to Special Rev	\$1,547,757	\$2,006,172	\$2,431,318	\$2,431,318	\$425,146	21.19
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20% of GF Share of ARC, Target 20% of ARC for FY15	\$772,691					
	Description: GF transfer to OPEB Fund for 95 Retirees Insurance	\$1,429,714					
	Description: Transfer to OPEB - Dental Ins Rebate	\$6,576		City Portion			
	Description: Transfer to OPEB - Health Ins Rebate	\$222,337		City Portion			
	Column Total:	\$2,431,318.00					
1000.1.550.49000.4918.00000.00.000.	Transfer to Trust	\$575,000	\$575,000	\$575,000	\$575,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer to Capital Reserve - per Adopted CIP	\$575,000					
	Column Total:	\$575,000.00					
Budg_Cat: Operating Transfers Out - 910		\$2,122,757	\$2,581,172	\$3,006,318	\$3,006,318	\$425,146	16.47
Func: Transfers - 49000		\$2,122,757	\$2,581,172	\$3,006,318	\$3,006,318	\$425,146	16.47

# OTHER CHARGES

**Division: OPEB Liability Fund**

**Function 3500-41991**

***Mission Statement:***

To manage funds directly attributable to paying the City’s Other Post Employment Benefit (OPEB) Liabilities.

***Major Services/Responsibilities:***

- Account for OPEB payments for health, dental and life insurance premiums for current and future city retirees.
- Account for retiree insurance costs in a central account to manage budgetary impact to the City.
- Maintain an account to pre-fund the City's actuarial determined OPEB liability, which is currently estimated to be \$53.1 million. The City's Actuarial determined Annual Required Contribution is \$4.3 million.

***Key Fiscal Year Objectives:***

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
OPEB Health Insurance Premium Payments	\$1,419,671	\$1,368,033	\$ 1,547,380
OPEB Dental Insurance Premium Payments	\$13,949	\$13,297	\$ 13,297
OPEB Life Insurance Premium Payments	\$3,706	\$3,800	\$ 3,800
Retirees Receiving OPEB	97	97	103

## City of Dover, New Hampshire

## OPEB Liability Fund Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.4211.00000.00.000	OPEB - Misc Gen Gov't - Hea	\$1,419,671	\$1,368,033	\$1,547,380	\$1,547,380	\$179,347	13.11
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY15 Premium Costs for 103 Retirees	\$1,547,380					
	Column Total:	\$1,547,380.00					
3500.1.190.41991.4212.00000.00.000	OPEB - Misc Gen Gov't - Den	\$13,949	\$13,297	\$13,297	\$13,297	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY15 Premium Costs for 10 Retirees	\$13,297					
	Column Total:	\$13,297.00					
3500.1.190.41991.4213.00000.00.000	OPEB - Misc Gen Gov't - Life	\$3,706	\$3,800	\$3,800	\$3,800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY15 Premium Costs for 1 Retiree	\$3,800					
	Column Total:	\$3,800.00					
Budg_Cat: Personal Services - 100		\$1,437,325	\$1,385,130	\$1,564,477	\$1,564,477	\$179,347	12.95
3500.1.190.41991.4335.00000.00.000	Auditing Services	\$181	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$181	\$0	\$0	\$0	\$0	0.00
Func: Misc Gen Gov't - 41991		\$1,437,506	\$1,385,130	\$1,564,477	\$1,564,477	\$179,347	12.95

# OTHER CHARGES

**Division: DoverNet Fund**

**Function: 6100-49200**

***Mission Statement:***

To enhance the use of information technology in the delivery of municipal services thereby promoting greater efficiency, effectiveness and accessibility of community information and services.

***Major Services/Responsibilities:***

- To continually improve reliability, efficiency, security and speed of access to the City and School network with priority given to direct customer-service related operations.
- To continue fostering awareness between departments of common application and data needs. Research solutions, vendors, applications based on city and school-wide requirements where applicable.
- Develop a comprehensive city-wide information technology master plan.
- Full planning cycle of design, implementation, maintenance and replacement of information technology systems and services.

***Key Fiscal Year Objectives:***

- Continue administration of self-insured maintenance program for client systems, printing and other network devices.
- Provide or coordinate staff training when and where required to improve user efficiency.
- Continue administrator-level training to retain the majority of administration in-house and to support the design of fiscally responsible solutions using current and accepted technologies.
- To augment the delivery of information and services provided to the community using a variety of Internet-based methods where possible.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Address support requests from through the municipality.	1340	1400	1400
Inventory, maintain and upgrade individual computer & peripheral equipment (Client systems used as metric.)	199	205	199
Inventory, maintain and upgrade shared servers, applications, network devices, telecommunication services. (Physical servers used as metric.)	23	20	21

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## Dover Net Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4341.01201.00.000	Technical Services	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services	\$1,000					
	Column Total:	\$1,000.00					
6100.1.550.49200.4435.01201.00.000	Maint Chrgs - Office Equipme	\$343	\$0	\$2,000	\$2,000	\$2,000	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cisco SmartNet for Public Wireless (NBD)	\$2,000					
	Column Total:	\$2,000.00					
6100.1.550.49200.4435.01201.08.000	Maint Chrgs - Office Equipme	\$0	\$2,000	\$0	\$0	(\$2,000)	(100.00)
6100.1.550.49200.4531.01201.00.000	Telecommunications	\$4,870	\$5,400	\$6,200	\$6,200	\$800	14.81
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Data - Comcast - AP - Cochecho Falls	\$1,225					
	Description: Data - Comcast - AP - Henry Law Park	\$1,225					
	Description: Data - Comcast - AP - Transportation Center	\$1,225					
	Description: Data - Comcast - Seymour Osmund CC	\$1,225					
	Description: Data - Comcast - Wireless Backbone	\$1,300					
	Column Total:	\$6,200.00					
Budg_Cat: Purchased Services - 300		\$5,213	\$8,400	\$9,200	\$9,200	\$800	9.52
Proj_Grant: Information Technology - 01201		\$5,213	\$8,400	\$9,200	\$9,200	\$800	9.52

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4110.01206.00.000	Regular Salaried Employees	\$46,013	\$47,539	\$49,337	\$49,337	\$1,798	3.78
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gillis, Michael	\$49,337	1.0000	Media Coordinat			
	Column Total:	\$49,337.00					
6100.1.550.49200.4115.01206.00.000	Regular Hourly Employees	\$16,663	\$43,913	\$32,564	\$32,564	(\$11,349)	(25.84)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camera Operators	\$21,298	0.2500				
	Description: Willard, Shay	\$11,266	0.2500	Media Tec			
	Column Total:	\$32,564.00					
6100.1.550.49200.4211.01206.00.000	Health Insurance	\$14,539	\$15,528	\$16,093	\$16,093	\$565	3.64
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$16,093					
	Column Total:	\$16,093.00					
6100.1.550.49200.4212.01206.00.000	Dental Insurance	\$364	\$369	\$369	\$369	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium Health Trust	\$369					
	Column Total:	\$369.00					
6100.1.550.49200.4213.01206.00.000	Life Insurance	\$96	\$114	\$116	\$116	\$2	1.75
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$116					
	Column Total:	\$116.00					
6100.1.550.49200.4220.01206.00.000	FICA	\$4,797	\$5,694	\$5,078	\$5,078	(\$616)	(10.82)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$5,078					
	Column Total:	\$5,078.00					

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## Dover Net Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4225.01206.00.000	Medicare	\$1,121	\$1,331	\$1,187	\$1,187	(\$144)	(10.82)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,187					
	Column Total:	\$1,187.00					
6100.1.550.49200.4230.01206.00.000	Retirement	\$3,922	\$5,120	\$5,314	\$5,314	\$194	3.79
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System	\$5,314					
	Column Total:	\$5,314.00					
6100.1.550.49200.4240.01206.00.000	Staff Development Reimburse	\$80	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development	\$1,000					
	Column Total:	\$1,000.00					
6100.1.550.49200.4260.01206.00.000	Workers Comp Insurance	\$100	\$330	\$330	\$330	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$330					
	Column Total:	\$330.00					
6100.1.550.49200.4441.01206.00.000	Rental of Land & Buildings	\$0	\$31,276	\$0	\$0	(\$31,276)	(100.00)
6100.1.550.49200.4840.01206.00.000	Contingency	\$0	\$46,704	\$52,704	\$52,704	\$6,000	12.85
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Reserve Accumulation	\$47,314					
	Description: Contingency for Unforeseen Expenses	\$5,390					
	Column Total:	\$52,704.00					
Budg_Cat: Personal Services - 100		\$87,694	\$198,918	\$164,092	\$164,092	(\$34,826)	(17.51)



City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4341.01206.00.000	Studio - Technical Services	\$7,726	\$21,200	\$21,300	\$21,300	\$100	0.47
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Design - Council Chambers	\$2,500					
	Description: Domain Names Registration & Renewal	\$500					
	Description: Online Streaming of Channel 22	\$3,000					
	Description: PEG Central, Video on Demand, one year	\$3,300					
	Description: Programming Services	\$4,000					
	Description: Total Info, Data Delivery for Ch 22 and 95	\$1,000					
	Description: Vendor Service & Equipment Repair	\$3,000					
	Description: Webserver Collocation	\$4,000					
	Column Total:	\$21,300.00					
6100.1.550.49200.4423.01206.00.000	Cleaning Services	\$5,980	\$6,000	\$0	\$0	(\$6,000)	(100.00)
6100.1.550.49200.4435.01206.00.000	Studio - Maint Chrgs - Office E	\$291	\$8,000	\$7,020	\$7,020	(\$980)	(12.25)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Maintenance Support	\$1,500					
	Description: Percussion CM1 Maintenance	\$5,520					
	Column Total:	\$7,020.00					
6100.1.550.49200.4441.01206.00.000	Rental of Land & Buildings	\$31,635	\$0	\$33,591	\$33,591	\$33,591	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: McConnell Center Media Access Center	\$33,591		2,572 sq ft			
	Column Total:	\$33,591.00					

## City of Dover, New Hampshire

## Dover Net Expenditure Detail Report

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4531.01206.00.000	Telecommunications	\$18,142	\$21,575	\$24,170	\$24,170	\$2,595	12.03
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Data - Comcast - City Hall	\$5,600					
	Description: Data - Comcast - CS - FGC	\$1,210					
	Description: Data - Comcast - CS - Public Works	\$1,800					
	Description: Data - Comcast - CS - WWTF	\$1,800					
	Description: Data - Comcast - Fire Central	\$1,210					
	Description: Data - Comcast - Fire North End	\$1,210					
	Description: Data - Comcast - Fire South End	\$1,210					
	Description: Data - Comcast - McConnell Center	\$1,800					
	Description: Data - Comcast - Police Remote (2)	\$2,420					
	Description: Data - Comcast - Public Library	\$200					
	Description: Data - Comcast - Rec - Arena	\$1,210					
	Description: Data - Comcast - School - Garrison	\$200					
	Description: Data - Comcast - School - Horne	\$200					
	Description: Data - Comcast - School - Middle	\$3,200					
	Description: Data - Comcast - School - Woodman	\$200					
	Description: Voice - Media Services Conf Rm Phone	\$200					
	Description: Voice - Media Services Phones	\$500					
	Column Total:	\$24,170.00					
Budg_Cat: Purchased Services - 300		\$63,774	\$56,775	\$86,081	\$86,081	\$29,306	51.62
6100.1.550.49200.4612.01206.00.000	Studio - Operating Supplies	\$955	\$2,500	\$2,500	\$2,500	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Media supplies - cabling, discs, media, etc.	\$2,500					
	Column Total:	\$2,500.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4640.01206.00.000	Books/Publications	\$648	\$1,330	\$1,360	\$1,360	\$30	2.26
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Artists License - ASCAP	\$335					
	Description: Artists License - BMI	\$330					
	Description: Artists License - SESAC	\$695					
	Column Total:	\$1,360.00					
Budg_Cat: Supplies - 600		\$1,603	\$3,830	\$3,860	\$3,860	\$30	0.78
6100.1.550.49200.4725.01206.00.000	Building Improvements	\$16,958	\$2,500	\$2,500	\$2,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media Access Center / Council Chambers	\$2,500					
	Column Total:	\$2,500.00					
6100.1.550.49200.4744.01206.00.000	Furniture & Fixtures	\$9,786	\$4,000	\$4,000	\$4,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media Access Center / Council Chambers	\$4,000					
	Column Total:	\$4,000.00					
6100.1.550.49200.4745.01206.00.000	Studio - Computers & Commu	\$12,035	\$6,500	\$13,250	\$13,250	\$6,750	103.85
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Adobe Cloud Service License	\$750					
	Description: Client System - Media Service	\$2,000					
	Description: Council Chambers - audio	\$2,500					
	Description: Online Streaming of Channel 22	\$4,000					
	Description: Server - Media Archival	\$4,000					
	Column Total:	\$13,250.00					
6100.1.550.49200.4745.01206.92.000	Studio - Computers & Commu	\$329	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$39,108	\$13,000	\$19,750	\$19,750	\$6,750	51.92

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## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4810.01206.00.000.	Membership Dues	\$585	\$750	\$750	\$750	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cable Community	\$50					
	Description: NATOA Membership	\$700					
	Column Total:	\$750.00					
Budg_Cat:	Other Expenses - 800	\$585	\$750	\$750	\$750	\$0	0.00
Proj_Grant:	Dover Communications Studio - 01206	\$192,765	\$273,273	\$274,533	\$274,533	\$1,260	0.46
6100.1.550.49200.4110.09100.00.000.	DoverNet Fund - Regular Sale	\$125,465	\$129,483	\$130,030	\$130,030	\$547	0.42
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Plan Incentive Payment	\$130					
	Description: Dove, Annie L	\$65,981	0.6000	Director of Inf			
	Description: Wentworth, Matthew	\$63,919	1.0000	Information Tec			
	Column Total:	\$130,030.00					
6100.1.550.49200.4115.09100.00.000.	DoverNet Fund - Regular Hou	\$14,514	\$15,212	\$20,179	\$20,179	\$4,967	32.65
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Peters, David	\$20,179	0.5000	Information Tec			
	Column Total:	\$20,179.00					
6100.1.550.49200.4170.09100.00.000.	DoverNet Fund - Longevity Pe	\$600	\$1,280	\$1,280	\$1,280	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ 10-14 years (1 prorated)	\$1,280					
	Column Total:	\$1,280.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4211.09100.00.000	DoverNet Fund - Health Insur:	\$17,294	\$18,267	\$18,932	\$18,932	\$665	3.64
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$18,932					
	Column Total:	\$18,932.00					
6100.1.550.49200.4212.09100.00.000	DoverNet Fund - Dental Insur:	\$729	\$737	\$737	\$737	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$737					
	Column Total:	\$737.00					
6100.1.550.49200.4213.09100.00.000	DoverNet Fund - Life Insuranc	\$130	\$153	\$153	\$153	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$153					
	Column Total:	\$153.00					
6100.1.550.49200.4220.09100.00.000	DoverNet Fund - FICA	\$8,418	\$8,834	\$9,075	\$9,075	\$241	2.73
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$9,075					
	Column Total:	\$9,075.00					
6100.1.550.49200.4225.09100.00.000	DoverNet Fund - Medicare	\$1,964	\$2,096	\$2,139	\$2,139	\$43	2.05
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,139					
	Column Total:	\$2,139.00					
6100.1.550.49200.4230.09100.00.000	DoverNet Fund - Retirement	\$5,506	\$6,984	\$7,119	\$7,119	\$135	1.93
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$7,119					
	Column Total:	\$7,119.00					

## City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4240.09100.00.000	DoverNet Fund - Staff Develop	\$2,900	\$3,500	\$3,500	\$3,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development	\$3,500					
	Column Total:	\$3,500.00					
6100.1.550.49200.4260.09100.00.000	DoverNet Fund - Workers Cor	\$100	\$586	\$586	\$586	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$586					
	Column Total:	\$586.00					
6100.1.550.49200.4290.09100.00.000	DoverNet Fund - FSA Fees	\$75	\$75	\$75	\$75	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FSA Fees	\$75					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$177,695	\$187,207	\$193,805	\$193,805	\$6,598	3.52
6100.1.550.49200.4335.09100.00.000	Internal Service - Auditing Ser	\$433	\$433	\$433	\$433	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services	\$433					
	Column Total:	\$433.00					
6100.1.550.49200.4341.09100.00.000	Administration - Technical Ser	\$14,942	\$25,500	\$21,000	\$21,000	(\$4,500)	(17.65)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GIS Hosting Services - AppGeo	\$3,000					
	Description: Network/Physical Services	\$6,000					
	Description: Programming Services	\$4,000					
	Description: Security Services	\$8,000					
	Column Total:	\$21,000.00					

City of Dover, New Hampshire

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09100.00.000	DoverNet Fund - Maint Chrgs	\$36,170	\$46,970	\$46,290	\$46,290	(\$680)	(1.45)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Adobe Pro Upgrade	\$5,550					
	Description: Bentley Maintenance Contract	\$840					
	Description: Cisco Smartnet Contract - Firewall	\$1,000					
	Description: Cisco Smartnet Contracts - SNT	\$2,500					
	Description: Cisco Smartnet Contracts - SNTP	\$2,500					
	Description: HW Maintenance and Repair - CCTV	\$1,000					
	Description: HW Maintenance and Repair - Printer	\$1,800					
	Description: HW Maintenance and Repair - UPS	\$500					
	Description: HW Maintenance Extensions - Server	\$5,000					
	Description: Sensource Maintenance	\$1,600					
	Description: Symantec Backup Exec Maintenance, 1yr	\$3,000					
	Description: Symantec Brightmail AntiSPAM Subscription 5yr	\$7,500					
	Description: Treeno Maintenance Contract	\$5,500					
	Description: VUEWorks Maintenance Contract	\$8,000					
	Column Total:	\$46,290.00					
6100.1.550.49200.4521.09100.00.000	DoverNet Fund - Property Insi	\$82	\$83	\$84	\$84	\$1	1.20
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Property Insurance	\$84					
	Column Total:	\$84.00					
6100.1.550.49200.4524.09100.00.000	Public Liab Insurance	\$0	\$0	\$2,180	\$2,180	\$2,180	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Liability Insurance	\$2,180					
	Column Total:	\$2,180.00					

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4531.09100.00.000	Telecommunications	\$33,088	\$13,685	\$14,200	\$14,200	\$515	3.76
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Data - BayRing - DryCopper - spare	\$720					
	Description: Data - Internet - Failover	\$3,800					
	Description: Data - Verizon - Aircard	\$480					
	Description: Voice - BayRing - Fiber - CityHall	\$3,900					
	Description: Voice - BayRing - ITOffice Phones (3)	\$600					
	Description: Voice - BayRing - Outbound Fax	\$240					
	Description: Voice - BayRing - Shared Fax	\$300					
	Description: Voice - Verizon Wireless - 2 SmartPhone	\$1,200					
	Description: Voice - Verizon Wireless - Tablet	\$360					
	Description: Voice/Data - Shared / Contingency	\$2,600					
	Column Total:	\$14,200.00					
6100.1.550.49200.4534.09100.00.000	DoverNet Fund - Administratic	\$16	\$75	\$75	\$75	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: FedEx Postage	\$50					
	Description: USPS Postage	\$25					
	Column Total:	\$75.00					
6100.1.550.49200.4580.09100.00.000	DoverNet Fund - Travel Exper	\$712	\$1,000	\$1,000	\$1,000	\$0	0.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: DoverNet Fund - Travel Expense	\$1,000					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$85,444	\$87,746	\$85,262	\$85,262	(\$2,484)	(2.83)



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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4611.09100.00.000	Internal Service - Office Suppl	\$221	\$500	\$500	\$500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CD-ROMs, DVDs	\$200					
	Description: Paper, Pens, Bcards	\$150					
	Description: Toner	\$150					
	Column Total:	\$500.00					
6100.1.550.49200.4612.09100.00.000	DoverNet Fund - Operating Su	\$595	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Backup Tapes - DDS, DLT	\$1,500					
	Description: Network Cabling	\$500					
	Description: Network Support Equipment	\$1,000					
	Column Total:	\$3,000.00					
6100.1.550.49200.4640.09100.00.000	DoverNet Fund - Books & Put	\$3,217	\$3,616	\$3,616	\$3,616	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: LexisLaw	\$3,216					
	Description: MSoft Self-Study Guides	\$200					
	Description: Technical Reference Materials	\$200					
	Column Total:	\$3,616.00					
Budg_Cat: Supplies - 600		\$4,033	\$7,116	\$7,116	\$7,116	\$0	0.00
6100.1.550.49200.4744.09100.00.000	Furniture & Fixtures	\$2,430	\$1,500	\$0	\$0	(\$1,500)	(100.00)

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09100.00.000	Administration - Computers &	\$3,451	\$31,000	\$27,070	\$27,070	(\$3,930)	(12.68)
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Server Replacement - HW - Finance (1.5 of 3)	\$12,000					
	Description: Server Replacement - ServerOS - Finance (1.5 of 3)	\$900					
	Description: Server Replacement - SQLServer (1 of 2)	\$2,420					
	Description: Server Replacement - TermSvcs (22 of 44)	\$1,750					
	Description: Server Room - Rackmount UPS (1)	\$2,000					
	Description: SPAM Filtering System (1)	\$8,000					
	Column Total:	\$27,070.00					
6100.1.550.49200.4745.09100.90.000	Computers & Communication:	\$5,789	\$0	\$0	\$0	\$0	0.00
6100.1.550.49200.4745.09100.91.000	Administration - Computers &	\$25,307	\$0	\$0	\$0	\$0	0.00
6100.1.550.49200.4745.09100.92.000	Administration - Computers &	\$1,780	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$38,757	\$32,500	\$27,070	\$27,070	(\$5,430)	(16.71)
6100.1.550.49200.4810.09100.00.000	Internal Service - Membership	\$0	\$100	\$130	\$130	\$30	30.00
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Experts Exchange	\$100					
	Description: NHLoGIN	\$30					
	Column Total:	\$130.00					
6100.1.550.49200.4840.09100.00.000	DoverNet Fund - Contingency	\$0	\$1,741	\$1,910	\$1,910	\$169	9.71
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$1,910		0.5% Policy Tar			
	Column Total:	\$1,910.00					
Budg_Cat: Other Expenses - 800		\$0	\$1,841	\$2,040	\$2,040	\$199	10.81

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Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4912.09100.00.000	Internal Service - Transfer to s	\$165	\$358	\$478	\$478	\$120	33.52
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20% of DoverNet Share of OPEB ARC	\$478		Target 20% FY15			
	Column Total:	\$478.00					
Budg_Cat: Operating Transfers Out - 910		\$165	\$358	\$478	\$478	\$120	33.52
Proj_Grant: Administration - 09100		\$306,095	\$316,768	\$315,771	\$315,771	(\$997)	(0.31)
6100.1.550.49200.4435.09111.00.000	Maint Chrgs - Office Equipme	\$71	\$256	\$266	\$266	\$10	3.91
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Executive - Maintenance	\$250					
	Description: Executive - UPS Maintenance	\$16					
	Column Total:	\$266.00					
Budg_Cat: Purchased Services - 300		\$71	\$256	\$266	\$266	\$10	3.91
6100.1.550.49200.4611.09111.00.000	Executive - Office Supplies	\$43	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$43	\$0	\$0	\$0	\$0	0.00
6100.1.550.49200.4745.09111.00.000	Executive - Computers & Cor	\$1,906	\$2,292	\$2,259	\$2,259	(\$33)	(1.44)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Executive - PC Replacement	\$2,259					
	Column Total:	\$2,259.00					
6100.1.550.49200.4745.09111.92.000	Executive - Computers & Cor	\$240	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$2,146	\$2,292	\$2,259	\$2,259	(\$33)	(1.44)
Proj_Grant: Executive - 09111		\$2,260	\$2,548	\$2,525	\$2,525	(\$23)	(0.90)

## City of Dover, New Hampshire

## Dover Net Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09151.00.000.	Maint Chrgs - Office Equipme	\$799	\$372	\$384	\$384	\$12	3.23
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Finance - Maintenance	\$250					
	Description: Finance - UPS Maintenance	\$134					
	Column Total:	\$384.00					
Budg_Cat: Purchased Services - 300		\$799	\$372	\$384	\$384	\$12	3.23
6100.1.550.49200.4745.09151.00.000.	Finance - Computers & Comr	\$2,742	\$4,424	\$5,397	\$5,397	\$973	21.99
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Finance - PC Replacement	\$5,397					
	Column Total:	\$5,397.00					
6100.1.550.49200.4745.09151.91.000.	Finance - Computers & Comr	\$716	\$0	\$0	\$0	\$0	0.00
6100.1.550.49200.4745.09151.92.000.	Finance - Computers & Comr	\$500	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$3,958	\$4,424	\$5,397	\$5,397	\$973	21.99
Proj_Grant: Finance - 09151		\$4,757	\$4,796	\$5,781	\$5,781	\$985	20.54
6100.1.550.49200.4435.09191.00.000.	Maint Chrgs - Office Equipme	\$27	\$250	\$250	\$250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Maintenance	\$250					
	Column Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$27	\$250	\$250	\$250	\$0	0.00

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09191.00.000	Planning - Computers & Comm	\$1,706	\$1,321	\$1,357	\$1,357	\$36	2.73
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - PC Replacement	\$1,357					
	Column Total:	\$1,357.00					
Budg_Cat: Capital Outlay - 700		\$1,706	\$1,321	\$1,357	\$1,357	\$36	2.73
Proj_Grant: Planning - 09191		\$1,733	\$1,571	\$1,607	\$1,607	\$36	2.29
6100.1.550.49200.4435.09210.00.000	Maint Chrgs - Office Equipme	\$1,914	\$1,396	\$1,529	\$1,529	\$133	9.53
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Maintenance	\$250					
	Description: Police - SmartNet Maintenance	\$800					
	Description: Police - UPS Maintenance	\$479					
	Column Total:	\$1,529.00					
Budg_Cat: Purchased Services - 300		\$1,914	\$1,396	\$1,529	\$1,529	\$133	9.53
6100.1.550.49200.4745.09210.00.000	Police - Computers & Commu	\$4,777	\$8,173	\$9,923	\$9,923	\$1,750	21.41
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - PC Replacement	\$9,923					
	Column Total:	\$9,923.00					
6100.1.550.49200.4745.09210.92.000	Police - Computers & Commu	\$820	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$5,597	\$8,173	\$9,923	\$9,923	\$1,750	21.41
Proj_Grant: Police - 09210		\$7,511	\$9,569	\$11,452	\$11,452	\$1,883	19.68

## City of Dover, New Hampshire

## Dover Net Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09220.00.000	Maint Chrgs - Office Equipmei	\$229	\$250	\$250	\$250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire and Rescue - Maintenance	\$250					
	Column Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$229	\$250	\$250	\$250	\$0	0.00
6100.1.550.49200.4745.09220.00.000	Fire & Rescue - Computers &	\$4,309	\$4,326	\$5,055	\$5,055	\$729	16.85
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire - PC Replacement	\$5,055					
	Column Total:	\$5,055.00					
6100.1.550.49200.4745.09220.92.000	Fire & Rescue - Computers &	\$480	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$4,789	\$4,326	\$5,055	\$5,055	\$729	16.85
Proj_Grant: Fire & Rescue - 09220		\$5,018	\$4,576	\$5,305	\$5,305	\$729	15.93
6100.1.550.49200.4435.09300.00.000	Maint Chrgs - Office Equipmei	\$503	\$310	\$321	\$321	\$11	3.55
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS PW - Maintenance	\$250					
	Description: CS PW - UPS Maintenance	\$71					
	Column Total:	\$321.00					
Budg_Cat: Purchased Services - 300		\$503	\$310	\$321	\$321	\$11	3.55

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09300.00.000	Comm Serv PW - Computers	\$4,456	\$6,090	\$6,688	\$6,688	\$598	9.82
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Community Services - PC Replacement	\$6,688					
	Column Total:	\$6,688.00					
6100.1.550.49200.4745.09300.92.000	Comm Serv PW - Computers	\$740	\$0	\$0	\$0	\$0	0.00
	Budg_Cat: Capital Outlay - 700	\$5,196	\$6,090	\$6,688	\$6,688	\$598	9.82
	Proj_Grant: Comm Serv PW - 09300	\$5,699	\$6,400	\$7,009	\$7,009	\$609	9.52
6100.1.550.49200.4435.09400.00.000	Maint Chrgs - Office Equipme	\$0	\$250	\$250	\$250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Welfare - Maintenance	\$250					
	Column Total:	\$250.00					
	Budg_Cat: Purchased Services - 300	\$0	\$250	\$250	\$250	\$0	0.00
6100.1.550.49200.4745.09400.00.000	Human Services - Computers	\$0	\$768	\$902	\$902	\$134	17.45
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Welfare - PC Replacement	\$902					
	Column Total:	\$902.00					
6100.1.550.49200.4745.09400.92.000	Human Services - Computers	\$80	\$0	\$0	\$0	\$0	0.00
	Budg_Cat: Capital Outlay - 700	\$80	\$768	\$902	\$902	\$134	17.45
	Proj_Grant: Human Services - 09400	\$80	\$1,018	\$1,152	\$1,152	\$134	13.16

## City of Dover, New Hampshire

## Dover Net Expenditure Detail Report

Fiscal Year: 2014-2015

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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09455.00.000	Maint Chrgs - Office Equipmei	\$189	\$250	\$250	\$250	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Library - Maintenance	\$250					
	Column Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$189	\$250	\$250	\$250	\$0	0.00
6100.1.550.49200.4745.09455.00.000	Public Library - Computers & C	\$2,748	\$3,048	\$3,698	\$3,698	\$650	21.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Library - Computers & Communications Equip	\$3,698					
	Column Total:	\$3,698.00					
6100.1.550.49200.4745.09455.92.000	Public Library - Computers & C	\$360	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$3,108	\$3,048	\$3,698	\$3,698	\$650	21.33
Proj_Grant: Public Library - 09455		\$3,297	\$3,298	\$3,948	\$3,948	\$650	19.71
6100.1.550.49200.4435.09500.00.000	Maint Chrgs - Office Equipmei	\$78	\$282	\$313	\$313	\$31	10.99
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec - Maintenance	\$250					
	Description: Rec - UPS Maintenance	\$63					
	Column Total:	\$313.00					
Budg_Cat: Purchased Services - 300		\$78	\$282	\$313	\$313	\$31	10.99



City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09500.00.000	Comm Serv Recreation - Cor	\$3,257	\$3,165	\$3,698	\$3,698	\$533	16.84
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Comm Serv Recreation - Computers & Communications	\$3,698					
	Column Total:	\$3,698.00					
Budg_Cat: Capital Outlay - 700		\$3,257	\$3,165	\$3,698	\$3,698	\$533	16.84
Proj_Grant: Comm Serv Recreation - 09500		\$3,335	\$3,447	\$4,011	\$4,011	\$564	16.36
6100.1.550.49200.4435.09810.00.000	Maint Chrgs - Office Equipme	\$136	\$1,056	\$1,058	\$1,058	\$2	0.19
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water - Maintenance	\$250					
	Description: Water - SmartNet Maintenance	\$800					
	Description: Water - UPS Maintenance	\$8					
	Column Total:	\$1,058.00					
Budg_Cat: Purchased Services - 300		\$136	\$1,056	\$1,058	\$1,058	\$2	0.19
Proj_Grant: Water - 09810		\$136	\$1,056	\$1,058	\$1,058	\$2	0.19
6100.1.550.49200.4435.09820.00.000	Maint Chrgs - Office Equipme	\$38	\$1,050	\$1,050	\$1,050	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer - Maintenance	\$250					
	Description: Sewer - SmartNet Maintenance	\$800					
	Column Total:	\$1,050.00					
Budg_Cat: Purchased Services - 300		\$38	\$1,050	\$1,050	\$1,050	\$0	0.00
Proj_Grant: Sewer - 09820		\$38	\$1,050	\$1,050	\$1,050	\$0	0.00

## City of Dover, New Hampshire

## Dover Net Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$537,936	\$637,770	\$644,402	\$644,402	\$6,632	1.04

End of Report

# OTHER CHARGES

**Division: Central Stores Fund**

**Function 6110-49200**

***Mission Statement:***

To manage the purchase and the inventories for various office supplies and appropriate charge out items to departments on a cost reimbursement basis.

***Major Services/Responsibilities:***

- Supply departments with readily available and maintained leased copy equipment at City Hall
- Take readings and charge out copier use for two copiers
- Maintain adequate supplies of computer paper, binding materials, invoices and mass mailing envelopes
- Charge out all supplies to the user department as consumed on a cost reimbursement basis
- Charge out all postage metered through the City Clerk/Tax Collection Office to the various departments

***Key Fiscal Year Objectives:***

- To achieve bulk purchases of supplies to attain savings and maintain sufficient inventories to avoid breaks in processes or delays in office functions
- Continue to charge out supplies on a cost reimbursement basis and monitor fund balance

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Monthly charge out of supplies consumed	12	12	12
Monthly charge out of postage used	12	12	12

## City of Dover, New Hampshire

## Central Stores Fund Expenditure Detail

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.4335.00000.00.000	Internal Service - Auditing Ser	\$154	\$154	\$154	\$154	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services allocation	\$154					
	Column Total:	\$154.00					
6110.1.550.49200.4435.00000.00.000	Internal Service - Maint Chrgs	\$0	\$100	\$100	\$100	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paper Folder - Annual Maintenance 1 @ EA \$100	\$100					
	Column Total:	\$100.00					
6110.1.550.49200.4443.00000.00.000	Internal Service-Rental of Equ	\$10,456	\$14,600	\$14,600	\$14,600	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall copier - Black & White 12 Mo @ \$240	\$2,880					
	Description: Clerks Office copier - Color 12 Mo @ \$480	\$5,760					
	Description: Extra copies charges	\$1,160					
	Description: Postage meter rental fee	\$4,800					
	Column Total:	\$14,600.00					
6110.1.550.49200.4531.00000.00.000	Telecommunications	\$0	\$450	\$450	\$450	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall Fax line and toll charges	\$450					
	Column Total:	\$450.00					
6110.1.550.49200.4534.00000.00.000	Internal Service-Postage	\$40,204	\$50,400	\$50,400	\$50,400	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express & parcel delivery service	\$50,400					
	Column Total:	\$50,400.00					

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City of Dover, New Hampshire

Central Stores Fund Expenditure Detail

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Purchased Services - 300		\$50,813	\$65,704	\$65,704	\$65,704	\$0	0.00
6110.1.550.49200.4611.00000.00.000	Internal Service-Office Supplie	\$5,637	\$7,500	\$7,500	\$7,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier paper and toner supplies	\$7,500					
	Column Total:	\$7,500.00					
6110.1.550.49200.4612.00000.00.000	Internal Service-Operating Su	\$28,949	\$31,950	\$31,950	\$31,950	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning chemicals and supplies	\$13,000					
	Description: Ice melt for buildings	\$3,000					
	Description: Paper products and trash liners	\$14,000					
	Description: Pre-printed forms, etc.	\$1,950					
	Column Total:	\$31,950.00					
Budg_Cat: Supplies - 600		\$34,586	\$39,450	\$39,450	\$39,450	\$0	0.00
Func: Internal Service - 49200		\$85,400	\$105,154	\$105,154	\$105,154	\$0	0.00

## City of Dover, New Hampshire

## Central Stores Fund Expenditure Detail

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$85,400	\$105,154	\$105,154	\$105,154	\$0	0.00

End of Report

# OTHER CHARGES

**Division: Fleet Maintenance Fund**

**Function 6310-49200**

***Mission Statement:***

To provide accurate and efficient maintenance and repair of vehicles for Engineering, Water, Sewer, Cemetery, Recreation, Facilities and Grounds, Assessing and Dover Police department, School Department and Strafford County Sheriff's Department, UNH Police Department, Riverside Rest Home and Dover Housing Authority, Lee Police Department, Madbury Police Department.

***Major Services/Responsibilities:***

- Responsible for the maintenance and repair of 275 City and Non City vehicles, trucks heavy and small equipment
- Preventive maintenance and repair of heavy equipment during snow, ice and other emergencies
- Maintain an inventory of parts and fluids for normal and emergency repairs to vehicles
- Provide for scheduled and non-scheduled repairs to City vehicles
- Provide for annual State inspections on vehicles
- Provide fuel efficient vehicles

***Key Fiscal Year Objectives:***

- Monitor parts inventory control program and work order tracking system
- Monitor results of shop productivity indicators to ensure efficiency goals are being met
- Maintain vehicle and equipment replacement plan
- Continue insourcing of vehicle repair program
- Monitor vehicle Fuel efficiencies

***Performance Measures:***

Description	FY13 Act	FY14 Act	FY15 Est
Size of fleet repaired by Fleet Maintenance Fund	165	165	165
Number of Work orders processed per year	2,750	2,750	2,750
Total CS vehicles (includes Water and Sewer)	122	122	122
Total Planning/Inspection vehicles	5	5	5
Total Police vehicles	38	38	38
Total Assessing vehicles	2	2	2
Total Recreation	9	9	9
Total Other Vehicles (non-city)	110	110	110

## City of Dover, New Hampshire

## Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4115.00000.00.000	Regular Hourly Employees	\$249,960	\$261,852	\$260,969	\$260,969	(\$883)	(0.34)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Crowley, Leon E	\$72,177	1.0000	Fleet Superviso			
	Description: Demeritt, James R	\$48,857	1.0000	Heavy Equipment			
	Description: Green, George	\$48,857	1.0000	Heavy Equipment			
	Description: LaFlamme, Marc E	\$42,221	1.0000	Heavy Equipment			
	Description: O Brien, Michael J	\$48,857	1.0000	Heavy Equipment			
	Column Total:	\$260,969.00					
6310.1.550.49200.4120.00000.00.000	Temporary Employees	\$1,730	\$2,142	\$2,142	\$2,142	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Temporary Staff for coverage	\$2,142					
	Column Total:	\$2,142.00					
6310.1.550.49200.4130.00000.00.000	Overtime Pay	\$4,351	\$3,000	\$3,000	\$3,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Estimated overtime	\$3,000					
	Column Total:	\$3,000.00					
6310.1.550.49200.4170.00000.00.000	Longevity Pay	\$6,000	\$6,000	\$6,400	\$6,400	\$400	6.67
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years	\$1,200					
	Description: 1 @ 5-9 years	\$400					
	Description: 3 @ Over 20 years	\$4,800					
	Column Total:	\$6,400.00					



City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4211.00000.00.000	Health Insurance	\$98,471	\$103,749	\$107,527	\$107,527	\$3,778	3.64
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$107,527					
	Column Total:	\$107,527.00					
6310.1.550.49200.4212.00000.00.000	Dental Insurance	\$2,915	\$3,317	\$3,317	\$3,317	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium to HealthTrust	\$3,317					
	Column Total:	\$3,317.00					
6310.1.550.49200.4213.00000.00.000	Life Insurance	\$551	\$628	\$628	\$628	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$628					
	Column Total:	\$628.00					
6310.1.550.49200.4220.00000.00.000	FICA	\$15,445	\$15,241	\$15,189	\$15,189	(\$52)	(0.34)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$15,189					
	Column Total:	\$15,189.00					
6310.1.550.49200.4225.00000.00.000	Medicare	\$3,598	\$3,564	\$3,552	\$3,552	(\$12)	(0.34)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,552					
	Column Total:	\$3,552.00					
6310.1.550.49200.4230.00000.00.000	Retirement	\$22,388	\$29,171	\$29,119	\$29,119	(\$52)	(0.18)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$29,119					
	Column Total:	\$29,119.00					

## City of Dover, New Hampshire

## Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4240.00000.00.000	Staff Development Reimbursa	\$198	\$4,000	\$500	\$500	(\$3,500)	(87.50)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff seminars & training	\$500					
	Column Total:	\$500.00					
6310.1.550.49200.4260.00000.00.000	Workers Comp Insurance	\$4,767	\$10,904	\$10,904	\$10,904	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$10,904					
	Column Total:	\$10,904.00					
6310.1.550.49200.4290.00000.00.000	FSA Fees	\$0	\$75	\$0	\$0	(\$75)	(100.00)
Budg_Cat: Personal Services - 100		\$410,373	\$443,643	\$443,247	\$443,247	(\$396)	(0.09)
6310.1.550.49200.4335.00000.00.000	Auditing Services	\$259	\$259	\$259	\$259	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Internal Service - Auditing Services	\$259					
	Column Total:	\$259.00					
6310.1.550.49200.4336.00000.00.000	Medical Services	\$0	\$50	\$50	\$50	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Exams	\$50					
	Column Total:	\$50.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$1,175	\$1,316	\$2,689	\$2,689	\$1,373	104.33
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CFA software maintenance agreement	\$1,200					
	Description: Disivion share software upgrades	\$300					
	Description: Division share DoverNet PC Replacement	\$373					
	Description: Division share DoverNet Support Allocation	\$816					
	Column Total:	\$2,689.00					
6310.1.550.49200.4522.00000.00.000	Vehicle & Equip Insurance	\$449	\$449	\$897	\$897	\$448	99.78
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$897					
	Column Total:	\$897.00					
6310.1.550.49200.4524.00000.00.000	Public Liab Insurance	\$0	\$0	\$2,755	\$2,755	\$2,755	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Liability Insurance	\$2,755					
	Column Total:	\$2,755.00					
6310.1.550.49200.4531.00000.00.000	Telecommunications	\$4,625	\$4,260	\$5,437	\$5,437	\$1,177	27.63
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cell phone service	\$395					
	Description: Land line service	\$5,042					
	Column Total:	\$5,437.00					
6310.1.550.49200.4580.00000.00.000	Travel Expense	\$0	\$500	\$0	\$0	(\$500)	(100.00)
Budg_Cat: Purchased Services - 300		\$6,508	\$6,834	\$12,087	\$12,087	\$5,253	76.87

## City of Dover, New Hampshire

## Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance
  Round to whole dollars
  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4611.00000.00.000	Office Supplies	\$481	\$800	\$800	\$800	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$800					
	Column Total:	\$800.00					
6310.1.550.49200.4612.00000.00.000	Operating Supplies	\$3,102	\$3,716	\$3,716	\$3,716	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rags & Mats weekly rental \$42.62	\$2,216					
	Description: Various operating supplies	\$1,500					
	Column Total:	\$3,716.00					
6310.1.550.49200.4615.00000.00.000	Clothing & Uniforms	\$8,376	\$3,440	\$4,430	\$4,430	\$990	28.78
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety shoes per Union Contract AFSCME 4 @ \$300	\$1,200					
	Description: Safety shoes per Union Contract DPEA 1 @ \$300	\$300					
	Description: Uniforms	\$2,930					
	Column Total:	\$4,430.00					
6310.1.550.49200.4626.00000.00.000	Vehicle Fuels	\$43,393	\$5,000	\$5,000	\$5,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel gasoline	\$5,000					
	Column Total:	\$5,000.00					
6310.1.550.49200.4653.00000.00.000	Maint Supplies - Equipment	\$794	\$1,000	\$1,000	\$1,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance of equipment	\$1,000					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4654.00000.00.000	Maint Supplies - Vehicles	\$27	\$300	\$300	\$300	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for vehicle repairs	\$300					
	Column Total:	\$300.00					
6310.1.550.49200.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$2,435	\$4,500	\$4,500	\$4,500	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools/hardware less than \$500	\$4,500					
	Column Total:	\$4,500.00					
Budg_Cat: Supplies - 600		\$58,610	\$18,756	\$19,746	\$19,746	\$990	5.28
6310.1.550.49200.4742.00000.00.000	Light Vehicles	\$49,980	\$27,725	\$27,725	\$27,725	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Light Vehicles Replacement Program	\$27,725					
	Column Total:	\$27,725.00					
6310.1.550.49200.4745.00000.00.000	Computers & Communication:	\$0	\$5,000	\$0	\$0	(\$5,000)	(100.00)
Budg_Cat: Capital Outlay - 700		\$49,980	\$32,725	\$27,725	\$27,725	(\$5,000)	(15.28)
6310.1.550.49200.4840.00000.00.000	Contingency	\$0	\$4,000	\$4,000	\$4,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$4,000		FY14 Policy .5%			
	Column Total:	\$4,000.00					

## City of Dover, New Hampshire

## Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4895.00000.00.000	Cost of Sales	\$269,333	\$227,594	\$227,594	\$227,594	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Internal Departments Parts	\$179,544					
	Description: Outside Services Parts	\$48,050					
	Column Total:	\$227,594.00					
Budg_Cat: Other Expenses - 800		\$269,333	\$231,594	\$231,594	\$231,594	\$0	0.00
6310.1.550.49200.4912.00000.00.000	Transfer to Special Rev	\$40,112	\$53,550	\$62,180	\$62,180	\$8,630	16.12
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20% of Fleet Share of OPEB ARC	\$29,994		Target 20% FY15			
	Description: Insurance Premium Costs for 1 Retiree to OPEB Liab	\$32,186					
	Column Total:	\$62,180.00					
Budg_Cat: Operating Transfers Out - 910		\$40,112	\$53,550	\$62,180	\$62,180	\$8,630	16.12
Func: Internal Service - 49200		\$834,915	\$787,102	\$796,579	\$796,579	\$9,477	1.20

# OTHER CHARGES

**Division: Workers Compensation**

**Function 6800-49200**

***Mission Statement:***

To provide a self-insurance program for the city to cover claims related to work related injuries including the necessary fund reserves.

***Major Services/Responsibilities:***

- Prepare and process first reports of injury
- Monitor reports of claims for significant trends of injury type, location, department, etc.
- Hold department safety meetings to try to prevent injuries before they occur
- Contract for workers' compensation claims administrative services
- Contract for reinsurance for claims exceeding \$500,000
- Maintain adequate claims reserves
- Contract for required annual actuarial review

***Key Fiscal Year Objectives:***

- Conduct city-wide employee and supervisors safety training
- Reduce frequency and severity of employee injury
- Administer safety incentive & recognition program
- Support City Joint Loss Management Committee

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Administer workers' compensation claims for city & school	70	76	72
Conduct city-wide employee safety training sessions	3	4	4
Staff Joint Loss Management Committee meetings	4	4	4

City of Dover, New Hampshire

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4312.00000.00.000	Management Services	\$81	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Purchased Services - 300	\$81	\$0	\$0	\$0	\$0	0.00
Proj_Grant:	UNDESIGNATED - 00000	\$81	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4580.09000.00.000	Travel Expense	\$39	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Purchased Services - 300	\$39	\$0	\$0	\$0	\$0	0.00
Proj_Grant:	Undesignated - 09000	\$39	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4240.09100.00.000	Administration - Staff Develop	\$564	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4260.09100.00.000	Workers Comp Insurance - Ac	\$51,826	\$55,000	\$601,436	\$601,436	\$546,436	993.52
Column:	[FY15CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Cost of Premium for Worker Comp Insurance	\$601,436					
Column Total:		\$601,436.00					
6800.1.550.49200.4261.09100.00.000	Administration - Worker's Con	\$89	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Personal Services - 100	\$52,479	\$55,000	\$601,436	\$601,436	\$546,436	993.52
6800.1.550.49200.4312.09100.00.000	Management Services	\$25,983	\$31,380	\$11,700	\$11,700	(\$19,680)	(62.72)
Column:	[FY15CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Actuarial Study	\$5,000					
Description:	Contracted claims services	\$6,700					
Column Total:		\$11,700.00					



City of Dover, New Hampshire

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4335.09100.00.000	Auditing Services - Administra	\$741	\$741	\$741	\$741	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of audit expenses	\$741					
	Column Total:	\$741.00					
Budg_Cat: Purchased Services - 300		\$26,724	\$32,121	\$12,441	\$12,441	(\$19,680)	(61.27)
6800.1.550.49200.4810.09100.00.000	Membership Dues - Administr	\$0	\$900	\$900	\$900	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety Council Membership 1 @ \$900 EA	\$900					
	Column Total:	\$900.00					
6800.1.550.49200.4819.09100.00.000	Fees & Charges	\$43,157	\$46,380	\$53,995	\$53,995	\$7,615	16.42
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment to State for Administrative Fund	\$15,553					
	Description: Payment to State for Second Injury Fund	\$38,442					
	Column Total:	\$53,995.00					
6800.1.550.49200.4840.09100.00.000	Contingency - Administration	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unforeseen Expenses	\$2,000					
	Column Total:	\$2,000.00					
Budg_Cat: Other Expenses - 800		\$43,157	\$49,280	\$56,895	\$56,895	\$7,615	15.45
Proj_Grant: Administration - 09100		\$122,359	\$136,401	\$670,772	\$670,772	\$534,371	391.76
6800.1.550.49200.4261.09199.00.000	Worker's Comp Claims - Gene	\$1,927	\$7,802	\$0	\$0	(\$7,802)	(100.00)
Budg_Cat: Personal Services - 100		\$1,927	\$7,802	\$0	\$0	(\$7,802)	(100.00)

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## City of Dover, New Hampshire

## Workers Compensation Expenditure Detail Budget

Fiscal Year: 2014-2015

 Print accounts with zero balance
  Round to whole dollars
  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4312.09199.00.000.	Management Services	\$885	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09199.00.000.	Medical Services - General G	\$54,703	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$55,588	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4681.09199.00.000.	Minor Equip, Furniture & Fxtrs	\$302	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$302	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09199.00.000.	Fees & Charges	\$52	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$52	\$0	\$0	\$0	\$0	0.00
Proj_Grant: General Government - 09199		\$57,869	\$7,802	\$0	\$0	(\$7,802)	(100.00)
6800.1.550.49200.4261.09210.00.000.	Worker's Comp Claims - Polic	\$6,131	\$95,378	\$0	\$0	(\$95,378)	(100.00)
Budg_Cat: Personal Services - 100		\$6,131	\$95,378	\$0	\$0	(\$95,378)	(100.00)
6800.1.550.49200.4312.09210.00.000.	Management Services	\$4,349	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09210.00.000.	Medical Services - Police	\$78,281	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4580.09210.00.000.	Travel Expense	\$306	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$82,936	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09210.00.000.	Fees & Charges	\$72	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$72	\$0	\$0	\$0	\$0	0.00
Proj_Grant: Police - 09210		\$89,139	\$95,378	\$0	\$0	(\$95,378)	(100.00)

City of Dover, New Hampshire

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4261.09220.00.000	Worker's Comp Claims - Fire & Res	\$35,626	\$165,394	\$0	\$0	(\$165,394)	(100.00)
Budg_Cat:	Personal Services - 100	\$35,626	\$165,394	\$0	\$0	(\$165,394)	(100.00)
6800.1.550.49200.4312.09220.00.000	Management Services	\$3,526	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09220.00.000	Medical Services - Fire & Res	\$117,445	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Purchased Services - 300	\$120,971	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09220.00.000	Fees & Charges	\$2,884	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Other Expenses - 800	\$2,884	\$0	\$0	\$0	\$0	0.00
Proj_Grant:	Fire & Rescue - 09220	\$159,481	\$165,394	\$0	\$0	(\$165,394)	(100.00)
6800.1.550.49200.4261.09300.00.000	Worker's Comp Claims - Com	\$19,640	\$89,019	\$0	\$0	(\$89,019)	(100.00)
Budg_Cat:	Personal Services - 100	\$19,640	\$89,019	\$0	\$0	(\$89,019)	(100.00)
6800.1.550.49200.4312.09300.00.000	Management Services	\$4,730	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4334.09300.00.000	Internal Service - Legal Servic	\$6,993	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09300.00.000	Medical Services - Comm Ser	\$100,299	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4580.09300.00.000	Travel Expense	\$1,307	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Purchased Services - 300	\$113,329	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09300.00.000	Fees & Charges	\$1,528	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Other Expenses - 800	\$1,528	\$0	\$0	\$0	\$0	0.00
Proj_Grant:	Comm Serv PW - 09300	\$134,497	\$89,019	\$0	\$0	(\$89,019)	(100.00)

## City of Dover, New Hampshire

## Workers Compensation Expenditure Detail Budget

Fiscal Year: 2014-2015

 Print accounts with zero balance   
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From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4261.09400.00.000	Worker's Comp Claims - Hum	\$0	\$314	\$0	\$0	(\$314)	(100.00)
Budg_Cat:	Personal Services - 100	\$0	\$314	\$0	\$0	(\$314)	(100.00)
6800.1.550.49200.4819.09400.00.000	Fees & Charges	\$10	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Other Expenses - 800	\$10	\$0	\$0	\$0	\$0	0.00
Proj_Grant:	Human Services - 09400	\$10	\$314	\$0	\$0	(\$314)	(100.00)
6800.1.550.49200.4261.09455.00.000	Worker's Comp Claims - Publi	\$0	\$2,471	\$0	\$0	(\$2,471)	(100.00)
Budg_Cat:	Personal Services - 100	\$0	\$2,471	\$0	\$0	(\$2,471)	(100.00)
Proj_Grant:	Public Library - 09455	\$0	\$2,471	\$0	\$0	(\$2,471)	(100.00)
6800.1.550.49200.4261.09500.00.000	Worker's Comp Claims - Com	\$0	\$26,279	\$0	\$0	(\$26,279)	(100.00)
Budg_Cat:	Personal Services - 100	\$0	\$26,279	\$0	\$0	(\$26,279)	(100.00)
6800.1.550.49200.4312.09500.00.000	Management Services	\$257	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09500.00.000	Medical Services - Comm Ser	\$2,590	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Purchased Services - 300	\$2,846	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09500.00.000	Fees & Charges	\$75	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Other Expenses - 800	\$75	\$0	\$0	\$0	\$0	0.00
Proj_Grant:	Comm Serv Recreation - 09500	\$2,921	\$26,279	\$0	\$0	(\$26,279)	(100.00)

City of Dover, New Hampshire

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2014-2015

Print accounts with zero balance  Round to whole dollars  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4261.09690.00.000	Worker's Comp Claims - Educ	\$7,452	\$97,153	\$0	\$0	(\$97,153)	(100.00)
Budg_Cat:	Personal Services - 100	\$7,452	\$97,153	\$0	\$0	(\$97,153)	(100.00)
6800.1.550.49200.4312.09690.00.000	Management Services	\$4,857	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09690.00.000	Medical Services - Education	\$124,157	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4580.09690.00.000	Travel Expense	\$774	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Purchased Services - 300	\$129,788	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09690.00.000	Fees & Charges	\$206	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Other Expenses - 800	\$206	\$0	\$0	\$0	\$0	0.00
Proj_Grant:	Education - 09690	\$137,446	\$97,153	\$0	\$0	(\$97,153)	(100.00)
6800.1.550.49200.4312.09710.00.000	Management Services	\$549	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09710.00.000	Medical Services - Education	\$16,302	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Purchased Services - 300	\$16,852	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09710.00.000	Fees & Charges	\$12	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Other Expenses - 800	\$12	\$0	\$0	\$0	\$0	0.00
Proj_Grant:	Education - Cafeteria - 09710	\$16,863	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4261.09810.00.000	Worker's Comp Claims - Wate	\$0	\$21,268	\$0	\$0	(\$21,268)	(100.00)
Budg_Cat:	Personal Services - 100	\$0	\$21,268	\$0	\$0	(\$21,268)	(100.00)

## City of Dover, New Hampshire

## Workers Compensation Expenditure Detail Budget

Fiscal Year: 2014-2015

 Print accounts with zero balance
  Round to whole dollars
  Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4312.09810.00.000	Management Services	\$326	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09810.00.000	Medical Services - Water	\$684	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$1,010	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09810.00.000	Fees & Charges	\$32	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$32	\$0	\$0	\$0	\$0	0.00
Proj_Grant: Water - 09810		\$1,042	\$21,268	\$0	\$0	(\$21,268)	(100.00)
6800.1.550.49200.4261.09820.00.000	Worker's Comp Claims - Sewer	\$19,245	\$29,293	\$0	\$0	(\$29,293)	(100.00)
Budg_Cat: Personal Services - 100		\$19,245	\$29,293	\$0	\$0	(\$29,293)	(100.00)
6800.1.550.49200.4312.09820.00.000	Management Services	\$2,240	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09820.00.000	Medical Services - Sewer	\$40,721	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4580.09820.00.000	Travel Expense	\$164	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$43,126	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09820.00.000	Fees & Charges	\$2,799	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$2,799	\$0	\$0	\$0	\$0	0.00
Proj_Grant: Sewer - 09820		\$65,169	\$29,293	\$0	\$0	(\$29,293)	(100.00)
Fund: Workers Compensation Fund - 6800		\$786,916	\$670,772	\$670,772	\$670,772	\$0	0.00
Grand Total:		\$786,916	\$670,772	\$670,772	\$670,772	\$0	0.00

End of Report

# **EDUCATION**

## **TAB 16**

# **EDUCATION**

**TAB 16**



**City of Dover**  
**Fiscal Year 2015 Budget**  
 July 1, 2014 - June 30, 2015

**Appropriations**  
**Summary by Fund**

**Education**

<u>Fund</u>	<u>Description</u>			<u>Prior Year Actual</u>	<u>Current Year Budget</u>	<u>Board Request</u>	<u>Dollar Change</u>	<u>Percent Change</u>
1000	General Fund*	46900	Education	41,582,013	42,263,590	44,131,355	1,867,765	4.4
2800	School Cafeteria Fund	46900	Education	1,415,239	1,521,164	1,524,919	3,755	0.2
2820	School Federal Grants	46900	Education	3,028,961	2,786,174	2,736,174	(50,000)	(1.8)
2900	School Special Pgms & Grants	46900	Education	61,285	60,000	48,000	(12,000)	(20.0)
3810	School Tuition Programs	46900	Education	133,397	147,000	147,044	44	0.0
3825	Alternative Education Fund	46900	Education	731,546	546,700	663,682	116,982	21.4
3830	School Facilities Fund	46900	Education	104,489	159,848	172,131	12,283	7.7
<b>Total for Department</b>				<b><u>47,056,930</u></b>	<b><u>47,484,476</u></b>	<b><u>49,423,305</u></b>	<b><u>1,938,829</u></b>	<b><u>4.1</u></b>

\*Note: Excludes School Debt Service. See Debt Information & Capital Improvements section for details.

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# EDUCATION

**Division: Student Support Services**

**Function 46900**

***Mission Statement:***

Support services provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction and community services rather than as programs within themselves.

***Goals and Priorities:***

- All students will be provided with aligned, rigorous, and research-based instructional materials to prepare them for the 21<sup>st</sup> century learning and post-secondary opportunities.
- We will support curriculum review, revision, and alignment as a systemic basis for all disciplines.
- We are committed to supporting staff training for the implementation of new programs in the district.
- We will maintain student services to meet their growing social, emotional, and health needs, which impacts their ability to learn.
- We will continue our commitment to the integration of technology as a tool for learning in all subject areas.

***Budget Highlights:***

Support for curriculum development and technology adoption

***This section includes funds for the following activities:***

Attendance Services	Occupational Therapy	Guidance
Physical Therapy & Vision	Student Assessments	Health Services
Library Services	Psychological Services	Curriculum Development

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Student Support Services (2100-2299)	\$3,681,113	\$3,827,342	\$3,941,511

# EDUCATION

**Division: Instructional Programs**

**Function 46900**

***Mission Statement:***

Instructional Programs include all activities involving the direct interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location such as a home or hospital or in other learning situations such as those involving co curricular activities. Also included here are the activities of aides or classroom assistants of any type, who assist in the instructional process.

***Descriptions of the Instructional Categories:***

The Regular Education budget provides for regular classroom instruction for our K-12 students to prepare them to continue their education and to become productive citizens and family members.

Special Education funds are for those activities designed primarily for students who require special instructional services. Administrative positions are also budgeted under this function.

Career Technical Center funds instructional activities which teach students the knowledge, skills, and attitudes needed for continued education in technological fields and for employment in occupational areas upon graduation from high school.

School Athletics are school-sponsored activities that provide opportunities for students to compete in inter-scholastic competition. Some of the sporting events generate gate receipt revenues recorded in the enterprise fund.

Adult Education is funding for the Dover Adult Learning Center's Director and secretary.

***Key Fiscal Year Objectives:***

- All educators will partner with colleagues to create an instructional climate that values coaching, modeling, and a collaborative culture to improve teaching practices.
- We will assure that all district schools continue to meet all state minimum standards for school approval and that the high school meets accreditation standards set by the New England Association of Schools and Colleges.
- We will endeavor to keep teacher assignment and class size reasonable and conducive to learning.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Delivery of Instruction for Students (1100-1799)	\$26,996,464	\$28,312,192	\$29,863,413

# EDUCATION

**Division: Administrative Services**

**Function 46900**

***Mission and Vision Statements:***

**Mission:** Strengthening our community by educating every child, every day!

**Vision 2010-2015:** Teachers and students will be held accountable to a standard of excellence, emphasizing collaboration, innovation and best practices in teaching and learning.

*Adopted: April 12, 2010*

***Major Services/Responsibilities:***

The School Board function provides funds for Board oversight of school operations, the development of District policy, and costs related to District-wide management. These include costs of stipends for School Board members and secretary, provision of legal counsel when necessary, liability insurance, and the annual audit.

The Office of the Superintendent function includes activities associated with leading and managing the school district, including budgeting, purchasing, payroll, and human resources.

The School Administration function includes activities directly related to leading and managing our schools. It includes the activities performed by the principals and assistant principals, evaluation of staff members, assignment of duties to staff members, and maintenance of records and coordination of instructional activities.

**Goals and Priorities:**

- We will continue to strengthen our curriculum and improve the quality of instruction.
- We will continually review and monitor administrative assignments to assure ourselves that we are focused on efficient and effective accomplishments of our goals.
- We will continue to explore ways to consolidate functions and services.
- We will promote the use of technology in the efficient management of district and student services.
- We will continue to manage the offices of the School District in an efficient and cost effective manner.

This section covers the costs of School Board services, the Office of the Superintendent, and School Administration.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
School Board, Superintendent's Office and School Administration (2300-2499)	\$3,164,540	\$3,243,082	\$3,334,223

# EDUCATION

**Division: Facilities and Operations**

**Function 46900**

***Mission Statement:***

The Facilities and Operations Department is managed by a full-service, outside facilities management company, DTZ - UGL Services. The company shares the same philosophy of the School District and School Board to remain committed to providing quality service to students, faculty, staff and community, while fostering a safe and healthy building environment.

***Major Services/Responsibilities:***

The physical facilities are an important and tangible asset of the Dover School District with a current replacement value in excess of \$110,000,000. The Facilities and Operations District is responsible for maintaining each school facility and the surrounding grounds in a manner that contributes to the attractiveness and function of the educational environment. DTZ - UGL Service's employees are committed to supporting the educational mission. Employees are dedicated to the concept of improving productivity and effectiveness through the more efficient use of time and materials, implementation of new technology and equipment and improving skills through training and seminars.

A contract remains in effect through July 7, 2016. There is an anticipated increase, of not more than 2%, for FY 2014 – 2015.

***Key Fiscal Year Objectives:***

- We will maintain our facilities in accordance with local, state and federal fire, health, safety, accessibility laws and regulations.
- We are committed to an ongoing plan for the optimal care and use of all facilities to ensure a proper learning environment for every student.
- We will continue to explore cost saving measures whenever and wherever practical.
- We will examine collaboration with City departments in areas where savings can be affected by such collaboration.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY14 Est
Operation and Maintenance of Plant (2600-2699)	\$3,681,983	\$3,693,376	\$3,841,660

# EDUCATION

**Division: Transportation**

**Function 46900**

***Mission Statement:***

The transportation account includes the personnel and activities necessary for the conveyance of both public and private school students, to and from Dover schools, in accordance with state law and School Board policy.

***Goals and Priorities:***

- Student safety remains our primary concern.
- We will continue to explore methods of providing the most cost effective student transportation and we will monitor our providers to assure both quality and accountability.
- We will continue to recognize the changing transportation needs of families and try to accommodate those needs in ways that do not add to our transportation costs.
- We remain open to new ways of shifting transportation costs whenever and wherever possible.

***Budget Highlights:***

- An increase of no more than 2% is anticipated with the exercising of the first year option attached to a contract with First Student negotiated in April of 2013.
- A negotiated contract with The Provider for the transportation of school children with disabilities remains in effect through June 30, 2016. There is no increase in the cost per bus for the 2014 – 2015 school year.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Transportation Costs (2700-2799)	\$1,670,499	\$1,784,952	\$1,926,565

# EDUCATION

**Division: Other**

**Function 46900**

***Mission Statement:***

The division labeled “other” includes support services not directly related to previous accounts. Listed here are the costs of unemployment compensation, general liability coverage, workers’ compensation, severance pay, physical exams, immunizations, criminal records checks, and technology.

The largest item in this division is debt service budgeted at an estimated \$3,892,349 for 2014-2015.

***Major Services/Responsibilities:***

- Basic services such as worker’s compensation, physical exams, and criminal records checks are critical to the overall support of the School District.
- The Technology Division will continue to maintain and upgrade the School District’s computer assets.

***Goals and Priorities:***

- We will continue to examine and implement risk management strategies to reduce the District’s exposure.
- We will continually seek to obtain the best insurance coverage at rates favorable to the school district.
- We will work closely with the City to coordinate capital purchasing and sharing services to maximize cost savings.
- Teachers and students will use technology to enhance learning.

***Performance Measures:***

Description	FY13 Act	FY14 Est.	FY15 Est
Other (2500-2699, 2800-2999, 5200-5299)	\$5,909,175	\$5,317,099	\$5,116,332



**City of Dover**  
**Fiscal Year 2015 Budget**  
 July 1, 2014 - June 30, 2015

**Appropriations**

**1000**      **General Fund**  
**School**  
**46900**      **Education**

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Board Request	FY15 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	41,528,013	42,263,590	44,131,355	44,131,355	1,867,765	4.4
	School Appropriation (excl Debt Service)			44,131,355			
	<b>Total Education</b>	<b>41,528,013</b>	<b>42,263,590</b>	<b>44,131,355</b>	<b>44,131,355</b>	<b>1,867,765</b>	<b>4.4</b>
<b>Total</b>	<b>46900 Education</b>	<b>41,528,013</b>	<b>42,263,590</b>	<b>44,131,355</b>	<b>44,131,355</b>	<b>1,867,765</b>	<b>4.4</b>

# EDUCATION

**Division: School Cafeteria Fund**

**Function 2800-46900**

***Mission Statement:***

The cafeteria account includes all the activities necessary to provide meals for Dover public school students in accordance with the National School Lunch Program/School Breakfast program. Included are the costs for contracted services, commodities, supplies, utilities, equipment and fixed costs. The entire account is funded from sources separate from local tax revenue.

We are proud to welcome Café Services LLC's Fresh Picks Café to the Dover School District. This Food Services Management Company was awarded the winning bid for the staffing and full operation of the District's food services program. Café Services is locally owned and managed with corporate offices in nearby Londonderry, New Hampshire. Their program is designed to promote a nutritious and healthy lifestyle, providing nutrition education to both students and staff while working closely with the new USDA My Plate program.

***Major Services/Responsibilities:***

- Café Services - \$100,000 investment into new equipment and program restructuring.
- Extensive menu marketing and promotions with all new menus including:
  - DHS & DMS – Featuring the Signature Café Program of freshly cooked entrees, the Downtown Deli featuring made to order deli sandwiches with fresh ingredients, Formaggios Pizza, freshly baked with whole wheat dough and low fat cheese, Market Fresh Salads, and Café Express for Grab and Go convenience.
  - Elementary Schools – Featuring increased choices of Entrée Choice, Sandwich Choice, Market Fresh Choice, Salad or Fruit and Yogurt Parfait Daily.
- Contractually guaranteed revenue increase of \$120,000 driven by increased participation, improved quality controls, and improved cost controls.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Estimated Budget	\$1,398,154	\$1,521,164	\$1,524,919

**City of Dover**  
**Fiscal Year 2015 Budget**  
 July 1, 2014 - June 30, 2015

**Appropriations**

**2800 School Cafeteria Fund**  
**School**  
**46900 Education**

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Board Request	FY15 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	1,415,239	1,521,164	1,524,919	1,524,919	3,755	0.2
	Total Appropriations - Cafeteria			1,524,919			
	<b>Total Education</b>	<b>1,415,239</b>	<b>1,521,164</b>	<b>1,524,919</b>	<b>1,524,919</b>	<b>3,755</b>	<b>0.2</b>
<b>Total</b>	<b>46900 Education</b>	<b>1,415,239</b>	<b>1,521,164</b>	<b>1,524,919</b>	<b>1,524,919</b>	<b>3,755</b>	<b>0.2</b>

# EDUCATION

**Division: Dept. of Education Federal Grants      Function 2820-46900**

## ***Mission Statement:***

The categorical aid account includes funds received from federal sources. Categorical funds may only be used for the program or purposes for which they have been allocated. There are no local monies in this fund.

## ***Goals and Priorities:***

- We will actively pursue sources of funding beyond what is provided through local taxes.
- We will pay special attention to programs that provide basic skills, especially in language arts, mathematics and science.
- We will also target early childhood education for special emphasis.
- Practical applications of learning will be a prime focus in our training efforts for teachers.
- Reading in the content areas.
- Ensure that students acquire the high quality technical skills that will prepare them for post-secondary education and/or entry into an ever-changing workplace and society.
- Prevention and intervention activities for students with social/emotional and behavior disorders.
- Provide timely Child Find evaluations of special education eligibility.
- Supply supplemental staff development and training to teachers on topics specific to the provision of services, accommodations, modifications, and supports to students with disabilities.
- Ensure opportunities for second language learners to participate in the general curriculum.
- Adult Basic Education helps adults to develop basic skills in reading, writing, math, ESOL and entry level job skills, including computer literacy; finish high school; transition to college and career training; and enrich their lives with community education classes, becoming more effective parents, workers and community members.

## ***Budget Highlights:***

- Includes federal monies for reading, language and math tutorial programs to improve skills in grades K-12.
- Provides for supplemental services for students with disabilities.
- Includes funding for teacher training in mathematics, science, and literacy.
- Encompasses vocational and school to career programs.
- Contains allocations for both public and private schools located in Dover.
- Dover High School and Career Technical Center: Carl Perkins Career Technology Grant is used to supplement curriculum and professional development, equipment, personnel, and to promote program information including career opportunities.
- Provides supplemental special education and related services and supports in the areas of preschool special education, family support services, transition services, speech pathology, audiology consultations and autism consultations.

## ***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Federal Funding (Title I – Title III)	\$ 1,269,087	\$ 1,117,112	\$ 1,116,037
Carl Perkins, Apprenticeship (DHS CTC)	\$ 236,847	\$ 214,630	\$ 214,630
IDEA/Preschool	\$ 915,295	\$ 776,216	\$ 727,221
Adult Basic Education	\$ 632,707	\$ 678,216	\$ 678,286

**City of Dover**  
**Fiscal Year 2015 Budget**  
 July 1, 2014 - June 30, 2015

**Appropriations**

**2820 School Federal Grants**  
**School**  
**46900 Education**

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Board Request	FY15 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	3,028,961	2,786,174	2,736,174	2,736,174	(50,000)	(1.8)
	Total Education Grants appropriations			2,736,174			
	<b>Total Education</b>	<b>3,028,961</b>	<b>2,786,174</b>	<b>2,736,174</b>	<b>2,736,174</b>	<b>(50,000)</b>	<b>(1.8)</b>
<b>Total</b>	<b>46900 Education</b>	<b>3,028,961</b>	<b>2,786,174</b>	<b>2,736,174</b>	<b>2,736,174</b>	<b>(50,000)</b>	<b>(1.8)</b>

# EDUCATION

**Division: Special Programs and Grants Fund      Function 2900-46900**

***Mission Statement:***

The School District shall administer and manage effectively any miscellaneous special programs and/or grant awards.

***Major Services/Responsibilities:***

- Past grants and programs administered through this fund have included the HUB, American Recovery Reinvestment Act Grants and Education Jobs Fund. With the assistance of E-Rate Strategies LLC, we are expecting to bring in addition fund from the E-Rate program or, more precisely, the Schools and Libraries Universal Service Support Mechanism – which provides discounts to assist most schools and libraries in the US to obtain affordable telecommunications services, internet services, and basic maintenance of internal connections.

***Key Fiscal Year Objectives:***

- Continue to provide and improve programs and services in the Dover schools with funding from various sources, recorded as Special Revenue Funds.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Budget Estimates	\$ 0	\$ 60,000	\$ 48,000

**City of Dover**  
**Fiscal Year 2015 Budget**  
 July 1, 2014 - June 30, 2015

**Appropriations**

**2900 School Special Pgms & Grants**

**School**

**46900 Education**

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Board Request	FY15 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	61,285	60,000	48,000	48,000	(12,000)	(20.0)
	Education - Special Programs			48,000			
	<b>Total Education</b>	<b>61,285</b>	<b>60,000</b>	<b>48,000</b>	<b>48,000</b>	<b>(12,000)</b>	<b>(20.0)</b>
<b>Total</b>	<b>46900 Education</b>	<b>61,285</b>	<b>60,000</b>	<b>48,000</b>	<b>48,000</b>	<b>(12,000)</b>	<b>(20.0)</b>

# EDUCATION

**Division: Tuition Programs Fund**

**Function 3810-46900**

***Mission Statement:***

To provide educational opportunities for students and adults through special grants and tuition. Dover Adult Learning Center funds are from private sources other than local taxation.

***Major Services/Responsibilities:***

Dover Adult Learning Center:                 \$ 147,000  
 Dover High School Summer Program:     \$         0

***Key Fiscal Year Objectives:***

Dover Adult Learning Center helps adults to:

- Develop basic skills in reading, writing, math, ESOL and entry level job skills, including computer literacy.
- Complete high school with a high school equivalency certificate or adult high school diploma.
- Meet college or job requirements for high school level prerequisite courses.
- Transition to college and career training through skill building classes and individual counseling.
- Enrich their lives with community education and computer classes.
- Become more effective parents, workers and community members.

Dover High School Summer Program helps students in:

- Algebra I, Biology, English, American History, World Cultures, Physical Science, Earth Science, Government, Economics and Geometry.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY14 Est
Dover Adult Learning Center (DALC)	\$133,397	\$147,000	\$147,044
Dover High School Summer Program	\$0	\$0	\$0



**City of Dover**  
**Fiscal Year 2015 Budget**  
 July 1, 2014 - June 30, 2015

**Appropriations**

**3810 School Tuition Programs**

**School**

**46900 Education**

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Board Request	FY15 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	133,397	147,000	147,044	147,044	44	0.0
	Dover Adult Learning Center			147,044			
	<b>Total Education</b>	<b>133,397</b>	<b>147,000</b>	<b>147,044</b>	<b>147,044</b>	<b>44</b>	<b>0.0</b>
<b>Total</b>	<b>46900 Education</b>	<b>133,397</b>	<b>147,000</b>	<b>147,044</b>	<b>147,044</b>	<b>44</b>	<b>0.0</b>

# EDUCATION

**Division: Dover High School Alternative Program**

**Function 3825-46900**

***Mission Statement:***

The Dover High School Alternative Program's mission is to address the needs of students who have demonstrated a significant lack of success in the traditional school setting, even with modifications and support. The philosophy of the Dover High School Alternative Program is predicated on the belief that all children have worth and can learn to be successful, if placed in an appropriate educational structure (children do well when they can). The ultimate goal of the program is to develop within each student the skills necessary to enable him/her to make safe, proactive choices, communicate effectively, earn a High School diploma, and make a successful transition to further education or the workforce.

***Major Services/Responsibilities:***

- Provide a "State of the Art" Alternative H.S. Program for the students of Dover. This innovative program, housed in the Dover Alternative School Building, provides an excellent learning environment for "at risk" students and students with disabilities.

***Key Fiscal Year Objectives:***

- Literacy: To improve student literacy in all subject areas.
- Data Driven Decision Making: To improve the quality of district and school decision making by systematically using data to guide our decisions.
- Technology: To increase the access to technology, and its use as a tool for learning.
- Safe Schools: To increase student resiliency by creating a school environment characterized by trust, respect and open communication.

***Performance Measures:***

- The number of students who can successfully return to DHS for one or more courses.
- The number of students in successful post secondary employment and/or education.
- Reduction in discipline referrals.
- Increase in social skills as evidenced by school-wide average of weekly activity grades.

Description	FY13 Act	FY14 Est	FY15 Est
Budgeted Amounts	\$ 730,716	\$ 546,700	\$ 663,682

**City of Dover**  
**Fiscal Year 2015 Budget**  
 July 1, 2014 - June 30, 2015

**Appropriations**

**3825 School Alternative Education Fund**

**School**

**46900 Education**

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Board Request	FY15 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	731,546	546,700	663,682	663,682	116,982	21.4
	Alternative Education Expense			663,682			
	<b>Total Education</b>	<b>731,546</b>	<b>546,700</b>	<b>663,682</b>	<b>663,682</b>	<b>116,982</b>	<b>21.4</b>
<b>Total</b>	<b>46900 Education</b>	<b>731,546</b>	<b>546,700</b>	<b>663,682</b>	<b>663,682</b>	<b>116,982</b>	<b>21.4</b>

# EDUCATION

**Division: School Facilities Fund**

**Function 3830-46900**

***Mission Statement:***

To provide for the upkeep of school and athletic facilities through special rental, gate receipt, user and permit fee revenues.

***Major Services/Responsibilities:***

Care of district physical plant and the providing of a safe environment for use by the students, staff and public. Receipts are anticipated to increase slightly in 2014-2015 due to additional rental revenues.

No local taxes are appropriated in this fund.

Gate Receipts:	23,000
Facilities Rentals:	96,000
Parking Permits	48,000
Field User Fees	<u>5,131</u>
Total	\$172,131

***Key Fiscal Year Objectives:***

- Funds collected will be used to improve security systems and facility areas used by the general public.
- Funds generated from parking permits will be used to improve such areas.
- Funds originating from field user fees will be applied to the improvements of district fields and grounds.

***Performance Measures:***

Description	FY13 Act	FY14 Est	FY15 Est
Estimated Revenues	\$ 152,741	\$ 159,848	\$ 172,131

**City of Dover**  
**Fiscal Year 2015 Budget**  
 July 1, 2014 - June 30, 2015

**Appropriations**

**3830 School Facilities Fund**  
**School**  
**46900 Education**

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Board Request	FY15 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	104,489	159,848	172,131	172,131	12,283	7.7
	Appropriation Total - School Facilities			172,131			
	<b>Total Education</b>	<b>104,489</b>	<b>159,848</b>	<b>172,131</b>	<b>172,131</b>	<b>12,283</b>	<b>7.7</b>
<b>Total</b>	<b>46900 Education</b>	<b>104,489</b>	<b>159,848</b>	<b>172,131</b>	<b>172,131</b>	<b>12,283</b>	<b>7.7</b>

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# **INTERGOVERNMENTAL**

**TAB 17**

# **INTERGOVERNMENTAL**

**TAB 17**



# INTERGOVERNMENTAL

**Division: County Tax**

**Function 48000**

***Mission Statement:***

To accurately budget and timely disburse the County Tax Assessment.

***Major Services/Responsibilities:***

- Include the most accurate assessment amount prior to final adoption of the City's budget by the City Council
- Process and disburse the money to the County Treasurer on the due date of the tax per County Tax Warrant

***Key Fiscal Year Objectives:***

***Performance Measures:***

Description	FY13 Act	FY14 Act	FY15 Est
Timely disbursement of the County check	Dec 2012	Dec 2013	Dec 2014
County Tax Levy Apportioned to Dover	7,521,254	7,771,799	7,980,468

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.800.48000.4990.00000.00.000	County Tax-County Tax	\$7,521,254	\$7,706,474	\$7,980,468	\$7,980,468	\$273,994	3.56
Column: [FY15CityManagerProposed]		Budget	FTE	Position Desc.			
Description: County Tax Apportionment		\$7,980,468					
\$28,931,512 x 27.58%							
Column Total:		\$7,980,468.00					
Budg_Cat:	Intergovernmental - 990	\$7,521,254	\$7,706,474	\$7,980,468	\$7,980,468	\$273,994	3.56
Func:	County Tax - 48000	\$7,521,254	\$7,706,474	\$7,980,468	\$7,980,468	\$273,994	3.56

# **DEBT INFORMATION & CAPITAL IMPROVEMENTS**

**TAB 18**

**DEBT INFORMATION &  
CAPITAL IMPROVEMENTS**

**TAB 18**

# CAPITAL IMPROVEMENT & DEBT

**Division: Debt Service**

**Function 47100**

***Mission Statement:***

The Finance Department shall administer the debt of the City, insuring timely issuance of securities and payment of the City's debt obligations

***Major Services/Responsibilities:***

- Issuance of long term bonds to meet the cash needs of the adopted Capital Improvements Program budget for the fiscal year
- Issuance of short term Tax Anticipation Notes to meet the cash needs of the City until tax collections occur
- Payment of both principal and interest on bonds and short term notes in a timely fashion
- Forecasting the impact of security issuances on the Property Tax and Water/Sewer User Fees
- Forecasting the cash flow needs of the City

***Key Fiscal Year Objectives:***

- Monitor cash flow to determine future cash need during the fiscal year and determine appropriate time to go to market for bond issue.
- Monitor market rates and based on advice of Financial Advisor determine if any outstanding bond obligations can be refinanced to save on interest expense.
- Structure issuance of long term bonds consistent with City Council adopted financial policies for Debt Management.

***Performance Measures:***

Description	FY13 Act	FY14 Budget	FY15 Budget
Timely disbursement of payments-City General Fund	\$ 5,637,369	\$ 5,871,476	\$ 6,020,040
Timely disbursement of payments-School General Fund	\$ 3,988,329	\$ 3,914,453	\$ 3,892,349

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
---------	-------------	-------------	---------------------	-------------------------	----------------------------	---------------	----------------

1000.1.500.47100.4920.00000.00.000. Debt Service - City-Principal F		\$4,123,970	\$4,337,770	\$4,220,793	\$4,220,793	(\$116,977)	(2.70)
---	--	-------------	-------------	-------------	-------------	-------------	--------

Column: [FY15CityManagerProposed]

Budget

FTE Position Desc.

Description: Energy Cost Savings Estimate

(\$102,290)

Arena

Description: Energy Cost Savings Estimate

(\$1,549)

Cemetery

Description: Energy Cost Savings Estimate

(\$10,666)

City Hall

Description: Energy Cost Savings Estimate

(\$2,102)

Fire Facilities

Description: Energy Cost Savings Estimate

(\$29,337)

Indoor Pool

Description: Energy Cost Savings Estimate

(\$8,380)

Library

Description: Energy Cost Savings Estimate

(\$25,854)

PW Facility

Description: Energy Cost Savings Estimate

(\$1,508)

Thompson Pool

Description: Energy Cost Savings Estimate

(\$2,357)

Train Station

Description: Energy Efficiency Improvements - Principal

\$184,043

Description: Principal Payment Anticipated Bond Issue

\$535,000

Description: Principal payments on long term debt

\$3,685,793

Column Total:

\$4,220,793.00

1000.1.500.47100.4921.00000.00.000. Debt Service - City-Interest - E		\$1,513,399	\$1,533,706	\$1,799,247	\$1,799,247	\$265,541	17.31
--	--	-------------	-------------	-------------	-------------	-----------	-------

Column: [FY15CityManagerProposed]

Budget

FTE Position Desc.

Description: Energy Cost Savings Estimate

(\$16,290)

Arena

Description: Energy Cost Savings Estimate

(\$10,901)

City Hall

Description: Energy Cost Savings Estimate

(\$10,000)

PW Facility

Description: Energy Efficiency Improvements - Interest

\$37,191

Description: Interest payments on anticipated issue

\$584,745

Description: Interest payments on long term debt

\$1,214,502

Column Total:

\$1,799,247.00

Printed: 04/08/2014 9:52:30 AM

Report:

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Page:

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

Print accounts with zero balance     Round to whole dollars     Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Debt Service - 920		\$5,637,369	\$5,871,476	\$6,020,040	\$6,020,040	\$148,564	2.53
Func: Debt Service - City - 47100		\$5,637,369	\$5,871,476	\$6,020,040	\$6,020,040	\$148,564	2.53

## City of Dover, New Hampshire

## General Fund Expenditure Detail Report

Fiscal Year: 2014-2015

 Print accounts with zero balance   
 Round to whole dollars   
 Account on new page

From Date: 7/1/2014

To Date: 6/30/2015

Definition: FY15 City Manager Proposed

Account	Description	FY13 Actual	FY14 Adopted Budget	FY15 Department Request	FY15 City Manager Proposed	Dollar Change	Percent Change
1000.1.500.47190.4920.00000.00.000	School Dept - Principal Paym	\$2,439,195	\$2,400,691	\$2,387,001	\$2,387,001	(\$13,690)	(0.57)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments Anticipated Bond Issue	\$30,100					
	Description: Principal Payments on long term debt	\$2,356,901					
	Column Total:	\$2,387,001.00					
1000.1.500.47190.4921.00000.00.000	School Dept - Bond Interest P	\$1,549,134	\$1,513,762	\$1,505,348	\$1,505,348	(\$8,414)	(0.56)
	Column: [FY15CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments on anticipated bond issue	\$24,079					
	Description: Interest payments on long term debt	\$1,481,269					
	Column Total:	\$1,505,348.00					
Budg_Cat: Debt Service - 920		\$3,988,329	\$3,914,453	\$3,892,349	\$3,892,349	(\$22,104)	(0.56)
Func: Debt Service - School - 47190		\$3,988,329	\$3,914,453	\$3,892,349	\$3,892,349	(\$22,104)	(0.56)



**City of Dover**  
**Fiscal Year 2015 Budget**

**Debt Existing Principal Payments**

Description	Issue #	Issue		Rate	Due	Total							Grand Total		
		Amount	Year			City	School	General Fund	Parking	McConnell	Water	Sewer			
Public Impr	3037	3,356,711	95	5.326%	08/15/10										0
Public Impr	3038	3,885,092	96	5.655%	08/15/11	0	0	0			0				0
Energy Conserv	3039	875,055	96	5.406%	01/15/12	0		0							0
Public Impr	3040	1,002,327	97	4.840%	08/15/12	0		0							0
SRL - Tolend Landfill	3042	1,271,357	98	3.563%	09/01/13	0		0							0
Public Impr	3043	4,137,500	99	4.190%	01/15/13	0		0			0		0		0
Public Impr	3045	2,179,901	99	5.510%	01/15/15	50,000	90,000	140,000							140,000
New Middle School	3046	15,741,027	99	5.580%	01/15/20	0	582,800	582,800							582,800
Public Impr	3047	22,991,400	01	4.451%	06/15/21	0		0							0
Public Impr	3048	2,240,600	02	4.230%	06/15/22	110,000		110,000				30,000			140,000
Public Impr	3049	14,280,000	03	3.167%	06/15/24	0	0	0			0	0			0
Public Impr	3050	9,816,000	04	4.115%	06/15/25	0	0	0			0	0			0
Public Impr	3051	10,740,000	05	3.840%	06/15/26	380,000	125,000	505,000			35,000	85,000			625,000
Public Impr	3052	22,348,000	06	4.230%	06/15/27	339,000	257,000	596,000			195,000	89,000			1,150,000
Public Impr	3053	20,646,000	07	4.500%	06/15/27	505,000	470,000	975,000			115,000	15,000			1,105,000
Public Impr	3054	9,970,000	08	4.094%	12/15/28	440,000	40,000	480,000			10,000	85,000			575,000
Public Impr	3055	12,799,000	10	3.442%	04/01/30	242,500	310,000	552,500	5,000		105,000	112,500			775,000
Public Impr - Refunding	3057	8,790,000	10	2.154%	06/15/21	885,000	145,000	1,030,000			165,000	140,000			1,335,000
CDFA Energy Impr	3058	250,000	11	2.470%	12/31/20	24,042		24,042							24,042
Public Impr - Refunding	3059	17,530,000	12	2.343%	06/15/32	710,250	337,100	1,047,350	50,000		330,900	461,750			1,890,000
SRL - WWTP Aeration	3060	279,157	13	1.700%	02/01/22							27,916			27,916
SRL - North End Pressu	3061	3,400,000	13	2.720%	11/01/32						156,912				156,912
Totals						<u>3,685,793</u>	<u>2,356,900</u>	<u>6,042,692</u>	<u>55,000</u>	<u>270,000</u>	<u>1,112,812</u>	<u>1,046,166</u>			<u>8,526,669</u>

**Debt Existing Interest Payments**

Description	Issue #	Issue		Rate	Due	Total							Grand Total		
		Amount	Year			City	School	General	Parking	McConnell	Water	Sewer			
Public Impr	3037	3,356,711	95	5.326%	08/05/10										0
Public Impr	3038	4,517,980	96	5.250%	08/15/11	0	0	0			0				0
Energy Conserv	3039	875,055	96	5.406%	01/15/12	0		0							0
Public Impr	3040	1,002,327	97	4.840%	08/15/12	0		0							0
SRL - Tolend Landfill	3042	1,271,357	98	3.563%	09/01/13	0		0							0
Public Impr	3043	4,137,500	99	4.190%	01/15/13	0		0			0		0		0
Public Impr	3045	2,179,901	99	5.510%	01/15/15	2,800	5,040	7,840							7,840
New Middle School	3046	15,741,027	99	5.580%	01/15/20	0	752,397	752,397							752,397
Public Impr	3047	22,991,400	01	4.451%	06/15/21	0		0							0
Public Impr	3048	2,240,600	02	4.230%	06/15/22	10,732		10,732				1,435			12,167
Public Impr	3049	14,280,000	03	3.167%	06/15/24	0	0	0			0	0			0
Public Impr	3050	9,816,000	04	4.115%	06/15/25	0	0	0			0	0			0
Public Impr	3051	10,740,000	05	3.840%	06/15/26	117,980	56,910	174,890			9,590	30,500			214,980
Public Impr	3052	22,348,000	06	4.230%	06/15/27	171,789	138,016	309,805			134,694	104,869	34,208		583,576
Public Impr	3053	20,646,000	07	4.500%	06/15/27	245,100	263,456	508,556			63,244	5,306			577,106
Public Impr	3054	9,970,000	08	4.094%	12/15/28	229,363	15,850	245,213			3,900	32,113			281,226
Public Impr	3055	12,799,000	10	3.442%	04/01/30	87,334	166,881	254,215	2,756		37,306	30,672			324,949
Public Impr - Refunding	3057	8,790,000	10	2.154%	06/15/21	122,325	11,600	133,925			23,400	20,350			177,675
CDFA Energy Impr	3058	250,000	11	2.470%	12/31/20	4,478		4,478							4,478
Public Impr - Refunding	3059	17,530,000	12	2.343%	06/15/32	222,601	71,118	293,719	11,850		70,674	151,699			527,942
SRL - WWTP Aeration	3060	279,157	13	1.700%	02/01/22							3,797			3,797
SRL - North End Pressu	3061	3,400,000	13	2.720%	11/01/32						104,365				104,365
Totals						<u>1,214,502</u>	<u>1,481,269</u>	<u>2,695,770</u>	<u>14,606</u>	<u>134,694</u>	<u>417,348</u>	<u>310,080</u>			<u>3,572,498</u>

**Total Existing Principal & Interest**

						<u>4,900,295</u>	<u>3,838,169</u>	<u>8,738,462</u>	<u>69,606</u>	<u>404,694</u>	<u>1,530,160</u>	<u>1,356,246</u>			<u>12,099,167</u>
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# City of Dover

## Long Term Debt Authorizations - Unissued as of April 1, 2014

PROJECT DESCRIPTION	FY08	FY10	FY11	FY12	FY13	FY14	FY15	Total
<b>GENERAL GOVERNMENT</b>								
City Hall Roof/Atrium/Tower Repairs							320,000	320,000
TOTAL GENERAL GOV'T	0	0	0	0	0	0	320,000	320,000
<b>POLICE</b>								
New Police Facility						8,702,479		8,702,479
TOTAL FIRE & RESCUE	0	0	0	0	0	8,702,479	0	8,702,479
<b>COMMUNITY SERVICES - PUBLIC WORKS</b>								
Tolend Road Landfill Remediation	1,100,000							1,100,000
Bridge Replacement - Whittier Street				800,000				800,000
Street Reconstruction - Atlantic Avenue				2,000,000				2,000,000
Street Impr & Sidewalk - Mast Rd/Spruce Lane					200,000	149,525		349,525
Street Reconstruction - Tolend Road					2,500,000	2,500,000		5,000,000
Downtown Traffic Efficiency Improvements						200,000		200,000
Street Reconstruction - Lisa Beth Drive & Circle						675,000		675,000
Street Reconstruction - Union Street						255,000		255,000
Street Reconstruction - Oak/Broadway Area							250,000	250,000
Street Reconstruction - Silver Street							3,000,000	3,000,000
Street Reconstruction - Tanglewood Drive							385,000	385,000
Street Reconstruction - Watson Road							1,352,000	1,352,000
TOTAL COMM SERV - PW	1,100,000	0	0	2,800,000	2,700,000	3,779,525	4,987,000	15,366,525
<b>RECREATION DEPARTMENT</b>								
Arena Locker Room & Foster Rink Improvements							365,000	365,000
Guppy Park Field Improvements							350,000	350,000
TOTAL RECREATION	0	0	0	0	0	0	715,000	715,000
TOTAL CITY DEPARTMENTS	1,100,000	0	0	2,800,000	2,700,000	12,482,004	6,022,000	25,104,004
<b>EDUCATION</b>								
Garrison School - Roof Replacement							602,000	602,000
High School & Dunaway Field Improvements							571,500	571,500
Regional Career Tech Center Improvements							328,500	328,500
TOTAL EDUCATION	0	0	0	0	0	0	1,502,000	1,502,000
TOTAL GENERAL FUND	1,100,000	0	0	2,800,000	2,700,000	12,482,004	7,524,000	26,606,004
<b>SPECIAL REVENUE</b>								
Parking Lot Improvements			266,765					266,765
Downtown Parking Facility						100,000	11,500,000	11,600,000
Parking Deck - School Street						300,000		300,000
	0	0	266,765	0	0	400,000	11,500,000	12,166,765
<b>COMMUNITY SERVICES - WATER FUND</b>								
Water Main - Willand Pond						1,416,367		1,416,367
Water Systems Facilities Upgrade					200,000		3,000,000	3,200,000
Water Main Replacement - Silver Street							850,000	850,000
TOTAL WATER FUND	0	0	0	0	200,000	1,416,367	3,850,000	5,466,367
<b>COMMUNITY SERVICES - SEWER FUND</b>								
SRF - River Street Pump Station Upgrade		1,200,000						1,200,000
Sludge Dewatering Equipment Upgrade				1,000,000				1,000,000
Sewer Main Replacement - Spaulding Turnpike							1,500,000	1,500,000
WWTP - Facility Upgrade					2,500,000	8,937,236		11,437,236
TOTAL SEWER FUND	0	1,200,000	0	1,000,000	2,500,000	8,937,236	1,500,000	15,137,236
<b>DOVER IND DEVELOPMENT FUND</b>								
Economic Development Park							2,450,000	2,450,000
	0	0	0	0	0	0	2,450,000	2,450,000
TOTAL OTHER FUNDS	0	1,200,000	266,765	1,000,000	2,700,000	10,753,603	19,300,000	35,220,368
TOTAL AUTHORIZED UNISSUED	1,100,000	1,200,000	266,765	3,800,000	5,400,000	23,235,607	26,824,000	61,826,372

# City of Dover, NH

## Long Term Debt Issued or Authorized before April 1, 2014 Debt Outstanding & Analysis of Debt Limit at June 30, 2014

Description	Issuer	Issue #	Issue Amount	Issue Year	Rate	RF	Due	Outstanding Balance	Exempt from Debt Limits	Debt Outstanding Against Debt Limits					
										City	School	Water	DBIDA (IP)	DBIDA (IB)	
<b>BONDED DEBT</b>															
Energy Conservation	NHMBB	3039	875,055	96	5.4059%	(1)	01/15/12	0	-	0					
Public Impr	NHMBB	3040	1,002,327	97	4.8400%	(1)	08/15/12	0	-	0					
Public Impr	NHMBB	3043	4,137,500	99	4.1900%		01/15/13	0	0	0					
Public Impr	NHMBB	3045	2,179,901	99	5.5100%	(1)	01/15/15	140,000	-	50,000	90,000				
New Middle School	NHMBB	3046	15,741,027	99	5.5800%	(1)	01/15/20	3,000,634	-	-	3,000,634				
Public Impr	Citizens	3047	22,991,400	01	4.4506%	(2)	06/15/21	-	-	-	-				
Public Impr	NHMBB	3048	2,240,600	02	4.2300%		06/15/22	535,000	90,000	445,000					
Public Impr	City	3049	14,280,000	03	3.1668%		06/15/24	0			0	0			
Public Impr	City	3050	9,816,000	04	4.1148%		06/15/25	0			0	0			
Public Impr	City	3051	10,740,000	05	3.8405%		06/15/26	5,430,000	1,070,000	2,690,000	1,425,000	245,000			
Public Impr	City	3052	22,348,000	06	4.2313%		06/15/27	13,800,000	1,722,000	6,347,000	3,256,000	2,475,000			
Public Impr	City	3053	20,646,000	07	4.5000%		06/15/27	12,755,000	770,000	4,785,000	5,805,000	1,395,000			
Public Impr	City	3054	9,970,000	08	4.0935%		12/15/28	7,025,000	1,585,000	4,940,000	400,000	100,000			
Public Impr	City	3055	12,799,000	10	3.4417%		04/01/30	9,665,000	960,000	2,725,000	4,850,000	1,130,000			
Public Impr Refunding	City	3057	8,790,000	10	2.1535%		06/30/21	4,760,000	550,000	3,290,000	290,000	630,000			
Public Impr Refunding 03-04	City	3059	17,530,000	12	2.3433%		06/15/32	15,650,000	4,439,750	6,915,200	2,141,250	2,153,800			
<b>TOTAL BONDED DEBT OUTSTANDING</b>								<b>72,760,634</b>	<b>11,186,750</b>	<b>32,187,200</b>	<b>21,257,884</b>	<b>8,128,800</b>	<b>0</b>	<b>0</b>	
<b>OTHER DEBT</b>															
SRL - Tolend Landfill		3042	1,271,357	98	3.5625%		09/01/13	0	0						
C DFA Energy Impr		3058	250,000	11	2.4700%		12/31/20	181,294		181,294					
SRL - WWTP Aeration		3060	279,157	13	1.7000%		02/01/22	223,326	223,326						
SRL - North End Pressure		3061	3,400,000	13	2.7200%		11/01/32	3,268,542				3,268,542			
<b>TOTAL OTHER DEBT OUTSTANDING</b>								<b>3,673,162</b>	<b>223,326</b>	<b>181,294</b>	<b>0</b>	<b>3,268,542</b>	<b>0</b>	<b>0</b>	
<b>TOTAL LONG TERM DEBT OUTSTANDING</b>								<b>76,433,796</b>	<b>11,410,076</b>	<b>32,368,494</b>	<b>21,257,884</b>	<b>11,397,342</b>	<b>0</b>	<b>0</b>	
<b>DEBT AUTHORIZED - UNISSUED</b>															
						Antic.Issue									
Tolend Rd Landfill Remediation	NA		5,500,000			NA		1,100,000	1,100,000						
Parking Lot Improvements - FY11	NA		750,000			NA		266,765	266,765						
Public Improvements - FY12	NA		10,200,000			NA		3,800,000	1,000,000	2,800,000					
Public Improvements - FY13	NA		9,250,000			NA		5,400,000	2,500,000	2,700,000		200,000			
Public Improvements - FY 10 Sewer SRF	NA		1,200,000			NA		1,200,000	1,200,000						
Public Improvements - FY14	NA		23,235,607			NA		23,235,607	9,337,236	12,482,004		1,416,367			
Public Improvements - FY15	NA		23,235,607			NA		26,824,000	13,000,000	6,022,000	1,502,000	3,850,000	2,450,000		
<b>TOTAL DEBT AUTHORIZED UNISSUED</b>								<b>61,826,372</b>	<b>28,404,001</b>	<b>24,004,004</b>	<b>1,502,000</b>	<b>5,466,367</b>	<b>2,450,000</b>	<b>0</b>	
<b>TOTAL DEBT OUTSTANDING &amp; UNISSUED</b>								<b>138,260,168</b>	<b>39,814,077</b>	<b>56,372,498</b>	<b>22,759,884</b>	<b>16,863,709</b>	<b>2,450,000</b>	<b>0</b>	

### LEGAL DEBT LIMITS

TY12 Equalized Value for Debt Limit 2,743,418,578.00

	City	School	Water	Set by special legislation	RSA 162
Legal Rate	3.0%	7.0%	10.0%		
Legal Debt Limit	82,302,557	192,039,300	274,341,858	4,000,000	No limit
Unused Capacity	25,930,059	169,279,417	257,478,149	1,550,000	NA
Percent Used	68.5%	11.9%	6.1%	61.3%	NA

### CITY COUNCIL POLICY

	City	School	Water		
Percent of Statutory Limit	65.0%	28.0%	5.0%	NA	NA
Dollar Limit	53,496,662	53,771,004	13,717,093		
Under(Over) Policy Limit	(2,875,836)	31,011,120	(3,146,616)		

### Sewer

Percent of Equalized Value	1.5%
Dollar Limit	41,151,279
Under(Over) Policy Limit	35,545,122

### Notes to Analysis:

Refinanced (RF) Notes:

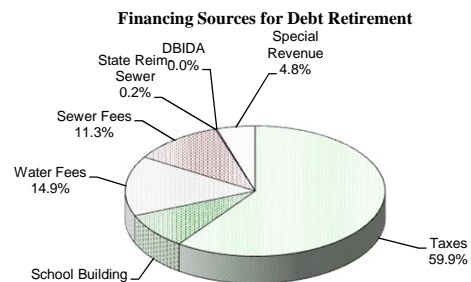
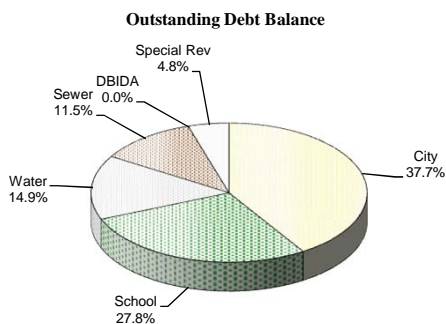
- (1) Refinanced, original NIC reflected
- (2) Refunding Bonds Issued

Reason for Exempt Status:

- 1 State Guaranteed (Mandated) Sewer Bonds - 3032, 3033, 3034
- 2 Sewer Portion of Public Impr - 3030, 3031, 3032, 3033, 3034, 3037, 3043, 3047, 3048, 3049, 3050, 3051, 3052, 3053, 3054, 3055, 3057, 3059
- 3 Tolend Rd Landfill Mitigation Portion of Public Impr - 3042, 3049, 3050, 3051, 3052, 3053, 3054

Other:

Totals excludes Tax and Bond Anticipation Notes



## Capital Improvements Program Existing Principal Retirement by Year and Fund

Fiscal Yr	Total							DBIDA	Total City Debt
	City Depts	School	General Fund	Special Revenue	Water	Sewer			
2015	3,685,792.46	2,356,900.24	6,042,692.70	325,000.00	1,112,812.43	1,046,165.70	0.00	8,526,670.83	
2016	3,577,486.31	2,231,931.50	5,809,417.81	335,000.00	1,091,997.35	1,025,565.70	0.00	8,261,980.86	
2017	2,999,544.82	2,029,068.25	5,028,613.07	350,000.00	979,508.04	941,015.70	0.00	7,299,136.81	
2018	2,900,968.37	1,989,851.08	4,890,819.45	360,000.00	981,130.76	907,165.70	0.00	7,139,115.91	
2019	2,716,207.32	1,821,093.32	4,537,300.64	365,000.00	881,448.81	735,815.70	0.00	6,519,565.15	
2020	2,649,662.05	1,744,039.41	4,393,701.46	385,000.00	854,941.64	700,515.70	0.00	6,334,158.80	
2021	2,379,332.96	1,283,000.00	3,662,332.96	400,000.00	777,533.77	589,415.70	0.00	5,429,282.43	
2022	1,841,500.00	1,264,000.00	3,105,500.00	410,000.00	683,993.14	484,415.70	0.00	4,683,908.84	
2023	1,516,400.00	1,199,100.00	2,715,500.00	165,000.00	655,278.84	372,500.00	0.00	3,908,278.84	
2024	1,516,400.00	1,194,100.00	2,710,500.00	175,000.00	657,337.66	372,500.00	0.00	3,915,337.66	
2025	1,402,700.00	1,149,800.00	2,552,500.00	180,000.00	602,098.77	292,500.00	0.00	3,627,098.77	
2026	1,267,500.00	1,085,000.00	2,352,500.00	190,000.00	538,465.16	242,500.00	0.00	3,323,465.16	
2027	1,097,500.00	970,000.00	2,067,500.00	5,000.00	479,299.09	182,500.00	0.00	2,734,299.09	
2028	577,500.00	320,000.00	897,500.00	5,000.00	209,395.56	182,500.00	0.00	1,294,395.56	
2029	572,500.00	320,000.00	892,500.00	5,000.00	208,429.70	182,500.00	0.00	1,288,429.70	
2030	267,500.00	300,000.00	567,500.00	5,000.00	205,839.15	182,500.00	0.00	960,839.15	
2031	180,000.00	0.00	180,000.00	0.00	175,512.84	175,000.00	0.00	530,512.84	
2032	180,000.00	0.00	180,000.00	0.00	164,709.18	175,000.00	0.00	519,709.18	
2033	0.00	0.00	0.00	0.00	137,610.39	0.00	0.00	137,610.39	
2034	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Totals</b>	<b>31,328,494.29</b>	<b>21,257,883.80</b>	<b>52,586,378.09</b>	<b>3,660,000.00</b>	<b>11,397,342.28</b>	<b>8,790,075.60</b>	<b>0.00</b>	<b>76,433,795.97</b>	

## Capital Improvements Program Existing Debt Payments - Interest

Fiscal Yr	Total							DBIDA	Total City Debt
	City Depts	School	General Fund	Special Revenue	Water	Sewer			
2015	1,214,502.01	1,481,268.54	2,695,770.55	149,300.02	417,348.09	310,078.66	0.00	3,572,497.32	
2016	1,077,509.17	1,441,899.28	2,519,408.45	134,150.02	376,354.12	274,989.33	0.00	3,304,901.92	
2017	944,352.65	1,418,793.53	2,363,146.18	120,600.02	337,220.18	240,566.51	0.00	3,061,532.89	
2018	838,536.78	1,396,505.70	2,235,042.48	107,150.02	303,893.93	211,064.77	0.00	2,857,151.20	
2019	732,742.33	1,365,418.46	2,098,160.79	93,300.02	270,189.41	181,116.46	0.00	2,642,766.68	
2020	631,151.52	1,344,302.61	1,975,454.13	79,200.02	239,036.93	156,094.88	0.00	2,449,785.96	
2021	529,560.05	383,392.52	912,952.57	64,293.76	208,019.55	131,920.41	0.00	1,317,186.29	
2022	435,895.02	332,230.00	768,125.02	48,343.76	178,970.57	110,899.63	0.00	1,106,338.98	
2023	358,399.40	279,380.02	637,779.42	31,075.02	152,199.59	92,080.64	0.00	913,134.67	
2024	291,718.15	227,907.52	519,625.67	24,100.02	125,768.96	75,440.64	0.00	744,935.29	
2025	226,774.40	176,675.02	403,449.42	16,700.02	99,492.33	60,480.64	0.00	580,122.41	
2026	164,296.89	126,787.52	291,084.41	9,075.02	75,505.29	47,041.90	0.00	422,706.62	
2027	109,183.16	79,830.02	189,013.18	793.76	54,074.85	37,196.88	0.00	281,078.67	
2028	61,046.27	37,345.00	98,391.27	600.00	35,215.45	29,906.26	0.00	164,112.98	
2029	36,497.52	24,000.00	60,497.52	400.00	28,340.94	22,606.26	0.00	111,844.72	
2030	20,735.02	12,450.00	33,185.02	200.00	21,492.71	17,056.26	0.00	71,933.99	
2031	11,610.00	0.00	11,610.00	0.00	14,714.94	11,287.50	0.00	37,612.44	
2032	5,850.00	0.00	5,850.00	0.00	9,082.04	5,687.50	0.00	20,619.54	
2033	0.00	0.00	0.00	0.00	3,743.00	0.00	0.00	3,743.00	
2034	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Totals</b>	<b>7,690,360.34</b>	<b>10,128,185.74</b>	<b>17,818,546.08</b>	<b>879,281.48</b>	<b>2,950,662.88</b>	<b>2,015,515.13</b>	<b>0.00</b>	<b>23,664,005.57</b>	

## Capital Improvements Program Total Existing Debt Payments - P&I

Fiscal Yr	Total				Water	Sewer	DBIDA	Total City Debt
	City Depts	School	General Fund	Special Revenue				
2015	4,900,294.47	3,838,168.78	8,738,463.25	474,300.02	1,530,160.52	1,356,244.36	0.00	12,099,168.15
2016	4,654,995.48	3,673,830.78	8,328,826.26	469,150.02	1,468,351.47	1,300,555.03	0.00	11,566,882.78
2017	3,943,897.47	3,447,861.78	7,391,759.25	470,600.02	1,316,728.22	1,181,582.21	0.00	10,360,669.70
2018	3,739,505.15	3,386,356.78	7,125,861.93	467,150.02	1,285,024.69	1,118,230.47	0.00	9,996,267.11
2019	3,448,949.65	3,186,511.78	6,635,461.43	458,300.02	1,151,638.22	916,932.16	0.00	9,162,331.83
2020	3,280,813.57	3,088,342.02	6,369,155.59	464,200.02	1,093,978.57	856,610.58	0.00	8,783,944.76
2021	2,908,893.01	1,666,392.52	4,575,285.53	464,293.76	985,553.32	721,336.11	0.00	6,746,468.72
2022	2,277,395.02	1,596,230.00	3,873,625.02	458,343.76	862,963.71	595,315.33	0.00	5,790,247.82
2023	1,874,799.40	1,478,480.02	3,353,279.42	196,075.02	807,478.43	464,580.64	0.00	4,821,413.51
2024	1,808,118.15	1,422,007.52	3,230,125.67	199,100.02	783,106.62	447,940.64	0.00	4,660,272.95
2025	1,629,474.40	1,326,475.02	2,955,949.42	196,700.02	701,591.10	352,980.64	0.00	4,207,221.18
2026	1,431,796.89	1,211,787.52	2,643,584.41	199,075.02	613,970.45	289,541.90	0.00	3,746,171.78
2027	1,206,683.16	1,049,830.02	2,256,513.18	5,793.76	533,373.94	219,696.88	0.00	3,015,377.76
2028	638,546.27	357,345.00	995,891.27	5,600.00	244,611.01	212,406.26	0.00	1,458,508.54
2029	608,997.52	344,000.00	952,997.52	5,400.00	236,770.64	205,106.26	0.00	1,400,274.42
2030	288,235.02	312,450.00	600,685.02	5,200.00	227,331.86	199,556.26	0.00	1,032,773.14
2031	191,610.00	0.00	191,610.00	0.00	190,227.78	186,287.50	0.00	568,125.28
2032	185,850.00	0.00	185,850.00	0.00	173,791.22	180,687.50	0.00	540,328.72
2033	0.00	0.00	0.00	0.00	141,353.39	0.00	0.00	141,353.39
2034	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>	<b>39,018,854.63</b>	<b>31,386,069.54</b>	<b>70,404,924.17</b>	<b>4,539,281.48</b>	<b>14,348,005.16</b>	<b>10,805,590.73</b>	<b>0.00</b>	<b>100,097,801.54</b>

## Capital Improvements Program Existing Debt Balance to Maturity

End of FY	Total				Water	Sewer	DBIDA	Total City Debt
	City Depts	School	General Fund	Special Revenue				
2014	31,328,494.29	21,257,883.80	52,586,378.09	3,660,000.00	11,397,342.28	8,790,075.60	0.00	76,433,795.97
2015	27,642,701.83	18,900,983.56	46,543,685.39	3,335,000.00	10,284,529.85	7,743,909.90	0.00	67,907,125.14
2016	24,065,215.52	16,669,052.06	40,734,267.58	3,000,000.00	9,192,532.50	6,718,344.20	0.00	59,645,144.28
2017	21,065,670.70	14,639,983.81	35,705,654.51	2,650,000.00	8,213,024.46	5,777,328.50	0.00	52,346,007.47
2018	18,164,702.33	12,650,132.73	30,814,835.06	2,290,000.00	7,231,893.70	4,870,162.80	0.00	45,206,891.56
2019	15,448,495.01	10,829,039.41	26,277,534.42	1,925,000.00	6,350,444.89	4,134,347.10	0.00	38,687,326.41
2020	12,798,832.96	9,085,000.00	21,883,832.96	1,540,000.00	5,495,503.25	3,433,831.40	0.00	32,353,167.61
2021	10,419,500.00	7,802,000.00	18,221,500.00	1,140,000.00	4,717,969.48	2,844,415.70	0.00	26,923,885.18
2022	8,578,000.00	6,538,000.00	15,116,000.00	730,000.00	4,033,976.34	2,360,000.00	0.00	22,239,976.34
2023	7,061,600.00	5,338,900.00	12,400,500.00	565,000.00	3,378,697.50	1,987,500.00	0.00	18,331,697.50
2024	5,545,200.00	4,144,800.00	9,690,000.00	390,000.00	2,721,359.84	1,615,000.00	0.00	14,416,359.84
2025	4,142,500.00	2,995,000.00	7,137,500.00	210,000.00	2,119,261.07	1,322,500.00	0.00	10,789,261.07
2026	2,875,000.00	1,910,000.00	4,785,000.00	20,000.00	1,580,795.91	1,080,000.00	0.00	7,465,795.91
2027	1,777,500.00	940,000.00	2,717,500.00	15,000.00	1,101,496.82	897,500.00	0.00	4,731,496.82
2028	1,200,000.00	620,000.00	1,820,000.00	10,000.00	892,101.26	715,000.00	0.00	3,437,101.26
2029	627,500.00	300,000.00	927,500.00	5,000.00	683,671.56	532,500.00	0.00	2,148,671.56
2030	360,000.00	0.00	360,000.00	0.00	477,832.41	350,000.00	0.00	1,187,832.41
2031	180,000.00	0.00	180,000.00	0.00	302,319.57	175,000.00	0.00	657,319.57
2032	0.00	0.00	0.00	0.00	137,610.39	0.00	0.00	137,610.39
2031	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2032	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2033	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Capital Improvements Program  
State Aid to Existing Debt Retirement  
Sewer Aid**

Fiscal Yr	Principal	Interest	Total
2015	15,339.00	5,688.00	21,027.00
2016	15,305.00	5,078.00	20,383.00
2017	13,916.00	4,458.00	18,374.00
2018	13,916.00	3,910.00	17,826.00
2019	10,860.00	3,358.00	14,218.00
2020	10,687.00	2,916.00	13,603.00
2021	10,687.00	2,479.00	13,166.00
2022	9,732.00	2,036.00	11,768.00
2023	9,732.00	1,636.00	11,368.00
2024	9,732.00	1,231.00	10,963.00
2025	9,732.00	827.00	10,559.00
2026	9,732.00	416.00	10,148.00
2027	0.00	0.00	0.00
2028	0.00	0.00	0.00
2029	0.00	0.00	0.00
2030	0.00	0.00	0.00
Totals	<u>139,370.00</u>	<u>34,033.00</u>	<u>173,403.00</u>

**School Building Aid**

Fiscal Yr	Principal	Interest	Total
2015	686,269.44	0.00	686,269.44
2016	674,818.81	0.00	674,818.81
2017	662,124.84	0.00	662,124.84
2018	635,424.75	0.00	635,424.75
2019	592,015.89	0.00	592,015.89
2020	539,989.72	0.00	539,989.72
2021	402,613.75	0.00	402,613.75
2022	402,013.75	0.00	402,013.75
2023	402,013.75	0.00	402,013.75
2024	365,035.88	0.00	365,035.88
2025	365,035.97	0.00	365,035.97
2026	344,469.04	0.00	344,469.04
2027	291,369.04	0.00	291,369.04
2028	212,925.00	0.00	212,925.00
2029	103,500.00	0.00	103,500.00
2030	103,500.00	0.00	103,500.00
Totals	<u>6,783,119.63</u>	<u>0.00</u>	<u>6,783,119.63</u>

**Capital Improvements Program - FY2015-2020**

**ADOPTED**

January 22, 2014

All Projects								
BOLD = New Project			* = Multi Category Project					
UNDERLINED = Change in Schedule			ITALIC = \$ Change					
PROJECT DESCRIPTION	2015	2016	2017	2018	2019	2020	Total	Finance Method
<b>GENERAL GOVERNMENT</b>								
Transfer to Capital Reserve - Infrastructure & Equip	575,000	575,000	575,000	575,000	575,000	575,000	3,450,000	OB
Cemetery Improvements	30,000		550,000				580,000	RF/DF
<b>City Hall Council Chambers HVAC</b>		80,000					80,000	OB
<u>City Hall Roof/Atrium/Tower Repairs</u>	120,000		100,000	100,000			320,000	DF
<b>Citywide HVAC Systems Control Modules Replacement</b>		50,000	50,000	50,000			150,000	OB
Chapel Restoration			200,000				200,000	OB
TOTAL GENERAL GOVT.	725,000	705,000	1,475,000	725,000	575,000	575,000	4,780,000	
<b>POLICE</b>								
Police Cruiser Replacement Program	126,000	126,000	126,000	126,000	126,000	126,000	756,000	RF
TOTAL POLICE	126,000	126,000	126,000	126,000	126,000	126,000	756,000	
<b>FIRE &amp; RESCUE</b>								
Bunker Gear Replacement	135,200						135,200	RF
<b>Replace South End Station Roof</b>	30,000						30,000	RF
<u>Self Contained Breathing Apparatus Replacement</u>	265,742						265,742	RF
<u>Cardiac Monitor &amp; Defibrillators Replacement</u>		120,000					120,000	RF
Staff Vehicle Replacement		47,500					47,500	RF
Ambulance Replacement			176,603				176,603	RF
Command Vehicle Replacement			50,000				50,000	RF
Replacement of South End Paving			46,232				46,232	RF
<u>Central Station Improvements</u>				110,000			110,000	RF
Fire Quint/Pumper Replacement					600,000		600,000	RF
North End Station Traffic Light Improvements					85,000		85,000	RF
<b>Air Compressor for Filling SCBA bottles</b>						65,000	65,000	RF
<b>Heating Plant South End Station</b>						45,000	45,000	RF
TOTAL FIRE & RESCUE	430,942	167,500	272,835	110,000	685,000	110,000	1,776,277	
<b>COMMUNITY SERVICES - PUBLIC WORKS</b>								
PW Heavy Equipment	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000	RF
General Streets Improvements	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	10,800,000	OB
General Sidewalk Improvements	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
Bridge Improvements	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
Drainage System Improvements	150,000	150,000	150,000	150,000	150,000	150,000	900,000	OB
<b>TIP - Traffic Calming Improvements</b>	75,000	75,000	75,000	75,000	75,000	75,000	450,000	RF
<b>Traffic Signal Upgrades</b>	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
<u>Old Colony Road Drainage</u>	50,000						50,000	OB
<b>Railroad Crossing Improvements</b>	700,000						700,000	GR/RF
<u>Street Reconstruction - Oak/Broadway Area*</u>	250,000						250,000	DF
Street Reconstruction - Silver Street*	3,000,000					500,000	3,500,000	DF
<u>Street Reconstruction - Tanglewood Drive*</u>	50,000		335,000				385,000	DF
<u>Street Reconstruction - Watson Road</u>	200,000	1,052,000	100,000				1,352,000	DF
Street Reconstruction - Bellamy Road		50,000		200,000			250,000	DF
Street Reconstruction - Broadway RR Culvert		2,000,000					2,000,000	DF
Street Reconstruction - Floral Avenue & Brick Street*		50,000		200,000			250,000	DF
<u>Street Reconstruction - Nelson Street*</u>		425,000					425,000	DF
TIP - Replace Oak Street Railroad Bridge		351,000	2,433,000				2,784,000	RF/GR
Bridge Replacement - County Farm			250,000				250,000	DF
EMS Computer Software Upgrade			25,000				25,000	OB
<b>Intersection Reconstruction - Sixth/Venture</b>			50,000		200,000		250,000	DF
<u>Street Reconstruction - Atlantic Avenue</u>			1,300,000				1,300,000	DF
<u>Street Reconstruction - Piscataqua/Rabbit Road*</u>			200,000		1,500,000		1,700,000	DF
Street Reconstruction - Richardson Drive			500,000				500,000	DF
<u>Street Reconstruction - Roberts Road*</u>			164,000	376,000	15,000		555,000	DF
Downtown Traffic Efficiency Improvements				750,000			750,000	DF
<u>Sidewalk - Upper Whittier Street</u>				25,000	51,000	199,000	275,000	DF
<u>Bridge Replacement - Route 108</u>					200,000		200,000	DF
Street Reconstruction - Elm/Summer/Belknap					200,000		200,000	DF
Street Reconstruction - Keating/Birchwood					100,000		100,000	DF
<u>Street Extension - Washington Street</u>					150,000	1,000,000	1,150,000	DF
<b>Street Reconstruction - Spur Road*</b>						500,000	500,000	DF
<u>Tuttle Square Traffic Improvements</u>						150,000	150,000	DF
TOTAL COMM SERV - PW	6,750,000	6,428,000	7,857,000	4,051,000	4,916,000	4,849,000	34,851,000	
<b>CULTURE &amp; RECREATION</b>								
Transfer to Capital Reserve - Park/Playground Imprv.	112,500	112,500	112,500	112,500	112,500	112,500	675,000	OB
<u>Arena Locker Room &amp; Foster Rink Improvements</u>	15,000		350,000				365,000	DF
<u>Park Improvements - Guppey Park Field</u>	50,000		300,000				350,000	DF
<b>Park Improvements - Henry Law Park</b>	125,000						125,000	RF

**Capital Improvements Program - FY2015-2020**

**ADOPTED**

January 22, 2014

**All Projects**

BOLD = New Project  
 UNDERLINED = Change in Schedule

\* = Multi Category Project  
 ITALIC = \$ Change

PROJECT DESCRIPTION	Fiscal Year						Total	Finance Method	
	2015	2016	2017	2018	2019	2020			
<u>Park Infrastructure Replace/Maintenance</u>		100,000					100,000	200,000	RF
<u>Park Improvements - Amanda Howard</u>			130,000					130,000	RF
<u>Indoor Pool Lighting</u>				150,000				150,000	RF
<u>Park Improvements - Maglaras Park</u>				200,000	300,000	300,000		800,000	DF
Dunaway Field Turf Replacement (split City/School)				500,000				500,000	DF
<u>Henry Law Park Riverwalk Improvements</u>					112,500			112,500	RF
<b>TOTAL CULTURE &amp; RECREATION</b>	302,500	212,500	892,500	962,500	525,000	512,500		3,407,500	
<b>PUBLIC LIBRARY</b>									
Library Books and Collections	124,720	127,742	130,854	134,060	137,362	140,763		795,501	OB
Air Conditioning System			118,500					118,500	OB
<b>TOTAL PUBLIC LIBRARY</b>	124,720	127,742	249,354	134,060	137,362	140,763		914,001	
<b>TOTAL CITY DEPARTMENTS</b>									
	8,459,162	7,766,742	10,872,689	6,108,560	6,964,362	6,313,263		46,484,778	
<b>EDUCATION</b>									
Facilities/School Maintenance and Repairs	50,000	50,000	50,000	50,000	50,000	50,000		300,000	OB
<b>Garrison Elementary School - Roof Replacement</b>	602,000							602,000	DF
High School & Dunaway Field Improvements	571,500	4,000,000	9,000,000	9,400,000				22,971,500	DF
Regional Career Tech Improvements	328,500	8,000,000	4,000,000					12,328,500	DF
<b>Middle School - Roof Shingles Replacement</b>					506,250			506,250	DF
<b>TOTAL EDUCATION</b>	1,552,000	12,050,000	13,050,000	9,450,000	556,250	50,000		36,708,250	
<b>TOTAL GENERAL FUND</b>									
	10,011,162	19,816,742	23,922,689	15,558,560	7,520,612	6,363,263		83,193,028	
<b>SPECIAL REVENUE FUNDS</b>									
Downtown Parking System Improvements	500,000	11,000,000						11,500,000	DF
Parking Deck - Third Street		300,000	1,200,000					1,500,000	DF
<b>Economic Development Park</b>	1,300,000	150,000		1,000,000				2,450,000	DF
<b>McConnell Center - Trim Repairs/Painting</b>						120,000		120,000	OB
<b>TOTAL SPECIAL REVENUE FUNDS</b>	1,800,000	11,450,000	1,200,000	1,000,000	0	120,000		15,570,000	
<b>COMMUNITY SERVICES - WATER FUND</b>									
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000		3,000,000	OB
Water Exploration	100,000	100,000	100,000	100,000	100,000	100,000		600,000	RF
<b>Water Heavy Equipment Replacement</b>	40,000	40,000	40,000	40,000	40,000	40,000		240,000	RF
<b>Water Main Replacement - City Wide</b>	75,000	75,000	75,000	75,000	75,000	75,000		450,000	RF
Water Meter Replacement	100,000	100,000	100,000	100,000	100,000	100,000		600,000	OB
Water Treatment Plant & Well Equipment	75,000	75,000	75,000	75,000	75,000	75,000		450,000	OB
<b>Light Vehicle Replacement (Split with Sewer)</b>	12,500	12,500	12,500	12,500	12,500	12,500		75,000	OB
Wellhead Protection	100,000	100,000	100,000	100,000	100,000	100,000		600,000	RF
<u>Water Main Replacement - Oak/Broadway Area*</u>	125,000							125,000	RF
Water Main Replacement - Silver Street*	850,000							850,000	DF
<b>Water Main Replacement - Spaulding Turnpike</b>	1,500,000							1,500,000	GR
Water System Facilities Upgrade	1,500,000	1,500,000						3,000,000	DF
Water Main Replacement - Nelson Street*		200,000						200,000	RF
Water Main Replacement - Union Street		150,000						150,000	RF
Water Main Replacement - Main St/Washington St			100,000		1,000,000			1,100,000	DF
<b>Water Main Replacement - Piscataqua/Drew Rds*</b>			200,000		2,000,000			2,200,000	DF
Water Main Replacement - Richardson Drive			40,000					40,000	RF
<u>Water Main Replacement - Tanglewood Drive*</u>			50,000					50,000	RF
Water Main Replacement - Keating/Birchwood*					50,000			50,000	RF
<b>Water Main Replacement - Spur Road*</b>						100,000		100,000	RF
<b>TOTAL WATER FUND</b>	4,977,500	2,852,500	1,392,500	1,002,500	4,052,500	1,102,500		15,380,000	
<b>COMMUNITY SERVICES - SEWER FUND</b>									
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000		3,000,000	OB
Inflow/Infiltration Study/Mitigation	300,000	300,000	300,000	300,000	300,000	300,000		1,800,000	RF
Pump Station Equipment Replace-Maint.	75,000	75,000	75,000	75,000	75,000	75,000		450,000	OB
<b>Sewer Heavy Equipment Replacement</b>	40,000	40,000	40,000	40,000	40,000	40,000		240,000	RF
<b>Sewer Main Replacements - City Wide</b>	150,000	150,000	150,000	150,000	150,000	150,000		900,000	RF
<b>Light Vehicle Replacement (Split with Water)</b>	12,500	12,500	12,500	12,500	12,500	12,500		75,000	OB
Force Main Charles St. Pump Station	75,000							75,000	RF
<u>Sewer Main - Oak/Broadway Area</u>	75,000							75,000	RF
<b>Sewer Main Replacement - Spaulding Turnpike</b>	1,500,000							1,500,000	DF
Pump Station Replacement - Leighton Way		350,000						350,000	DF
Pump Station Upgrade - Varney Brook		100,000						100,000	RF
<u>Sewer Main - Nelson Street*</u>		150,000						150,000	RF
Sewer Main Replacement - Floral Avenue/High Ridge*		75,000						75,000	RF
Sewer Main Replacement - Keating/Birchwood*					50,000			50,000	RF
Pump Station Upgrade - Piscataqua					150,000			150,000	RF
<b>TOTAL SEWER FUND</b>	2,727,500	1,752,500	1,077,500	1,077,500	1,277,500	1,077,500		8,990,000	
<b>TOTAL OTHER FUNDS</b>									
	7,705,000	4,605,000	2,470,000	2,080,000	5,330,000	2,180,000		24,370,000	
<b>TOTAL ALL PROJECTS</b>	19,516,162	35,871,742	27,592,689	18,638,560	12,850,612	8,663,263		123,133,028	



# **APPENDIX A**

## **TAB 19**

# **APPENDIX A**

## **TAB 19**

**City of Dover**  
**City Council Adopted**  
**City Financial Policies**

**Stabilization Funds:**

1. The City shall maintain adequate fund reserves to protect itself against emergencies and economic downturns.
  - a. General Fund – The City shall achieve and maintain a minimum unassigned fund balance of 8% of the General Fund’s annual budget, including City, School and County appropriations. The City Council may appropriate the General Fund unassigned fund balance for emergency purposes per City Charter Section C3-9 A or otherwise unanticipated expenses at year end, as deemed necessary, even if such use decreases the General Fund fund balance below the designated percentage. For purposes of this section the following shall apply:
    - i. Emergency purpose does not include the offsetting of property taxes.
    - ii. Unassigned fund balance will be defined by generally accepted accounting principles.
    - iii. The General Fund unassigned fund balance target level shall be achieved by annually budgeting a fund balance contribution over a six year period apportioned between both the City and School portions of the General Fund annual budget. These amounts shall be removed if the targeted level is achieved earlier.
  - b. Special Revenue Funds – Non Grant – The City shall achieve and maintain minimum unassigned fund balances of 5% of the total appropriations of each such fund budgeted.
  - c. Enterprise Funds – The City shall maintain net current assets (excluding unspent cash from bond proceeds) of 15% of the total appropriations of each such fund in a given fiscal year.
  - d. Internal Service Funds (in general) – The City shall maintain net current assets of 100% of inventory levels.
    - i. Workers Compensation Fund – The City shall maintain 100% funding for an actuarially determined claims liability based on a 65% confidence level.
2. The City shall establish a dedicated fund and maintain sufficient annual contributions to offset the liability associated with other post-employment benefit (OPEB) obligations.
  - a. OPEB Fund – The City shall achieve and maintain an annual contribution from the respective budgetary funds based upon the actuarially calculated Annual Required Contribution (ARC) for its OPEB obligation.
    - i. The OPEB annual contribution target level shall be achieved by annually budgeting in each of the respective budgetary funds, at a minimum, the current year OPEB related expense plus an additional amount equivalent to 5% of the ARC amount and increasing in increments of 5% each year. The increasing

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increments will be stopped once the accumulated net OPEB related liability is decreased.

3. The City shall establish and maintain sufficient annual contributions into capital reserves for infrastructure and equipment needs associated with the City's major operating funds as identified and planned for in the annually adopted Six-Year Capital Improvements Plan (General, Water, and Sewer).
  - a. The General Fund Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
  - b. The Water Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
  - c. The Sewer Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
4. The City shall establish and maintain regular contributions into an employee benefit stabilization fund to be used to offset fluctuations in actual benefit related expenses from year to year.
  - a. The amount to be budgeted each year for health insurance premiums will be set based upon the average change in the cost of health insurance premiums over the prior 10 years.
  - b. When the actual premium costs paid are less than the amount budgeted, the savings will be contributed into a health insurance stabilization fund.
  - c. When the actual premium costs are more than the amount budgeted, funds will be withdrawn provided no more than 25% of the fund balance is depleted.
5. The City shall utilize year-end surplus funds to build and maintain stabilization funds at minimum levels giving priority for allocations to be made in the following order: unassigned fund balances, OPEB obligations, capital reserves and then benefit expenses.
6. Upon achieving minimum levels established for each stabilization related fund, should amounts fall below the minimum thresholds in subsequent years, the City shall include allocations in the following annual budgets to return to the minimum amounts specified.

**Fees and Charges:**

7. The various boards and commissions that advise the City Council and City Manager shall review all fees that support such functions annually and report recommended changes to the City Council and City Manager prior to the preparation of the annual budget.

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8. It shall be the intent for the City to establish fees and charges to cover costs associated with providing certain services or programs that individually benefit a person, family or other specific segment of the community at a given time as opposed to utilizing funds derived from general tax dollars for services and programs intended to generally benefit the whole population of the community all of the time.
  - a. In establishing non-resident fees and charges, the City shall strive to cover all direct and indirect costs including debt service and inter-fund transfers associated with the service or program.
  - b. In establishing resident fees and charges, the City shall strive to cover, at a minimum, direct costs associated with the service or program.
  
9. The City shall continue to maintain all enterprise funds on a self-sustaining user fee basis, with no support from property tax revenues. Fees shall be set annually to support the adopted budget.
  - a. Water and Sewer fees shall be calculated by dividing the amount of money to be raised by the billable volume, in one hundred cubic feet units, expected for the year.
  
10. The City shall prepare and adopt a Fee Schedule in conjunction with the annual adoption of the budget that will itemize and provide the justification for all fees and charges to be levied in the coming fiscal year.

**Debt Issuance and Management:**

11. The City Council shall annually, by resolution, adopt a six year Capital Improvements Planning (CIP) document.
  - a. The CIP document shall contain a listing of all planned capital improvement program projects, identifying the source of financing and delineating the estimated impact to annual operations and maintenance.
  - b. The City Council shall typically appropriate the funding for multi-year projects at the same time it funds the first year portion of the project.
  - c. The first year of the adopted CIP shall provide the basis for the City Manager to develop the proposed capital outlay and debt service portions of the subsequent fiscal year budget.
  
12. The City shall maintain formal criteria for inclusion of a project in the CIP:
  - a. In order to be included within the CIP, a project needs to have an estimated annual aggregate cost of \$25,000 or more and have a useful life of three years or greater.
  - b. Projects must satisfy at least one of the following:
    - i. Protect the health and safety of employees and/or the community at large.

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- ii. Significantly improve the efficiency of existing services.
- iii. Preserve a previous capital investment made by the City.
- iv. Significantly reduce future operating costs or increase future operating revenues.

13. The City shall finance qualifying CIP projects using established criteria:

- a. Debt Financed – Purchases financed by the issuance of bonds or capital leases. Purchase of assets of \$250,000 or more, nonrecurring within a five year period, and with a useful life of five years or more are recommended for debt financing. This shall include design costs for projects even when the costs occur in an earlier year.
- b. Capital Reserve Financed – Purchases financed by savings from annual appropriations over a period of time for assets over \$25,000 recurring or not. Capital reserves can be established for a specific item or a type of item.
- c. Grant Financed – Purchase of assets over \$25,000 partially or wholly funded by grants from the State or Federal government.
- d. Existing Funds Financed – After the CIP projects are submitted and compiled, any items that can be financed with existing funds shall be identified. Existing funds could be any funds available from savings from another project or other source of funds.
  - i. If bonded funds are to be used, the item has to meet the useful life criteria for the remaining years of amortization of the bond funds used.
- e. Operating Budget Financed – Purchase of assets of less than \$250,000 or recurring in nature, are recommended to be financed through the annual operating budget for the fund involved. Annual programs, whether over \$250,000 or not, are suited for operating budget financing due to the ongoing nature of the program.

14. In utilizing debt financing for CIP related projects, the useful life span of the capital project or item shall equal or exceed the years for amortization of the bond.

15. In consultation with the City's designated financial advisor, the City shall regularly analyze and pursue bond refunding in instances where significant savings or other substantial benefits will be realized.

**Debt Level and Capacity:**

16. The City shall size the issuance of the local share of new debt so as not to exceed certain parameters in any given fiscal year:

- a. The City portion shall not exceed 65% of the State of NH legal limit.
  - i. The debt related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.

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- b. The School portion shall not exceed 28% of the State of NH legal limit.
  - c. The Water portion shall not exceed 5% of the State of NH legal limit.
  
  - d. The Sewer portion shall not exceed 1.5% of the City's equalized assessed value for debt limits.
17. The City's net annual debt service (payment of principal and interest less reimbursements) shall not exceed certain parameters in any given fiscal year:
- a. General Fund debt service for a fiscal year shall not exceed 10% of the total appropriations of the General Fund.
    - i. The debt service related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.
  - b. Enterprise and Special Revenue Fund debt service for a fiscal year shall not exceed 40% of the total appropriations for the fund involved.
18. The City shall maintain a pay down of net debt (debt principal less reimbursements to be received) for each fund whereby 75% or more is retired within the next ten years.
19. To reduce reliance on an increased utilization of debt for capital related maintenance needs in future years, the City shall achieve and maintain a minimum level of capital outlay in each of the major operating funds as part of the annual budget adoption for sustaining the community's existing and future infrastructure and equipment:
- a. The target level of operating capital outlay to be included as part of the General Fund annual budget shall be increased annually to achieve at least 7.5% of total General Fund appropriations.
  - b. The target level of operating capital outlay to be included as part of the Water Fund annual budget shall be increased annually to achieve at least 13% of total Water Fund appropriations.
  - c. The target level of operating capital outlay to be included as part of the Sewer Fund annual budget shall be increased annually to achieve at least 11% of total Sewer Fund appropriations.

**Use of One-Time Revenues:**

20. The City shall use one-time revenues for the limited purpose for which they were intended or, in the absence of a specified purpose, for a non-recurring capital expenditure or as a contribution towards building established stabilization funds. One-time revenues shall not be used to fund existing operations.

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- a. One-time revenues are those which are not expected to recur beyond a limited period or remain sustainable for a continued future use. These may include proceeds from sale of a specific asset, grant funds, etc.

21. Grant funds with continuing obligations beyond the grant period shall be reviewed and approved by vote of the City Council prior to acceptance of award.

**Use of Unpredictable Revenues:**

22. To improve the timing of cash collections required for disbursements made throughout the fiscal year and minimize the possibility of incurring additional expenses associated with short term borrowing for operational needs, the City shall revise Property Tax due dates in accordance with provisions established by NH law.

23. The City shall anticipate and take into consideration unpredictable revenues in conjunction with reviewing and adopting the annual budget.

- a. Unpredictable revenues include types that originate from sources not under the City's own control or influence such as intergovernmental revenues shared at the discretion of other levels of government.

24. The City shall rely upon conservative and reasonable revenue estimates in establishing annual budgets. The City Manager, in consultation with the Finance Director, is responsible for assembling and submitting revenue estimates supporting the annual budget that are current and based upon objective and reasonable analysis.

**Balancing the Operating Budget:**

25. In preparing and adopting the annual budget, the City shall achieve a balanced budget whereby estimated revenues equal or exceed budgeted expenses (including debt service and transfers).

26. Preliminary budget estimates reflecting the adopted Financial Policies for the following fiscal year for both the City and School portions shall be submitted to the City Council by the City Manager prior to January 31<sup>st</sup>. The City Council shall review and approve a preliminary budget resolution by its next regularly scheduled meeting to give budgetary guidance to the City Manager and the School Department for development of the budget for the next fiscal year.



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27. Throughout the course of a fiscal year, actual budget results will be monitored and reported on a regular basis. Adjustments to estimated revenues and budgeted expenditures may be made at any time during the course of the fiscal year to ensure the budget remains balanced. If necessary, transfers and/or overall budget amendments will typically be made immediately prior to year end closing.

**Revenue Diversification:**

28. The City shall strive to achieve a diversified and stable revenue system as a protection from short run fluctuations.
- a. The City shall maintain support for economic development initiatives which diversify the local property tax base, retain and expand existing businesses and create additional job opportunities.
29. The City shall periodically review and maintain impact fees to offset the local impact of private development.
- a. Impact fees will be accumulated and utilized for their intended purpose in accordance with State of NH law and whenever a significant portion of a project cost previously identified in the CIP can be covered.

**Contingency Planning:**

30. The City shall routinely budget funds annually for unanticipated expenses and minor emergency situations as a contingency line item in each of the major operating funds.
31. In the instance of a catastrophic or otherwise significant unanticipated financial need impacting the community, the City shall utilize the emergency powers afforded by provisions of State of NH law and City Charter to address the matter in a fiscally responsible and timely manner. Use of existing discretionary budgeted funds, the curtailment of discretionary expenditures, and access to accumulated stabilization funds, along with pursuing reimbursements where available, will be utilized to meet the City's contractual and other obligatory financial commitments along with addressing the need that has arisen.
32. Deviations from adopted financial policies are to be anticipated to accommodate various situations that may arise from time to time. In particular, deviations may specifically occur where there is an offsetting condition or benefit to the City. In such cases where adherence to a specific financial policy may not be possible or otherwise is not achieved, the nature of the deviation and the rationale shall be noted as part of the decision making process.

# Accounting Structure and Basis

The governmental environment differs from that of business enterprises, however, the underlying accounting discipline shares many characteristics with commercial accounting. The principles for financial accounting and reporting for state and local governments are delineated by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses of financial resources is accomplished with the use of various types of funds. Each fund is a self balancing accounting entity reporting the assets, liabilities, net assets and performance of the fund. The types and sub types of funds and their purposes are presented below.

## **Fund Structure:**

**Governmental Funds** - Uses the modified accrual basis of accounting and budgeting.

**General Fund** - To account for basic governmental services supported mainly by property taxes. For example; Police and Fire & Rescue. Accounts for all sources and uses of funds not required to be accounted for in another fund. Basis of budgeting same as accounting except for property tax revenue, budget reflects the full levy for the current year only and is not adjusted for deferral.

**Special Revenue** - To account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes. An example would be a Federal Grant, other than for a capital project. For example, this includes the Community Development Block Grant, School Cafeteria, School Categorical Aid grants, the Residential Solid Waste Fund and the Parking Activity Fund.

**Capital Projects** - To account for acquisition or construction of major capital facilities. For example, this includes the General Fund Projects of each year's Capital Improvement Program. Also includes the Tolend Road Landfill Closure Fund. This excludes capital projects pertaining to Proprietary Funds which are accounted for within those funds.

**Proprietary Funds** - Uses the accrual basis of accounting and budgeting, except that budgeted capital outlay items are treated as assets for accounting purposes and not reflected as expenditures.

**Enterprise Funds** - To account for operations financed (primarily by user fees) and operated in a manner similar to private business. This includes the Water, Sewer, Arena and Dover Industrial Development Authority funds.

**Internal Service** - To account for services provided to various departments of the City on a cost reimbursement basis. This includes the Workers Compensation Funds, Garage Fund, Central Stores and the 457 Deferred Compensation Fund.

**Fiduciary Funds** - Uses the accrual basis of accounting, except for Expendable Trusts which use modified accrual basis. These funds are not generally budgeted as they are restricted to specific uses.

**Trust Funds** - To account for moneys held by the City Trustees to meet the intended purpose of the trust instrument. Types include Expendable and Non-Expendable. Expendable trusts can spend the principal for the intent of the trust, such as the Motor Vehicle Waste Reclamation Fund. Non-Expendable can spend only accumulated income. These make up the majority of Trust Funds and include the Cemetery Perpetual Care and Maintenance Funds.

**Agency Funds** - To account for moneys held by the City acting as agent to individuals, private organizations, or other governmental units. An example is Performance Bonds held for specific purposes or the Cocheco Riverwalk Fund.

An important concept to remember is that only the minimum number of funds should be established to be consistent with legal and operating requirements of the City. Excess number of funds can result in inflexibility, undue complexity, and inefficient financial administration. For efficient cash administration the City operates with a centralized cash account, reflected within the General Fund, for all funds except trust.

# Accounting Structure and Basis

## Basis of Accounting and Budgeting of Funds:

**Modified Accrual** - Revenues are recognized when measurable and available (cash received during fiscal year or within 60 days of year end).

Expenditures are recognized in the period when the liability is incurred, if measurable regardless of when cash is disbursed. An exception is made for unmatured interest on general long term debt which is recognized when due.

**Accrual** - Revenues are recognized when earned and become measurable regardless of when cash is received.

Expenses are recognized in the period when the liability is incurred, if measurable, regardless of when cash is disbursed.

## Budgetary Accounts:

A budgetary account for revenues and expenditures is identified using six sets of numbers. The first series of numbers relates to the fund, the second the function. A function represents a cost center within a fund. Function usually denotes a division of a department. These numbers are found in the upper left hand corner of the detail pages within a department's section of the budget. The third set relates to the object of the transaction. The next 2 series of numbers relate to Project & Fiscal Year, used mainly with grants and Capital Projects. The final set relates to the Department. The budget is primarily organized by department, then function. Functions are categorized according to the following major categories:

**41000 General Government** - Functions which support general operations to both the public and other departments of the city, including the legislative body. For example, the Planning Department.

**42000 Public Safety** - Functions which provide protection of the citizenry and its property. For example, the Police Department and Fire and Rescue.

**43000 Public Works** - Functions which provide the construction and maintenance of the infrastructure of the city, such as buildings, roads, drains and utilities. For example, Community Services Department's Streets and Drains Division.

**44000 Human Services** - Functions which provide social services to the economically disadvantaged. For example, the Human Services' Welfare Division.

**45000 Culture and Recreation** - Functions which provide cultural, including informational services, and recreational activities for the citizens. For example, the Public Library and the Community Services Department's Indoor Pool Division.

**47000 Debt Service** - Functions which accounts for the payment of principal and interest on both long and short term debt, such as bonds or Tax Anticipation Notes. Found in the General Fund only under the Other Charges tab.

**49000 Transfers** - Functions which accounts for the transfer of funds from the General Fund to other funds of the city.

**48000 Intergovernmental** - Functions which accounts for payments to other governmental unit, such as the County Tax apportionment.

**46900 Education** - Functions which provide educational services to all ages of citizens, mainly grades one through twelve.

## Accounting Structure and Basis

The third series of numbers relates to a revenue or expenditure object. A series of standard revenue and expenditure objects is used for all budgeted funds. Revenue are categorized by source of the funds. Expenditures are categorized by the primary object of expenditure. The following explains the major budget categories for both revenue and expenditures accounts:

### Revenue - 3000 Account Series

- 3100 Taxes** - Revenue derived from the levying of taxes, such as 3110 Property Taxes. Also includes Tax Interest and Penalties 3190.
- 3200 Licenses & Permits** - Revenue from fees collected for issuance of licenses or permits to individuals and businesses. For example, Motor Vehicle Permits, 3220.
- 3300 Intergovernmental** - Revenue from other governments, such as the state. For example, the Shared Revenue Block Grant received from the State, 3351.
- 3400 Charges for Services** - Revenue from user fees for services rendered. For example Ambulance Services, 3425.
- 3500 - 3600 Misc. Revenue** – Revenue derived from various sources mainly relating to the use of property and money. For example from penalties assessed or late charges, revenue derived from use or sale of city assets and Investment Income 3610.
- 3700 Education** - Revenue received from the School Department. For example, tuition from other communities and State aid to education.
- 3910 - 3920 Operating Transfers In** – Revenue received from other funds of the City. For example, Transfer from Trust Fund 3918.
- 3930 - 3999 Other Financing Sources** - Revenue not otherwise categorized. For example, Budgetary Use of Fund Balance 3999.

### Expenditures - 4000 Account Series

- 4100 & 4200 Personal Services** - Expenditures related to salaries, wages and fringe benefits for regular and temporary full time, part time and seasonal employees. For example, 4130 Overtime.
- 4300 - 4500 Purchased Services** - Expenditures for goods and services obtained from vendors for operations. For example, 4334 Legal Fees.
- 4600 Supplies** - Expenditures for supplies and materials needed for operations. For example, 4610 Office Supplies.
- 4700 Capital Outlay** - Expenditures for the acquisition of assets with a useful life of three years or more and a cost of \$10,000 or more. For example, 4741 Machinery & Equipment.
- 4800 Other** - Expenditure for goods and service not previously classified. For example, 4810 Membership Dues.
- 4910 Operating Transfers Out** - Amounts transferred to other funds that are not considered operational expenditures of departments.
- 4920 Debt Service** – The payment of principal & interest due on outstanding debt.
- 4950 Education** – Expenditures related to school operations.
- 4990 Intergovernmental** – County Tax.

# Accounting and Budgetary Definitions

**ACCRUAL BASIS.** Accounting basis which records the effect of transactions and other events in the period in which they occur, rather than the period the cash is received or paid or other asset transfer occurs.

**ABATEMENT.** A cancellation of all or part of a levy or service charge. A property tax abatement is usually a result of a decrease in the assessed value of a property. Abatements also apply to Water and Sewer billings.

**ANNUAL BUDGET.** A budget that applies to a single fiscal year. Dover's fiscal year runs from July 1 of one year until June 30 of the following year.

**APPROPRIATION.** A legal authorization granted by the City Council to incur expenditures and obligations for a specific period.

**ASSESSED VALUATION.** A valuation upon real estate as a basis for levying taxes.

**ASSET.** Anything having a commercial or exchange value.

**BASIS OF ACCOUNTING.** A term used to refer to *when* revenues, expenditures, expenses and transfers and their related assets and liabilities are recognized and reported within the financial statements. Also refer to Accrual and Modified Accrual. See the Accounting Structure and Basis section for more information.

**CAPITAL IMPROVEMENTS PROGRAM.** Also referred to as CIP. A separate budgetary process that occurs to appropriate funds for projects that are capital in nature and generally financed by long term debt. The CIP budget process precedes the annual budget process.

**CAPITAL ASSETS.** Long-lived tangible assets obtained or controlled as a result of a past capital outlay or other event such as donation. Includes: land, buildings, improvements to buildings and equipment.

**CAPITAL OUTLAY.** Expenditures resulting in the addition or acquisition of assets to the City, generally in excess of \$10,000 with a service life of greater than three years.

**CONSTANT DOLLARS.** Dollars adjusted for inflation using a specified year as the base year in order to ascertain actual purchasing power over a period of time.

**DEBT.** An obligation of the city resulting from borrowing money. These can be short term in nature (1-3 years) in the form of notes (Tax Anticipation Notes) or long term (5-20 years) in the form of bonds or capital leases. Can also refer to unpaid purchases of goods and services.

**DEBT LIMIT.** The maximum amount of debt legally permitted. Also see Capital Improvements and Debt section.

**DEBT SERVICE.** The payment of principal and accrued interest due on outstanding debt.

**DEFERRED REVENUE.** Amounts for which asset recognition has been met, but for which revenue recognition have not been met. For example, under the modified accrual basis of accounting, amounts that are measurable, but not available (not collected within 60 days after fiscal year end).

**DEFICIT.** Relating to financial position (1) the excess of liabilities of a fund over its assets. Relating to operations (2) the excess of actual expenditures over actual revenue during a fiscal year.

**DEFICIT SPENDING.** Excess of expenditures over revenue. The net loss lowers fund balance. Continued deficit spending can place the fund's net assets into a negative position requiring additional borrowing. Also see Use of Fund Balance.

# Accounting and Budgetary Definitions

**DEPRECIATION.** The apportionment of the cost of a capital asset expensed over the number of years of its estimated service life. Budgeted funds that show depreciation are Enterprise Funds, i.e. Water, Sewer and Arena Funds.

**ENCUMBRANCES.** Commitments related to unperformed contracts for goods or services. Used in budgetary control, they represent the estimated amount of expenditures ultimately to result if unperformed contracts are completed.

**ENTERPRISE FUNDS.** A fund established to account for the operations financed and operated in a manner similar to private business, primarily supported by user fees. Includes Water, Sewer, Arena and the Dover Industrial Development Authority. Also included in the Enterprise Fund Totals are the Internal Service Funds. Internal Service Funds are similar in nature to enterprise funds, with the City as the main customer.

**ESTIMATED REVENUES.** The budgetary estimates of revenue to be received from various sources.

**EXPENDITURES.** The measurement of net decreases in financial resources within governmental funds. This includes current operating expenses, debt service and capital outlays.

**EXPENSES.** The measurement of outflows or other decreases in assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the ongoing central operation.

**FISCAL YEAR.** A 12 month period to which the annual operating budget applies and at the end of which the city determines its financial position and the results of operations.

**FIDUCIARY FUND TYPES.** To account for assets held by the government unit in a trustee capacity or as an agent for individuals, private organizations, other government units and /or other funds.

**FUND.** A fiscal and accounting entity with a self balancing set of accounts for recording results of operation and reflecting related assets and liabilities.

**FUND BALANCE.** The accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities (also see Net Assets).

**GENERAL FUND.** A fund used to account for basic governmental services supported generally by taxes. Accounts for all financial resources not required to be accounted for in another fund.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP).** Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

**GOVERNMENTAL FUND TYPES.** Funds used to account for the acquisition, use and balance of expendable financial resources and the related current liabilities, except those accounted for in proprietary or fiduciary funds.

**INTERNAL SERVICE FUND.** A fund used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis. See Other Charges Section for information relating to the city's Internal Service Funds.

**INVESTED IN CAPITAL ASSETS.** A component of net assets that consists of capital assets, net of accumulated depreciation and reduced by any outstanding debt that is attributed to the assets.

**LIABILITIES.** Claims arising from present obligations to transfer assets or provide services in the future resulting from past transactions or events.

# Accounting and Budgetary Definitions

**MEASUREMENT FOCUS.** The accounting convention that determines (1) which assets and liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

**MODIFIED ACCRUAL BASIS.** Accounting basis under which revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except for long term debt interest, which is recognized when due.

**NET ASSETS.** Total assets less total liabilities, i.e., the equity or net worth of a fund. Components include Invested in Capital Assets, Restricted and Unrestricted Net Assets.

**NET INCOME.** Proprietary fund excess of operating revenues, nonoperating revenues and operating transfers in over operating expenses, nonoperating expenses and operating transfers out.

**NOMINAL DOLLARS.** Dollars unadjusted for inflation. (Also see Constant Dollars.)

**PRESENT VALUE.** The discounted value of a future amount of cash, assuming a given interest rate.

**OPERATING BUDGET.** See Annual Budget.

**PROPRIETARY FUND TYPE.** The classification used to account for a government's ongoing organizations and activities that are similar to those found in the private sector and whose operations are financed primarily by user fees.

**RETAINED EARNINGS.** The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years. This is the difference between fund assets and fund liabilities and therefore includes equity in fixed assets.

**REVENUES.** (1) For governmental funds - Increases in net current assets from other than expenditure refunds. Debt proceeds and transfers classified separately. (2) For proprietary funds - Increases in net total assets from other than expense refunds and capital contributions. Residual and operating transfers classified separately.

**SERIAL BONDS.** Bonds whose principal is repaid in periodic installments over the life of the issue. This is the only type of general obligation bond allowed for public improvements by municipalities in NH.

**SPECIAL REVENUE FUND.** A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

**TAX LEVY.** An annual amount of taxes imposed by the city on property owners in support of its fiscal year budget.

**TAX RATE.** The rate per \$1,000 of assessed valuation of property used to calculate the tax assessment of a parcel of property. The rate is derived by dividing the amount to be raised in taxes by the total assessed value of the City divided by 1000.

**TAX ANTICIPATION NOTES.** Notes issued in anticipation of future tax collections, the proceeds of which provides cash for operations. These notes are payable within one year of issue.

**USE OF FUND BALANCE.** Term used for budgetary purposes to reflect the amount that budgeted expenditures (appropriations) exceed estimated revenues. This budgeted net loss is financed by use of a fund's fund balance available from previous fiscal years. For accounting purposes this is not considered revenue. Also see Deficit Spending.