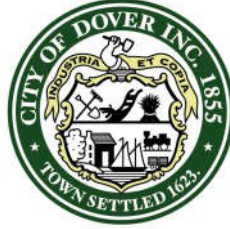


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City of Dover, New Hampshire

WATER AND SEWER BILLING

Sewer customers may purchase a memo meter to avoid being charged for outside watering that does not enter the sewer collection system, such as lawn irrigation. Memo meters must be installed by a New Hampshire licensed master plumber, following the process below.

MEMO METER PROCESS

1. A NH licensed master plumber must obtain a plumbing permit from the Inspection Office. Permits can be obtained at the office located at the Liberty North Fire Station, 262 Sixth St, from 8:00 AM to 4:00 PM, Monday through Friday, or anytime via the city's permit portal <https://permits.dover.nh.gov/>. Contact Inspection Office with questions at 603-516-6038.
2. The memo meter must be purchased from the Community Services Department at 271 Mast Road, Monday through Friday, from 8:00 AM to 3:00 PM. The plumbing permit must be presented to purchase the memo meter. **Payment is by check only.** For more information, call Community Services at 603-516-6450
3. A NH licensed master plumber must install the meter.
4. The memo meter backflow device **must be tested by a certified backflow prevention inspector/tester** after installation, per state plumbing codes. The state requires annual testing of backflow devices for all irrigation systems. Test results must be forwarded to the Water and Sewer Billing Office either via email, dover-utilitybilling@dover.nh.gov, or by mailing to 288 Central Ave., Dover, NH 03820. (Find inspector/tester resources on the next page.) Initial backflow and renewal permits are issued and billed by the Water & Sewer Billing Office. The cost of an initial permit is \$10.00; renewals are \$30.00 and valid for 5 years.
5. **A final inspection of the meter must be completed by the City's Plumbing Inspector to receive credit on your sewer bill.** Scheduled an appointment online at <https://permits.dover.nh.gov/> or call 603-516-6038.

The City of Dover reads the memo meters either quarterly or monthly depending on the billing schedule for the account. Water use is billed in units, with one unit equaling 748 gallons water.

If you have any questions on this process, please contact the Water & Sewer Billing Office at 603-516-6028.

While not recommending individual companies, we are familiar with the following contractors licensed in the inspection/certification of backflow prevention devices.

An extensive listing of certified New Hampshire inspectors can be obtained from the New England Water Works Association website at www.newwa.org.

<p>A-D Archambault Plumbing & Heating 61 Allen Street Rochester, NH 03867 (603) 335-1800 (A-D Archambault does not do backflow tests on fire systems, but they do domestic fire flows)</p> <p>DSG Backflow Services 100 Carl Drive, Unit 1B Manchester NH, 03103 (603) 235-9645</p> <p>Eastern Fire Services Incorporated P.O. Box 1582 Auburn, ME 04211 (207) 795-6314</p> <p>Meter & Backflow Services 210 Sheep Davis Road Concord, NH 03301 (603) 224-8425</p> <p>Angelo Sassi & Son Plumbing & Heating Inc PO Box 591 Farmington, NH 03835-0591 (603) 755-3985</p> <p>Bill's Backflow Testing 224 Old Rochester Road Somersworth, NH 03878 (603)-534-3113</p>	<p>New England Backflow P.O. Box 528 Auburn, NH 03032 (603) 669-4004</p> <p>Paquette's Plumbing 18 Lamy Drive, Suite 6 Goffstown, NH 03045 (603) 913-5192</p> <p>Sloan & Nolan, LLC Greg Nolan 5 Pakesso Circle Litchfield, NH 03052 (603) 440-3192</p> <p>Thursty Water Systems 76 Pine Hill Road Wolfeboro, NH 03894 (603) 569-1569</p> <p>P.J. Labrie & Sons, Inc. Nick Labrie Bill Vance 350 Route 108, Suite 103 Somersworth, NH 03878 (603) 742-4451</p> <p>CML Irrigation LLC 474 Stockdale Circle Rollinsford, NH 03869 (603) 834-9690</p> <p>Updated 10/22/2020</p>
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