

Today's Date: _____



TC STUDY CLUB – FALL 2020

(Completion of this form allows your child use of the center as well as the ability to participate in any center-sponsored programs and activities)

Participant's Name: _____ **Date of Birth:** _____ **Age:** _____

Home Address: _____

Home Phone: _____ **School:** _____ **Grade:** _____

Email: _____ **Cell Phone:** _____

Mother/Guardian Name: _____ **Home Phone:** _____

Work Phone: _____ **Cell Phone:** _____

E-Mail: _____

Father/Guardian Name: _____ **Home Phone:** _____

Work Phone: _____ **Cell Phone:** _____

E-Mail: _____

Emergency Contact (please provide a local contact in case of an emergency – not parents)

Emergency Contact: _____ **Relation:** _____

What Is The TC Study Club?

The TC Study Club is our Fall 2020 version of the Dover Teen Center. Our TC community expectations, mission and core value are the same as always. However, within our Study Club model, we stretch those to further encourage academic success through the remote learning curriculum and social/emotional support through our staff mentors. The TC will NOT have “drop-in” hours like in the past, rather we will offer “blocks” for our youth participants to sign-up for. During these blocks, they will have the opportunity to connect with TC Staff members, for academic guidance and overall support.

- ◆ **Study blocks will occur twice per day: 12:00 noon-2:30 pm and 3:00-5:30 pm (Monday-Thursday)**
- ◆ **Each block will allow up to (6) youth participants to bring their remote learning device (tablet, laptop/ chromebook, etc.) to the TC to work on projects, assignments and reports with our TC Staff. The TC will have FREE WiFi and a printer available for any printing needs as well.**
- ◆ **Blocks are academic success-based. However, we will build in time for our youth participants to have breaks, where they can grab snacks/food, play games, take a walk and chill-out as well.**
- ◆ **Block Sign-Up: This will be done online at “Sign-Up Genius” and are 1st-come/1st-served. However, there is a weekly cap of (4) blocks per youth participant, to give everyone of our TC participants the opportunity to join us for a Study Club block. Sign-Up Genius information is available on the TC Facebook Page.**

Dover Teen Center

Community Behavior Expectations and Policies

You must read, sign and return this prior to participating at the Dover Teen Center.

At the Dover Teen Center, we believe strongly in the development of all participants. Whether it is through team building activities, educational field trips, simple dialogues, friendly competition or just hanging out; one of our goals remains constant, which is to see our participants involved positively within the community around them. In order to promote safety and responsibility, we ask that all Dover Teen Center participants read and sign the following code of conduct.

The Code of Conduct is based on the premise that we should respect the rights and dignity of others; therefore, ***any actions or language that jeopardizes another's safety is unacceptable.*** Specifically, this includes:

1. Physical contact with another person in an angry or threatening way.
2. Theft or behavior that results in the destruction of property of others.
3. Carrying or concealing any weapons, devices, or objects that may be used as a weapon or appear to be a weapon.
4. Possessing or using illegal substances, alcohol or drug paraphernalia or coming to the Teen Center under the influence of such substances.
5. Harassment, bullying and/or intimidation by words, gestures, body language, etc.
6. Any demonstration of sexual activity or sexual contact with another person.
7. Offensive or vulgar language.
8. Unacceptable attire; (clothing that is too revealing; advertises drugs, alcohol, has obscenities or vulgarity on it; displays symbols, pictures or words which in any way are determined to be in conflict with Teen Center core community values and expectations (see registration packet).

Note: If participants choose to violate the code of conduct, the Teen Center participant in question may have their parent(s) or guardian(s) contacted and the participant will be sent home.

In addition all backpacks, coats and bags must be left in the designated areas. The Dover Teen Center is not responsible for any lost or stolen items. We recommend that participants avoid bringing valuable items such as MP3 players, cell phones and other personal electronics, as well as any large amounts of cash.

OUR CORE COMMUNITY VALUES

*** RESPECT * HONESTY * APPROPRIATE LANGUAGE * PICK UP AFTER YOURSELF * LEAD WITH INTEGRITY * SHARE *
* COMMUNICATE * CHALLENGE and EXPRESS YOURSELF * THINK* and *HAVE FUN ***

TC PHOTO ID POLICY

Each participant will be issued a photo ID attached to a lanyard. These MUST be worn at all times, while participating at the Dover Teen Center. All ID lanyards will be kept at the Dover Teen Center. Upon arrival, participants will sign-in at the TC Staff Desk and be handed their ID lanyard to wear for the afternoon. When leaving for the day, participants MUST drop-off/hang-up their ID lanyard back at designated area. Each participant is allowed (1) replacement ID lanyard, should it be lost or missing.

OUR DAILY ATTENDANCE POLICY

It is our belief at the Dover Teen Center that participants attend the Teen Center to use our space, or the space that is designated for day-to-day events, happenings, trips and programs. We cannot be responsible for participants' actions when they are not under our supervision. It is with this in mind that participants must understand that once they choose to leave the Dover Teen Center, that they may not re-enter that same day. There are only THREE exceptions to this rule... (1) a parent/guardian can call to inform the TC Staff that their participant has an appointment/meeting and needs to leave the TC without supervision, or (2) any participant(s) may leave and return with the supervision of a TC Staff member(s), or (3) we afford our 9th-12th grade participants the permission to leave and return on their own, during the same day. (Failure to comply with this policy will lead to loss of Teen Center privileges (length of suspension, dependent on the severity of the situation).

When found in violation of the Community Behavior Expectations and Policies, staff may compose an incident report. The incident may also be reported to the parent(s)/guardian(s), appropriate school personnel and the Community Outreach Bureau of the Dover Police Department.

After reading these rules and guidelines carefully, I agree to follow them and will encourage my friends to follow them also.

Participant's Name: _____ Participant's Signature: _____ Date: _____

Parent/Guardian Name: _____ Parent/Guardian Signature: _____ Date: _____

Participant Consent

The Dover Teen Center's mission is to provide a comfortable, safe and fun environment for Dover residents in grades 6-12. As such, both program staff and participants are held to high standards for behavior. Respect for the center, other participants and program staff/volunteers is required of everyone. In signing this, I agree to participate in TC activities; both at the center and off-site, in a safe and respectful manner, and adhere to the Dover Teen Center's Community Expectations (outlined on the next page). In addition, I agree to follow all rules and guidelines outlined in the Code of Conduct.

I also understand that when I attend the TC Study Club, that in doing so, this is a commitment to my academic success and support, and that my time spent at the Teen Center during my block(s) are for this first, and only after covering my remote learning curriculum and scholastic objectives with a TC Staff member, may I shift to break activities at the Teen Center.

Furthermore, I understand that with regards to the novel coronavirus (COVID-19), I will adhere to all Teen Center safety, mask-wearing, sanitization policies and procedures, etc.

In closing, I understand that, if I don't meet the aforementioned expectations, policies and procedures, that my continued participation in Teen Center activities could be limited, suspended and/or revoked.

Participant Signature _____

Date: _____

Parent/Guardian Consent

I, the undersigned, parent or guardian, do hereby acknowledge that the foregoing activity (Teen Center membership) is an option and not a necessity, and agree to allow the individual named above to participate in any/all Teen Center sponsored activities, and I further agree on my own behalf, any other parent/guardian, and on behalf of the individual named above to release, waive, covenant not to sue, and hold the City of Dover, Dover Police Department, and all officials, employees, and agents harmless from and against any manner of liability, including but not limited to actions, omissions, and/or negligence of the City and/or its officials/employees/agents, for any injury, sickness, impairment, disease, illness, death, loss, expense, or damages which is or may be suffered by you and/or the aforementioned individual arising out of or in relation to his/her participation in the Teen Center program. The foregoing release/waiver/covenant not to sue/hold harmless also extends to any and all risks associated with the novel coronavirus (COVID-19), for which I expressly assume all risk associated with and which I understand is extremely contagious and is believed to be spread mainly from person-to-person contact.

I, understand that in case of injury or illness, I will be notified. If it is impossible to contact me and if it is an emergency, I hereby give permission to the attending physician to treat, hospitalize, administer anesthesia, or to order injections or surgery for the safety of my child.

I, the parent/guardian, the undersigned have read this release and understand all terms. I execute this release voluntarily and with full knowledge of its significance. I have executed this release on this date indicated next to my name below.

Parent/Guardian Signature _____

Date _____

Medical Information

(This information is strictly confidential and will be kept on file)

Please list any allergies to food, bees, medications, etc.

Please list any physical conditions, injuries, illnesses or disabilities that might limit your child with any activities:

Please explain any emotional or behavioral conditions that Teen Center staff should be aware of:

Please list all current prescription medications and the related condition for the medications:
