

PLANNING BOARD FEE SCHEDULE

(Revised June 18, 2026)

Please apply for your application through our online portal here <https://permits.dover.nh.gov/>. Below are the fees associated with the application and serves as a guideline for expected charges. After you finish processing the application, you will automatically be invoiced through the portal for the Plan Review Application Fee (Section A). The fee must be paid prior to being scheduled for a meeting. After review of the application, you will be notified through the portal with a second invoice for the legal notice and abutter/notice fee (Section B). This fee must be paid in advance of the scheduled Planning Board Meeting or it may stand the chance of not being heard.

You may pay the fee by using a credit card, cash, or a check made payable to the "City of Dover". When sending a check, please include a copy of the invoice or invoice number if mailing it to the Planning Department. If you have any questions, please contact our office at 603-516-6008. We also request that you fill out a paper application, which you will be required to upload to the portal here <https://www.dover.nh.gov/government/city-operations/planning/planning-documents/>

A. Plan Review Fees

1. Application fee for the following (SELECT ALL THAT APPLY):

- ☐ SUBDIVISION Application fee \$200.00 + \$150.00 x # _____ new lots created =
- ☐ LOT LINE ADJUSTMENT Application fee \$250.00 + \$100.00 X # ____ of lots involved =
- ☐ TRANSFER OF DEVELOPMENT RIGHTS Application fee \$250.00 =
- ☐ SITE REVIEW – RESIDENTIAL Application fee \$250.00+ \$100.00 x # __ per dwelling unit =
- ☐ SITE REVIEW – NON-RESIDENTIAL Application fee \$250.00 + (not to exceed \$10,000)
 - New construction \$.15 sq. ft. x # _____ sq. ft.=
 - Additions (new floor space) \$.10 per sq. ft. x # _____sq. ft.=
- ☐ MOTEL/HOTEL \$35.00 x # ____ per lodging unit =
- ☐ CHANGE OF USE Application fee \$250.00 + (not to exceed \$5,000)
 - Existing floor spaces \$.10 per sq. ft. x # _____ sq. ft. =
- ☐ CONDITIONAL USE PERMIT Application fee \$250.00 x # _____ per Application =
- ☐ EXTENSIONS/AMENDMENTS/WAIVERS FOR AN APPROVED PLAN Application fee \$250.00 =
- ☐ REQUEST FOR REZONING Application fee \$250.00 =
- ☐ DRIVEWAY WAIVER Application fee \$250.00 =
- ☐ **TOTAL IMPERVIOUS PAVED AREA** (for new development, roadways or additions to existing parking lots, (not to exceed \$10,000)) Application fee of \$250.00 is N/A if it is part of a Site Review or Subdivision Plan. \$250.00 + \$.07 per sq. ft. x # _____ sq. ft. =

AND

B. Abutter Notification/Mailing Labels – Staff will create and print the abutter list and provide labels in triplicate for each abutter. The applicant/owner will review the list for accuracy and provide the engineer, architect, licensed land surveyor (LLS), licensed landscape architect (LLA) and/or soil scientist whose professional seal appears on the plan with names and addresses for notifications.

- ☐ Applicant & Owner, engineer, architect, LLS, LLA and/or soil scientist
 - Certified letters fee # _____ of x \$13.00=
- ☐ Certified letters fee: # of abutters _____ x \$13.00=
- ☐ First Class Mail fee (for individual owner of units within a condominium or other collective form of ownership): # of abutters _____ x \$3.00 =
- ☐ Creating/Printing Abutter Labels in triplicate per sheet _____ x \$10.00 =

C. Foster's newspaper public notice fee \$120.00 x # _____ applications =