

# Land Use Board Orientation

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April 10, 2012

# The Planning Board



- RSA 673:1 I
- Dover City Code, Chapter 41
  - “Planning Board is hereby empowered to review and approve or disapprove site plans... whether or not such development includes a subdivision or resubdivision of the site.”
- RSA 673:2 I-a
- 3 Ex Officio Member
  - Council Representative
  - City Manager – designee
  - An administrative official of the city
- 6 Council Appointees
  - 1 acts as Chair
- Alternates
  - Up to 5

# The Zoning Board



- RSA 673:1 IV
- RSA 674:13
  - Where a community has adopted a zoning ordinance shall provide a board of adjustment created under a local zoning ordinance and having the power to make variances or exceptions in zoning regulations
- RSA 673:3 I
  - 5 members appointed by the Council
  - Up to 3 alterantes
- RSA 673:3 IV
  - Also acts as the building code of appeals.
- Jurisdiction
  - Variances
  - Special Exceptions
  - Administrative Appeals
  - Equitable Waivers

# Conservation Commission



- RSA 36-a
- Dover City Code, Chapter 14
  - “The establishment of the Conservation Commission shall be for the declared purpose
  - of developing, protecting and promoting the natural resources of Dover, for promoting an
  - awareness of the conservation practices and policies throughout the city and for protecting the watershed resources of the city.”
- Chapter 14-4
- 7 Council Appointees
  - 1 acts as Chair
  - 1 Planning Board Representative
- Alternates
  - Up to 2
- Jurisdiction
  - Conditional Use Permits
  - Oversee conservation efforts
  - Manage preserved land

# Trans. Advisory Commission



- RSA 36-a
- Dover City Code, Chapter 5
- Jurisdiction
  - Review transportation policy and safety matters
  - Assist with developing the City Transportation Improvement Program
  - Support policy/issues related to the Transportation Master Plan
  - Encourage public input on transportation projects
- Chapter 5-14
- 9 Council Appointees
  - 1 City Councilor
  - 1 COAST
  - 3 staff members
  - 4 citizen members
  - Alternates
  - Up to 2

# Energy Commission



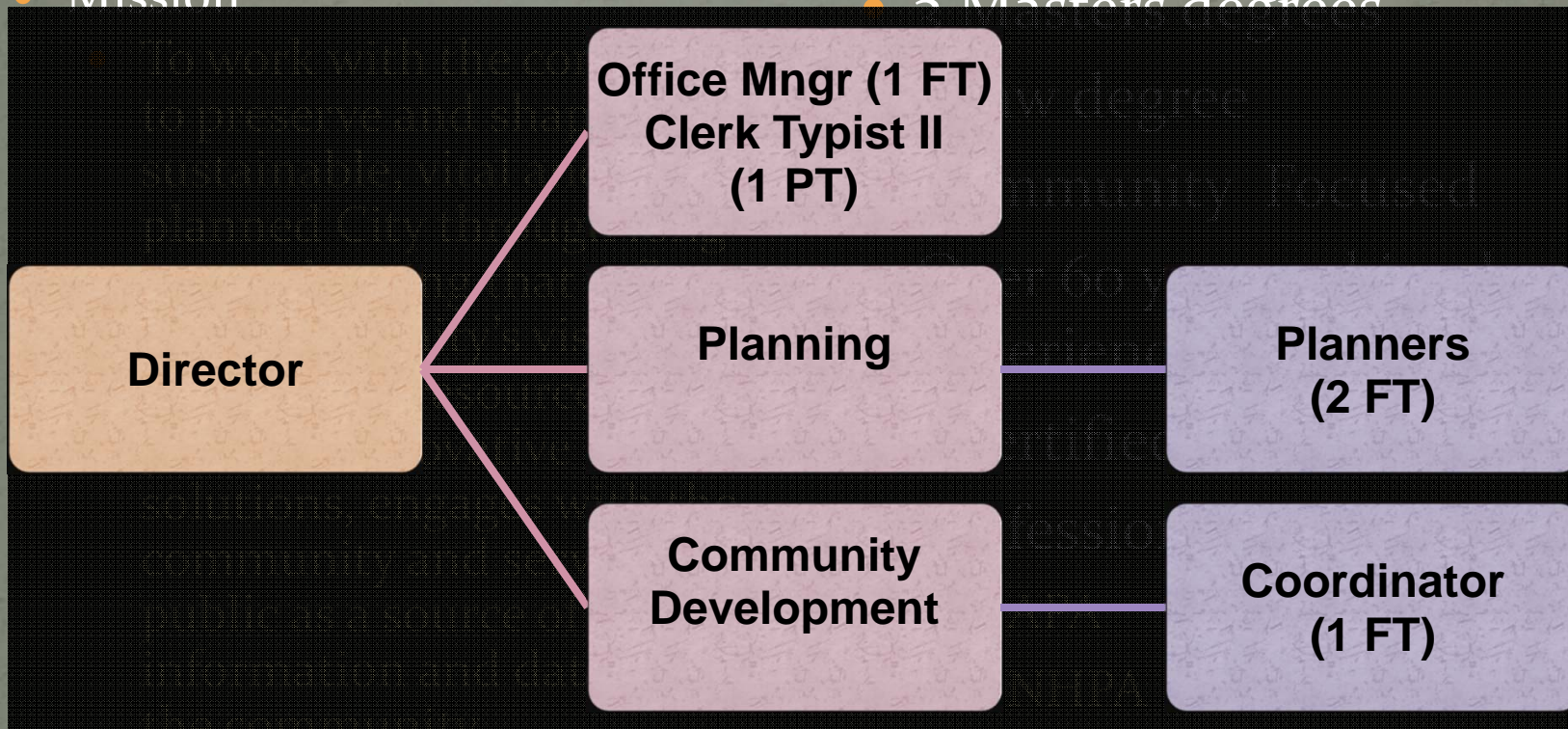
- RSA 38-D
- Dover City Code, Chapter 5
- Jurisdiction
  - Research municipal energy use and cost and make such information available to residents.
  - Make recommendations pertaining to municipal energy plans and sustainable practices.
- Chapter 5-22
- 7 Council Appointees
- Alternates
  - Up to 2

# The Planning Staff



- Mission

- Masters degrees



the community.

- CNU
- ULI

# General Meeting Requirements



- Planning Board must meet monthly
  - Other Boards may meet as needed.
- Minutes shall be recorded by a clerk and made available for inspection and copying by the public within 5 working days.
- Follow Robert's Rules of Order, Revised, 10<sup>th</sup> ed
- Not utilize public emails for discussion or decision making
- Elect officers annually, by ballot.



# Role of the Planning Board



- Master Plan

- First Plan: 1962
- Last Update: 2012

- Subdivision Regulations

- First Plan: 1951
- Last Update: 2012

- CIP

- First Plan: 1962
- Last Update: 2011

- Site Review Regulations

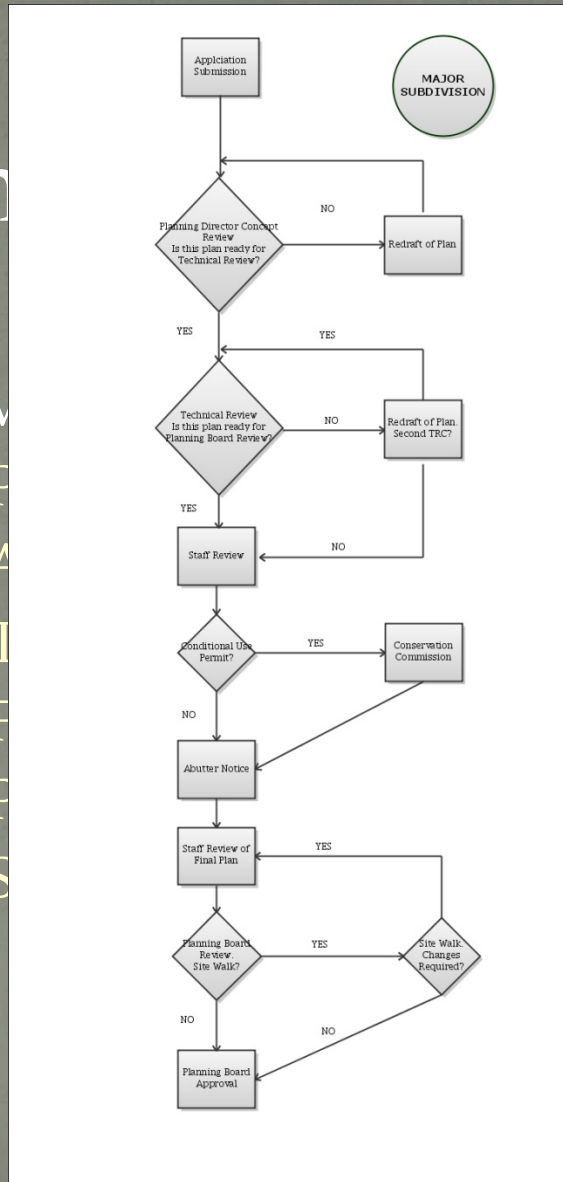
- First Plan: 1983
- Last Update: 2012

- Zoning Ordinance

- First Enacted: 1949
- Major re-write: 1979, 2002
- Last Amendment: 2012

# Plan

- Dev
- P
- A
- T
- F
- F
- S



# Process

With Staff

Committee



## Process

- Planning Board reviews and drafts proposals based upon needs
- Planning Board holds a public hearing to receive feedback on proposed amendments
- After the public hearing, the Planning Board can adopt the proposals
- Planning Board recommendations are forwarded to City Council for ratification.
- City Council holds public hearing to receive feedback.
- After the public hearing, the City Council can ratify amendments.



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# Subdivision and Site Plan Regs



## Process

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- After the public hearing, the Planning Board can adopt the proposals

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l more.

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Questions?