



## (FY27) BUDGET PREPARATION ADOPTION SCHEDULE (9/8/2025)

DATE	DESCRIPTION
<b>2025</b>	<b>Administration Review</b>
September 11	School Board to approve the FY27 Budget Adoption Schedule, set priorities, assumptions, and process.
September 25	Deadline for administrators to submit proposed budget data in IVEE and New Staff Request forms to the Business Office.
October 6-9	Multi-Department Review – SPED, TECH, Curriculum, Facilities, Chief Financial Officer, Superintendent, and Building Admin.
October 15-17	Chief Financial Officer formatting final budget docs for department-based tax-cap analysis.
October 21	Superintendent receives program wage & non-wage budget detail with tax cap analysis.
October 28	Leadership Team Review for Board Proposal.
November 6	Deadline for all remaining budget revisions.
November 17	School Board Special Meeting - Superintendent to present Proposed Budget.
<b>2025 – 2026</b>	<b>School Board Review</b>
November 24	School Board Budget Workshop (Department Presentations – Highlight Important Changes).
December 1	School Board Budget Workshop.
December 8	School Board Regular Meeting & Budget Workshop.
January 6	School Board Budget Workshop (New Board Members Present)
January 12	School Board Regular Meeting & Budget Workshop to Adopt Budget
January 13	School Board Regular Meeting & Budget Workshop to Adopt Budget (Backup Date)
January 16	School Budget due to City Manager.
February 11	(TENTATIVE) City Manager Presents Overall Budget to City Council.
February 18	(TENTATIVE) School Budget Presentation to City Council.
March 4	(TENTATIVE) School Budget Public Hearing (City Council).
March 18	(TENTATIVE) City Budget Public Hearing.
April 1	(TENTATIVE) City Budget (including School Budget) Adoption (Backup Date – April 8, 2026).